

GUIDE TO INTERPRETATION OF THE DATA TABLE

Where all data within a cell are withheld as a result of exemption 38(1)(b) (personal data), the cells have been shaded black. Where only part of the data have been redacted, this is indicated with square brackets, thus [text]. Names of staff graded below Senior Civil Servant (SCS) have also been withheld as the combination of grade Directorate-General and gift/hospitality context presents a significant risk of personal identification. This is marked on the spreadsheet in the “Person name” and “Grade name” column as [Redacted].

In line with General Data Protection Regulation, the names of 3rd party individuals have been redacted. If given, their organisation is released.

You will wish to note the additional contextual data regarding some entries in the final column, shaded grey. Please note this information was not recorded on our systems, but has been sourced directly from staff to provide additional context for the data being released.

Where no data are held in a given field this is represented by a blank cell.

Some staff may have moved to a different role or a different Directorate-General in the time since the gift or hospitality was offered. The current Directorate-General is shown.

Gifts or hospitality that were offered but declined are not shown.

Where an individual employee has since left the Scottish Government, gifts or hospitality offered during their employment have been provided.