

SUSTAINABILITY TEST (LITE) - Introduction

This simple Tool is designed to help you embed relevant and proportionate sustainability requirements in the development of frameworks and contracts.

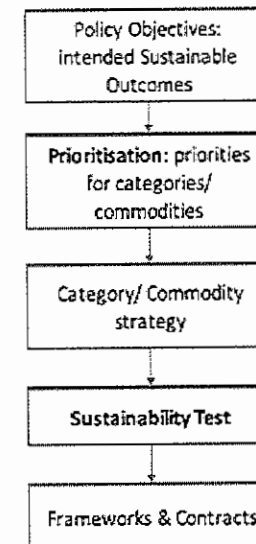
Content

You are asked to determine whether a series of Environmental and Socio-economic Risks and Opportunities are relevant to the subject matter of the contract. This will help inform contract requirements.

The Test may be used in isolation or by reference to the results of Prioritisation of Categories/ Commodities which your organisation may have undertaken. The Prioritisation Methodology is a strategic planning tool that identifies environmental and socio-economic priorities for categories/ commodities that help inform category/commodity/procurement/ market engagement strategy, reflecting a balance of a. spend b. risk and opportunity c. scope to do more to mitigate risks/capture opportunities, and d. influence over the market. You have the opportunity to import results from Prioritisation into this tool. This helps ensure consistency and a complete audit trail.

The Prioritisation Methodology and the Sustainability Test are methods that may be used to demonstrate consideration of 'Improving economic, social, environmental wellbeing and reducing inequality in the area', 'Involving small and medium enterprises and 3rd sector bodies including supported businesses' and 'Promoting Innovation', as required by the Sustainable Procurement Duty within the Procurement Reform (Scotland) Act 2014.

To proceed go to the 'Admin. & Import' tab:



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SUSTAINABILITY TEST

1. Complete admin details below (1.ADMIN)
2. Answer two questions relating to the Prioritisation of 'Categories' (2.INITIAL QUESTIONS)
3. Import relevant scores from the Prioritisation Tool, if required (3.IMPORT FROM PRIORITISATION)
4. Identify relevant organisational strategies that relate to the Sustainability Risks and Opportunities (4.ORGANISATIONAL STRATEGIES)
5. Identify relevant Risks and Opportunities, within the 'Assess & Results' tab (5.CONSIDER RELEVANT RISKS & OPPORTUNITIES)
6. Use the Output Summary to inform contract development (6.OUTPUT)

1. ADMIN.

Organisation:	Social Security
Underlying Category/Commodity:	ICT Services
Framework/Contract Title:	DATS/ ICT Services for Low Income Benefits
Completed by:	
Date completed:	11-May-17

2. INITIAL QUESTIONS

Has your organisation run the Prioritisation of 'Categories/ Sub-categories/ Commodities'?	Yes		Do you want to import results of the Prioritisation Assessment to help inform this Assessment?	Yes	Now paste the scores below, from the 'Export' tab within the Prioritisation Tool, for reference.
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3. IMPORT FROM PRIORITISATION (Import if required from Prioritisation of 'Category', or go to 4. opposite)

Environmental: RISKS & OPPS	Reminder of 'Risk' scores (0 = Not relevant; 1 = Low relevance; 2 = Medium; 3 = Critical issue)		RISKS - COMMENTS
	Climate Change	1	
	Materials	1	
	Waste	2	
	Hazardous materials	1	
	Biodiversity	1	
	Heritage	1	
	Water	1	
Socio-economic: RISKS & OPPS	Employment, skills and training	1	
	Health and wellbeing	1	
	Communities	1	
	Security and crime	2	
	Fairly and Ethically Traded	1	
	Equality	1	
	Fair Work	1	

Copy and paste from the 'Export' tab within the Prioritisation Tool, into the area surrounded by dashed line.
Ensure you paste 'Values 123'.

4. ORGANISATIONAL STRATEGIES

COMPLETE BELOW ▼
Organisational Strategies relevant to the Risk & Opp
Example: Climate Change/Carbon Reduction Strategy
Example: Environmental Strategy
Example: Zero Waste Plan
Example: Environmental Strategy
Example: Biodiversity Action Plan
Example: Environmental Strategy
Example: Environmental Strategy
Example: Community Benefits Policy
Example: Community Consultation
Example: Ethical Trade Policy
Example: Equality Policy
Example: Fair Work Policy

	Reminder of 'Scope' scores: (0= None; 1 = a little; 2 = medium; 3 = a lot)		SCOPE - COMMENTS
Environmental: SCOPE	Climate Change	1	
	Materials	2	
	Waste	2	
	Hazardous materials	1	
	Biodiversity	1	
	Heritage	1	
	Water	1	

			SCOPE - COMMENTS
Socio-economic: SCOPE	Employment, skills and training	2	
	Health and wellbeing	2	
	Communities	1	
	Security and crime	2	
	Fairly and Ethically Traded	1	
	Equality	1	
	Fair Work	1	

Reputational RISK	Reminder of 'Reputational' scores: (0= None; 1 = a little; 2 = medium; 3 = high)		REPUTATIONAL - COMMENTS
	Is there a potential reputational risk surrounding your organisation's procurement of this product group?	1	

Influence	Total Influence Score: (maximum = 7)	3
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Go to Assess & Results tab

IMPORTED from Priorit'n:

Click [here](#) for notes

REPUTATIONAL RISK: 1

INFLUENCE: max score=7 3

Headline
Environmental and
Socio-economic
Risk and
Opportunity

RISKS SCORE

SCOPE SCORE

Climate Change

1

1

Climate Change

Climate Change

5. CONSIDER RELEVANT RISKS AND OPPORTUNITIES

Contract Title: DATS/ ICT Services for Low Income Benefits

				Complete below: ▼
Detailed Risk and Opportunity	REVIEW THE QUESTIONS BELOW (Refer to the scores to the left only if you have imported results from the Prioritisation Tool)	EXAMPLES	INSERT NOTES IF REQUIRED (e.g. relevance to this contract)	Y/N
Climate Change - Carbon and Energy consumption	Will the product or service procured routinely involve consumption of energy (electricity, gas or other fuel) AND/OR is there an opportunity to minimise energy consumption?	Electrical equipment purchased or used in service delivery.	Example: energy used by cleaning equipment	No
Climate Change - Carbon in Production	Is the production/ manufacture of products procured heavily-dependent on energy and resource consumption AND/OR is there an opportunity to require suppliers to demonstrate how they can minimise energy/resource intensity of the production process?	Products procured from manufacturers which are known to be energy and resource (and therefore carbon) intensive include textiles, food, electrical and electronic equipment, furniture, construction, plastics, chemicals, steel, aluminium, cement, ceramics and paper.		No
Climate change - adaptation	Is the supply of this product or delivery of relevant service potentially vulnerable to the impacts of Climate Change, AND/OR is there an opportunity to minimise the effects on supply or service delivery, as a result of anticipated Climate Change?	Risk to business and/or supply continuity as a result of anticipated higher temperatures, flooding, other extreme climatic events.		No

<i>Climate Change</i>			Climate Change - Carbon and Vehicle emissions	Are vehicles routinely used in the supply of a product procured or in service delivery AND/OR there is a potential opportunity to minimise vehicle movements and/or associated emissions?	<i>Distribution and logistics, movement of material and/or people in service delivery.</i>		No
<i>Materials scarcity</i>	1	2	Materials - scarcity	Does the product or service procured potentially include the use of materials that are known to be scarce or unsustainable AND/OR is there a potential opportunity to minimise the use of such materials or use sustainably managed materials?	<i>E.g. timber, minerals, metals, plastics, water.</i>		No
<i>Materials scarcity</i>			Materials - security	Are products or service delivery supplied from sources that are potentially vulnerable to supply disruption?	<i>This may be as a result of supply from politically sensitive regions, a supply chain which is restricted to a limited number of suppliers/ sources or which may be affected by environmental and other factors - e.g. some Metals, Oils, Polymers, Textiles, ICT.</i>		No
<i>Waste production</i>	2	2	Waste - production	Is waste routinely produced from products procured or in service delivery?	<i>Packaging, disposal of products or in service delivery (services such as construction, FM services and others may potentially generate significant waste).</i>		No
<i>Waste production</i>			Waste - reuse/ recondition/ remanufacture	Are there opportunities to extend products' (procured separately or used within service delivery) useful life, through reuse, reconditioning or remanufacturing, internally or externally?	<i>There are significant markets for reuse, repair, reconditioning and remanufacture including textiles, ICT, furniture and others. There may be alternative business models to procuring a product that have the potential to extend the useful life of a product.</i>		No

Hazardous materials/emissions	1	1	Hazardous materials/emissions	Are the products procured or used within service delivery potentially hazardous so that they could generate emissions which may harm the environment, including animals and humans, AND/OR is there an opportunity to minimise the use of hazardous materials?	<i>This may involve the use or disposal of materials (e.g. solvents, other chemicals, equipment used in service delivery, many of which will be governed by relevant regulations) which may potentially generate emissions to water, air or land.</i>	No
Hazardous materials/emissions			Bio-security	Are there concerns regarding food safety, animal and plant life and health?	<i>This may involve risks relating to Food Safety, transmission of infectious diseases in crops and livestock, quarantined pests, invasive alien species, and living modified organisms.</i>	No
Biodiversity	1	1	Biodiversity protection	Are materials within products or those used within service delivery derived from potentially vulnerable ecosystems, where biodiversity is at risk or, in the delivery of a service, there is a risk that ecosystems will be damaged?	<i>For example, materials from sources that may cause potentially significant damage to vulnerable ecosystems during their extraction (e.g. rainforest clearance). Also, potential damage caused during construction or service delivery.</i>	No
Biodiversity			Biodiversity enhancement	Is there an opportunity to enhance biodiversity in relation to services delivered?	<i>Biodiversity may be enhanced through, for example, protecting and enhancing Scotland's natural resources.</i>	No
Heritage	1	1	Heritage protection	Will the supply of products or delivery of relevant services potentially impact negatively on Scotland's protected areas (land and marine) and historic buildings, or the public's use of these sites?	<i>For example, impacts on protected areas and sites as a result of delivery of products or in service delivery.</i>	No

Heritage			Heritage enhancement	Is there an opportunity to enhance Scotland's protected areas or the public's use of them?	Heritage may be enhanced through, for example, protecting and enhancing Scotland's heritage resources, and enabling improved access to them.		No
Water	1	1	Water - consumption	Will the product or service procured routinely involve consumption of water AND/OR is there an opportunity to minimise water consumption?	For example, water using products, or services consuming water, such as cleaning, catering, construction etc.		No
Water			Water - production	Is the production/ manufacture of products procured heavily dependent on water consumption AND/OR is there an opportunity to require suppliers to demonstrate how they can minimise water intensity of the production process?	Water may be used extensively in the production of some products and materials; such as clothes, vehicles, food and beverages, biotech/pharmaceutical, chemicals, forest products, high-tech/electronics, metal mining, refining, utilities, paper products, coal products.		No
Employment, skills and training	1	2	Employment - skills and training	Are there opportunities to - generate employment and training opportunities - develop trade skills in potential suppliers' existing workforce ?	For example, targeted recruitment and training opportunities in service delivery, apprenticeships, employment of NEETS or others who are long term unemployed.	Community benefits will be included in this contract but as a non scored element as the framework has not been set up to accommodate CBs.	Yes

Employment, skills and training			Employment - SMEs, Social Enterprises, Supported Businesses	Is there an opportunity for SMEs, Social Enterprises, black and ethnic minority enterprises and women and disabled-owned businesses or Supported Business organisations to be involved in delivery of a related service, where they have appropriate skills?	<i>For example, ensuring SMEs and Third Sector organisations can compete for opportunities (directly or as a sub-contractor) and, where relevant, reserving contracts for Supported Businesses or enabling them to be involved in a relevant supply chain.</i>	SME's will be encouraged to participate	Yes
Health and wellbeing	1	2	Health and wellbeing - Health & Safety	Is Health and Safety a potential issue within the delivery of a related service or use of supplied products AND/OR is there an opportunity to improve Health and Safety?	<i>For example, according to the type of products procured or within service delivery (e.g. ICT equipment, construction services).</i>		No
Health and wellbeing			Health and wellbeing - user enhancement	Will the use of supplied products or delivery of a service procured potentially have a negative impact on health and wellbeing of users/those receiving the service AND/OR are there opportunities to enhance the health and wellbeing of users of products or those affected by related service delivery?	<i>For example, through enhanced physical activity or in the design and use of products or service delivery.</i>		No
Communities	1	1	Communities	Are there potential negative impacts on communities as a result of the delivery of the service procured that will require community consultation, AND/OR are there potential opportunities to enhance communities through encouragement of community initiatives and regeneration of disadvantaged communities?	<i>For example, consultation is required regarding the potential impacts on the affected community of the intended procurement, as set out in the Community Empowerment and Renewal Act.</i>		No

Security and crime	2	2	Security and crime - impacts	Are there potential risks that the market for the products or services procured includes Serious and Organised Crime (SOC) organisations, or there may be negative impacts on security and crime through ineffective design of services procured?	For example, within sectors that are more vulnerable to involvement of SOC organisations and in the design of construction services, use of appropriate labour etc.		Yes
Security and crime			Security and crime - improvement	Are there potential opportunities to enhance security and reduce crime through the design of services procured or infrastructure that impact on communities, removing barriers to work or enhancing education and skills of those most likely to reoffend?	For example, within sectors that are more vulnerable to involvement of SOC organisations and in the design of construction services, use of appropriate labour etc.	Fraud prevention/security measures	Yes
Fairly and Ethically Traded	1	1	Fairly and Ethically traded - Working conditions	Are there potential concerns over decent working conditions and labour standards within the supply chain related to the delivery of a related service or products AND/OR are there potential opportunities to improve labour standards by working with the market?	For example, concerns regarding compliance with ILO Conventions may relate to local, regional or global supply chains and may be more prevalent in lower skill, low pay occupations and where union or other representation is low.		No
Fairly and Ethically Traded			Fairly and Ethically Traded - Conflict Minerals	Are there concerns regarding the use of minerals that are mined in areas of human rights abuses AND/OR are there opportunities to ensure that these are verified as conflict free?	For example minerals used in ICT equipment, which can be verified as conflict free by the Conflict Free Smelter Programme.		No

Equality	1	1	Equality - protected characteristics	Are there equality outcomes that are relevant to the procurement of this category/commodity that seek to prevent discrimination or promote equality? (e.g. relating to Age, Disability, Gender reassignment, Marriage and Civil partnership, Pregnancy and maternity, Race, Religion and belief, Sex, Sexual orientation)	<i>Discrimination, harassment, victimisation or other unlawful conduct, within the potential procurement, as a result of protected characteristic AND/OR there are potential opportunities to advance equality of opportunity and foster good relations between people who share a protected characteristic and people who do not share it .</i>		No
Fair Work	0	0	Fair Work	Is there a risk of unfair employment practices, including pay and conditions AND/OR opportunities to promote a living wage or ensure the workforce is well motivated, well led and has appropriate opportunities for training and skills development?	<i>Procurers may seek suppliers who take a positive approach to rewarding workers at a level that can help tackle poverty (e.g. through a commitment to paying at least the living wage), adopt fair employment practices, provide skills and training which help workers fulfil their potential, do not exploit workers (e.g. inappropriate use of zero hours contracts or "umbrella" companies); and demonstrate organisational integrity with regards to the delivery of those policies, including having arrangements in place to ensure effective employee representation.</i>	Workers are likely to be well paid and have good working conditions but this will be addressed to emphasise the importance of the initiative.	Yes

SUSTAINABILITY TEST OUTPUT

6. OUTPUT - SUSTAINABILITY TEST (This page may be printed if required (Landscape). It will print 4 pages from B1-132)

Contract Title:	DATS/ ICT Services for Low Income Benefits				
Completed by:					
Date completed:	11/05/2017				
RISK & OPPORTUNITY	ASSESSMENT CRITERIA	NOTES: RELEVANT TO THIS CONTRACT	Y/N (filter here)	NATIONAL OUTCOMES & INDICATORS INFLUENCED - Click for more information	ORGANISATIONAL STRATEGIES INFLUENCED
Climate Change - Carbon and Energy consumption	Will the product or service procured routinely involve consumption of energy (electricity, gas or other fuel) AND/OR is there an opportunity to minimise energy consumption?	Example: energy used by cleaning equipment	No	NO: N. NI: 52, 54, 55	Example: Climate Change/Carbon Reduction Strategy
Climate Change - Carbon in Production	Is the production/ manufacture of products procured heavily dependent on energy and resource consumption AND/OR is there an opportunity to require suppliers to demonstrate how they can minimise energy/resource intensity of the production process?	0	No	NO: N. NI: 52, 54	Example: Climate Change/Carbon Reduction Strategy
Climate change - adaptation	Is the supply of this product or delivery of relevant service potentially vulnerable to the impacts of Climate Change, AND/OR is there an opportunity to minimise the effects on supply or service delivery, as a result of anticipated Climate Change?	0	No	NO: N. NI: 52, 54	Example: Climate Change/Carbon Reduction Strategy
Climate Change - Carbon in Vehicle emissions	Are vehicles routinely used in the supply of a product procured or in service delivery AND/OR there is a potential opportunity to minimise vehicle movements and/or associated emissions?	0	No	NO: N. NI: 4, 35, 52, 54	Example: Climate Change/Carbon Reduction Strategy

SUSTAINABILITY TEST OUTPUT

Materials - scarcity	Does the product or service procured potentially include the use of materials that are known to be scarce or unsustainable AND/OR is there a potential opportunity to minimise the use of such materials or use sustainably managed materials?	0	No	NO: N. NI: 52, 54	Example: Environmental Strategy
Materials - security	Are products or service delivery supplied from sources that are potentially vulnerable to supply disruption?	0	No	NO: N. NI: 52, 54	Example: Environmental Strategy
Waste - production	Is waste routinely produced from products procured or in service delivery?	0	No	NO: N. NI: 52, 54	Example: Zero Waste Plan
Waste - reuse/ recondition/ remanufacture	Are there opportunities to extend products' (procured separately or used within service delivery) useful life, through reuse, reconditioning or remanufacturing, internally or externally?	0	No	NO: N. NI: 52, 54	Example: Zero Waste Plan
Hazardous materials/emissions	Are the products procured or used within service delivery potentially hazardous so that they could generate emissions which may harm the environment, including animals and humans, AND/OR is there an opportunity to minimise the use of hazardous materials?	0	No	NO: N. NI: 52, 54	Example: Environmental Strategy
Bio-security	Are there concerns regarding food safety, animal and plant life and health?	0	No	NO: N. NI: 50	Example: Environmental Strategy
Biodiversity protection	Are materials within products or those used within service delivery derived from potentially vulnerable ecosystems, where biodiversity is at risk or, in the delivery of a service, there is a risk that ecosystems will be damaged?	0	No	NO: L, N. NI: 48, 49, 50, 51, 52, 54	Example: Biodiversity Action Plan

SUSTAINABILITY TEST OUTPUT

Biodiversity enhancement	Is there an opportunity to enhance biodiversity in relation to services delivered?	0	No	NO: L, N. NI: 48, 49, 50, 51, 52, 54	Example: Biodiversity Action Plan
Heritage protection	Will the supply of products or delivery of relevant services potentially impact negatively on Scotland's protected areas (land and marine) and historic buildings, or the public's use of these sites?	0	No	NO: L, N. NI: 40, 41, 43, 44, 45, 46, 47, 48, 50	Example: Environmental Strategy
Heritage enhancement	Is there an opportunity to enhance Scotland's protected areas or the public's use of them?	0	No	NO: L, N. NI: 40, 41, 43, 44, 45, 46, 47, 48, 50	Example: Environmental Strategy
Water - consumption	Will the product or service procured routinely involve consumption of water AND/OR is there an opportunity to minimise water consumption?	0	No	NO: N. NI: 52, 54	Example: Environmental Strategy
Water - production	Is the production/ manufacture of products procured heavily dependent on water consumption AND/OR is there an opportunity to require suppliers to demonstrate how they can minimise water intensity of the production process?	0	No	NO: N. NI: 52, 54	Example: Environmental Strategy
Employment - skills and training	Are there opportunities to - generate employment and training opportunities - develop trade skills in potential suppliers' existing workforce - and equal opportunities recruitment procedures?	Community benefits will be included in this contract but as a non scored element as the framework has not been set up to accommodate CBs.	Yes	NO: A, B, C, D, G, H, M. NI: 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 26, 29, 30, 31, 32, 33, 34, 35, 37, 38, 39	Example: Community Benefits Policy

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Employment - SMEs, Social Enterprises, Supported Businesses	Is there an opportunity for SMEs, Social Enterprises, black and ethnic minority enterprises and women and disabled-owned businesses or Supported Business organisations to be involved in delivery of a related service, where they have appropriate skills?	SME's will be encouraged to participate	Yes	NO: A, B, C, D, G, H, M. NI: 1, 2, 5, 6, 7, 8, 9, 10, 11, 14, 15, 16, 36, 37, 38	Example: Community Benefits Policy
Health and wellbeing Health & Safety	Is Health and Safety a potential issue within the delivery of a related service or use of supplied products AND/OR is there an opportunity to improve Health and Safety?	0	No	NO: A, F, N. NI: 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 36, 37, 39	0
Health and wellbeing user enhancement	Will the use of supplied products or delivery of a service procured potentially have a negative impact on health and wellbeing of users/those receiving the service AND/OR are there opportunities to enhance the health and wellbeing of users of products or those affected by related service delivery?	0	No	NO: A, F, N. NI: 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 36, 37, 39	0
Communities	Are there potential negative impacts on communities as a result of the delivery of the service procured that will require community consultation, AND/OR are there potential opportunities to enhance communities through encouragement of community initiatives and regeneration of disadvantaged communities?	0	No	NO: E, J, K, P. NI: 3, 4, 5, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 26, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 43, 52, 54	Example: Community Consultation
Security and crime impacts	Are there potential risks that the market for the products or services procured includes Serious and Organised Crime (SOC) organisations, or there may be negative impacts on security and crime through ineffective design of services procured?	0	Yes	NO: G, H, I. NI: 31, 32, 33, 34	0

SUSTAINABILITY TEST OUTPUT

Security and crime - improvement	Are there potential opportunities to enhance security and reduce crime through the design of services procured or infrastructure that impact on communities, removing barriers to work or enhancing education and skills of those most likely to reoffend?	Fraud prevention/security measures	Yes	NO: G, H, I. NI: 31, 32, 33, 34	0
Fairly and Ethically traded - Working conditions	Are there potential concerns over decent working conditions and labour standards within the supply chain related to the delivery of a related service or products AND/OR are there potential opportunities to improve labour standards by working with the market?	0	No	NO: A, M. NI: 5, 8, 9, 10, 11, 14, 15, 38	Example: Ethical Trade Policy
Fairly and Ethically Traded - Conflict Minerals	Are there concerns regarding the use of minerals that are mined in areas of human rights abuses AND/OR are there opportunities to ensure that these are verified as conflict free?	0	No	NO: A, M. NI: 5, 8, 9, 10, 11, 14, 15, 38	Example: Ethical Trade Policy
Equality - protected characteristics	Are there equality outcomes that are relevant to the procurement of this category/commodity that seek to prevent discrimination or promote equality?	0	No	NO: G, M. NI: 5, 8, 9, 10, 11, 12, 13, 14, 15, 26, 36, 37, 38, 39, 40	Example: Equality Policy
Fair Work	Is there a risk of unfair employment practices, including pay and conditions AND/OR opportunities to promote a living wage or ensure the workforce is well motivated, well led and has appropriate opportunities for training and skills development?	Workers are likely to be well paid and have good working conditions but this will be addressed to emphasise the importance of the initiative.	Yes	NO: A, B, G, M. NI: 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 26, 36, 37, 38, 39, 40	Example: Fair Work Policy

REF.	NATIONAL OUTCOMES
A	We live in a Scotland that is the most attractive place for doing business in Europe.
B	We realise our full economic potential with more and better employment opportunities for our people.
C	We are better educated, more skilled and more successful, renowned for our research and innovation.
D	Our young people are successful learners, confident individuals, effective contributors and responsible citizens.
E	Our children have the best start in life and are ready to succeed.
F	We live longer, healthier lives.
G	We have tackled the significant inequalities in Scottish society.
H	We have improved the life chances for children, young people and families at risk.
I	We live our lives safe from crime, disorder and danger.
J	We live in well-designed, sustainable places where we are able to access the amenities and services we need.
K	We have strong, resilient and supportive communities where people take responsibility for their own actions and how they affect others.
L	We value and enjoy our built and natural environment and protect it and enhance it for future generations.
M	We take pride in a strong, fair and inclusive national identity.
N	We reduce the local and global environmental impact of our consumption and production.
O	Our people are able to maintain their independence as they get older and are able to access appropriate support when they need it
P	Our public services are high quality, continually improving, efficient and responsive to local people's needs

Click here
for NATIONAL
INDICATORS

<http://www.scotland.gov.uk/About/Performance/scotPerforms/objectives>

REF:	NATIONAL INDICATOR	REF:	NATIONAL INDICATOR
1	Increase the number of businesses	29	Reduce the percentage of adults who smoke
2	Increase exports	30	Reduce alcohol related hospital admissions
3	Improve digital infrastructure	31	Reduce the number of individuals with problem drug use
4	Reduce traffic congestion	32	Improve people's perceptions about the crime rate in their area
5	Improve Scotland's reputation	33	Reduce reconviction rates
6	Increase research and development spending	34	Reduce crime victimisation rates
7	Improve knowledge exchange from university research	35	Reduce deaths on Scotland's roads
8	Improve the skill profile of the population	36	Improve people's perceptions of the quality of public services
9	Reduce underemployment	37	Improve the responsiveness of public services
10	Reduce the proportion of employees earning less than the Living Wage	38	Reduce the proportion of individuals living in poverty
11	Reduce the pay gap	39	Reduce children's deprivation
12	Increase the proportion of pre-school centres receiving positive inspection reports	40	Improve access to suitable housing options for those in housing need
13	Increase the proportion of schools receiving positive inspection reports	41	Increase the number of new homes
14	Improve levels of educational attainment	42	Widen use of the Internet
15	Increase the proportion of young people in learning, training or work	43	Improve people's perceptions of their neighbourhood
16	Increase the proportion of graduates in positive destinations	44	Increase cultural engagement
17	Improve children's services	45	Improve the state of Scotland's historic sites
18	Improve children's dental health	46	Improve access to local greenspace

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SUSTAINABILITY TEST

19	Increase the proportion of babies with a healthy birth weight	47	Increase people's use of Scotland's outdoors
20	Increase the proportion of healthy weight children	48	Improve the condition of protected nature sites
21	Increase physical activity	49	Increase the abundance of terrestrial breeding birds: biodiversity
22	Improve self-assessed general health	50	Increase natural capital
23	Improve mental wellbeing	51	Improve the state of Scotland's marine environment
24	Reduce premature mortality	52	Reduce Scotland's carbon footprint
25	Improve end of life care	53	Increase the proportion of journeys to work made by public or active transport
26	Improve support for people with care needs	54	Reduce waste generated
27	Reduce emergency admissions to hospital	55	Increase renewable electricity production
28	Improve the quality of healthcare experience		

<http://www.scotland.gov.uk/About/Performance/scotPerforms/objectives>

Notes regarding importing results from Prioritisation:

The scores shown to the left of Assess & Results are for reference and represent the results from Prioritisation of the underlying Category/Commodity.

Please do not adjust the entries in columns A, B and C. They are for reference. These scores default to Zero unless and until you import the results from the Prioritisation Tool.

FOR INFORMATION - reminders of the scoring questions within the Prioritisation Tool:

[Click here
to go back to
Assess &](#)

REPUTATIONAL RISK: The question asked is -

'Is there a potentially significant reputational risk surrounding your organisation's procurement of the product group?' (0=None, 1=a little, 2=Medium, 3=high)'

Headline Environmental and Socio-economic Risk and Opportunity - **RISKS SCORE:** The question asked is -
'How relevant is this Risk & Opportunity to your organisation's procurement of this category? (0 = Not relevant; 1 = Low relevance; 2 = Medium; 3 = Critical issue)'

Headline Environmental and Socio-economic Risk and Opportunity - **SCOPE SCORE:** The question asked is -
'How much scope is there to do more to improve sustainability of procurement of this category, in relation to this issue? (0 = none; 1 = a little; 2 = medium; 3 = a lot)'

[REDACTED]

From: [REDACTED]
Sent: 24 August 2017 11:17
To: [REDACTED]@acuvate.com
Subject: Low Income Benefits - Stage 1 - Feedback

Dear [REDACTED]

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q4 Provide specific experience of agile projects (especially in public sector / highly regulated environments) and developing multi-channel services using agile through Discovery, Alpha, Beta and Live deployment. (25)

The response was partially acceptable. The response omitted detail of [REDACTED] and there was insufficient evidence of working in a [REDACTED]

Q6 Provide specific experience of delivering user research to agreed ethics standards when engaging with vulnerable user groups on sensitive issues (10)

The extent of [REDACTED] was not evident and evidence relating to [REDACTED] did not appear to have been provided.

Q8 Have demonstrable experience of shared delivery responsibilities and running several development teams in support of the one programme of work (10)

The TET felt that the response referenced [REDACTED] but did not provide sufficient evidence of [REDACTED]

All of the other criteria were met.

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED]

[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 24 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

[REDACTED]

From: [REDACTED]
Sent: 23 August 2017 14:54
To: [REDACTED]@orangebus.co.uk
Subject: Low Income Benefits - Stage 1 - Feedback

Dear [REDACTED]

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q5 Describe challenges you have experienced when delivering complex service design utilising commodity components and how you overcame them. (15)

The response detailed [REDACTED]

[REDACTED] However, the response would have benefited from [REDACTED] and [REDACTED]

Q8 Have demonstrable experience of shared delivery responsibilities and running several development teams in support of the one programme of work (10)

The response detailed [REDACTED]

[REDACTED] Further evidence could have been provided to demonstrate [REDACTED]

All of the other criteria were met.

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED]
[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

[REDACTED]
From: [REDACTED]
Sent: 24 August 2017 11:32
To: [REDACTED]@cgi.com
Subject: Low Income Benefits - Stage 1 - Feedback

Dear [REDACTED],

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q4 Provide specific experience of agile projects (especially in public sector / highly regulated environments) and developing multi-channel services using agile through Discovery, Alpha, Beta and Live deployment. (25)

The response detailed [REDACTED]. However, the response could have benefited from a more detailed description of how [REDACTED] was deployed as it was very light on any [REDACTED] detail.

Q7 Provide experience of co-located team working (10)
There was limited information provided to understand the extent of co-location.

All of the other criteria were met.

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED]
[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

[REDACTED]

From:

Sent:

[REDACTED]
24 August 2017 11:43

To:

[REDACTED]@incrementalgroup.co.uk'

Subject:

Low Income Benefits - Stage 1 - Feedback

Dear J[REDACTED]

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q2 Be certified to ISO27001 or equivalent
[REDACTED]

Q6 Provide specific experience of delivering user research to agreed ethics standards when engaging with vulnerable user groups on sensitive issues (10)
The response provided some evidence but did not elaborate [REDACTED]

All of the other criteria were met except for the following which was partially met, this was a Nice to Have criterion:

Q9 Be familiar with the SG Digital First Service Standard, or relevant assurance process such as GDS's Digital Service Standard. (5)

The response showed an awareness of the standards but [REDACTED]
[REDACTED]

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED]
[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

From: [REDACTED]
Sent: 24 August 2017 13:09
To: [REDACTED]@lookinglocal.gov.uk
Subject: Low Income Benefits - Stage 1 - Feedback

Dear [REDACTED]

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q2 Be certified to ISO27001 or equivalent

It was unclear from the response whether the organisation has [REDACTED]. Further clarification would have been required to progress to the next stage if [REDACTED].

Q4 Provide specific experience of agile projects (especially in public sector / highly regulated environments) and developing multi-channel services using agile through Discovery, Alpha, Beta and Live deployment. (25)

The response detailed [REDACTED] although this appeared to be [REDACTED] and how the product progressed to beta and live deployment within 6 months [REDACTED].

Q5 Describe challenges you have experienced when delivering complex service design utilising commodity components and how you overcame them. (15)

The TET were not clear on what the [REDACTED] were in the response. A focus on a specific [REDACTED] would have been beneficial to demonstrate evidence of [REDACTED].

Q6 Provide specific experience of delivering user research to agreed ethics standards when engaging with vulnerable user groups on sensitive issues (10)

While the response mentioned [REDACTED] there was no explicit detail on [REDACTED] and there was insufficient evidence of what the [REDACTED].

Q7 Provide experience of co-located team working (10)

The response did not sufficiently evidence [REDACTED] or how [REDACTED].

Q8 Have demonstrable experience of shared delivery responsibilities and running several development teams in support of the one programme of work (10)

The TET felt that there was some evidence provided of [REDACTED] but the response contained [REDACTED].

All of the other criteria were met except for the following which was partially met, this was a Nice to Have criterion:

Q9 Be familiar with the SG Digital First Service Standard, or relevant assurance process such as GDS's Digital Service Standard. (5)

The response partially met the requirement. It confirmed an understanding of the requirement but lacked detail in relation to [REDACTED]. Evidence to demonstrate having use

the [REDACTED] could have supported the answer.

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage.

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED]

[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 2 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

[REDACTED]

From: [REDACTED]
Sent: 24 August 2017 11:04
To: ' [REDACTED]@sapient.com'
Subject: Low Income Benefits - Stage 1 - Feedback

Dear Sir/Madam

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q2 Be certified to ISO27001 or equivalent

The response was partially relevant. It described [REDACTED]

Q4 Provide specific experience of agile projects (especially in public sector / highly regulated environments) and developing multi-channel services using agile through Discovery, Alpha, Beta and Live deployment. (25)

The response was partially relevant. It described [REDACTED] but provided very little detail on how [REDACTED] was used in the development of the services described.

Q5 Describe challenges you have experienced when delivering complex service design utilising commodity components and how you overcame them. (15)

The response referenced some [REDACTED] and suggested a [REDACTED] for addressing challenges but further evidence could have been provided to support the answer e.g. [REDACTED]

Q6 Provide specific experience of delivering user research to agreed ethics standards when engaging with vulnerable user groups on sensitive issues (10)

The response was high level and did not state [REDACTED]. It did not provide sufficient information on agreeing [REDACTED] with a client. [REDACTED] around user research could have been more detailed.

All of the other criteria were met.

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage.

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED]
[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 [REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 23 August 2017 12:16
To: 'presalespsu@soprasteria.com'
Subject: Low Income Benefits Agile Service Design - Stage 1 - Feedback

Dear Sir/Madam

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q5 Describe challenges you have experienced when delivering complex service design utilising commodity components and how you overcame them. (15)

The response did not provide sufficient detail on the [REDACTED]
[REDACTED]

All of the other criteria were met.

As a result of not fully meeting the essential criteria you were not taken forward to the next stage.

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

Margaret

[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

From:
Sent:
To:
Subject:

[REDACTED]
24 August 2017 12:15
@worth.systems'
Low Income Benefits - Stage 1 - Feedback

Dear [REDACTED]

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q3 Provide a brief description of the nature of your business, highlighting core functions, and any areas of specialism and explain their relevance to the delivery of this requirement. (25)

The [REDACTED] was described, with emphasis on [REDACTED] of [REDACTED] however, relevance to the [REDACTED] has not been covered in any detail so it is unclear how the business would align its [REDACTED] An example of [REDACTED] would have been useful.

Q4 Provide specific experience of agile projects (especially in public sector / highly regulated environments) and developing multi-channel services using agile through Discovery, Alpha, Beta and Live deployment. (25)

The response demonstrated experience of [REDACTED] using the [REDACTED] - covering discovery, alpha and beta stages of the project. However, the response did not make mention of the [REDACTED]

Q5 Describe challenges you have experienced when delivering complex service design utilising commodity components and how you overcame them. (15)

The response was not sufficiently detailed in stipulating the [REDACTED] e [REDACTED] The response would have benefited from [REDACTED]

Q6 Provide specific experience of delivering user research to agreed ethics standards when engaging with vulnerable user groups on sensitive issues (10)

The response was relevant, however, not sufficiently detailed. Whilst the response made mention of [REDACTED] it could have provided further background detail on the [REDACTED]

Q8 Have demonstrable experience of shared delivery responsibilities and running several development teams in support of the one programme of work (10)

The response showed [REDACTED] However, there was insufficient evidence provided of several [REDACTED]

All of the other criteria were met.

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED]
[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

From: [REDACTED]
Sent: 14 September 2017 09:55
To:
Subject: RE: Low Income Benefits - Stage 1 - Feedback

Hi Jamie

Apologies for the delay with responding with further feedback.

Please find some further comments below from the Tender Evaluation Panel. General advice would be to ensure that you answer all parts of the question and back this up statements with evidence/examples to show where you have delivered similar work. This should include a description of why the example is relevant. The evidence should be tailored to the project as much as possible.

My advice for future opportunities would be to regularly check both Public Contracts Scotland and the Digital Marketplace.

<https://www.publiccontractsscotland.gov.uk/>
<https://www.digitalmarketplace.service.gov.uk/digital-outcomes-and-specialists/opportunities>

Feedback

Question	Feedback
Co-locate with members of the Social Security Directorate and Digital Directorate at SG offices in both Edinburgh and Glasgow for the duration of the contract yes/no	Although this is a yes/no question [REDACTED]
Be certified to ISO27001 or equivalent yes/no	The answer does not appear to [REDACTED] [REDACTED]
Provide a brief description of the nature of your business, highlighting core functions, and any areas of specialism and explain their relevance to the delivery of this requirement. (25)	The response is acceptable but high level. It provides evidence of an [REDACTED] [REDACTED] Focus is very much on the [REDACTED] Would have been beneficial if they had elaborated.
Provide specific experience of agile projects (especially in public sector / highly regulated environments) and developing multi-channel services using agile through Discovery, Alpha, Beta and Live deployment. (25)	The response is acceptable and provides examples of where they have applied [REDACTED] [REDACTED]. It does not elaborate on [REDACTED]
Describe challenges you have experienced when delivering complex service design utilising commodity components and how you overcame them. (15)	Response is acceptable and provides an example of [REDACTED] [REDACTED] The response could have elaborated on what [REDACTED]

	<p>[REDACTED]</p> <p>[REDACTED] could have been more detail on how this was resolved. The example doesn't sufficiently address [REDACTED]</p> <p>[REDACTED]</p>
Provide specific experience of delivering user research to agreed ethics standards when engaging with vulnerable user groups on sensitive issues (10)	<p>The response does not fully meet the requirement of the question as it provides some evidence but does not elaborate on [REDACTED]. The response does provide some evidence of a variety of [REDACTED]</p>
Provide experience of co-located team working (10)	<p>The response is relevant and provides examples of [REDACTED]. The response also understands the benefits and highlights [REDACTED] and [REDACTED]. The extent to which co-location was required from the [REDACTED] as well as the customer could have been more detailed.</p>
Have demonstrable experience of shared delivery responsibilities and running several development teams in support of the one programme of work (10)	<p>The response shows an awareness of the [REDACTED] but little depth as to any further [REDACTED]</p>

I hope that the feedback is helpful and that you continue to take an interest in our contract opportunities.

Kind regards

[REDACTED]

[REDACTED]
Tel: 0141 [REDACTED]

[REDACTED]@gov.scot

From [REDACTED]@incrementalgroup.co.uk]
Sent: 25 August 2017, 14:58
To: [REDACTED]
Subject: RE: Low Income Benefits - Stage 1 - Feedback

Dear [REDACTED],

Thank you for your feedback on both the Low Income Benefits and the Disability Benefits projects

I wondered if you would be amenable to a further meeting with myself and one of my colleagues over the next few weeks to discuss in greater detail?

We are keen to meet with you and hear your thoughts and advice on how we can improve our responses for future procurements.

If you let me know a date and time that suits I will happily arrange.

Best Regards,

Business Development Manager

01467 623928 | 07960 995996 | www.incrementalgroup.co.uk | @inc_group_uk

Incremental Group Limited (company number SC127126) is a company registered in Scotland who

From: [REDACTED]@gov.scot [mailto:[REDACTED]@gov.scot]

Sent: 24 August 2017 11:43

To: J [REDACTED]@incrementalgroup.co.uk>

Subject: Low Income Benefits - Stage 1 - Feedback

Dear

Thank you for your submission for the above project.

The feedback below refers to each question where the Technical Evaluation Team (TET) felt you only partially met the requirement (Essential Criteria):

Q2 Be certified to ISO27001 or equivalent

The response did not appear to confirm [REDACTED]

Q6 Provide specific experience of delivering user research to agreed ethics standards when engaging with vulnerable user groups on sensitive issues (10)

The response provided some evidence but did not elaborate on [REDACTED]

All of the other criteria were met except for the following which was partially met, this was a Nice to Have criterion:

Q9 Be familiar with the SG Digital First Service Standard, or relevant assurance process such as GDS's Digital Service Standard. (5)

The response showed an awareness of the [REDACTED] but little depth as to any further [REDACTED]

As a result of not fully meeting the Essential Criteria you were not taken forward to the next stage.

I trust this provides you with the necessary information regarding your submission and once again thank you for your interest.

Kind regards

[REDACTED] MCIPS

Senior Portfolio Specialist

More Powers Implementation Procurement Team

Collaborative & Scottish Government Procurement Division

The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU

Tel: 0141 [REDACTED]

[REDACTED]@gov.scot

www.scotland.gov.uk/procurement

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Tha am post-d seo (agus faidhle neo ceanglan cÃ²mhla ris) dhan neach neo luchd-ainmichte a-mhÃ in. Chan eil e ceadaichte a chleachdadh ann an dÃ²igh sam bith, a' toirt a-steach cÃ²raichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo gun fhiosd', bu choir cur Ã s dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh agus fios a leigeil chun neach a sgaoil am post-d gun dÃ il.

Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chiÃ radh neo air a sgrÃ¹dadh airson dearbhadh gu bheil an siostam ag obair gu h-Ãifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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This email has been received from an external party and
has been swept for the presence of computer viruses.

[REDACTED]

From:

Sent:

23 August 2017 15:09

To:

Subject:

Tenderer's Briefing Session Premeeting- Agenda

Hi all

Please see agenda for this afternoon's meeting on the Tenderer's Briefing Session.

- Review of slides
- Pricing – Schedule 2
- Management Arrangements – Schedule 12

The slides have been updated in Sharepoint.

If you would like to add anything to the agenda please let me know.

Review Slides

Kind regards

[REDACTED]
[REDACTED] MCIPS
Senior Portfolio Specialist
More Powers Implementation Procurement Team
Collaborative & Scottish Government Procurement Division
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
Tel: 0141 [REDACTED]
[REDACTED]@gov.scot
www.scotland.gov.uk/procurement

[REDACTED]

From: [REDACTED]
Sent: 31 August 2018 11:44
To: [REDACTED]
Subject: LIB - 06 - ITT FW: Telephone Call with Deloitte - Friday 1 September 2017
Attachments: Picture (Device Independent Bitmap)

Sensitivity: Private

Kind regards

[REDACTED]
[REDACTED]
Tel: 0141 [REDACTED]
[REDACTED] gov.scot
Please view our [Privacy Notice](#).

From: [REDACTED]
Sent: 01 September 2017 10:50
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Telephone Call with Deloitte - Friday 1 September 2017
Sensitivity: Private

[REDACTED]
[REDACTED]

Re the last 2 bullets

We have received the following Qs:

1. Would you please confirm if you will accept [REDACTED] as part of our submission
2. In relation to the recently added 'Total Maximum Price' table in the re-published ITT document. Would you please provide further detail around the associated contractual considerations including:
 - a. The contractual implications of the Service Provider delivering the requirement under the maximum price stated in the table;
 - b. The contractual implications of the Service Provider exceeding the maximum price stated in this table;
 - c. How will the total maximum price be tracked during the contract period? i.e. will this be against the SOR item level included in the table, against payment milestones agreed with the Authority? Or at the end of the contract period?

Regards

[REDACTED]
[REDACTED]
Social Security Portfolio Manager

More Powers Implementation Procurement Team

Collaborative & Scottish Government Procurement

The Scottish Government

7th Floor, 5 Atlantic Quay , 150 Broomielaw Glasgow. G2 8LU

Tel: 0141 [REDACTED]

Int: [REDACTED]

Mob: [REDACTED] 03352

<http://www.scotland.gov.uk/Topics/Government/Procurement>

The commercial information contained in this e-mail is for your information only and should not be divulged to any organisation outwith your department.



From: [REDACTED]

Sent: 01 September 2017 10:42

To: McClintock A (Andy)

Cc: [REDACTED]

Subject: RE: Telephone call with Deloitte - Friday 1 September 2017
[REDACTED]

Thanks Andy,

Much appreciated. [REDACTED]

I've copied [REDACTED] and [REDACTED] in for info.

Regards

[REDACTED]
[REDACTED]
More Powers Implementation Procurement Team

Collaborative & Scottish Government Procurement

The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

0141 [REDACTED]

[REDACTED]@gov.scot

www.scotland.gov.uk/procurement

<< OLE Object: Picture (Device Independent Bitmap) >>

From: McClintock A (Andy)

Sent: 01 September 2017 10:30

To: [REDACTED]

Subject: Telephone Call with Deloitte - Friday 1 September 2017

Importance: High

[REDACTED]
I from Deloitte has been in contact and has raised the following points relating to the current ITT for LIB;

- Deloitte were considering a 'No Bid' on the assumption that [REDACTED] as the [REDACTED] were in pole position. I dispelled this assumption and confirmed that the process was wide open and fair, reinforcing that we want all shortlisted suppliers to respond.
- Deloitte feel that some of the portal answers to the questions raised are [REDACTED] and are [REDACTED] I explained that the answers were fair and consistent with what is normally provided in such exercises but if they still require clarity, they should communicate this via the portal.
- Deloitte are interested in knowing if [REDACTED] I advised her to submit a question on this via the portal.
- Deloitte are confused by the [REDACTED] I advised her to seek clarity via the portal.

Thanks

Andy McClintock | Chief Digital Officer – Social Security Directorate | Scottish Government |
Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU |

Tel: 0131 244 [REDACTED]

361

[REDACTED]

From: [REDACTED]@bjss.com>
Sent: 05 September 2017 12:55
To: [REDACTED]
Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

[REDACTED]

Many thanks for the update but unfortunately, the team has been redeployed, so the additional time doesn't help.

Apologies again for the inconvenience.

Regards,

From: [REDACTED]@gov.scot [mailto:[REDACTED]@gov.scot]
Sent: 05 September 2017 11:32
To: [REDACTED]@bjss.com>
Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

Hi

Thank you for your email.

Due to the changes made and the questions received the deadline has now been extended to 12:00 noon on 19 September 2017. If you wish to reconsider we would still welcome your submission.

Kind regards

[REDACTED]

[REDACTED]

Tel: 0141 [REDACTED]

[REDACTED]@gov.scot

From: [REDACTED]@bjss.com]
Sent: 05 September 2017 11:13
To: [REDACTED]
Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

[REDACTED]

Further to the vendor briefing I'm writing to let you know that BJSS will not be submitting a response to this stage of the procurement.

[REDACTED] mean that we would be unable to provide a [REDACTED] response in [REDACTED]

Apologies for any inconvenience this may cause.

Regards,

From: [REDACTED].scot [mailto:[REDACTED]@gov.scot]

Sent: 24 August 2017 09:30

To: [REDACTED] <[REDACTED]@bjss.com>

Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

Hi

Thanks for confirming. We will look forward to seeing you then.

Kind regards

[REDACTED]

Tel: 0141 [REDACTED]

[REDACTED]@gov.scot

From: [REDACTED] [mailto:[REDACTED]@bjss.com]

Sent: 23 August 2017 16:16

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

[REDACTED]

Attending for BJSS will be [REDACTED]

Regards,

From: [REDACTED]@gov.scot [mailto:[REDACTED]@gov.scot]

Sent: 22 August 2017 14:07

To: [REDACTED]

Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

Thanks [REDACTED], glad I checked. Will look forward to hearing from you with any alternatives.

Kind regards

[REDACTED]

[REDACTED]

Tel: 0141 [REDACTED]

[REDACTED]@gov.scot

From: [REDACTED] [mailto:[REDACTED]@bjss.com]

Sent: 22 August 2017 14:01

To: [REDACTED]

Cc: [REDACTED]
Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

[REDACTED]
I noticed your email as I sent mine!

Unfortunately I know that Kate is unavailable on 28th, so will have to check availability of any suitable alternatives and replay as soon as I can.

Regards,

-- F
From: [REDACTED]@gov.scot [mailto:[REDACTED]@gov.scot]
Sent: 22 August 2017 13:59
To: [REDACTED]@bjss.com>
Cc: [REDACTED]@gov.scot
Subject: RE: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

Hi !

Many thanks for providing.

As advised through the Public Contracts Scotland portal we have had to change the date and time of the Supplier Information Session. Could you please confirm that these attendees can also attend on the new date?

The session will now take place on **Monday 28 August 2017 at 3.30pm**. The location remains as Scottish Government, Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU.

Kind regards

Tel: 0141 [REDACTED]
[REDACTED]@gov.scot

From: [REDACTED] [mailto:[REDACTED]@bjss.com]
Sent: 22 August 2017 13:51
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Low Income Benefits Agile Service Design Vendor Briefing - BJSS Attendees

Hi !

[REDACTED] will be attending on behalf of BJSS.

Hope that's OK.

Regards,

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Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan eil e ceadaichte a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo gun fhiosd', bu choir cùr às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh agus fios a leigeil chun neach a sgaoil am post-d gun dàil.

Dh'fhaodadh gum b' teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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