

FOI Timeline:

Date	Comment
12/09/18	FOI request received by SG Central Enquiry Unit
12/09/18	FOI sent to policy official
12/09/18	FOI logged on tracker system
18/09/18	Policy official email Deputy First Minister's office to confirm Ministerial Private Office are to lead on FOI response
21/09/18	DFM Ministerial Private office confirm to policy official that they are lead on FOI request
8/10/18	Draft FOI response sent to the SG FOI unit for consideration
9/10/18	FOI unit are content with response
9/10/18	FOI response sent to Special Advisors for review
10/10/18	Special Advisors confirm they are content with response
11/10/18	FOI response issued

Email correspondence regarding FOI 18/02606:

From: Central Enquiry Unit

Sent: 12 September 2018 14:54

To: [REDACTED]

Cc: Robertson FMG (Fiona) (Director of Learning) <[REDACTED]@gov.scot>; Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>

Subject: FOI - ECJ - John Swinney/Education emails – [REDACTED]

Good afternoon,

The email enquiry below was received at the Central Enquiry Unit today.

I would be grateful if you would deal with this or forward it to the appropriate person / area of business.

You may wish to acknowledge receipt of this email to the enquirer.

Thank you

[REDACTED]

Central Enquiry Unit

Ext: [REDACTED]

Reminder: If this email contains a request for information please remember that the Scottish Government is required to respond to all requests for information including e-mails, within 20 working days of receipt in accordance with the Freedom of Information (Scotland) Act. Please refer to the [FOI Guidance](#). All FOI requests received must be registered on the [FOI Tracker](#).

All FOI responses where information is released must be emailed to the **FOI Unit** immediately after issue, with 'FOI/EIRs TO PUBLISH' in the subject line

If the request is from a journalist, responses should be issued by the relevant communications team. Please ensure that you involve them throughout the process and also ensure Special Advisers have the opportunity to comment on your response before it goes for Ministerial clearance. Guidance on this is available at Steps 33 and 34 of the [Step-by-Step Guide to Handling FOI/EIRs Requests](#).



[REDACTED] | Enquiry Officer | iTECS: Central Enquiry Unit | Digital Directorate | Scottish Government | Ext: [REDACTED] | Tel: [REDACTED] | Email: [REDACTED][@gov.scot](mailto:[REDACTED]@gov.scot)

From: [REDACTED]
Sent: 12 September 2018 14:14
To: Central Enquiry Unit <CEU@gov.scot>
Subject: FOI sent Education

Dear Scottish Government,

I am writing to you under the Freedom of Information Act to request the following information. If the information can be provided faster than 20 days, please do so.

Any emails in John Swinney's sent emails folder in the last three months when the term "Education Bill" is searched.

Please provide the information by email to [REDACTED].

Feel free to call me on [REDACTED] or email [REDACTED] if you require any clarification about this request.

Best,
[REDACTED]

From: [REDACTED]

Sent: 18 September 2018 16:35

To: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>

Subject: FW: FOI - ECJ - John Swinney/Education emails - [REDACTED]

[REDACTED]

I assume Private Office will be taking this one on.

[REDACTED]

[REDACTED] | Education Reform | Learning Directorate | Scottish Government | Victoria Quay |
Edinburgh | EH6 6QQ

Tel. [REDACTED]

From: Central Enquiry Unit

Sent: 12 September 2018 14:54

To: [REDACTED]

Cc: Robertson FMG (Fiona) (Director of Learning) <[REDACTED]@gov.scot>; Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>

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Central Enquiry Unit

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St Andrew's House, Regent Road, Edinburgh EH1 3DG
www.scotland.gov.uk



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[REDACTED] | Enquiry Officer | iTECS: Central Enquiry Unit | Digital Directorate | Scottish Government | Ext: [REDACTED] | Tel: [REDACTED] | Email: [REDACTED][@gov.scot](mailto:[REDACTED]@gov.scot)

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Feel free to call me on [REDACTED] or email [REDACTED] if you require any clarification about this request.

Best,
[REDACTED]

From: [REDACTED] **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills
Sent: 21 September 2018 09:38
To: [REDACTED]>
Cc: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>
Subject: RE: FOI - ECJ - John Swinney/Education emails - [REDACTED]
Importance: High

Hi [REDACTED]

Yes the FOI request below will be for our office.

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However, the two attached relating FOI requests from [REDACTED] will be for your team to lead on. Grateful if you could log them on the tracker please.

Thanks

[REDACTED]

[REDACTED] | Deputy Private Secretary to John Swinney MSP | Deputy First Minister of Scotland and Cabinet Secretary for Education & Skills | Scottish Government | St Andrew's House | Edinburgh | EH1 3DG | T: [REDACTED] | E: DFMCSE@gov.scot

From: [REDACTED]

Sent: 18 September 2018 16:35

To: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>

Subject: FW: FOI - ECJ - John Swinney/Education emails - [REDACTED]

[REDACTED]

I assume Private Office will be taking this one on.

[REDACTED]

[REDACTED] | Education Reform | Learning Directorate | Scottish Government | Victoria Quay | Edinburgh | EH6 6QQ

Tel. [REDACTED]

From: Central Enquiry Unit

Sent: 12 September 2018 14:54

To: [REDACTED]

Cc: Robertson FMG (Fiona) (Director of Learning) [REDACTED]; Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>

Subject: FOI - ECJ - John Swinney/Education emails - [REDACTED]

Good afternoon,

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You may wish to acknowledge receipt of this email to the enquirer.

Thank you

[REDACTED]

Central Enquiry Unit

Ext: [REDACTED]

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[REDACTED] | Enquiry Officer | iTECS: Central Enquiry Unit | Digital Directorate | Scottish Government | Ext: [REDACTED] | Tel: [REDACTED] | Email: [REDACTED]

From: [REDACTED]
Sent: 12 September 2018 14:14
To: Central Enquiry Unit <CEU@gov.scot>
Subject: FOI sent Education

Dear Scottish Government,

I am writing to you under the Freedom of Information Act to request the following information. If the information can be provided faster than 20 days, please do so.

Any emails in John Swinney's sent emails folder in the last three months when the term "Education Bill" is searched.

Please provide the information by email to [REDACTED].

Feel free to call me on [REDACTED] or email [REDACTED] if you require any clarification about this request.

Best,
[REDACTED]

From: [REDACTED] **On Behalf Of** Freedom of Information
Sent: 09 October 2018 08:40
To: [REDACTED]
Subject: RE: For consideration: FOI 18/02606 - [REDACTED]

Hi [REDACTED]

I have had a look at all the documents that you sent across and I am content with your response.

Kind regards
[REDACTED]

From: [REDACTED]
Sent: 08 October 2018 15:44
To: Freedom of Information <foi@gov.scot>
Subject: For consideration: FOI 18/02606 - [REDACTED]
Importance: High

Good afternoon,

Please find attached FOI request from [REDACTED] (FOI/18/02606) due on Wednesday 10 October. I would be most grateful if you could cast your eye over the proposed response and the redacted documents for release and those withheld under exemption.

FOI request

“Any emails in John Swinney’s sent emails folder in the last three months when the term “Education Bill” is searched.”

Attached for consideration

- FOI request from [REDACTED] on 12 September
- Proposed draft response
- Redacted documents proposed for release
- Documents withheld under exemptions under sections 38(1)(a), 38(1)(b), 30(b)(i) and 30(b)(ii) of FOISA

Many thanks,
[REDACTED]

[REDACTED] Deputy Private Secretary to John Swinney MSP | Deputy First Minister of Scotland and Cabinet Secretary for Education & Skills | Scottish Government | St Andrew's House | Edinburgh | EH1 3DG | T: [REDACTED] | E: DFMCSE@gov.scot

From: [REDACTED] **On Behalf Of** FoI SpAds PO
Sent: 10 October 2018 13:29
To: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; FoI SpAds PO <FoI.SpAdsPO@gov.scot>; McAllister C (Colin) [REDACTED]
Subject: RE: URGENT: FOI/18/02606 - Deadline Wednesday 10 October

Hello [REDACTED]

SpAds are content with your proposed response. Ministerial clearance is required.

Thanks,

St Andrew's House, Regent Road, Edinburgh EH1 3DG
www.scotland.gov.uk



[REDACTED]

From: [REDACTED] **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 09 October 2018 09:09

To: Fol SpAds PO <Fol.SpAdsPO@gov.scot>; McAllister C (Colin) [REDACTED]

Cc: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>

Subject: URGENT: FOI/18/02606 - Deadline Wednesday 10 October

Importance: High

Morning [REDACTED],

Please find attached FOI request from [REDACTED] (FOI/18/02606) due on Wednesday 10 October. I would be most grateful if Colin could review the proposed response and the redacted documents for release prior **to putting in DFM's box for clearance this evening**.

The FOI unit have already had sight of this response.

FOI request

"Any emails in John Swinney's sent emails folder in the last three months when the term "Education Bill" is searched."

Attached for consideration

- FOI request from [REDACTED] on 12 September
- Proposed draft response
- Redacted documents proposed for release
- Documents withheld under exemptions under sections 38(1)(a), 38(1)(b), 30(b)(i) and 30(b)(ii) of FOISA

Many thanks,

[REDACTED]

[REDACTED] Deputy Private Secretary to John Swinney MSP | Deputy First Minister of Scotland and Cabinet Secretary for Education & Skills | Scottish Government | St Andrew's House | Edinburgh | EH1 3DG | T: [REDACTED] | E: DFMCSE@gov.scot

From: [REDACTED] **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 11 October 2018 08:11

To: [REDACTED]@gmail.com

Cc: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>

Subject: REF FOI/18/02606: FOI - ECJ - John Swinney/Education emails - [REDACTED]

Dear [REDACTED]

Please find attached response to your Freedom of Information request.

Regards

St Andrew's House, Regent Road, Edinburgh EH1 3DG
www.scotland.gov.uk



[REDACTED]

[REDACTED]

Scottish Government/St Andrew's House/Edinburgh/EH1 3DG

From: [REDACTED]

Sent: 12 September 2018 14:14

To: Central Enquiry Unit <CEU@gov.scot>

Subject: FOI sent Education

Dear Scottish Government,

I am writing to you under the Freedom of Information Act to request the following information. If the information can be provided faster than 20 days, please do so.

Any emails in John Swinney's sent emails folder in the last three months when the term "Education Bill" is searched.

Please provide the information by email to [REDACTED] [REDACTED] .

Feel free to call me on [REDACTED] or email [REDACTED] [REDACTED] if you require any clarification about this request.

Best,

[REDACTED]