
From: [REDACTED]
Sent: 15 January 2018 14:12
To: Minister for Business, Innovation and Energy
Subject: RE: Raytheon Visit - Driver details

Thanks [REDACTED]

[REDACTED]

Business Briefing Unit
Scottish Development International
Tel: [REDACTED]

From: [REDACTED] **On Behalf Of** Minister for Business, Innovation and Energy
Sent: 15 January 2018 13:43
To: [REDACTED]
Cc: Minister for Business, Innovation and Energy
Subject: Raytheon Visit - Driver details

Hi [REDACTED]

As discussed, please see driver details below. Let me know if you need anything further.

Driver: [REDACTED]
Veh Make/Model: Skoda saloon
Veh Colour: Silver
Veh Reg: [REDACTED]

Kind Regards
[REDACTED]

Private Secretary / Minister for Business, Innovation and Energy
📞 [REDACTED] | Mobile: [REDACTED] | Email: ministerbie@gov.scot | [REDACTED]
2N.08 St Andrew's House | Regent Road | Edinburgh | EH1 3DG

All e-mails and attachments sent by a Ministerial Private Office to another official on behalf of a Minister relating to a decision, request or comment made by a Minister, or a note of a Ministerial meeting, must be filed appropriately by the recipient. Private Offices do not keep official records of such e-mails or attachments. Thank you.

From: [REDACTED]
Sent: 15 January 2018 17:06
To: Minister for Business, Innovation and Energy
Subject: FW: MSP Paul Wheelhouse visit to Glenrothes 16 January

[REDACTED]

Just so you have note of this, I haven't had a response as yet but just so that [REDACTED] is aware of this trail.

Regards,

[REDACTED]

Business Briefing Unit
Scottish Development International
Tel: [REDACTED]

From: [REDACTED]
Sent: 15 January 2018 16:35
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: MSP Paul Wheelhouse visit to Glenrothes 16 January

[REDACTED]

Thank you for your email.

This meeting has been agreed by the Minister as a private visit and as such no Comms activity will be undertaken by the Minister.

I would be grateful for you to acknowledge receipt of this advice.

Many thanks,

[REDACTED]
Business Briefing Unit
Scottish Development International
Tel: [REDACTED]

From: [REDACTED]
Sent: 15 January 2018 16:28
To: [REDACTED]
Subject: MSP Paul Wheelhouse visit to Glenrothes 16 January

Dear [REDACTED],

Your contact details have been passed over to me as I am seeking permission to find out if Raytheon UK is permitted to publicize the visit of MSP Paul Wheelhouse to our Glenrothes facility tomorrow on Tuesday 16 January.

Sen Sami, Head of Government Relations at Raytheon UK has been involved in organising the visit, so would it be possible to find out if we could take a photograph of the MSP Paul Wheelhouse for the

purposes of using on Raytheon UK's Twitter and LinkedIn feeds this will be in addition to us promoting the visit internally in our employee newsletter.

Alternatively if permitted we are more than happy to retweet or repost any feeds the parliamentary office will have on social media.

I look forward to hearing from you.

Kind regards

[REDACTED]
Web Communications Manager
Communications
Raytheon UK
Raytheon Company

[REDACTED]



Kao One, Kao Park,
Harlow,
Essex, CM17 9NA, United Kingdom.
<http://www.raytheon.co.uk>



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***** This email has been received from an
external party and has been swept for the presence of computer viruses.

From: [REDACTED]
Sent: 15 January 2018 17:03
To: [REDACTED]
Subject: FW: MSP Paul Wheelhouse visit to Glenrothes 16 January
Importance: High

[REDACTED]

To note as below.

(I've not had a response yet but Minister's office firm on this.)

Thanks,

[REDACTED]

Business Briefing Unit
Scottish Development International
Tel: [REDACTED]

From: [REDACTED]
Sent: 15 January 2018 16:35
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: MSP Paul Wheelhouse visit to Glenrothes 16 January

[REDACTED]

Thank you for your email.

This meeting has been agreed by the Minister as a private visit and as such no Comms activity will be undertaken by the Minister.

I would be grateful for you to acknowledge receipt of this advice.

Many thanks,

[REDACTED]
Business Briefing Unit
Scottish Development International
Tel: [REDACTED]

From: [REDACTED]
Sent: 15 January 2018 16:28
To: [REDACTED]
Subject: MSP Paul Wheelhouse visit to Glenrothes 16 January

Dear [REDACTED],

Your contact details have been passed over to me as I am seeking permission to find out if Raytheon UK is permitted to publicize the visit of MSP Paul Wheelhouse to our Glenrothes facility tomorrow on Tuesday 16 January.

Sen Sami, Head of Government Relations at Raytheon UK has been involved in organising the visit, so would it be possible to find out if we could take a photograph of the MSP Paul Wheelhouse for the purposes of using on Raytheon UK's Twitter and LinkedIn feeds this will be in addition to us promoting the visit internally in our employee newsletter.

Alternatively if permitted we are more than happy to retweet or repost any feeds the parliamentary office will have on social media.

I look forward to hearing from you.

Kind regards

[REDACTED]
Web Communications Manager
Communications
Raytheon UK
Raytheon Company

[REDACTED]



Kao One, Kao Park,
Harlow,
Essex, CM17 9NA, United Kingdom.
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***** This email has been received from an
external party and has been swept for the presence of computer viruses.

From: [REDACTED]
Sent: 15 January 2018 18:08
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: RE: MSP Paul Wheelhouse visit to Glenrothes 16 January

Dear [REDACTED]

Thank you for responding to my email which I have now acknowledged.

I can confirm that no such communications activity will take place by Raytheon UK.

Kindest regards

[REDACTED]
Web Communications Manager
Communications
Raytheon UK
Raytheon Company

[REDACTED]



Kao One, Kao Park,
Harlow,
Essex, CM17 9NA, United Kingdom.
<http://www.raytheon.co.uk>



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From: [REDACTED]
To: [REDACTED],
Cc: [REDACTED]
Date: 15/01/2018 16:35
Subject: [External] RE: MSP Paul Wheelhouse visit to Glenrothes 16 January

[REDACTED]

Thank you for your email.

This meeting has been agreed by the Minister as a private visit and as such no Comms activity will be undertaken by the Minister.

I would be grateful for you to acknowledge receipt of this advice.

Many thanks,

[REDACTED]
Business Briefing Unit
Scottish Development International
Tel: [REDACTED]

From: [REDACTED]
Sent: 15 January 2018 16:28
To: [REDACTED]
Subject: MSP Paul Wheelhouse visit to Glenrothes 16 January

Dear [REDACTED],

Your contact details have been passed over to me as I am seeking permission to find out if Raytheon UK is permitted to publicize the visit of MSP Paul Wheelhouse to our Glenrothes facility tomorrow on Tuesday 16 January.

Sen Sami, Head of Government Relations at Raytheon UK has been involved in organising the visit, so would it be possible to find out if we could take a photograph of the MSP Paul Wheelhouse for the purposes of using on Raytheon UK's Twitter and LinkedIn feeds this will be in addition to us promoting the visit internally in our employee newsletter.

Alternatively if permitted we are more than happy to retweet or repost any feeds the parliamentary office will have on social media.

I look forward to hearing from you.

Kind regards

[REDACTED]
Web Communications Manager
Communications
Raytheon UK
Raytheon Company

[REDACTED]



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Harlow,
Essex, CM17 9NA, United Kingdom.
<http://www.raytheon.co.uk>



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From: [REDACTED] **On Behalf Of** Minister for Business, Innovation and Energy
Sent: 15 January 2018 13:31
To: [REDACTED] Minister for Business, Innovation and Energy

Cc: [REDACTED]
Subject: RE: Lines for clearance - Raytheon systems

Great thanks [REDACTED].

Private Secretary / Minister for Business, Innovation and Energy
[REDACTED] | Mobile: [REDACTED] | Email: ministerbie@gov.scot | [REDACTED]
2N.08 St Andrew's House | Regent Road | Edinburgh | EH1 3DG

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From: [REDACTED]
Sent: 15 January 2018 13:26
To: Minister for Business, Innovation and Energy
Cc: [REDACTED]
Subject: RE: Lines for clearance - Raytheon systems

Thanks [REDACTED], policy colleagues confirmed in the trail when we were preparing lines that the last line was accurate as munitions is "military equipment and supplies, especially bombs, shells, and guns"

Thanks [REDACTED]

From: [REDACTED] **On Behalf Of** Minister for Business, Innovation and Energy
Sent: 15 January 2018 09:06
To: [REDACTED] Minister for Business, Innovation and Energy
Subject: RE: Lines for clearance - Raytheon systems

[REDACTED]

Mr Wheelhouse is content with the reactive lines. The Minister has asked that we confirm the last line re not funding arms/exports, is correct? He is happy to go with that, if true, but doesn't want to over claim if there is any risk it is not watertight.

Kind Regards
[REDACTED]

Private Secretary / Minister for Business, Innovation and Energy
[REDACTED] | Mobile: [REDACTED] | Email: ministerbie@gov.scot | [REDACTED]
2N.08 St Andrew's House | Regent Road | Edinburgh | EH1 3DG

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From: [REDACTED]
Sent: 15 January 2018 08:42
To: Minister for Business, Innovation and Energy
Cc: [REDACTED]
Subject: Lines for clearance - Raytheon systems

[REDACTED],

I understand Mr Wheelhouse's meeting with Raytheon Systems was flagged by the Minister in last week's comms meeting and he asked for lines to be pulled together.

Policy and spads are content with the following.

Is the Minister content to clear?

An SG spokesperson said: "Growing the economy is one of the Scottish Government's top priorities which is why our enterprise agencies support business across Scotland. This includes supporting the aerospace and defence industries in areas like innovation, workplace efficiencies and training, which is helping to safeguard and create new jobs.

"This meeting was an opportunity to discuss the company's work with Scottish Enterprise and plans to diversify into more non-defence related activities."

If asked for more detail:

"The Scottish Government does not provide financial support for the manufacture or export of munitions from Scotland."

Thanks [REDACTED]

| Economy, Finance, Environment and Rural Economy comms Scottish Government | [REDACTED]
For information out of hours call 0300 244 4000

From: [REDACTED]
Sent: 15 January 2018 14:15
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Mr Wheelhouse's Visit - 16 January 2018 - driver and vehicle details

[REDACTED]/Sen

Please find details below on the driver/vehicle:

- **Driver:** [REDACTED]
- **Vehicle Make/Model:** Skoda saloon
- **Vehicle Colour:** Silver
- **Vehicle Registration plate:** [REDACTED]

Thanks,

[REDACTED]
Business Briefing Unit
Scottish Development International
Tel: [REDACTED]

From: [REDACTED]
Sent: 11 January 2018 12:29
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Sen,

Thanks for this and hopefully we will have the Minister's driver and vehicle details on Monday. A make, model and colour of the vehicle would be useful as that allows the guards to identify it early as it approaches the gate.

Are [REDACTED] accompanying the minister throughout his time on site?

All the Best.

[REDACTED]
Deputy Security Manager
Raytheon UK
Raytheon Company

[REDACTED]

Queensway Industrial Estate,
Glenrothes,
Fife, KY7 5PY, United Kingdom.
<http://www.raytheon.co.uk>



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From: [REDACTED]
To: [REDACTED],
Cc: [REDACTED]
Date: 11/01/2018 10:34
Subject: Re: [External] RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Thank you [REDACTED]

Head of Government Relations
Raytheon UK

On 11 Jan 2018, at 10:31, [REDACTED]wrote:

Sen,

Ahead of Mr Wheelhouse's visit on Tuesday please find below details of those attending with him. Mr Wheelhouse's office will not know the details of the government driver or car until Monday, [REDACTED] will forward those on to you when they come in.

Name	Travel	Car Reg	Shoe Size
Paul Wheelhouse MSP	Car	TBC	[REDACTED]
[REDACTED] (SG)	Car	TBC	[REDACTED]
[REDACTED] (SE)	Car	[REDACTED]	[REDACTED]
[REDACTED] (SE)	Car	[REDACTED]	[REDACTED]
Government Driver TBC	Car	TBC	TBC

Regards,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]

 [REDACTED]

 www.sdi.co.uk

Please note my working pattern is Tuesday to Friday

From: [REDACTED]
Sent: 14 December 2017 11:16
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

[REDACTED]

Just when you can please.

The person i shall pass the information onto will be our head of security [REDACTED]. I have copied him onto this email.,

Best Regards Sen,

Sen Sami
Head of Government Relations
Raytheon UK
[REDACTED]

From [REDACTED]
To [REDACTED],
Cc [REDACTED]
Date: 14/12/2017 11:08
Subject: [External] RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Sen,

Thanks for that, can I just check when is the latest you'll need the details of attendees/vehicles etc.?

The Minister's office generally don't organise transport etc. until nearer the time, when his dairy is finalised for the day. So just in case I need to ask them to give me that information early.

Kind regards,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]

 [REDACTED]

 www.sdi.co.uk

Please note my working pattern is Tuesday to Friday

From: [REDACTED]
Sent: 13 December 2017 16:04
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Dear [REDACTED],

Great to speak with your earlier.

Our proposed agenda for the day is as below, I will provide a better version in a word document once our servers are working,

From my side what I shall need from you is

- 1) Names of any persons accompanying the Minister for security reasons
- 2) Mode of travel - if Car- need a car reg
- 3) Shoe sizes for this attending

In terms of key requests

1) We shall certainly address the need for support from Scottish Government for our [REDACTED] in Scotland .

2) Support for our [REDACTED].

I shall be able to send biographies tomorrow when my email is working , with a background brief of our history in Scotland and what we do.

Best regards Sen

DRAFT AGENDA

- Corporate Overview Presentation by Richard Daniel CEO Raytheon UK and Scott Turkington Director of Operations Raytheon Scotland

- Meet and Greet STEM Ambassadors to discuss Raytheon's Stem competition in partnership with Fife Council

- Meet and Greet Teams focused on the promotion of Diversity and Inclusion including Women , Veterans and Reservists, Young People

- Visit to the Power Laboratory

This will be to introduce the Minister on how we will achieve our vision to become the UK's leading power supplier. Visit will introduce the Minister to our design, manufacturing capabilities and [REDACTED]

- Visit to GPS Technology Laboratory and Air Traffic Management Systems
Discussion to focus on our leading technologies in this domain and current key [REDACTED] our current opps in Europe.

- Visit to Building to view graphic that shows all our technology deployed in a smart city representation.

Departure

we need much better graphics and ppt on the screen in this room - I can help organise)

- GPS AJ - Brief in Lab
- ATMS Innovation Brief in Lab
- Walk over to Building 4
- View just Visitor area graphic to runthrough the city graphic
- Departure


Head of Government Relations
Raytheon UK

On 12 Dec 2017, at 13:59[REDACTED] wrote:
Sen,

Great, I have a few things to pick up with colleagues here today so would it suit if I gave you a ring tomorrow?

Regards,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]
 [REDACTED]
 www.sdi.co.uk

Please note my working pattern is Tuesday to Friday

From: [REDACTED]
Sent: 12 December 2017 13:19
To: [REDACTED]
Subject: Re: RE: Mr Wheelhouse's Visit - 16 January 2018

Thank you [REDACTED].
I can speak with you anytime, including today!
Sen

Sen Sami
Head of Government Relations
Raytheon UK
[REDACTED]




From [REDACTED]
To [REDACTED] >
Date: 12/12/2017 11:16
Subject: [External] RE: Mr Wheelhouse's Visit - 16 January 2018

Sen,

Thanks for coming back to me. Let me know when would be suitable to speak this week, I have a few things I'd like to check with you.

Many thanks,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]
 [REDACTED]
 www.sdi.co.uk

Please note my working pattern is Tuesday to Friday

From: [REDACTED]
Sent: 06 December 2017 19:04
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Mr Wheelhouse's Visit - 16 January 2018

[REDACTED]
Thank you for your email.
Yes I am the correct person to contact and I look forward to working with you.
If we can connect sometime next week that would be superb.
Best regards Sen
Head of Government Relations

Raytheon UK




On 6 Dec 2017, at 16:03, [REDACTED] wrote:
Afternoon Sen,

I am emailing with regard to Mr Wheelhouse's visit which has now been confirmed for 16 January 2018. I believe you were previously liaising with my colleague [REDACTED] regarding previous the visit, I have now taken this over from her and will be preparing Mr Wheelhouse's briefing ahead of the visit.

Due to upcoming leave/public holidays over the Christmas period I will be looking to start preparing the briefing a little earlier than usual. I just wanted to confirm if you would still be the best person to liaise with on this.

Kind regards,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]
 [REDACTED]
 www.sdi.co.uk

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From: [REDACTED]
Sent: 11 January 2018 13:41
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018




Sen,

Full job titles are as follows:

- Paul Wheelhouse MSP, Minister for Business, Innovation and Energy
- [REDACTED], Private Secretary
- [REDACTED], Head of SMAS
- [REDACTED], SE Account Manager

Thanks,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]
 [REDACTED]
 www.sdi.co.uk

Please note my working pattern is Tuesday to Friday

From: [REDACTED]
Sent: 11 January 2018 13:06
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Sen

Copying in my colleague [REDACTED] here to come back on this.

[REDACTED] grateful for you to provide please.

Thanks,

[REDACTED]
Business Briefing Unit
Scottish Development International
Tel[REDACTED]

From: [REDACTED]
Sent: 11 January 2018 12:55
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

[REDACTED]

I would assume so yes. We have no restrictions on the planned tour line.

[REDACTED] accompanying him from Government would be the minimum requirement for him to join the tour.

[REDACTED] - having overalls ready for the guests might be helpful to avoid last minute rush .

[REDACTED] can you provide the job titles please?

Thanks

Sen

Head of Government Relations
Raytheon UK

On 11 Jan 2018, at 12:28, [REDACTED] > wrote:

Sen,

Thanks for this and hopefully we will have the Minister's driver and vehicle details on Monday. A make, model and colour of the vehicle would be useful as that allows the guards to identify it early as it approaches the gate.

Are [REDACTED] accompanying the minister throughout his time on site?

All the Best.

[REDACTED]
Deputy Security Manager
Raytheon UK
Raytheon Company

[REDACTED]

Queensway Industrial Estate,
Glenrothes,
Fife, KY7 5PY, United Kingdom.
<http://www.raytheon.co.uk>

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Sen Sami ---11/01/2018 10:34:21---Regards,

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Date: 11/01/2018 10:34
Subject: Re: [External] RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Thank you [REDACTED]

Head of Government Relations
Raytheon UK

On 11 Jan 2018, at 10:31, [REDACTED] wrote:

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[REDACTED] (SE)	Car	[REDACTED]	[REDACTED]
[REDACTED] (SE)	Car	[REDACTED]	[REDACTED]
Government Driver TBC	Car	TBC	TBC

Regards,

[REDACTED]

Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]

 [REDACTED]

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Please note my working pattern is Tuesday to Friday

From: [REDACTED]

Sent: 14 December 2017 11:16

To: [REDACTED]

Cc: [REDACTED]

Subject: Re: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

[REDACTED]

Just when you can please.

The person i shall pass the information onto will be our head of [REDACTED]. I have copied him onto this email.,

Best Regards Sen

Sen Sami
Head of Government Relations
Raytheon UK
[REDACTED]

From: [REDACTED]

To: [REDACTED]

Cc: [REDACTED]

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Kind regards,

[REDACTED]

Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU



[REDACTED]



[REDACTED]

www.sdi.co.uk

Please note my working pattern is Tuesday to Friday

From: [REDACTED]

Sent: 13 December 2017 16:04

To: [REDACTED]

Cc: [REDACTED]

Subject: Re: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Dear [REDACTED],

Great to speak with you earlier.

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In terms of key requests

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2) Support for our [REDACTED] programmes .

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- Meet and Greet Teams focused on the promotion of Diversity and Inclusion including Women , Veterans and Reservists, Young People

- Visit to the Power Laboratory

This will be to introduce the Minister on how we will achieve our vision to become the UK's leading power supplier. Visit will introduce the Minister to our design, manufacturing capabilities and [REDACTED].

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Head of Government Relations
Raytheon UK

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Great, I have a few things to pick up with colleagues here today so would it suit if I gave you a ring tomorrow?

Regards,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]
 [REDACTED]
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From: [REDACTED]
Sent: 12 December 2017 13:19
To: [REDACTED]
Subject: Re: RE: Mr Wheelhouse's Visit - 16 January 2018

Thank you [REDACTED]
I can speak with you anytime, including today!
Sen

Head of Government Relations
Raytheon UK
Sen Sami

From: <[REDACTED]>




To: [REDACTED]
Date: 12/12/2017 11:16
Subject: [External] RE: Mr Wheelhouse's Visit - 16 January 2018

Sen,

Thanks for coming back to me. Let me know when would be suitable to speak this week, I have a few things I'd like to check with you.

Many thanks,

[REDACTED]
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The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]
 [REDACTED]
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From: [REDACTED]
Sent: 06 December 2017 19:04
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Mr Wheelhouse's Visit - 16 January 2018

[REDACTED]
Thank you for your email.
Yes I am the correct person to contact and I look forward to working with you.
If we can connect sometime next week that would be superb.
Best regards Sen
Head of Government Relations
Raytheon UK

On 6 Dec 2017, at 16:03, [REDACTED] wrote:
Afternoon Sen,

I am emailing with regard to Mr Wheelhouse's visit which has now been confirmed for 16 January 2018. I believe you were previously liaising with my [REDACTED] regarding previous the visit, I have now taken this over from her and will be preparing Mr Wheelhouse's briefing ahead of the visit.

Due to upcoming leave/public holidays over the Christmas period I will be looking to start preparing the briefing a little earlier than usual. I just wanted to confirm if you would still be the best person to liaise with on this.

Kind regards,

[REDACTED]

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 [REDACTED]

 [REDACTED]

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From: [REDACTED]
Sent: 11 January 2018 12:29
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Sen,

Thanks for this and hopefully we will have the Minister's driver and vehicle details on Monday. A make, model and colour of the vehicle would be useful as that allows the guards to identify it early as it approaches the gate.

Are [REDACTED] accompanying the minister throughout his time on site?

All the Best.

[REDACTED]
Deputy Security Manager
Raytheon UK
Raytheon Company

[REDACTED]

Queensway Industrial Estate,
Glenrothes,
Fife, KY7 5PY, United Kingdom.
<http://www.raytheon.co.uk>



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From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Date: 11/01/2018 10:34
Subject: Re: [External] RE: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Thank you [REDACTED]

Head of Government Relations
Raytheon UK

On 11 Jan 2018, at 10:31, [REDACTED] wrote:

Sen,

Ahead of Mr Wheelhouse's visit on Tuesday please find below details of those attending with him. Mr Wheelhouse's office will not know the details of the government driver or car until Monday,

[REDACTED] will forward those on to you when they come in.

Name	Travel	Car Reg	Shoe Size
Paul Wheelhouse MSP	Car	TBC	[REDACTED]
[REDACTED] (SG)	Car	TBC	[REDACTED]
[REDACTED] (SE)	Car	[REDACTED]	[REDACTED]
[REDACTED] (SE)	Car	[REDACTED]	[REDACTED]
Government Driver TBC	Car	TBC	TBC

Regards,

[REDACTED]

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[REDACTED]



[REDACTED]



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From: [REDACTED]

Sent: 14 December 2017 11:16

To: [REDACTED]

Cc: [REDACTED]

Subject: Re: RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

[REDACTED]

Just when you can please.

The person i shall pass the information onto will be our head of security [REDACTED]. I have copied him onto this email.,

Best Regards Sen

Sen Sami
Head of Government Relations
Raytheon UK
[REDACTED]

From: [REDACTED]

To: [REDACTED]

Cc: [REDACTED]

Date: 14/12/2017 11:08

Subject: [External] RE: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Sen,

Thanks for that, can I just check when is the latest you'll need the details of attendees/vehicles etc.?

The Minister's office generally don't organise transport etc. until nearer the time, when his diary is finalised for the day. So just in case I need to ask them to give me that information early.

Kind regards,

[REDACTED]

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[REDACTED]



[REDACTED]



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From: [REDACTED]

Sent: 13 December 2017 16:04

To: [REDACTED]

Cc: [REDACTED]

Subject: Re: RE: RE: Mr Wheelhouse's Visit - 16 January 2018

Dear [REDACTED],

Great to speak with your earlier.

Our proposed agenda for the day is as below, I will provide a better version in a word document once our servers are working,

From my side what I shall need from you is

- 1) Names of any persons accompanying the Minister for security reasons
- 2) Mode of travel - if Car- need a car reg
- 3) Shoe sizes for this attending

In terms of key requests

- 1) We shall certainly address the need for support from Scottish Government for our [REDACTED] in Scotland .
- 2) Support for our [REDACTED].

I shall be able to send biographies tomorrow when my email is working , with a background brief of our history in Scotland and what we do.

Best regards Sen

DRAFT AGENDA

- Corporate Overview Presentation by Richard Daniel CEO Raytheon UK and Scott Turkington Director of Operations Raytheon Scotland

- Meet and Greet STEM Ambassadors to discuss Raytheon's Stem competition in partnership with Fife Council

- Meet and Greet Teams focused on the promotion of Diversity and Inclusion including Women , Veterans and Reservists, Young People

- Visit to the Power Laboratory

This will be to introduce the Minister on how we will achieve our vision to become the UK's leading power supplier. Visit will introduce the Minister to our design, manufacturing capabilities and [REDACTED]

- Visit to GPS Technology Laboratory and Air Traffic Management Systems

Discussion to focus on our leading technologies in this domain and current key [REDACTED] our current opps in Europe.

- Visit to Building to view graphic that shows all our technology deployed in a smart city representation.

Departure

we need much better graphics and ppt on the screen in this room - I can help organise)

- GPS AJ - Brief in Lab
- ATMS Innovation Brief in Lab
- Walk over to Building 4
- View just Visitor area graphic to runthrough the city graphic
- Departure

Head of Government Relations
Raytheon UK

On 12 Dec 2017, at 13:59, [REDACTED] wrote:
Sen,

Great, I have a few things to pick up with colleagues here today so would it suit if I gave you a ring tomorrow?

Regards,

[REDACTED]
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 [REDACTED]

 [REDACTED]

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Please note my working pattern is Tuesday to Friday

From: [REDACTED]
Sent: 12 December 2017 13:19
To: [REDACTED]
Subject: Re: RE: Mr Wheelhouse's Visit - 16 January 2018

Thank you [REDACTED].
I can speak with you anytime, including today!
Sen

Sen Sami
Head of Government Relations
Raytheon UK
[REDACTED]

From [REDACTED]
To [REDACTED]
Date: 12/12/2017 11:16
Subject: [External] RE: Mr Wheelhouse's Visit - 16 January 2018

Sen,

Thanks for coming back to me. Let me know when would be suitable to speak this week, I have a few things I'd like to check with you.

Many thanks,

[REDACTED]

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 [REDACTED]

 [REDACTED]

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From: [REDACTED]

Sent: 06 December 2017 19:04

To: [REDACTED]

Cc: [REDACTED]

Subject: Re: Mr Wheelhouse's Visit - 16 January 2018

[REDACTED]

Thank you for your email.

Yes I am the correct person to contact and I look forward to working with you.

If we can connect sometime next week that would be superb.

Best regards Sen

Head of Government Relations

Raytheon UK

On 6 Dec 2017, at 16:03, [REDACTED] wrote:

Afternoon Sen,

I am emailing with regard to Mr Wheelhouse's visit which has now been confirmed for 16 January 2018. I believe you were previously liaising with my colleague [REDACTED] regarding previous the visit, I have now taken this over from her and will be preparing Mr Wheelhouse's briefing ahead of the visit.




Due to upcoming leave/public holidays over the Christmas period I will be looking to start preparing the briefing a little earlier than usual. I just wanted to confirm if you would still be the best person to liaise with on this.

Kind regards,

[REDACTED]

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 [REDACTED]
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From: [REDACTED]
Sent: 11 January 2018 10:25
To: Minister for Business, Innovation and Energy
Cc: [REDACTED]
Subject: RE: Raytheon Visit - Security

Thanks [REDACTED], if you can just let [REDACTED] know the details for transport on Monday she can forward it onto Sen.

Regards,

[REDACTED]
Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]
 [REDACTED]
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From: [REDACTED] **On Behalf Of** Minister for Business, Innovation and Energy
Sent: 11 January 2018 10:23
To: [REDACTED]
Cc: Minister for Business, Innovation and Energy
Subject: RE: Raytheon Visit - Security

[REDACTED],

I will be supporting the minister. [REDACTED]

Government Driver details won't be confirmed until Monday.

Kind Regards
[REDACTED]
Assistant Private Secretary
Economy, Jobs & Fair Work Portfolio
[REDACTED]

All emails and attachments sent by a Ministerial Private Office to another official on behalf of a Minister relating to a decision, request or comment made by a Minister, or a note of a Ministerial meeting, must be filed appropriately by the primary recipient. Private Offices do not keep official records of such e-mails or attachments. Thank you.

From: [REDACTED]
Sent: 09 January 2018 15:42

To: Minister for Business, Innovation and Energy

Subject: Raytheon Visit - Security

[REDACTED],

Raytheon have asked us to provide the following ahead of the visit for security, grateful if you could advise.

- 1) Names of any persons accompanying the Minister for security reasons
- 2) Mode of travel - if Car- need a car reg
- 3) Shoe sizes for this attending

Regard,

[REDACTED]

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The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]

 [REDACTED]

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Hi [REDACTED]

I have tried to cut this down as much as I can however, as it's [REDACTED] document I'm reluctant to take anything else out for fear of deleting something with great impact or importance.

I have managed to get it from 2 pages to 1 and a half. Hope that is of some help.

Thanks

[REDACTED]

<<A MANUFACTURING FUTURE FOR SCOTLAND ANNEX C.docx>>

From: [REDACTED]

Sent: 11 January 2018 13:50

To: [REDACTED]

Subject: Raytheon Briefing

[REDACTED],

As discussed grateful if you could have a look at the attached annex and see if you can take anything out to get it onto one page.

<< File: A MANUFACTURING FUTURE FOR SCOTLAND ANNEX C.docx >>

Thanks,

[REDACTED]

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 [REDACTED]

 [REDACTED]

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Hi [REDACTED]

I've updated the line below in the core brief. Feel free to amend it.



FMQ core brief -
Manufacturing

Thanks

[REDACTED]

[REDACTED] | **Manufacturing Policy Officer**

Manufacturing & Construction | Innovation, Investment & Industries Division | The Scottish Government
3rd Floor, Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU | [REDACTED]

From: [REDACTED]

Sent: 09 January 2018 15:26

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Mr Wheelhouse Visit to Raytheon - 16 January 2018 - Contributions

Hi [REDACTED]

[REDACTED] is on leave this week so I'm picking up this email. Yes this line should be updated as the announcement was made on the 11th December.

I have now updated the line as follows.

- On Monday 11th December we announced Renfrewshire will be home to the new £65 million National Manufacturing Institute for Scotland (NMIS), with Strathclyde University announced as the anchor university. Work will begin onsite in 2018.

Hope this helps.

Many thanks,

[REDACTED]

[REDACTED] | **Manufacturing Policy Officer**

Manufacturing & Construction | Innovation, Investment & Industries Division | The Scottish Government
3rd Floor, Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU [REDACTED]

From: [REDACTED]

Sent: 09 January 2018 15:05

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Mr Wheelhouse Visit to Raytheon - 16 January 2018 - Contributions

[REDACTED]

Just on the contribution you provided below, should this line be updated as I believe this announcement has now been made?

Key actions on delivery

- We will announce the location and university anchor for NMIS in December 2017 and work will start onsite in 2018.

Regards,

[REDACTED]

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 [REDACTED]

 [REDACTED]

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From: [REDACTED]

Sent: 18 December 2017 12:25

To: [REDACTED]

Subject: RE: Mr Wheelhouse Visit to Raytheon - 16 January 2018 - Contributions

Hi [REDACTED]

As requested last week, attached MAP brief and a one pager on the defence industry in Scotland.

Hope this is helpful.

Kind regards

[REDACTED]

<< File: FMQ core brief - Manufacturing Action plan (MAP) - 171128.docx >> << File: Defence Sector Contribution - 18 Dec 2017.docx >>

Tommy Kwok | Senior Policy Manager

Manufacturing & Construction | Innovation, Investment & Industries Division | The Scottish Government
3rd Floor, Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU | [REDACTED]

From: [REDACTED]

Sent: 13 December 2017 15:37

To: [REDACTED]

Subject: Mr Wheelhouse Visit to Raytheon - 16 January 2018 - Contributions

All,

Mr Wheelhouse has agreed to visit Raytheon in Glenrothes on 16 January 2018 to get an overview of the company's activities in Glenrothes and have opportunity to discuss diversification into other non-defence related areas. In discussions ahead of the visit the company have mentioned a few things they are interested in.

Due to leave on the team (and I'm sure in other areas) over the festive period I'm making an early start on this briefing, so that I'm not leaving colleagues with too much to do in my absence.

[REDACTED]– as the company is provider of highly skilled jobs and is therefore very interested in apprenticeships, grateful if you could provide a short contribution around this.

[REDACTED]– given the work the company do I think it would be useful to include the annex we have used previously “A manufacturing future for Scotland” grateful if you could give me the latest version. Also the company have indicated their interest in the STEM agenda, I'm not sure who would be best to provide any briefing around that, if it's all covered by one team or different area – if you can help or point me in the right direction I'd be grateful?

[REDACTED] – another possible issue that might be raised is around Brexit, I know this briefing changes weekly but grateful if you could send on the version that's available nearest 9 Jan (deadline to PO).

Grateful if you could send me over any contributions by close of play Thursday 21 December (other than Brexit) to allow me to pull everything together to hand over for colleagues to pick up after Christmas.


Please give me a shout if you have any issues or anything is unclear.

Kind regards,

[REDACTED]

Briefing Executive | Business Briefing Unit | Scottish Development International
The Scottish Government, 5 Atlantic Quay, 150 Broomielaw, Glasgow, G2 8LU

 [REDACTED]

 [REDACTED]

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