

1

[redacted]

From: [redacted]
Sent: 16 January 2017 16:42
To: McAllister C (Colin)
Cc: [redacted] Spads.Admin
For Action - Fol/16/02169 - [redacted], Scottish Mail on Sunday; DEADLINE 20/1/17
Subject: FOI request - school meals; Fol_ 16_02169 - Education Scotland - [redacted]- Scottish Mail on Sunday - school meals - draft response - Januar#2.doc; A 1647 4648
Attachments: #2.doc; A 16471982.pdf

Dear Colin

Please see the draft FOI response attached for [redacted] of the Scottish Mail on Sunday. He has requested further information in the form of an update for 2016/17 and then a breakdown list of which local authorities had schools which did not meet the nutrition guidelines this is a follow up request to a previous, see bottom of email.

I would be grateful if you could review the draft response and confirm that you are happy for this by **COP Friday 20 January 2017** and the selected documents to be sent to the Minister for final clearance And to be issued by 27 January 2017.

Previous FOI Request

Date received: 19 April 2016

You asked for Education Scotland to provide you with information on school meal inspections.

How many primary and secondary schools were inspected to see if their school meals complied with nutrient standards and food and drink standards in both 2014/15 and 2015/16? How many of these schools were judged to fully comply with the standards?

Response

Date responded: 15 June 2016

Please find below the figures requested in regards to school meal inspections:

2014-15 – 59 schools inspected by a Health and Nutrition Inspector (38 primary schools, 18 secondary schools, 2 special schools and 1 all-through school) in 28 local authorities. 28 fully met, 31 not fully met

2015-16 – 57 schools inspected by a Health and Nutrition Inspector (42 primary schools, 13 secondary schools, 1 special schools and 1 all-through school) in 29 local authorities. 29 fully met, 28 not fully met

Of the schools that were found to have issues, the discrepancies ranged from minor and easily rectified breaches resulting in minimal concern to those requiring further focus and discussion. Some examples of minor breaches that are easily rectified and result in minimum concern include: schools using a type of margarine that does not meet the criteria, full fat rather than semi-skimmed milk being served, or flavoured water products being sold which are not permitted despite being sugar free. For more serious breaches such as the menu analysis shows an excess or deficit of the nutrient standards e.g. analysis shows the average lunch over the week contains

Please let me know if you need anything else.

[redacted]
Education Scotland,
The Optima,

58 Robertson Street,
Glasgow,
G2 8DU

Telephone:- [redacted]
Email:-[redacted]



2

[redacted]

From: McAllister C (Colin)
Sent: 16 January 2017 16:54
To: [redacted]
Cc: [redacted]; Spads Admin RE: For Action -Fol/16/02169 -[redacted], Scottish
Mail on Sunday: DEADLINE 20/1/17

Subject:

Cleared

Regards

Colin McAllister
[redacted]
[redacted]



gov.scot



[redacted]

From: [redacted]
Sent: 27 January 2017 09:37
To: FoI SpAds PO; [redacted]
Cc: PS/Education Scotland; [redacted]
Subject: For approval: FoI/16/02166 [redacted], The Herald re staff foreign travel costs - URGENT
A 16582885.doc; A 16581362.pdf
Attachments:

FAO:- Colin McAllister, Special Adviser

CC:- [redacted] - as the response was due yesterday, can this be dealt with urgently please?

Colin,

Please see attached FOI specifically the request asked for:-

1. Broken down by financial years 2013/14, 14/15 and 15/16, please provide details of all trips outside the UK that were funded by Education Scotland. For each trip, state the location, the number of people who attended (including the names of senior staff) and its duration.
2. In relation to question 1, please state the total cost of each trip, with separate breakdowns for travel, accommodation, entertainment and any other expenses.

All information has been collated and is now supplied within the attached PDF and our draft response is the word document. No exemptions have been applied in the usual format.

The correspondent has been informed that this response will be late.

Please call and let me know if you need anything else.

[redacted]
Education Scotland,
The Optima,
58 Robertson Street,
Glasgow,
G2 8DU [redacted]
Email:- [redacted]

(S)

[redacted]

From: [redacted]
Sent: 03 February 2017 15:19
To: [redacted]
Cc: PS/Education Scotland; [redacted]Fol SpAds PO
Subject: RE: For approval: Fol/16/02166 [redacted], The Herald re staff foreign travel costs - URGENT

[redacted]

Colin is content with the response.

[redacted]

Private Secretary
Special Advisers' Office
Tel [redacted]

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1.

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[redacted]

From: [redacted]
Sent: 24 February 2017 15:21
To: [redacted] Fol SpAds PO
Cc: [redacted]; Maxwell B (Bill); [redacted] PS/Education Scotland; Freedom of Information
Subject: RE: Urgent Fol/16/02166 -[redacted], The Herald - Staff foreign travel cost 2013-2016 - internal review included

Happy

Regards

Colin McAllister
[redacted]
[redacted]

-----Original Message-----

From: [redacted]
Sent: 23 February 2017 15:48
To: Fol SpAds PO; McAllister C (Colin)
Cc: [redacted] Maxwell B (Bill); [redacted] PS/Education Scotland; Freedom of Information
Subject: Urgent Fol/16/02166 - [redacted], The Herald - Staff foreign travel cost 2013-2016 - internal review included
Importance: High

Hi Colin,

Please see attached Fol which you have previously approved however before the response was sent it was realised that our information was incomplete as some foreign travel had not been updated on our central database.

A holding response was issued in order to allow time for the details to be revised and updated and then, the journalist requested an internal review of the process which caused the delay. This review has now been completed and the final response redrafted to include our conclusions along with the revised information.

All of this has now been approved by the Fol unit too. I would be very grateful if you would provide your approval for this urgently to help us prevent any further delays as it still has to go before Ministers before final release.

[redacted]

Education Scotland,
The Optima,
58 Robertson Street,
Glasgow,
G2 8DU

Telephone:- [redacted]

7

[redacted]

From: [redacted]
Sent: 03 February 2017 15:19
To: [redacted]
Cc: PS/Education Scotland; [redacted] FoI SpAds PO
Subject: RE: For approval: FoI/16/02166 [redacted], The Herald re staff foreign travel costs - URGENT

[redacted]

Colin is content with the response.

[redacted]

Private Secretary
Special Advisers' Office

[redacted]

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[redacted]

From: [redacted]
Sent: 11 May 2017 12:29
To: McAllister C (Colin); Higgins K (Kate); FOI SpAds PO
Cc: Delaney A (Alastair); [redacted] Maxwell B (Bill); DG Learning & Justice; PS/Education Scotland
Subject: For Approval: FOI/17 /01012 - [redacted] - Number of inspections *due 17 May*

Dear Colin and Kate

Please see the draft FOI response below for [redacted], who is the Parliamentary Researcher for Tavish Scott MSP for Shetland, Spokesperson for Education and Europe and Liam McArthur MSP for Orkney, Spokesperson for Justice and Energy, Scottish Liberal Democrat.

She has requested the following information:

1. How many inspections were carried out in each year since 2007 in
 - a. Primary schools
 - b. Secondary schools
 - c. Colleges

Our response:

Please find below a table which provides the number of inspections in each financial year for primary, secondary and special schools and the number of college reviews.

Sectors	Financial year										
	2006/0	2007/0	2008/0	2009/1	2010/1	2011/1	2012/1	2013/1	2014/1	2015/1	2016/1
Primary	244	237	262	298	229	175	106	162	96	102	105
Secondary	30	50	55	69	39	52	31	33	23	22	18
Special	26	28	33	37	29	26	25	15	19	19	20
Colleges	12	13	17	11	13	13	5	9	11	8	27*
Totals	332	328	367	415	310	266	167	219	149	151	170

* All colleges are reviewed under the new arrangements for assuring and improving quality of provision and services and, as a result, have ongoing engagement with HM Inspectors to develop and consolidate these approaches. Please note that the figure provided for 16/17 relates to the calendar year January to December 2017.

2. How many inspections have been planned in each academic year for:
 - a. 2016/17
 - b. 2017/18
 - c. 2018/19
 - d. 2019/20

Our response:

We currently project our inspection and review activities annually over financial years. We have projected inspections of schools for the following academic years.

Sector	Academic year	
	2016-17	2017-18
Primary	120	135
Secondary	18	20
Special	17	16
Independent	4	5
Total	159	176

Colleges will be reviewed under new arrangements and as a result, HM Inspectors will engage with all 27 colleges each academic year.

We have taken action to increase the number of inspections to be achieved each year which includes the introduction of a range of inspection models to suit particular circumstances and contexts and are recruiting more HM Inspectors. The measures we have put in place will take full effect for the academic year 2017-18, which will see the number of inspections increase substantially over current levels.



3. In how many inspections in each year since 2007 was the issue of staffing shortages brought up?

Our response:

HM Inspectors, during the course of inspection and review activity, don't collect or collate information in relation to staff shortage issues.

Additionally, we use a zero-based budget and planning process on an annual cycle. Our work across the agency, including inspection and review activity, is planned on the basis of availability of resource. Therefore, we do not hold information relating to staffing shortages.

I would be grateful if you could review the draft response and confirm that you are happy for this to be sent to the Minister for final clearance.

Fol Request	 FW: FPO Request - School Inspe...
Fol Draft Response	 FOI Request - FOI_17_D1012 - E...

Please note the Fol is due for release on 24 May. I would be grateful for a response by 17 May.

Kind Regards
 [redacted]

[redacted] Corporate Business Manager | [redacted]

9

[redacted]

From: [redacted]
Sent: 15 May 2017 16:52
To: [redacted]
Cc: Delaney A (Alastair); [redacted]Maxwell B (Bill); DG Learning & Justice; PS/Education Scotland; McAllister C (Colin); Higgins K (Kate); FoI SpAds PO
Subject: RE: For Approval: FOI/17 /01012 -[redacted] -Number of inspections *due 17 May*
Follow Up Flag: Follow up
Flag Status: Completed

[redacted]

Colin has asked if the answer to each question could be calculated on the same basis –either academic year or financial year.

Grateful for a redrafted response.

[redacted]

Private Secretary
Special Advisers' Office
[redacted]

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[redacted]

From: [redacted]
 Sent: 16 May 2017 15:48
 To: [redacted] McAllister C (Colin)
 Cc: Delaney A (Alastair); [redacted] Maxwell B (Bill); DG Learning & Justice; PS/Education Scotland; Higgins K (Kate); Fol SpAds PO
 Subject: Redrafted for Approval: FOI/17/01012 -[redacted] -Number of inspections

Subject:

Hello

The response has been redrafted and question 1 has been amended so both question 1 and 2 are now calculated based on academic year.

- Question 1. How many inspections were carried out in each year since 2007 in
- a. Primary schools
 - b. Secondary schools
 - c. Colleges



Our response is now:

Please find below a table which provides the number of inspections in each academic year for primary, secondary and special schools and the number of college reviews.

Academic Years	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Primary	265	295	215	137	116	136	100	103	124
Secondary	61	71	40	42	33	30	24	21	19
Special	36	37	24	25	25	17	17	19	18
Colleges	11	13	13	12	5	10	8	8	27*
Totals	373	416	292	216	179	193	149	151	188

*Note: In the current academic year, all 27 colleges are inspected under the new arrangements for assuring and improving quality of provision and services and, as a result, have on-going engagement with Education Scotland to develop and consolidate these approaches

Can you please review the redrafted response and confirm that you are happy for this to be sent to the Minister for final clearance.

Fol Request	 FW: FPO Request - School Inspe...
Fol Draft Response	 Redrafted FOI Request - FOI_1...

Thanks

[redacted]

[redacted] | Corporate Business Manager | [redacted]

(11)

[redacted]

From: [redacted] on behalf of PS/Education Scotland
Sent: 03 November 2017 10:02
To: FoI SpAds PO; McAllister C (Colin); Higgins K (Kate); [redacted]
Cc: PS/Education Scotland; [redacted]
Subject: FW: URGENT: For Approval: FOI/17/02285 - School Inspection reports (DUE 6 NOVEMBER)

High
Importance:

Hi Colin,

Apologies, for any confusion, the response should have mentioned that some of the information on emails 5 & 6 are not related to this request and been redacted as they are out of scope.

Can we make a plea for a quick turnaround today as staff who had to provide lines on this particular case were out of office and we are running very late as a result. The response is due to be sent out on Monday 6 Nov but we might still make it if we can ask PO to put it in Ministers box tonight marked urgent.

Forever hopeful?

[redacted]
Education Scotland,
The Optima,
58 Robertson Street,
Glasgow,
G2 8DU

Telephone:- [redacted]
Email:- [redacted]



From: [redacted]
Sent: 31 October 2017 16:01
To: FoI SpAds PO
Cc: PS/Education Scotland; [redacted]
Subject: URGENT: For Approval: FOI/17/02285 - School Inspection reports (DUE 6 NOVEMBER)












Hi Colin

We have received an FOI request in relation to the retention of School Inspection reports.

I would be grateful if you could review the draft response and enclosures for this FOI request and confirm that you are happy for it to be sent to the Minister for final clearance.

Please note that the deadline for the response is 6 November, an early reply would be much appreciated.

FOI/17/02285 – McEnaney, Lecturer and Freelance Writer (Due: 6 November)

FOI request	 FOI - ES - School Inspections ...
Draft response	 FOI Request - FOI_17_02285 - J...
Documents for release	<div style="display: flex; flex-wrap: wrap; justify-content: space-around;"> <div style="text-align: center; margin: 5px;">  01 - Email - 2 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  02 - Email - 3 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  03 - Email - 3 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  04 - Email - 3 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  05 - Email - 3 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  06 - Email - 3 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  07 - Email - 3 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  08 - Email - 8 February 2017 -... </div> <div style="text-align: center; margin: 5px;">  09 - Email - 8 February 2017 -... </div> </div>

Kind Regards
 [redacted]

 [redacted] | Corporate Business Manager | [redacted]

12




[redacted]

From: [redacted]
Sent: 08 November 2017 09:33
To: Fol SpAds PO; McAllister C (Collin)
Cc: PS/Education Scotland; Reid K (Karen) (EdS); [redacted]
Subject: For Approval: FOI/17/02335 -[redacted]r -Dumfries and Galloway Council correspondence

Hi Colin

Please see the draft Fol response below for [redacted] regarding communications between Education Scotland and Dumfries and Galloway Council since 1 January 2017.

I would be grateful if you could review the draft response and paperwork and confirm that you are happy for this to be sent to the Minister for final clearance.

Fol Request	 Re: Further information
Draft response	 FOI Request - FOI_17_02335 - S...
Papers for release (86 files)	 ObjRef.obr

The deadline for issuing this Fol request is Thursday 9 November.

Kind Regards
[redacted]

[redacted] | Corporate Business Manager | [redacted]

(Please note my work pattern is Tues-Fri)

13

[Redacted]

From: [redacted]
Sent: 08 November 2017 12:53
To: Fol SpAds PO; McAllister C (Colin)
Cc: PS/Education Scotland; Reid K (Karen) (EdS); [redacted]
Subject: RE: For Approval: FOI/17 /02335 -[redacted] -Dumfries and Galloway Council correspondence

Hi [redacted]

We are getting the files printed to be couriered out today and as discussed a short time ago, you have agreed to forward the bundle onto DFM's office as urgent if they are approved by Colin that would be very much appreciated to reduce the lateness of this response.

Colin if you need to speak to anyone about this please speak to either [redacted] as they have a lot more detailed knowledge on the subject matter and [redacted] has also been offered dates for a meeting with the above as the essence of his request is that he believes D&G council have not been fully compliant with the law in a Schools Consultation Act and failed to provide HMIE with all the evidence they received from him and others in relation to the consultation so the Fol is asking to see what has been provided.

Colin,

I have also left messages to discuss another late Fol we have, grateful if you could give me a call if you ever get a moment ☺

[redacted]
Education Scotland,
The Optima,
58 Robertson Street,
Glasgow,
G2 8DU

Telephone: [redacted]
Email: [redacted]



14

[redacted]

From: [redacted] on behalf of FoI SpAds PO
Sent: 17 November 2017 14:56
To: [redacted]; FoI SpAds PO
Cc: McAllister C (Colin); [redacted] PS/Education Scotland
Subject: RE: For Approval: FOI/17 /02335 -[redacted] -Dumfries and Galloway Council correspondence

[redacted],

Thanks for this extra information. SpAds are content for this to now go for Ministerial clearance. I will send the physical documents up, but I'd be grateful if you could send an electronic submission.

Many thanks,

[redacted]

Deputy Private Secretary to the Special Advisers' Office
4N.05
St. Andrew's House

[redacted]

[redacted]

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From: [redacted]

Sent: 16 November 2017 08:23

To: FoI SpAds PO

Cc: McAllister C (Colin); [redacted]; PS/Education Scotland

Subject: RE: For Approval: FOI/17/02335 -Longmuir -Dumfries and Galloway Council correspondence

Hi [redacted]

It's from the Ae Village Parent and Community Council and also Ae Kirkbean Garlieston Partnership (same person).

If you need any more detail please let me know.

Kind Regards

[redacted]

[redacted] | Corporate Business Manager | [redacted]

(Please note my work pattern is Tues-Fri)

From: [redacted] **On Behalf Of** FoI SpAds PO
Sent: 15 November 2017 18:54
To: [redacted]; FoI SpAds PO
Cc: McAllister C (Colin); [redacted]; PS/Education Scotland
Subject: RE: For Approval: FOI/17/02335 - [redacted] - Dumfries and Galloway Council correspondence

[redacted]

Many thanks for sending this through. Final question, who sent document 13 (not necessarily their name, more their position/interest i.e. parent, council lawyer etc.)?

Many thanks,

[redacted]

[redacted]
Deputy Private Secretary to the Special Advisers' Office
4N.05
St. Andrew's House

[redacted]
[redacted]

All e-mails and attachments sent by the Special Advisers' Private Office to another official on behalf of Special Advisers relating to a decision, request or comment made by a Special Adviser, or a note of a meeting with Special Advisers must be filed appropriately by the primary recipient. The Private Office does not keep official reports of such e-mails or attachments.

From: [redacted]
Sent: 14 November 2017 12:19
To: FoI SpAds PO
Cc: McAllister C (Colin); [redacted] PS/Education Scotland
Subject: RE: For Approval: FOI/17 /02335 - [redacted]- Dumfries and Galloway Council correspondence

Hi [redacted]

As requested, please find attached a schedule of documents for the Longmuir FoI.

<< File: FOI Request - FOI_17 __02335 - [redacted] - 5 - Schedule of Information - Documents - 14 November 2017.doc >>

Kind Regards
[redacted]

[redacted] Corporate Business Manager | [redacted] (Please

note my work pattern is Tues-Fri)

From: [redacted] **On Behalf Of** FoI SpAds PO
Sent: 13 November 2017 11:52
To: [redacted]; FoI SpAds PO; PS/Education Scotland
Cc: McAllister C (Colin); [redacted]
Subject: RE: For Approval: FOI/17/02335 -[redacted]-Dumfries and Galloway Council correspondence

[redacted]

Thanks for that.

Colin has asked for a schedule of the documents being released here, as he needs this to give context to some of the documents he is looking at.

Are you able to forward that on?

Many thanks,

[redacted]

[redacted]
Deputy Private Secretary to the Special Advisers' Office
4N.05
St. Andrew's House

[redacted]
[redacted]

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[redacted -out of scope]

15

[redacted]

From: [redact]
Sent: 27 November 2017 09:21
To: FoI SpAds PO; McAllister C (Colin)
Cc: PS/Education Scotland
Subject: URGENT TODAY: For Approval: FOI/17/02635 - Alleged sexual abuse of students in Scottish boarding schools *DUE 4 DEC

Good morning Colin

[redacted] advised me on Friday afternoon that you were working on this. I am conscious of the due date, to allow time for the case to go to the Minister for final clearance.

I would be grateful if you could get back to me at your earliest convenience following your review and let me know when you are content with the response and confirm if this has to go to the Minister for final clearance.

Many thanks

[redacted]
0131244 4334

From: [redacted]
Sent: 21 November 2017 17:37
To: FoI SpAds PO
Cc: PS/Education Scotland; [redacted]
Subject: URGENT: For Approval: FOI/17/02635 -Alleged sexual abuse of students in Scottish boarding schools *DUE 4 DEC



Hi Colin

We have received an FOI request in relation to alleged sexual abuse of students in Scottish boarding schools.

I would be grateful if you could review the draft response for this FOI request and confirm that you are happy for it to be sent to the Minister for final clearance.

Please note that the deadline for the response is 4 December, an early reply would be very much appreciated.

FOI/17/02635--[redacted], Journalist (Due: 4 December)

FOI request	 FW: Freedom of Information req...
Draft response	 FOI Request - FOI_17_02635 - ...

Kind Regards
[redacted]





[redacted] | Corporate Business Manager | [redacted]

16

[redacted]

From: [redacted]
Sent: 05 December 2017 11:33
To: FoI SpAds PO; McAllister C (Collin)
Cc: PS/Education Scotland; [redacted]
FOI 17 02833 Action reply by COP Monday 11 December
Subject:

Please find attached the FOI correspondence, reply and enclosure (redacted and highlighted versions) for approval to go to Ministers.
Please respond by COP Monday 11 December

FOI request	 FW: FoI - decision to delete i...
FOI response	 FOI Request - FOI_17_02833- E...
Enclosure redacted	 Enclosure FOI - 17-02833 - Min...
Enclosure (highlighted version FYI)	 Enclosure FOI - 17-02833 - Min...

[redacted]
Corporate Business Manager
Mobile: [redacted]

14

[redacted])

From: [redacted]
Sent: 08 December 2017 12:14
To: [redacted]; FoI SpAds PO
Cc: PS/Education Scotland; [redacted]
Subject: RE: FOI 17 02833 Action reply by COP Monday 11 December

[redacted]
Colin is content for the response to go for ministerial clearance.

[redacted]

Private Secretary
Special Advisers' Office
Tel [redacted]
Mobile [redacted]

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[redacted]






From: [redacted]
 Sent: 18 December 2017 13:14
 To: Fol SpAds PO; McAllister C (Colin)
 Cc: PS/Education Scotland; [redacted] URGENT: For Approval: FOI/17/02870 -Ross
 Subject: Greer MSP -inspections of Independent Schools *due 27 Dec

Hi Colin

Please see the draft Fol response below for Ross Greer MSP who is writing following serious concerns about the oversight of independent schools, following the information unveiled by Andy Wightman MSP in the Scottish Parliament on 15 November.

I would be grateful if you could review the draft response and Annex A, B and C and confirm that you are content for this to be sent to the Minister for final clearance.

FOI/17/02870– Ross Greer MSP

Fol Request	 FW: Letter from Ross Greer MSP...
Draft response	 FOI Request - FOI_17_02870 - ...
Annex A, B and C	   FOI Request - FOI_17_02870 - ... FOI Request - FOI_17_02870 - ... FOI Request - FOI_17_02870 - ...

The deadline for issuing this Fol request is **Wednesday 27 December**. Given it is close to the festive leave and closure of Minister boxes, I would be grateful if you could review this at your earliest convenience.

Kind Regards
 [redacted]

 [redacted] Corporate Business Manager [redacted]

19

[redacted]

From: [redacted]
Sent: 18 December 2017 17:35
To: [redacted]; Fol SpAds PO
Cc: PS/Education Scotland; [redacted] RE: URGENT: For Approval: FOI/17/02870 -
Subject: Ross Greer MSP - Inspections of Independent Schools *due 27 Dec

[redacted]

Colin is content for the response to go for ministerial clearance – grateful if you could liaise with comms colleagues to prepare lines to take in advance of the response issuing.

[redacted]

Private Secretary
Special Advisers' Office
Tel [redacted]
Mobile [redacted]

All e-mails and attachments sent by the Special Advisers' Private Office to another official on behalf of Special Advisers relating to a decision, request or comment made by a Special Adviser, or a note of a meeting with Special Advisers must be filed appropriately by the primary recipient. The Private Office does not keep official reports of such e-mails or attachments.

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[redacted]

From: [redacted]
Sent: 25 January 2018 13:12
To: McAllister C (Colin)
Cc: PS/Education Scotland; [redacted]; Higgins K (Kate); [redacted]
Subject: URGENT: SIC FOI Appeal Response from Education Scotland

Colin,

We have been asked to respond to a SIC investigation into FOI/17/01775, [redacted] request for data on schools not inspected.

This response is due with the SIC on Monday 29th January, and has been delayed by Gayle Gorman's IT challenges this week. She mentioned it to DFM yesterday, and he has asked me to send you the draft response just now for your urgent consideration.

The draft is also currently with [redacted], who is formatting it in the required style to be submitted to the SIC. As you know, you would usually see it after the formatting stage.

For ease, I'm also attaching the original letter from the SIC.

I will be out the office tomorrow, but my colleague [redacted] is also briefed, and I will have my Blackberry with me.

Best regards,



SIC appeal -
FOI-17-01775 ES...

[redacted]



SIC appeal -
FOI-17-01775 SL...

[redacted] Corporate Briefings Manager (Interim) | Education
Scotland | Foghlam Alba

[redacted]

Denholm House, Almondvale Business Park, Almondvale Way,
Livingston EH54 6GA

Taigh Denholm, Pàirc Ghnìomhachais Ghlinn Almoin, Baile Lèibhinn
EH54 6GA

www.education.gov.scot

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[redacted]

From: McAllister C (Colin)
Sent: 25 January 2018 14:56
To: [redacted]
Cc: PS/Education Scotland; [redacted]; Higgins K (Kate); [redacted]
Subject: RE: URGENT: SIC FOI Appeal Response from Education Scotland

[redacted]

Thanks for this material.

Can you give me a call to discuss?

Regards

Colin McAllister

[redacted]



gov.scot

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[redacted]

From: [redacted]
Sent: 25 January 2018 14:59
To: McAllister C (Colin)
Cc: PS/Education Scotland; [redacted]; Higgins K (Kate); [redacted]
Re: URGENT: SIC FOI Appeal Response from Education Scotland
Subject:

Hi Collin - I've just got on a train. Will call when I get to Edinburgh.

Regards,

[redacted]

Sent from my BlackBerry 10 smartphone.

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[redacted])

From: [redacted]
Sent: 29 January 2018 08:43
To: McAllister C (Colin); Higgins K (Kate); PS/Education Scotland; [redacted]
Subject: FW: URGENT: SIC FOI Appeal Response from Education Scotland
Importance: High

Hi Colin

I'm very aware that this is due with the Scottish Information Commissioner today. When we spoke on Thursday you were not anticipating significant changes. Are you able to give me a quick update on progress, so I can manage expectations if necessary?

Many thanks,

[redacted]

[redacted] | Corporate Briefings Manager (Interim) | [redacted]

(24)

[redacted]

From: McAllister C (Colin)
Sent: 29 January 2018 08:46
To: [redacted]; Higgins K (Kate); PS/Education Scotland; [redacted]
Subject: RE: URGENT: SIC FOI Appeal Response from Education Scotland
Importance: High
Follow Up Flag: Follow up
Due By: 29 January 2018 12:00
Flag Status: Flagged

[redacted]

I spoke with Gayle Gorman (via text) on Friday. I am waiting to hear back from her on a specific point before I am content. I expect that will be this morning and will let you know asap.

Colin McAllister
Head of Policy

[redacted]

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[redacted]

From: McAllister C (Colin)
Sent: 29 January 2018 10:43
To: [redacted] Higgins K (Kate); PS/Education Scotland; [redacted]
RE: URGENT; SIC FOI Appeal Response from Education Scotland
Subject:

[redacted]

I am content for the letter to go to DFM as drafted. Thanks.

Regards

Colin McAllister
[redacted]



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[redacted])

From: McAllister C (Colin)
Sent: 29 January 2018 11:26
To: [redacted]
Cc: PS/Education Scotland; [redacted] Spads Admin
Subject: RE: URGENT; SIC FOI Appeal Response from Education Scotland

[redacted]

Happy with the approach noted below not to incorporate the suggested additional text.

Also, thanks for clarifying regarding the retention list.

Regards

Colin McAllister
[redacted]



| gov.scot

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[redacted]

From: [redacted]
Sent: 08 February 2018 15:47
To: Fol SpAds PO; McAllister C (Colin)
Cc: PS/Education Scotland; [redacted]
Subject: For Approval: Application for Decision by the Scottish Information Commissioner - [redacted]
Appeal -FOI-17-01775.docx
Attachments:

Hi Colin

I wou[redacted]

Kind Regards
[redacted]

~~[redacted] - Corporate Business Manager - [redacted]~~

~~(Please note my work pattern is Tues-Fri)~~

[redacted- out of scope]

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[[redacted]]

From: [redacted]
Sent: 12 February 2018 12:33
To: [redacted] Fol SpAds PO
Cc: PS/Education Scotland; [redacted]
Subject: FOI/17 /01775 - Appeal Application for Decision by the Scottish Information Commissioner - [redacted]

[redacted]

Colin has considered the response you have provided and he is content for the response to go to DFM for clearance.

[redacted]

Private Secretary
Special Advisers' Office
[redacted]

All e-mails and attachments sent by the Special Advisers' Private Office to another official on behalf of Special Advisers relating to a decision, request or comment made by a Special Adviser, or a note of a meeting with Special Advisers must be filed appropriately by the primary recipient. The Private Office does not keep official reports of such e-mails or attachments.

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[redacted]

From: [redacted]
 Sent: 25 April 2018 12:40
 To: FoI SpAds PO; McAllister C (Colin)
 Cc: PS/Education Scotland; Gorman G (Gayle); [redacted]; Taylor B (Brian); [redacted]
 Subject: For Approval: FOI/18/01063/64/65 - [redacted] -ES Contracts/ Staff/Expenses







Hi Colin

Please see the draft FoI responses below for [redacted], Press Association, Scottish Parliament who has requested information on Education Scotland staff.

All three Fols are related to ES Head of Digital Services, contracts and staff leaving ES since January 2015. The contract referred to was for the inspection online survey tool, i.e. it is the first step in the digitisation of our inspection processes.

I would be grateful if you could review the draft responses for the three FOIs we have received and confirm that you are content for these to be sent to the Minister for final clearance. As always, it would be much appreciated if you could review these as soon as possible.

FOI/18/01063/64/65 [redacted], Press Association, Scottish Parliament (Due: 4 May 2018)

FOI/18/01063 Request -- Contracts	 FW: FOI request contracts	FOI/18/01063 Draft response	 FOI Request - FOI_18_01063 - ...
FOI/18/01064 Request - Staff	 FW: FOI Request staff	FOI/18/01064 Draft response	 FOI Request - FOI_18_01064 - ...
FOI/18/01065 Request - Expenses	 FW: FOI expenses	FOI/18/01065 Draft response	 FOI Request - FOI_18_01065 - ...

Kind Regards
[redacted]

[redacted] Corporate Business Manager | [redacted]

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[redacted]

From: [redacted]
 Sent: 25 April 2018 14:48
 To: Fol SpAds PO; McAllister C (Colin)
 Cc: PS/Education Scotland; Gorman G (Gayle); [redacted] Taylor B (Brian); [redacted]
 Subject: FW: For Approval: FOI/18/01063/64/65 -[redacted] -ES Contracts/Staff/Expenses

To Note: My previous email of 25 April (12:40) has been recalled due to an update in draft response for FOI/18/01063.

Please now accept this as the latest draft responses, apologies for any inconvenience caused.







Hi Colin

Please see the draft Fol responses below for [redacted], Press Association, Scottish Parliament who has requested information on Education Scotland staff.

All three Fols are related to ES Head of Digital Services, contracts and staff leaving ES since January 2015. The contract referred to was for the inspection online survey tool, i.e. it is the first step in the digitisation of our inspection processes.

I would be grateful if you could review the draft responses for the three FOIs we have received and confirm that you are content for these to be sent to the Minister for final clearance. As always, it would be much appreciated if you could review these as soon as possible.

FOI/18/01063/64/65-[redacted], Press Association, Scottish Parliament (Due: 4 May 2018)

FOI/18/01063 Request – Contracts	 FW: FOI request contracts	FOI/18/01063 Draft response	 FOI Request - FOL_18_01063 - ...
FOI/18/01064 Request – Staff	 FW: FOI Request staff	FOI/18/01064 Draft response	 FOI Request - FOL_18_01064 - ...
FOI/18/01065 Request – Expenses	 FW: FOI expenses	FOI/18/01065 Draft response	 FOI Request - FOL_18_01065 - ...

Kind Regards
 [redacted]

[redacted] Corporate Business Manager | [redacted]

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[redacted]

From: [redacted] on behalf of PS/Education Scotland
Sent: 27 April 2018 09:45
To: Fol SpAds PO; McAllister C (Colin)
Cc: PS/Education Scotland; [redacted]
Subject: FW: For Approval: FOI/18/01063/64/65 - [redacted] - ES Contracts/
Staff/Expenses

Good morning Colin

I refer to the below FOI draft responses that have been sent to you and given the nature of them, I would be grateful if you are able to check them at some point today.

I would very much appreciate your comments/approval by close of play today so I can send to the Minister for final clearance.

Deadline is Friday 4 May 2018.

[redacted]

From: [redacted]
Sent: 04 July 2018 11:06
To: McAllister C (Colin); FoI SpAds PO
Cc: pshmi; [redacted]; EdS Communications mailbox; Gorman G (Gayle); Armstrong A (Alan); [redacted]
Subject: For review: FOI/18/01639 -Derek Healey -Yammer
Importance: High

Hello Colin

Please see the draft FOI response below for Derek Healey.

I would be grateful if you could review and confirm your approval for these to be sent to the Minister for final clearance.

Draft response	<< File: healey - FOI response.doc >>
Schedule of documents	<< File: healey - FOI - schedule.xlsx >>
Documents for release	<< File: healey - redacted.pdf >>

A quick turnaround would be appreciated as the deadline for issuing this FOI is **Tuesday 10 July**.

Kind Regards
[redacted]

[redacted] | Corporate Business Manager | [redacted]
