

Wed 16/11/17



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**EUROPE & SCOTLAND**

European Social Fund

Investing in a Smart, Sustainable and Inclusive Future



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The Scottish  
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**EUROPE & SCOTLAND**

European Regional Development Fund

Investing in a Smart, Sustainable and Inclusive Future

## EUROPEAN STRUCTURAL AND INVESTMENT FUNDS 2014-2020

### OPERATION APPLICATION

## **Application Guidance**

### **Guidance**

In completing an application, Applicants should refer to the detail within the Operation Application guidance.

This guidance sets out precisely what information is required to be provided in each section of the application.

### **European Structural Funds Regulations**

Copies of the Regulations governing the overall use of European Structural Funds for the 2014 – 2020 Programme are available on-line using the following link:

<http://eur-lex.europa.eu/JOHtml.do?url=OJ:L:2013:347:SOM:EN:HTML>

### **Strategic Intervention (SI) Management Costs**

A separate application form is required for SI Management Costs. Please complete all of the form except the Target Indicators and Milestones section. You should provide adequate information to enable assessment of SI Management Costs without going into the level of detail expected and required for a standard operation application.

<b>SUBMISSION NUMBER</b>	5
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<b>PART 1: LEAD PARTNER DETAILS</b>	
Strategic Intervention Title	Scotland's 8 <sup>th</sup> City – the Smart City
Strategic Intervention Lead Partner	Glasgow City Council
Name of SI Manager that the Operation will report to	

<b>PART 2: DELIVERY AGENT DETAILS</b>	
Delivery Agent Organisation Name	Aberdeen City Council
Operation Manager Name	
Operation Manager Address	Corporate Governance Service Aberdeen City Council Business Hub 17, Third Floor North Marischal College Broad Street Aberdeen, AB10 1AB
Operation Manager Email Address	
Operation Manager Telephone Number	

<b>PART 3: OPERATION DETAILS</b>		
Operation Title	Open Data	
Programme	ERDF	
Programme Area	LUPS	
ESF Secondary Theme	Choose an item.	
Fund Type	Capital	
Thematic Objective	01 – Strengthening research, technological development and innovation	
Investment Priority	1b - Promoting business investment in R&I, developing links and synergies between enterprises, resea	
Intervention Field – ESF ONLY	Choose an item.	
ERDF ONLY		Indicative Pro-Rata Share %
Intervention Field	64 Research and Innovation processes in SMEs (including voucher schemes, process, design, service an	100%
Intervention Field		
Intervention Field		
Intervention Field	Choose an item.	Click here to enter text.
Intervention Field	Choose an item.	Click here to enter text.
Intervention Field	Choose an item.	Click here to enter text.
Europe 2020	3% of GDP to be invested	
Form of Finance	Non-repayable Grant	

<b>Territory Type</b>	
Large Urban Areas (densely populated > 50,000 population)	<input checked="" type="checkbox"/>
Small Urban Areas (Intermediate density > 5,000 population)	<input type="checkbox"/>
Rural Areas (thinly populated)	<input type="checkbox"/>

<b>Economic Activity</b>	Information and communication...
<b>Project Location (NUTS)</b>	UKM - Scotland
<b>Contract Let Date</b>	14/12/2015
<b>Physical Start Date</b>	01/03/2016
<b>Physical End Date</b>	31/12/2018
<b>Financial End Date</b>	31/03/2019
<b>Date final results to be achieved by</b>	31/12/2018
<b>Flexibility (if applicable)</b>	
<b>Fund Flexibility</b>	No
<b>Geographical Flexibility</b>	No
<b>Transnational Flexibility</b>	No

<b>PART 4: FINANCIAL INFORMATION</b>			
Please complete the Financial Annex template			
	H&I (£)	LUPS (£)	Total (£)
Total Operation Cost (£)		£1,331,930.50	£1,331,930.50
Total Income (£)			
Total Net Revenue (£)			
Net Eligible Costs (£)		£1,331,930.50	£1,331,930.50
Total Match Funding (£)		£800,000.00	£800,000.00
Total Grant Requested (£)		£531,930.50	£531,930.50
Intervention Rate (%)		39.9%	39.9%

#### Expenditure Profile

Year	H&I Expenditure (£)	LUPS Expenditure (£)	Total Expenditure (£)
2014			
2015			
2016		£498,023.38	£498,023.38
2017		£404,903.56	£404,903.56
2018		£429,003.56	£429,003.56
2019			
<b>Total</b>		<b>£1,331,930.50</b>	<b>£1,331,930.50</b>

## Cost Models

Unit Cost	<input type="checkbox"/>
Procurement	<input checked="" type="checkbox"/>
Flat Rate Direct Staff Costs + 15%	<input checked="" type="checkbox"/>
Flat Rate Direct Staff Costs + 40% (ESF Only)	<input type="checkbox"/>
Flat Rate Direct Project Costs + 25%	<input type="checkbox"/>
Flat Rate Direct Eligible Project Costs + 25% (RTDI Activity only)	<input type="checkbox"/>
Actual Costs (Grant Schemes or Land Purchase only) *	<input type="checkbox"/>

\* Please refer to National Rules for further information.

### Justification of Cost Models Selected:

For this Operation Application, all cost models were reviewed to ascertain the most appropriate, eligible routes.

During this review, it was determined that the **Flat Rate Direct Staff Costs plus 15%** was the most appropriate for internal resource costs. Direct Costs are those costs which are directly related to an individual activity of the entity, where the link with this individual activity can be demonstrated or is self-evident. This option was chosen as it is the best fit for the use of internal resources and it is applicable during 2014-2020 Programmes for both Lead Partner and All Operations for ERDF funded Programmes. As per the ERDF Eligibility Rules, this is justified as per Article 67 and 68 of EC Regulation 1303/2013 and is applicable to all operations. In practice, this will be supported by the supply of evidence in the form of bank statements, payment records and individual job descriptions.

The Procurement Cost Model will be utilised for actual costs incurred through this Operation Application. This cost model has been chosen as it fits with the objectives of the overall Operation Application in relation to the purchasing of software/hardware and other associated costs. For clarity, the categories that will be utilised are:

#### Pre-Contract and Contract Implementation Costs

- **Pre-contract works** Incurred and defrayed within the eligible programme period (i.e. from 1 January 2014) including design, bills of quantity and tender preparation.
- **Main contract works** incurred and defrayed within the approved lifetime of the operation.
- **Marketing**
- **Consultancy Fees and Contractors' Charges**

For more information on specific duties/detail please see Section 8 within this Operation Application.

# **Match Funders**

*1. Please state who will provide the match funding and how much they are providing?*

Name of Organisation	H&I	LUPS	Total (£)
Aberdeen City Council		£114,000	£114,000
Dundee City Council		£60,000	£60,000
Glasgow City Council		£200,000	£200,000
Perth & Kinross Council		£166,000	£166,000
Stirling Council		£95,000	£95,000
Cities Investment Fund		£165,000	£165,000

*2. Confirm that match funding is clean e.g. match has not originated in any way from a European source and has no other outputs linked to it*

We can confirm that match funding is clean and has not originated in any way from a European source and has no other outputs linked to it. However, the Lead Partner has issued Match Funding Guarantee letters to the cities. These are to be completed by the cities involved in this Operation and returned to the Lead Partner in advance of any potential ERDF funding being released to the cities for the delivery of activities. A copy of a draft Match Funding Guarantee letter is attached as Appendix 1.

## **PART 5: RATIONALE**

### **Overview of Proposed Activity**

*Please provide a summary of your operation outlining the activity that you are going to deliver and explain why this activity is needed*

The Operation was selected and approved by both the 8<sup>th</sup> City Advisory Group and 8<sup>th</sup> City Strategic Board – these partnership structures (which involve representation from all 7 Scottish cities) were established as part of the governance arrangements that have been put in place for the 8<sup>th</sup> City Programme. An Assessment Framework was created agreed by all the Programme partners to enable them to score, review and prioritise all of the Operation applications that had been developed by the 7 cities during 2015. This process led to the prioritisation and selection of this Operation.

'Scotland's 8th City Data Project' builds on the Scottish Government's Open Data Strategy (2015) and helps ensure that cities fulfil European and international agreements on the provision of open and spatial data. Audit Scotland has reiterated the importance of Councils using local data in driving improvement and targeting resources. The project proposed within this Operation Application has been developed and designed to improve the smart cities' maturity of Scottish cities – primarily in relation to DATA and TECHNOLOGY but it is important to note that the activity proposed will also have an impact on improving smart cities maturity in relation to the other key dimensions of STRATEGIC INTENT, GOVERNANCE and SERVICE DELIVERY, and CITIZEN and BUSINESS ENGAGEMENT. All of Scotland's cities, excepting Edinburgh, are participating with funded activity as part of this Data Operation. However, in keeping with the 8<sup>th</sup> City programme's ethos of 'one city is all the cities', Edinburgh is committed to involvement (as a 'follower' city), in this Operation.

This Operation Application will create data publication platforms for relevant cities with the introduction of data analytics to allow the cities to make evidence based decisions in order to improve services and delivery.

Proposed delivery of the 'Scotland's 8th City – Open Data Project' is detailed in Appendix 2

### **Need for Grant/Gap**

*Please explain why grant assistance is needed to enable your operation to proceed*

It is becoming increasingly apparent that Scottish Cities are facing varying challenges, including demographic change, increasing urbanisation, climate change, increasing energy use and service demands and spending restraints within the public sector.

In discussions facilitated by the Scottish Cities Alliance (SCA), 8th City Advisory Group and 8th City Strategic Board, there was a recognition that 'Scotland's 8th City Data Project' would only be possible via an allocation of additional funding to support procurement and delivery of this project. Other funding sources (including the Cities Investment Fund (CIF)) have been sought but with limited success; cities have indicated an ability to contribute and this has been used to secure match funding of up to 60% of the total operation cost. It is therefore considered that a clear gap in funding provision exists and that provision of ERDF at 40% rate is required for this operation to be viable.

Whilst Scottish and wider (UK & EU) Policies for Open Data and the re-use of public sector information is clear, the funding required to deliver these policies is not available in full. It also seems the potential for creating new markets and services is not being realised. ERDF funding will allow the cities to address these issues.

Furthermore the match funding allows for the scope of the work to be expanded whilst improved collaboration between the Scottish cities means that work undertaken once can be shared and re-used where possible all leading to stronger outcomes, greater success against the Key Performance Indicators and progress in Smart City Maturity which is both increased and expedited.

### **Added Value**

*What is the added value of the operation and quantify as precisely as possible?*

The development of Open Data adds value to the priorities outlined in Scotland's Economic Strategy (2015) where in particular, tackling inequality, promoting innovation and encouraging inclusive growth are identified as priority themes. For Scottish cities and Scotland as a whole, Open Data can deliver social, economic and environmental benefits which will:

- >Encourage innovation, entrepreneurship, stimulate the business economy and attract inward investment
- >Encourage development of new products and services, new delivery models and new revenue streams
- >Encourage new approaches to public service reform
- >Better informed decision-making, improved market insight and monitoring of impact
- >Data and analytics capacity building across individuals, organisations and businesses
- >Community cohesion including improved public/ private and community relationships
- >Improved efficiency of data handling, data storage, data integration and data analysis
- >Improved service provision that is responsive to customer needs and delivered at reduced cost
- >Improved reputation for Scottish cities as data literate and technologically innovative
- >Growth of digital technologies in Scotland for Scotland and for the International market

By working together, cities can identify common and transferable approaches and solutions – and position themselves to access investment, accelerate progress through learning and identify local innovations (Scottish Government & Urban Tide, 2014). This all helps to meet the commitment to "testing new smart technologies to a degree which would not be possible in a single city at a time, trialling new ways of working together and collectively working towards being the cities of the future" (ERDF 2014-2020 Scottish Operational Programme).

Continued in Appendix 3

## Contribution to Strategic Intervention

*Please explain how the operation contributes to the relevant Investment Priority and how it fits with the approved strategic intervention*

Open Data will play a pivotal role in the delivery of the 8<sup>th</sup> City Strategic Intervention as it aids in the delivery of other projects in addition to being a key smart city project in itself. It will present data in an accessible format and encourage use of data and linking of data sets to help create insight - tackling key city issues and improving delivery of services. Making data and information openly available will progress data sharing and integration efforts between different partner organisations and services and support development of smarter cities.

>DATA STANDARDS: This is the key enabling element to allow shared data tools, data comparisons and standardised access to data for searching and re-use.

>DATA PUBLISHING PLATFORM: This will enable each of Scotland's seven cities to establish an identified data platform for the publication of open data for multiple publishers including the public sector, private sector and academia as well as crowd-sourcing of data from citizens.

>DATA ANALYTICS: To develop the analytical capacity across a number of Scotland's cities. Glasgow are keen to support the learning journey and maturity within other Scottish cities on a collaborative basis. This will support the integration of diverse datasets which are presently siloed within organisations.

>DATA COMMUNITY/CAPACITY BUILDING: Identify the current and future needs of the open data community within Scotland - both within organisations (public sector, private sector, academia) and citizens to build an ecosystem for the sharing of ideas, the development of innovative solutions and increased transparency on a local and national basis.

Target Indicators and Milestones	Please complete Outputs and Results Annex
Justification of Indicators and Targets	
<p>In progressing the development of the Operation Application for 'Scotland's 8<sup>th</sup> City Data Project', all partners are in agreement that targets must be realistic, relevant and achievable, represent value for money and be consistent with the targets and the expected results in the overall Scotland's 8<sup>th</sup> City Programme.</p>	
<p>It is anticipated that the following outputs will be achieved through the 8<sup>th</sup> City Programme as a whole:</p>	
<ul style="list-style-type: none"> <li>• Innovative services in Cities Developed: 20 in total (17 LUPS; 3 H&amp;I)</li> <li>• Data sets open for Innovation: 150 in total (135 LUPS; 15 H&amp;I)</li> <li>• Citizen and Stakeholder Engagement (100% of Operations to include stakeholder engagement at planning/design, Implementation, and post-Implementation stages).</li> </ul>	
<p>It is anticipated that the Open Data Operation will contribute to the above targets as follows:</p>	
<ul style="list-style-type: none"> <li>• The operation will deploy 5 innovative services (data platforms &amp; data analytics)</li> <li>• Data sets: the aim is to open 135 data sets (total for this Operation Application) – these will vary in detail and may be split across all 6 cities.</li> <li>• Engagement with citizens and stakeholders will be undertaken throughout the planning/design, implementation, and post implementation stages of the operation. Involvement/engagement will take a number of different forms to meet the particular needs of the cities, including but not limited to: Hack Events, Open Data challenges and engagement with local SME's to understand what open data could mean to them.</li> </ul>	
<p>This contribution is based on information available at the time of the Operation Application, any changes to the levels will be reported according to set procedures.</p>	

## PART 6: HORIZONTAL THEMES

### Environmental Sustainability

• What are the current issues/barriers faced?

- How will this be addressed?
- How will this be monitored?
- How will you know there has been acceptable progress?

'Scotland's 8<sup>th</sup> City Data Project' partners are committed to working in support of the stated aim to ensure that Structural Funds programmes "promote the sustainable use and conservation of Scottish environmental assets by enhancing the role of environmental sustainability in economic and social development policy-making." Partners are also committed to developing cities that are both smart and sustainable contributing to EU and national targets for climate change, energy efficiency and renewable energy.

Discussions have taken place regarding the need to ensure a focus on resource efficiency, environmental impact, and local sourcing (where possible). The Programme Management Office will provide guidance on the Environmental Impact Assessment process where required and all delivery agents will be required to demonstrate how their proposed projects will fully comply with the Public Bodies Duty, outlined in Part 4 of the Climate Change (Scotland) Act 2009. Links will also be made with the Low Carbon Workstream of the Scottish Cities Alliance. A number of environmental outcomes can be identified across the 4 separate but inter-related workstreams of the 'Scotland's 8<sup>th</sup> City Data Project', including:

- Increased awareness of data relating to energy use, waste, pollution, biodiversity, transport/ mobility, community safety and health improvement etc.
- Improved service efficiency in terms of energy user, waste, pollution, biodiversity, transport/ mobility, community safety and health improvement etc.
- Integrating and analysing data from multiple organisations/agencies
- Crowd-sourcing and public submission of data

Monitoring and evaluation will include establishing a set of metrics to measure the performance of each work package to report implementation and take-up. Please refer to the 'Justification of Indicators and Targets' section of this Application Form including the information.

### **Social Inclusion**

• **What are the current issues/barriers faced?**

- How will this be addressed?
- How will this be monitored?
- How will you know there has been acceptable progress?

In relation to the Social Inclusion horizontal theme, partners are committed to supporting the stated aim "to ensure that economic growth and tackling exclusion go hand in hand to help people overcome multiple barriers to employment and realise their full potential." All partners work towards social inclusion to ensure that the benefits afforded by new technology or the new application of data can be realized by all without excluding more vulnerable or less digitally skilled members of society.

The project will directly contribute to Social Inclusion in a number of ways. The project will help to ensure interoperability of data across the cities so that problem areas/challenges can be analysed on a national level without the limitations of city boundaries.

The project aims to identify the current issues/ barriers faced within areas of social inclusion/ exclusion such as, analysis of homelessness, suicide and youth unemployment, with the priority of improving outcomes for vulnerable people and reducing poverty. The partners are keen to expand their data analytical capability as part of this project to develop algorithms in multiple areas that would be of interest to cities across Scotland.

The project will improve service delivery and increase trust in the relationship between public sector organisations and citizens. Datasets open for innovation can be used to identify areas of inequality and a lack of engagement by socially excluded citizens and communities with city services, facilitating a greater understanding by both parties and increasing joint solutions for inclusion, and ultimately driving positive outcomes.

#### Equal Opportunities

- What are the current issues/barriers faced?
  - How will this be addressed?
  - How will this be monitored?
  - How will you know there has been acceptable progress?

8<sup>th</sup> City partners are committed to working in support of the stated Structural Funds programme aim of "increasing the opportunities within the Programme for all groups and to prioritise and adapt support for groups facing particular disadvantages to participation". Strategic Intervention Application Guidance notes the six key equality strands as: gender; ethnic origin; religion or belief; disability; age; or sexual orientation.

Guided by The Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012, partners will strive to ensure that all activities serve to tackle prejudice and to promote understanding. Partners also note the 'Public Sector Equality Duty' and the wider range of 'protected characteristics' covered by The Equality Act 2010. These include: age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; and sexual orientation.

As this Operation will provide a universal level of service which is accessible to all communities within each of the participating cities, it is not anticipated by the Lead Partner that an Equalities Impact Assessment is required in this instance.

However, Equal Opportunities policies, procedures and resources will be in place for all delivery agents involved in the Open Data operation to enable them to fulfil requirements which may emerge during the implementation phase.

## **PART 7. OPERATION ADMINISTRATION**

### **Management Structure and Reporting (Programme Compliance)**

*Describe the management and reporting structure in place which enables you to comply with European Regulations and specific National Rules*

The Open Data Operation will be delivered by all 6 cities working in accordance with the Governance structures that have been put in place for the 8<sup>th</sup> City Programme. Schematics for the Governance structures, Operation Structures and Escalation & Reporting arrangements are attached as Appendix 4, 5 & 6.

The Programme Governance structures are supported by a Programme Assurance Framework (Appendix 7). This Framework is a manual for both the cities and the PMO (acting on behalf of the Lead Partner), which provides guidance and strategies for day-to-day Project and Programme Management.

This includes the following: Marketing and communications; Finance; Project Initiation Documents; Project planning and reporting; Risks and issues management; and Performance management.

Key elements of the agreed approach to project/programme management include:

- Project plans and reporting via Microsoft Excel – each city will produce a Project Plan for each Operation that it is involved in.
- Project plans will be aggregated into an 8<sup>th</sup> City Programme plan – managed by the PMO
- Communications and reporting on Project and Programme plans as follows:
  - Weekly via high level project bulletin – submitted to the PMO
  - Monthly via Project Status Reports and Risks / Issues Registers – submitted to the PMO.

Each city will also have its own local Project Boards to oversee delivery of this operation. As part of its responsibilities, the PMO will engage with these structures at the closure point of the Design, Implementation and Evaluation phases. All of this will be captured in Project Initiation Documents (PIDs), which will be shared with the Managing Authority.

### **Performance Compliance**

*Outline your strategy for the effective delivery of programme targets*

As noted previously (see also Appendix 7) a Performance Management Framework has been developed and approved for the 8<sup>th</sup> City Programme. This Framework demonstrates the linkages between project level activity (which will be delivered through Operations) the Strategic Intervention, National strategies and policies (such as the Scottish Government's National Performance Framework) and the Europe 2020 Targets and themes.

Performance Management is an important component of both project and programme level delivery as it enables objectives / priorities to be monitored, measured and progress communicated to stakeholders. In the case of this Operation, it also enables Operation leads / Delivery Agents to plan, review and revise project activity in order to ensure effective delivery against outputs and outcomes.

Outputs have been determined for this Operation – as noted in the 'Justification of Indicators and Targets' section of this application and the Indicators annex. Additional 'local' outputs / outcomes will also be identified within the Project Initiation Documents that will be prepared by the cities.

As outlined in the Assurance Framework (Appendix 7), it will then be the responsibility of each Operational Lead / Delivery Agent to report on Performance by completing a Project Status Report on a 4 weekly basis and submitting it to the PMO for review and retention. This process will be supplemented by Monitoring Visits to review progress. As noted previously, the PMO will attend each city's Project Board Meetings at the closure point of the Design, Implementation and Evaluation phases to verify / validate progress.

## **Financial Compliance**

*Describe your track record in managing Structural Funds compliantly. If error rates have been reported against previous projects led by your organisation, please explain how the cause has been addressed and will not be repeated in the 2014-2020 programme*

A robust system of financial monitoring and management is in place for all Operations linked to the 8<sup>th</sup> City Programme. Section 13 of the Programme Assurance Framework (see Appendix 7) details the approach to be adhered to in relation to Financial control and management for all 8<sup>th</sup> City Programme partners. A copy of the relevant Financial templates which will be required to be completed for Operations are attached as Appendix 8. Briefings have been provided to representatives of all participating cities to ensure compliance with these requirements.

At a Programme level - the 8<sup>th</sup> City PMO will be responsible for monitoring and auditing compliance of Programme partners, with support from Glasgow City Council's Financial Services. Any material issues relating to the delivery of individual Operations will be reported to the 8<sup>th</sup> City Advisory Group and/or the 8<sup>th</sup> City Strategic Board. This will include: gathering information; verifying actual spend against project budgets; and, collating required reporting information to be provided to the Managing Authority. The relevant document retention policies shall be adhered to by the PMO and cities in carrying out these responsibilities.

At a Project (Operations) level - Financial compliance and reporting structures are being introduced across all cities and Delivery Agents to ensure effective oversight of operational activity at a local level. The Lead Partner can confirm that appropriate systems are being implemented in line with the requirements of section 7 of the Programme Assurance Framework.

It should also be noted that the Programme Assurance Framework details the approach for Monitoring Visits - which will be undertaken by the PMO.

This Programme is separate to any others previously delivered by Glasgow City Council. As such, existence of 'error rates' is unknown, however, the 8<sup>th</sup> City Programme has a robust framework as described above so should encounter no issues.

## **Communication and Marketing Strategy**

*Outline the communication and marketing strategy for the operation*

As this is a collaborative programme, all cities have requested that a consistent approach be adopted to the management of Communications and Marketing. The 8<sup>th</sup> City PMO has worked the Scottish Cities Alliance's (SCA) Communications Officer (who will have the lead role in co-ordinating and managing publicity linked to the 8<sup>th</sup> City Strategic Intervention) on the development of Marketing and Communications requirements for the Programme Assurance Framework. These are noted in section 4 of Appendix 7. All levels of governance associated with the 8<sup>th</sup> City Programme are aware of their responsibilities in relation to Communications and Marketing.

The PMO will also have responsibility to ensure that all partners engaged in 8<sup>th</sup> City SI activity are aware of requirements and guidance, as outlined in 'The European Structural Funds 2014-2020 Publicity Requirements'. Again, this is noted within section 4 of the Assurance Framework.

## **PART 8: REGULATORY (LEGAL) COMPLIANCE**

**Outline how the Operation will comply with the following:**

### **Delivery method**

*Explain and justify the delivery methods proposed e.g. direct, procured or challenge fund*

This Operation Application will use a mix of delivery methods adapted to the requirements of each of the 4 separate but inter-related work packages described (DATA STANDARDS, DATA PUBLICATION PLATFORM, DATA ANALYTICS, DATA COMMUNITY/ CAPACITY BUILDING) (see Appendix 2):

**Procurement:** the work package delivery teams will require to procure external services when they cannot be directly delivered by the organisations identified in this proposal. These will include:

- Provision of ICT, Infrastructure and equipment
- Provision of specialist services (for example training, engagement)
- Some aspects of technical and design work
- Some Marketing assistance

**Flat Rate Direct Staff Costs plus 15%:** as indicated in the Operation Application, a number of partners will be involved in the direct delivery of the proposed work packages. Key roles / areas of responsibility will include:

- Strategic Management
- Programme Management
- Project Management
- Preparation of Project Documentation
- Marketing and Dissemination
- Technical Specification
- Design Specification
- Setting up and running procurement/ open Innovation challenges
- Management of Innovation activities
- Management of engagement activities

**Procurement:*****Outline the procurement process and legal steps which will be followed?***

The 8th City PMO is working closely with the cities involved in this Operation to ensure that robust, fair and transparent processes are carried out during any Procurement processes involved. Each City Authority's Legal and Procurement Teams have been consulted and approved the approach that will be adopted to the Procurement of services / activities for this Operation.

The Operation may involve a joint procurement approach specifically for the Data Platform element of the Operation. Currently, this has not been fully examined and will be confirmed once requirements of all cities have been fully documented and mapped.

Each City will utilise their own local procurement arrangements, such as Public Contracts Scotland (PCS) to deal with other activities linked to this Operation. This will ensure that required governance processes are followed and that any contracts awarded as a result of this Operation will be justified and free from challenge.

The PMO will be responsible for proofing and requirements issue prior to this being shared on PCS (or other suitable platform) to ensure that the requirements are just and that also the ERDF governance on Procurement is met with regards to logos etc. This approach has been accepted by the cities involved in the Operation.

Please see Appendix (9)

Please complete the Contract Information Sheet for every planned/completed procurement exercise relating the delivery of the operation

Tick box to confirm this has been supplied

☒

### Challenge Fund

*Outline the Challenge Fund process and legal steps which will be followed?*

Not applicable

#### **State Aid:**

**There are key tests which need to be considered to establish whether an operation constitutes State aid.**

**It is the applicant's responsibility to ensure that the operation adheres to State Aid rules.**

**For further information see <http://www.gov.scot/Topics/Government/State-Aid>**

#### **1. If the operation does not constitute state aid explain why.**

Based on guidance provided by the Scottish Government <http://www.gov.scot/Topics/Government/State-Aid/About/state-aid-tests>. The support for resourcing is not considered to be state aid as the answer to the following question is 'no' - Is an undertaking engaged in economic activity? This is defined as offering goods and/or services on a given market and which could, at least in principle, be carried out by a private operator for remuneration in order to make profits.

Based on the same guidance the support for the procured elements is not considered to be state aid as the direct beneficiary is not engaged in economic activity. Those elements procured will be procured in line with EU legislation and furthermore:

- there will be no intervention by the State or through State resources
- no recipient will be given an advantage on a selective basis
- competition will not be distorted
- the intervention will not affect trade between Member States.

#### **2. If the operation does constitute state aid which GBER Article provides state aid cover?**

3. When will the SI/Operation(s) be notified to the Commission and state aid cover be in place?

4. How will the cumulation of funding / state aid modernisation rules be met?

**Describe how the operation will meet its regulatory obligations on each of the sub-headings below:**

**Publicity:**

As part of the governance function of the 8th City PMO, work has been undertaken to ensure that all cities are advised of and adhere to all relevant guidance regarding publicity. It should be noted that any requirements relating to Marketing, Communications and Publicity have been captured and noted in 8<sup>th</sup> City Programme Assurance Framework (see Appendix 7).

The 8<sup>th</sup> City PMO will work closely with the SCA Communications Officer (who will have the lead role in coordinating and managing publicity linked to the 8<sup>th</sup> City Strategic Intervention). It is also anticipated that the Communications Offices of each city will inform the production of an effective engagement and communications strategy to be implemented, with support, as appropriate, via the PMO.

The 6 Scottish cities involved in this Operation acknowledge and accept that any publicity will acknowledge ERDF support through the use of appropriate logos and references in accordance with the Programme Guidance relating to Publicity. All relevant documentation relating to this matter has been made available to the city representatives that are involved in the Operation.

**Equality Impact Assessment:**

The Programme Management Office (PMO) will provide guidance on Equalities Impact Assessment process, or other processes, where required. The PMO has met with officers from the Corporate Services department of the Lead Partner to discuss the Equalities Impact Assessment process that has been adopted by Glasgow City Council. A copy of the relevant Assessment screening document is attached as Appendix 10.

As previously explained, as this Operation will provide a universal level of service which is accessible to all communities within each of the 6 participating cities, it is not anticipated by the Lead Partner that an Equalities Impact Assessment is required in this instance. However, the 8th City PMO will arrange for this Operation to be screened at 8th City Advisory Group level to assess if any further action is needed. Where such a requirement is identified, the PMO will advise the 8th City Strategic Board.

### **Environmental Impact Assessment:**

After a review Schedule 1 and Schedule 2 of the Handbook on Environmental Impact Assessment (Scottish Natural Heritage) it appears that the Open Data Operation application will not qualify under schedule 1 (heavy industry, power plants, chemicals etc) projects or under Schedule 2 because the Open Data Operation application involves procurement of a Data Platform and associated analytics so is anticipated to have no impact on the environment. This will be further reviewed at a later stage when the PIDs are developed and if EIA is required, the PMO will support the process of carrying it out.

The Programme Management Office (PMO) will provide guidance on Environmental Impact Assessment process, or other processes, where required. The PMO will ensure that partners are aware of various options in relation to the following:

- Environmental Impact Assessment (EIA);
- Strategic Environmental Assessment (SEA);
- Sustainability Appraisal (SA); and
- Appropriate Assessment (AA)

The 8th City PMO will arrange for this Operation to be screened at 8th City Advisory Group level to assess whether an Environmental Impact Assessment is needed. Where such a requirement is identified, the PMO will support this to be carried out and results provided to the 8th City Strategic Board.

### **Data Retention Requirements:**

The 8th City PMO will have responsibility for ensuring that all partners engaged in 8th City SI are aware of the need for effective procedures to ensure compliance with Data Retention requirements, as advised by Scottish Government and European Commission.

The 8th City PMO will be responsible for storing all documentation issued from the Delivery Agents as part of the Governance requirements described in the Programme Assurance Framework. All documentation shared with the PMO, including but not limited to, procurement documents, financial spreadsheets, claim evidence and copies of registers will be stored on an Electronic Document Retention Management System (EDRMS) which is only accessible by Lead Partner & PMO employees.

Within Operation Applications, the Delivery Agents are responsible for maintaining, retaining and sharing Operation Information with the Lead Partner. Some cities have local arrangements for data retention however, the data retention policy as issued by the Scottish Government will be adhered to.

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## SECTION I - ORGANISATION/PROJECT DETAILS

- Western Scotland Objective 2 2000-2006 Programme  
Priority 3: To increase the economic and social cohesion of the region  
3.2 Routes to Opportunities  
Routes to Opportunities: Clyde Walkway ILM  
Vocational Training / Pre Vocational Training  
Voluntary Organisation  
Charitable Company Limited by Guarantee

- ☒ Yes    ☐ No

☐ Yes    ☒ No

- Glasgow City Council

- | Objective 1 areas    | Objective 2 East | Objective 2 South | Objective 2 West | TOTAL |
|----------------------|------------------|-------------------|------------------|-------|
| Transitional areas   |                  |                   |                  |       |
| Non-designated areas |                  |                   |                  |       |
| TOTAL areas          |                  |                   |                  |       |

- ☐ Yes ☒ No

- [illegible]

- Email Address

- Postcode

- Completion Date

## SECTION 2 - PROJECT ELIGIBILITY

Applicants should note that any additional reports or annexes provided are at their discretion and may be considered during appraisal process but will not be scored.

### 2.1 Project Summary

Describe why the project is being carried out, what is being done and what are the forecast outcomes. Your answer should be sufficiently concise to be read as a stand-alone summary of the key aspects of the project as described in the detailed project description. Clear, plain English and the use of headings and paragraphs to emphasise the key features is advised. (3250 characters)

#### CONTEXT

The Clyde Walkway (LM) will offer training & paid work experience for unemployed beneficiaries on an environmental improvement project along the River Clyde. The project supports & complements the strategy for the Clyde Waterfront which aims to regenerate the area from Glasgow Green to the Erskine Bridge

Crucial to this strategy is the objective to increase public & commercial access, usage & enjoyment of the riverbank areas. This project aims to improve a section of land adjacent to the river in order to promote such increased access

This strategy clearly fits with Obj 2 priorities for the area & aspects of this strategy will be co-financed by ERDF

The project will assist excluded individuals from the Gorbals SIP, which includes Hutchesontown, an O2 area, (re)engage in the economy. It will raise employability via an integrated programme of:

- \*waged employment for up to 1 year
- \*training in construction, core skills & personal development
- \*the opportunity to build up to date employment record

This project will offer 8 places & assist 63% of completers into jobs in construction & will provide bens with employability/core skills.

#### RATIONALE

The project responds to:

- \*need for training & work experience for the unemployed, in particular from targeted O2 areas/ SIP residents in line with measure 3.2
- \*local strategic plans to develop the waterfront as a competitive location
- \*demand for labour within Glasgow's construction & service sectors
- \*need for improvements to the social & natural environment around the Clyde Walkway area as identified by the local council, SIP and LDC

#### PROJECT STRUCTURE

Training & real work experience in construction skills will be provided on 2 sections of the Clyde Walkway, at the Gorbals & Hutchesontown. During the programme bens will receive vocational training inc. quals eg SVQ II GBO. Formal training extends to SQA module in Employeeeeship: Demonstrating Competence in the Workplace. Bens will gain work experience carried out to industry standards on the project. Further vocational training is provided in response to potential employers' requests e.g. Driving lessons & First Aid, directly linking to labour mkt demand

Employeeeeship & GOALS courses will build bens core skills & boost confidence & aspirations. Staff assist with employment guidance & job search & directly market individuals to employers, working to overcome barriers to employment

#### ADDED VALUE

The project offers value for money delivering higher outputs than comparable govt programmes & added value elements of benefit to the wider community (2.5) The project is located in & for the community & will benefit local residents particularly in offering an Improved living environment. Design incorporates meaningful partnerships, sustainable development, E Opps, ICT & lifelong learning

#### OUTCOMES

- \*deliver a flexible programme of activity which will be client centred & demand
- \*prepare unemployed from the Gorbals SIP to access job/career opportunities helping to address skills shortages in the sector
- \*carry out environmental infrastructural improvements to the Clyde Walkway which complements O2 ERDF Activity

Detail how the project meets the strategic aims of the Programme. (3250 characters)

This project will result in significant resurfacing of 2 sections of the Clyde Walkway at the Gorbals & Hutchesontown. It will protect & enhance these sections of the walkway improving the local environment for residents & tourists. It assists in development of the waterfront area as a competitive location, improving the attractiveness & amenity of the area, encouraging investment & strengthening capacity for ec. growth. These works will be carried out via an ILM, delivering training & work exp. to local unemployed, increasing prosperity, jobs & improving quality of life of the local community. These actions reinforce the aims of West of Scotland O2 programme.

The project will meet the Individual strategic objectives of the programme as follows

**ENHANCE INNOVATIVE CAPACITY & COMPETITIVENESS OF ECONOMY TO IMPROVE EC GROWTH:** The Clyde waterfront is a favoured location for development in terms of business, housing, tourism & leisure. The physical works of the project will develop the Walkway infrastructure, ensuring that it develops as a competitive location by improving the surface & facility of the walkway for residents & tourists, enhancing the use of the river as a focal point & encouraging further development in the area. Training focuses on core transferable skills to enhance employability & adaptability, & ensure bens have access to & extended participation in lifelong learning. In providing a skilled & adaptable pool of labour, the project will contribute towards the growth of the construction sector

**DEVELOP GREATER EC & SOC COHESION & REDUCE THE DISPARITIES WITHIN THE REGION:** This project will assist bens to (re)engage in the economy by providing targeted ILM intervention in their local area, thus linking opps to areas of need. The project will ensure that unemployed residents can access opps in the construction sector, a growth sector in Glasgow, increasing their long-term prospects & ultimately their quality of life. The project will provide bens with the skills needed to pursue sustainable employment in the sector, contributing to the region's capacity to support excluded residents. Linking these groups to opps ensures an inclusive approach to ec. development is adopted

**PROMOTE EQUAL OPPS**

This project actively tackles the inequalities that impact upon those excluded from the lab mkt. The project will actively recruit from the SIP & will tackle individual barriers to participation through the provision of support measures (see 3.7). Free childcare will be available & widely publicised. WG encourages the participation of men & women in all our projects, particularly in sectors where either sex is under-represented. We work to change ben & employer attitudes about employment in sectors currently dominated by one gender

**PROTECT & ENHANCE THE ENVIRONMENT**

This ILM will enhance the infrastructure of the Clyde Walkway, improving the environment for both local residents & tourists by improving the amenity & surface of the pathway. In addition it will prevent further decline of features such as Victorian iron railings & will maximise the use of the river as an amenity for the city. All physical works will be undertaken in line with our sustainable development policy (see 4.2)

Does this project complement a recognised area strategy? (1625 characters)

This project was developed with the involvement of Gorbals SIP & Gorbals Initiative (see enc letters of support) & thus reflects their strategic objectives

GORBALS SIP objectives

- \*complete redevelopment of Gorbals
- \*improve image of the area
- \*combat levels of poverty, ill health & deprivation by increasing levels of educational & training achievements
- \*Counteract social polarisation between various neighbourhoods of the Gorbals

GORBALS INITIATIVE aims to

- \*develop local employment base
- \*prepare people for the world of work
- \*link employers & jobseekers
- \*enable most disadvantaged to benefit from opportunities
- \*build community capacity

As detailed in the summary (2.1), project is concomitant with CLYDE REBUILT: GLASGOW WATERFRONT WORKING GROUP report which sets priorities for action to transform the Clyde waterfront into a 'vibrant, attractive location for business, housing, tourism, leisure & culture'

The project complements these strategies by

- \*moving unemployed into sust employment via ILM
- \*promoting lifelong learning (4.4)
- \*recruiting & supporting most distanced from the labour mkt from Gorbals SIP (3.4,3.7)
- \*offering support measures to tackle barriers to participation (3.7,2.3)
- \*regenerating the local environment of the Gorbals
- \*assisting in maximising the use of the waterfront for ec growth
- \*enhancing the walkway, adding value to measures to prevent erosion of banks thus promoting sust development

OTHER STRATEGIES

The nature of this project means that it will complement a wide range of regional & local strategies too numerous to be detailed within the word restriction. Please see Section 5

If you are applying for multi - annual approval, justify why the project should be considered. Your answer should refer to the criteria set in the guidelines for multi - annual funding. (1625 characters)

## 2.2 Fit with Priority and Measure Selection Criteria

Detail how this project meets the relevant selection criteria for this Priority and Measure as set out in the Guidance Notes. (3250 characters)

The project is concomitant with Priority 3 'Increase the Economic and Social Cohesion of the Region' & with the specific focus of Measure 2, 'Routes to Opportunities'. It meets the criteria by providing training and work experience ILM places on a programme of works which will improve the local environment and infrastructure in the Gorbals SIP & Hutchesontown, whilst equipping beneficiaries from this area with the skills and experience required to access opportunities in the open labour market.

The project will provide 8 ILM places to local SIP residents. Bens will receive both vocational and core skills training and work experience whilst carrying out environmental improvements to 2 sections of the Clyde Walkway. The project will enhance employability of bens, ensuring they are able to access employment opportunities in the construction sector in Glasgow. This sector is undergoing a period of significant growth which looks likely to continue (see 2.3), thus the project will enable excluded individuals access these new opportunities & to (re)engage in the economy, improving their prospects & quality of life. This will contribute towards greater economic & social cohesion in the region.

The project will address the following issues raised under this priority and measure:

### CAPACITY BUILDING ACTIVITY

The Clyde Walkway project will enhance the local environment by improving the amenity of the pathway, providing long term unemployed from the area with training & work experience opportunities. This type of activity encourages community involvement & will provide the means by which to build local capacity. Further, it engages local people in environmental improvement & will promote self-esteem & labour market awareness at both community & individual levels.

### LINKING ECONOMIC OPPORTUNITIES TO EXCLUDED INDIVIDUALS AND AREAS OF NEED

The project will provide routes to opportunity for unemployed residents of the Gorbals SIP area, in particular the Hutchesontown O2 eligible area. This community suffers from a combination of linked problems (2.3) which the ILM is designed to address. The project provides the beneficiary with a tailored pathway through which they will be able to access a range of opportunities currently on offer in the construction growth sector(2.3). It provides skills training & work experience in accordance with the specific needs of employers in the sector, thus linking need & opportunity.

### SUPPORTING SIP AREA STRATEGIES

As outlined in 2.1, this project complements various local & regional strategies, in particular those of the Gorbals SIP & Gorbals Initiative. These strategies aim to provide employment opportunities in the target area, build the capacity of the area and enabling the most disadvantaged to benefit from opportunities. This project will assist in these strategic aims through the provision of a targeted ILM initiative in the area which will provide employment & training opportunities & enable local unemployed to link with opportunities in the construction sector.

### 2.3 Labour Market Justification

If your project is aimed at target ESF beneficiary groups, describe the problems experienced by these groups in entering or competing in the labour market. (3250 characters)

The project targets unemp'd individuals resident in the Gorbals SIP area. This group faces barriers in finding employ't even in times of lab mkt growth. The project will link the target groups to employ't opps by addressing the following:

**LACK OF RECENT WORK EXPERIENCE:** Recent work exp. is essential in the current lab mkt, which is a problem for those with a gap in their work history. Employment in Glasgow is currently 7%, compared to 5.6% across the W of Scotland & 32% of the unemp'd have been so for over 6 months (SLIMS 07/02). The Gorbals has 'continuing problems of long term & youth unemploy't' (Gorbals Initiative (GI) Strategy) & unemploy't is currently 11.9% (SLIMS 07/02). The longer someone is distanced from the lab mkt, the harder it is to reengage. The project counters this by providing real work exp delivered to industry standards in line with lab mkt requirements

**LACK OF RELEVANT & APPROPRIATE QUALIFICATIONS OR LEARNING:** 19.7% of the Scottish workforce have no quals (Obj 3 Prog Comp) & individuals abilities & skills can become outdated & irrelevant to the needs of the lab mkt. This is an issue in Glasgow, where 32.5% of the unemp'd are seeking work in unskilled occupations an area of considerable insecurity (SLIMS). GI notes that many SIP residents are unable to access new job opps as they 'lack the formal skills & qualifications needed'. This project will increase the employability of bens through the provision of relevant training that will update their formal skills/quals & demonstrate an ability to acquire knowledge

**LOW LEVELS OF MOTIVATION & SELF ESTEEM:** The DfEE reports the 'corrosive effect...on people's self-confidence & inter-personal skills' caused by prolonged unemploy't & poor quals. Unemp'd people can become further distanced from the lab mkt in this way & lose confidence in their ability to compete for jobs. Evidence shows that the unemp'd 'believed employers hold negative stereotypes of those out of work for long periods' (Centre for Economic & Social Inclusion) This situation is exacerbated for those from SIP areas - the Gorbals is characterised by multiple deprivation & poverty, & 'the perception is that relatively few of the local jobs are taken by local residents' (GI Strategy). The project will focus on raising employability through personal & social development including raising confidence levels

**LOW LEVELS OF CORE TRANSFERABLE SKILLS:** 'Employers think that generic 'soft' skills such as communication & teamworking are particularly important for people to be effective in their jobs... Yet these are just the skills which people who have not recently worked may lack' (DfEE, Towards Full Employment). The working age population of the Gorbals is 'characterised by low skill levels (GI Strategy). Lab mkt changes have resulted in fewer jobs for those without core skills, preventing bens from competing in the lab mkt. The PSD aspects of the project will directly address this through the provision of key dev't programmes (3.1). The programme provides bens with a key set of core skills, enabling their adaptability & flexibility in today's evolving lab mkt

Describe what national and local skill shortages, labour shortages, areas of occupational growth market opportunities and employers needs the project will address. Justify how the evidence presented in your application matches a need in the area (regional and / or local) and is best served by the specific project offered. (3250 characters)

THIS PROJECT WILL ASSIST LONG TERM UNEMP/D FROM THE TARGET COMMUNITY RE-ENGAGE IN THE ECONOMY. THE ILM WILL PROVIDE SKILLS TRAINING FOR THE CONSTRUCTION SECTOR IN GLASGOW, & CORE SKILLS ESSENTIAL FOR THE LABOUR MKT, THUS LINKING THE NEEDS OF THESE SECTORS WITH AN EC& SOC INCLUSION AGENDA

**SKILLS & LABOUR SHORTAGES** Research shows that Scotland's construction industry will need an extra 27,000 recruits by 2005 due to increased investment, leading to widespread skills shortages in the industry (Scotland's Construction Industry- Glasgow University- GU). The CITB reports a national 'shortfall of qualified new recruits' & states that in Scotland this recruitment shortfall is unlikely to ease, as '65% of employers expect an increased workload'. Communities Scotland recommends the ILM as a means of engaging excluded groups with the construction industry. An additional benefit of the ILM is that it provides bens with the core employability skills (3.1) desired by employers. Training is structured so that excluded long-term unemployed from the SIP area are able to access these local labour mkt opps

**OCCUPATIONAL GROWTH MKT OPPORTUNITIES** 'Clyde ReBuild' the development strategy of the Clyde Waterfront working group states that the transformation of this area could provide up to 35,000 jobs. GU anticipates that construction labour demand in Glasgow will rise from 30,600 in 2002 to 33,000 by 2005, in part due to new projects i.e. the Housing Stock Transfer, the M74 extension, and the Glasgow Harbour project (GEM June 02), which links specifically to the development & region of the Clyde. CITB forecast a need for nearly 5,500 new entrants into construction in Scotland every year until 2005. All bens will be provided with the specific & core skills to enable them to access these jobs & durability is ensured as training equips bens with the adaptability & flexibility to sustain employ/t in this area

**EMPLOYER NEEDS:** CITB found 80% of employers in Scotland had difficulties in recruiting experienced staff. New recruits lacked experience- a problem directly addressed by the ILM. A recent report shows that Glasgow faces a shortfall of more than 6,500 construction workers & calls for a concerted effort to ensure that Glasgow has the trained workers to meet this demand (GU). Employers seek both job specific skills & 'numeracy & communication, problem solving, ICT, the ability to work with others, & the ability to improve own learning/performance' (DfEE, Second Chances Strategy). The ILM provides these through basic & core skills & PSD training, & provides bens with the flexibility to adapt to labour mkt changes & meet the needs of employers

The project addresses all of the above gaps & opps by

- \*providing high quality training & work experience ILM programmes for excluded unemployed individuals from the Gorbals enabling them to access opps in sectors of occupational growth
- \*equip long term unemployed with the core skills required by employers
- \*equip bens with the job retention skills required for personal sustainability in the labour mkt

Name the key source documents used in compilation of your labour market justification. No more than 4 documents should be listed and should be directly relevant, current and reflect the regional and local case for your project.

Document	Source	Date produced
Scotland's Construction Industry	Glasgow University	01-Jan-2001
Construction & Training Forecast	CITB	01-Jan-2001
SLIMS reports	SLIMS	01-Jun-2002
Glasgow Economic Monitor	GCC	01-Jun-2002

#### 2.4 Project Added Value

Is ESF grant essential for the implementation of this project?

☒ Yes ☐ No

What added value will be produced by the award of ESF grant? Your answer should refer to the types of activity covering ESF and added value as detailed in the guidance. (1625 characters)

Without ESF funding the Wise Group could not run this ILM – therefore every aspect of provision incorporates added value. European funds provide added value elements which are not available under other funding streams including:

For New Deal match funded beneficiaries:

INCREASED HOURS up to 26 weeks per beneficiary additional to those that would be available under New Deal alone

EXTENDED PERIOD OF UP TO 52 WEEKS real work experience providing beneficiaries with valuable stability additional to classroom training that allows participants to access & develop a range of additional work based skills.

For all beneficiaries (including New Deal)

ENHANCED TRAINING ALLOWANCE to enable beneficiaries to receive a wage if they wish to, creating a realistic working environment for beneficiaries, moving from a benefit to a wage culture

HIGHER PROPORTION OF COMPLETERS (63%) INTO EMPLOYMENT of those currently excluded from the labour market than is currently achieved on comparable government programmes (25%)

ADDITIONAL SUPPORT MEASURES e.g. access to childcare, travel allowance, protective clothing (3.7) ESF supports additional non-vocational training specific to individual/labour market needs

A MORE SUSTAINABLE & IN DEPTH PROGRAMME including employment resourcing & job search advice linked to a tailored programme of PSD, intensive development of beneficiaries' abilities making them more employable & able to adapt to changing circumstances (4.4, 4.2, 2.1)

AFTERCARE PROVISION ensures that those who leave with no job outcome continue to receive support & assistance (3.5)

Does the project involve match funding from Government Programmes, e.g. TFW / New Deal/ EZ? Your answer should refer to the guidance for definition of added value in relation to Government

☒ Yes ☐ No

If Yes, provide details where relevant (1625 characters)

Programme Name: Training for Work

Programme Name: New Deal 18-24

The project has links with and adds value to the following government programmes:

##### TRAINING FOR WORK

We currently have a contract with SEG for Training for Work. All Training for Work Income is recorded as revenue, and deducted from calculation of total project expenditure. Training for Work is not used as match funding.

##### NEW DEAL

We have a contract with Into Work Glasgow under the Tailored Pathways programme.

The project will deliver increased and separate outputs from our government programme contracts. These are identified in section 2.4a (above). ESF enables a full ILM package to be delivered which would not be possible with government funding alone. Added value is delivered in line with guidance from the Scottish Executive, Scottish Enterprise and the Employment Service. ESF is used to enhance, broaden & deepen these programmes. The success of this approach can be seen in comparison with job outcomes typically at 63% of completers as opposed to around 25% from government programmes.

## 2.5 Good Value

Please give a brief good value statement and detail the good value considerations undertaken in the project's development.  
(1625 characters)

WG has costed & operated ILM projects since 1983. Costs are calculated using best value principles, i.e. 4C's Challenge, Compare, Consult & Compare & internal expertise from finance, procurement & QS staff

Projects are put to tender to elicit best value. Our size allows us to demand lower prices for bulk buying. Financial reviews & external audits ensure good value

WG has introduced a Value Sub-Group with cross divisional representation, to develop ways in which WG can continue to offer best value in projects

Costs relate directly to the integrated package. Some staff costs are apportioned, ben costs are actual, apportionment is reduced to a minimum. WG method of apportionment has been approved by external ESF audit teams. Our client group requires a high staff: ben ratio & the provision of a ben wage impacts upon unit cost

WG ILMs offer value for money compared with similar provision. Govt progs deliver outputs of c25% compared with WG average of 63% of completers- a considerable achievement given that the 'residual unemployed' often face barriers to labour mkt entry

'Compared with other initiatives for the same target group, ILM programmes offer equivalent or better value for money (through) higher job placement, durability of employment rates & the higher incomes gained' (JRF2000)

The ILM has a long term impact on individuals & wider community. Intensive support creates a flexible & competitive workforce, better able to sustain employment. This impacts on the economy through

Tax Receipts

Benefit Savings

Reduction in Benefit Dependency

Long term economic activity

Increased Social Responsibility

## 2.6 Eligible Project Costs

Provide a breakdown of the eligible project costs for which ESF grant is requested as per Guidance Notes.

If you are using the Organisational/College costing methodology, please tick this box, enter (where applicable) summary lines under Staff, Beneficiary and Other Costs, and attach a FECCS form showing full breakdown of costs.

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2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000	3001	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### SECTION 3 - DETAILED PROJECT DESCRIPTION

#### 3.1 Content

Outline the skills / other content of the project, including details of core skills as outlined in the guidance notes. (3250 characters)

This project targets unemployed residents of the Gorbals SIP, in particular from Hutchesontown a recognised O2 area. The training programme is adapted for individual need & ability, on the basis of an assessment carried out in induction.

The ILM will provide 6 key elements for all beneficiaries:

1. Recruitment/ Initial assessment & action planning
2. Vocational training
3. Personal & Social development (PSD)
4. Work experience (3.6)
5. Job search
6. Aftercare (3.5)

Bens will receive Initial assessment, advice & guidance & basic skills training at Wise Group HQ, followed by work experience & training on the Walkway project. Works will be carried out on 2 separate programmes of work on 2 sections of the walkway. The programme will last 52 weeks and is designed to provide participants with the skills & professional qualifications required by the construction sector. Bens will learn specialist skills such as granite sett laying as part of VQ GBO, a rarely taught but highly relevant skill in terms of conservation and city centre developments. Alongside this formal training, this project will also place emphasis on core skills enhancement.

#### CERTIFIED VOCATIONAL TRAINING

Bens will work towards the following:

SQA Level 2 GBO/Dumper Truck

Score: Approved Safety Awareness

CCNSG: Site Safety Passport

#### CORE VOCATIONAL SKILLS

The project will enhance core transferable skills, regarded by employers as key attributes in employees, including:

- \*Communication skills: our PSD course targets & develops these skills through group discussion & 1:1 & involves positive presentation & body language skills
- \*Lit/Num: all bens undergo an individual needs assessment during induction. Any literacy needs are contextualised within the client's training ensuring basic skills are developed in line with individual job goals. Where individual support is required, they are given licensed access to on-line, multi-media training software customised to meet individual development needs
- \*Progression is monitored throughout the programme
- \*ICT skills: all bens will use computers for job search purposes, creating CVs & specific IT training (4.3)
- \*Team work: a core unit in vocational training but also fully developed during work experience

#### PERSONAL AND SOCIAL DEVELOPMENT

PSD is addressed via the following:

- EMPLOYEESHIP PROGRAMME a 3-week course designed to develop reliability, flexibility, communication & social interaction skills. Focus is on core skills in the workplace
- GOALS & CAN-DO PHILOSOPHY PROGRAMME designed to empower bens by
  - \*changing negative perceptions about themselves & work
  - \*build on self worth & self esteem
  - \*increase personal/work aspirations
  - \*motivation to encourage a permanent change

See Annexe 1

Skills & Experience Audit: focuses on positive aspects of previous emp't & skills profile, raises self-esteem & confidence

Job Search: provided daily by Emp't Resources Unit, supplemented by ad-hoc activity. Bens undertake personal job search in newspapers & journals & are supported in internet searches. Assistance is given with job applications, interview techniques & preparation, clothing & transport requirements

### 3.2 Structure / Delivery

Outline how the project will be structured and delivered. You should include details of the duration, mode of attendance, method of training. (1625 characters)

**DURATION-** the project will last c52 wks & involves 3-5 days induction, c4 wks vocational & non-vocational training & c42 wks real work experience. Remaining wks involve job search, core skills, guidance, counselling & individual needs assessment. The duration of the project is ideal for targeted beneficiaries as the long term unemployed often lack experience in terms of vocational & core/employeeship skills. ILMs provide beneficiaries with the time required to fully develop & establish these skills.

**MODE OF ATTENDANCE-** Hours 32.5, Days Mon-Fri

**METHOD OF TRAINING-** sector specific training will be carried out in the classroom in one of the Wise Group's learning centres and on the walkway sites. Flexible 'drop in' & structured sessions make use of ICT for training and jobsearch (4.3). Non vocational training is carried out by Employment Resources Unit & involves the development of core skills, transferable skills, job search & guidance. Project delivery provides beneficiaries with a package of support measures including guidance & counselling, PSD & aftercare (3.7). Delivery is flexible in line with the specific needs, abilities & aspirations of the individual as identified during initial assessment & ongoing review. WG experience shows this beneficiary group respond better to a mix of practical & theoretical instruction, than to purely classroom based learning. Practical work experience provides motivation, beneficiaries feel that they are at work every day & respond well to the discipline of the work experience regime.

### 3.3 Beneficiary Activities

Estimate the proportion of time an average beneficiary on this project will devote to the activities listed below.

Key Element of Project	% of time spent on the activity per beneficiary / company
Vocational / Transferable Skills	18
Core Skills	5
Self-Employment Skills	
Work Experience (in company)	
Simulated	
ILM work experience	57
Work-based Learning	
Guidance and Counselling	7
Individual Needs Assessment	2
Job Search	9
Business Start-up Support	
Aftercare	2
Other (Specify)	
<b>TOTAL</b>	<b>100</b>

### 3.4 Recruitment / Initial Assessment

If your project is involved with training and skills development, how will recruitment and initial assessment of beneficiaries be undertaken? Please detail any identification of individual needs and / or action planning involved in the project. (1625 characters)

The Wise Group recognises that effective recruitment & initial assessment is critical in the prevention of long term unemployment. The target beneficiaries for this project are unemployed SIP residents from the Gorbals area. Beneficiaries are targeted through local initiatives, community groups, programme centres, job centres & specialist agencies ensuring that awareness of the provision reaches those who need it most. This recruitment process includes press ads and recruitment days.

Initial assessment & induction comprises an interview with the beneficiary to match individual needs & aspirations with the project's aims & the needs of employers. Beneficiaries then undertake a 5 day induction programme which includes: ESF awareness raising, skills assessment, compilation of training plan, trainee charter and terms & conditions, equal opportunities, health & safety, team building, drug & alcohol awareness & links with specialist agencies. The induction officer and beneficiary design and individual action plan, detailing prior skills & experience & a training needs analysis identifies additional skills/ training needs related to specific sectors. This ensures training is relevant both to the beneficiary's needs & to the needs of the participating employers. This process is formally documented. A monitoring and review process is carried out monthly, incorporating indicators such as qualification attainment, completion of employeeship training, identification of additional training & skills needs, job search programme & work experience.

### 3.5 Aftercare

Please describe and quantify, if possible, any aftercare involved in the project. (1625 characters)

WGs holistic aftercare service is beneficiary-centred based on the individual needs of each completer & the project in which they participated.

#### AFTERCARE CONTENT

The aftercare support offered to all beneficiaries includes:

- \*Proactive contact with beneficiaries

- \*Help with jobsearch, interview techniques & application form completion

- \*PSD

- \*Negotiating training & support with external partner organisations ie at community based projects, colleges & training organisations

- \*referral of former beneficiaries to appropriate agencies for specialised provision

- \*Support from Employer Liaison staff

WG aftercare service initiates regular contact with beneficiaries who have left the project with or without a job. This allows us to track beneficiary progress & to ensure we offer additional support to those who don't lose the skills, self-esteem & confidence gained during training

The aftercare service has links to employers, external agencies, community based projects, Adult Guidance Networks, LEDCs, colleges & training organisations with whom we work to ensure that the needs of ex-beneficiaries continue to be met

#### RATIONALE FOR AFTERCARE PROVISION

WG emphasises sustainability in moving beneficiaries into work. Aftercare is a key tool in ensuring this & will be available to all beneficiaries for the duration of ESF funding. Aftercare is integral to sustainable development & Lifelong Learning strategies ensuring that WG provision has an impact on the lives of beneficiaries long after they have left the project

### 3.6 Work Experience

Does the project include work experience?

☒ Yes ☐ No

If Yes, describe the work experience in detail.

If No, please explain why this is not essential to the delivery of the project. (1625 characters)

Work experience is a vital element of this ILM & is central to helping the unemployed into employment

All participants will undertake a structured period of work experience (c42weeks) on 2 sections of the Clyde Walkway in the Gorbals, in a supportive but real work environment geared towards industry standards. Beneficiaries have employed status & similar conditions to permanent staff e.g. holidays, payment of NI. This is complemented by workplace & competence based assessment, which builds confidence & encourages beneficiaries to re-appraise their aspirations & ability

DURATION 32.5 hrs per wk, Mon to Fri, 42 wks (52 wk programme)

FORMAT Beneficiaries will work in supervised teams. Supervisors will ensure work is in line with industry standards, & beneficiaries acquire employeeship & technical skills. Attention will be given to attendance, timekeeping, attitude & skills development etc

MEETING BENEFICIARY NEEDS As stated in 3.1 beneficiary training & support needs are identified at recruitment/induction where an individual action plan which assesses work placement needs is agreed. Supervisors consider this action plan in arranging the work programme & offer group & 1:1 supervision during placement. A range of additional support is available during work placement (see 3.7). The project will overcome the barriers presented by a lack of recent work experience/employeeship skills, allowing beneficiaries to present potential employers with a recent work history. The provision of work experience via the ILM assists beneficiaries to overcome these barriers & to move into sustainable employment

### 3.7 Support Measures

Detail the support package available to beneficiaries. Why is this the most appropriate package for the beneficiaries concerned? (1625 characters)

WG provides comprehensive support measures to overcome barriers to beneficiary participation and ensure Equal Opps. Support requirements are assessed during recruitment/induction (3.4). The following support measures (estimated no's in brackets) are available to all beneficiaries the mix of which is determined by individual need & are widely publicised & promoted. This integrated support package has been developed through long experience of similar projects.

CHILD/DEPENDANT CARE Provided free of charge at our facilities; via local agencies or after-school care. Dependant care is negotiated through local organisations (4%)

TRAINING ALLOWANCE Enhanced training allowance paid as a wage acts as a bridge from a benefit to wage culture. Includes travel & subsistence (100%)

TRAVEL SUPPORT During training beneficiaries receive travel cards, thereafter is included in the wage. Beneficiaries are transported to/from work experience sites (100%)

EQUIPMENT AND PROTECTIVE CLOTHING Issued to all beneficiaries, meets H&S guidelines. (100%)

GUIDANCE, COUNSELLING & ADVICE Continuous 1:1 provision, delivered by the Employment Resources Unit (100%), employee counselling services offered to beneficiaries who need support with personal difficulties

LITERACY/NUMERACY Identified literacy & numeracy problems addressed through specialist partner organisations (see 3.4) (8%)

### 3.8 Partnership

Describe any partnership arrangements (including sub contract arrangements) for the delivery of the project. (1625 characters)

WG PARTNERSHIPS ENSURE SYNERGY BETWEEN BENS NEEDS & EFFECTIVE USE OF RESOURCES

Most aspects of the project will be delivered by WG staff (eg training, guidance, job search etc) but we work with a range of partners during project dev't and delivery including:

GORBALS INITIATIVE

A key partner in project dev't, will be actively involved in project delivery eg

\*referral of eligible SIP residents to the project

\*delivery of Personal & Social Dev't

\*Aftercare support

SUPPORT ORGANISATIONS

To ensure bens receive the support they need we have developed partnerships with a range of specialist agencies e.g. Apex. Around 1/3 WG bens have some sort of offending background so this partnership is crucial in ensuring they receive the support they need. This kind of partnership working ensures additional support & added value to reduce client barriers to participation

CAREERS GUIDANCE/COUNSELLING & OTHER SUPPORT

Specialised sectoral careers support is provided in partnership with relevant organisations. Partnership working also assists in the delivery of basic, core & employability skills through organisations such as Careers Scotland & the Scottish Further Education Unit

MATCH FUNDING

The ILM could not be funded without the following contributions:

\*Into Work Glasgow-Tailored Pathways (New Deal);

\*SE Glasgow (TfW-deducted as revenue)

The project also has the support of Development and Regeneration Services in Glasgow City Council who see the project as a priority for the area and thus have contributed funding towards the non training related costs of the physical works involved in this project

Describe the local or regional partnership arrangements in place. (1625 characters)

WG VIEW WORKING IN PARTNERSHIP AT NATIONAL, REGIONAL & LOCAL LEVEL AS AN INTEGRAL PART OF THE REGENERATION OF LOCAL COMMUNITIES & TO ENSURE ECONOMIC & SOCIAL COHESION FOR ECONOMIC GROWTH

NATIONAL: WG is a major partner in national WW programmes, including all ND provision & TfW. As such, WG partner SEN & ES for programme delivery. WG were influential in the development & design of ND provision. In addition, WG have played a key role in lowland Scotland ESF over the last decade.

REGIONAL: WG is a well established partner in the West of Scotland 03 Structural Funds. Such involvement helps to ensure complementarity with WG 02 activity

LOCAL: To ensure that this project provides routes to opportunities for local unemployed people experiencing social & economic exclusion, the Clyde Walkway project will involve relevant partnerships in both project design and delivery stages. This project will work with Glasgow City Council as match funder and local employer, Gorbals Initiative as referral agents and providers of PSD. The project has the support of Gorbals SIP & will also link with WG's extensive range of partners in terms of training, aftercare, guidance & support such as

- community groups
- LDCs
- SIPs
- Housing Associations
- Training providers
- Employers

(see previous section 3.8)

This approach ensures targeting of resources to those in need & minimises duplication of activity.

### 3.9 Previous Experience

What is your organisation's previous experience of operating projects of this nature? (1625 characters)

The WG pioneered the ILM & has successfully delivered activities for unemployed people across West/Central Scotland since 1983. Since then the model has been evaluated and refined so that this project is the result of 19 years of experience, continuous learning & ongoing development

The WG has used the ILM model to deliver a range of environmental improvements & construction activities through an integrated support, training & work experience package tailored to the needs of bens & employers

The WG has developed expertise regarding barriers facing the unemployed, including the younger unemployed, those unemployed 6 months +, and unemployed from SIP areas, & how to meet their needs. These have been identified through ongoing monitoring & research into best practice & addressed via a comprehensive support package (3.7) & adaptations to training & PSD in line with labour market changes

WG experience & expertise has meant that previous projects have proven successful. Bens improve in terms of reliability, flexibility & use of initiative. An independent evaluation of the WG commissioned by Joseph Rowntree Foundation (1997) concluded that WG consistently achieved its aims of reducing unemployment & improving the physical environment of disadvantaged communities. It found WG:

- \*Provides food value for money via the service provide, welfare benefit savings & recruiting from a severely disadvantaged client group
- \*Delivers economic benefit to households (reduced energy bills, increased disposable income)
- \*Provides valued services to low income households while raising employability of the unemployed

Outline your organisation's track record in operation of European Social Fund projects, including relative success in terms of achievement of financial spend, profile and outcomes. (1625 characters)

**WEST OF SCOTLAND OBJECTIVE 2**

ESF The WG currently delivers activity under the WofS Objective 2 ESF programme. This innovative project 'ICT & Financial Services' achieved 92% positive outcomes to date for leavers

**ERDF OBJECTIVE 2**

The Wise Group received ERDF funding under the 1997-1999 programme to create additional training & work experience facilities. These projects met financial targets & performed well against other targets

**SCOTTISH ESF OBJECTIVE 3**

Of all WG projects approved, the following performance information can be given for completers

67% into jobs/FE

68% achieved qualifications

93% positive outcomes

Looking specifically at construction related dossiers, these projects have successfully achieved

65% of completers into jobs/FE

69% qualifications

94% positive outcomes rate

Whilst working with a beneficiary group increasingly distanced from the labour market. These outcomes enhance the performance levels of the TIW / New Deal element of the ILM.

Wise Group 2002 programmes are currently underway & all outcomes continue to be carefully monitored against targets.

Was your organisation funded by ESF or any other Structural Fund or Community Initiative to operate any similar project or (in the case of ERDF/EAGGF) projects with linkages to this or a similar project in 2000/2001?

☐ Yes ☒ No

If Yes,

Dossier/Reference Number(s) 3S2001/2/1.1/16, 3S2001/2/2.2/27

Project Title(s)

Into Work Construction & Housing, Working for Inclusion Construction & Housing

For each of the tables below please enter the percentage of the total beneficiaries on the project that will fall into the given categories. Each table must add to 100%.

For each of the tables below please enter categories. Each table must add to 100%.

Category	1974-75	1975-76	1976-77	1977-78	1978-79	1979-80	1980-81	1981-82	1982-83	1983-84	1984-85	1985-86	1986-87	1987-88	1988-89	1989-90	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39	2039-40	2040-41	2041-42	2042-43	2043-44	2044-45	2045-46	2046-47	2047-48	2048-49	2049-50	2050-51	2051-52	2052-53	2053-54	2054-55	2055-56	2056-57	2057-58	2058-59	2059-60	2060-61	2061-62	2062-63	2063-64	2064-65	2065-66	2066-67	2067-68	2068-69	2069-70	2070-71	2071-72	2072-73	2073-74	2074-75	2075-76	2076-77	2077-78	2078-79	2079-80	2080-81	2081-82	2082-83	2083-84	2084-85	2085-86	2086-87	2087-88	2088-89	2089-90	2090-91	2091-92	2092-93	2093-94	2094-95	2095-96	2096-97	2097-98	2098-99	2099-00	2100-01	2101-02	2102-03	2103-04	2104-05	2105-06	2106-07	2107-08	2108-09	2109-10	2110-11	2111-12	2112-13	2113-14	2114-15	2115-16	2116-17	2117-18	2118-19	2119-20	2120-21	2121-22	2122-23	2123-24	2124-25	2125-26	2126-27	2127-28	2128-29	2129-30	2130-31	2131-32	2132-33	2133-34	2134-35	2135-36	2136-37	2137-38	2138-39	2139-40	2140-41	2141-42	2142-43	2143-44	2144-45	2145-46	2146-47	2147-48	2148-49	2149-50	2150-51	2151-52	2152-53	2153-54	2154-55	2155-56	2156-57	2157-58	2158-59	2159-60	2160-61	2161-62	2162-63	2163-64	2164-65	2165-66	2166-67	2167-68	2168-69	2169-70	2170-71	2171-72	2172-73	2173-74	2174-75	2175-76	2176-77	2177-78	2178-79	2179-80	2180-81	2181-82	2182-83	2183-84	2184-85	2185-86	2186-87	2187-88	2188-89	2189-90	2190-91	2191-92	2192-93	2193-94	2194-95	2195-96	2196-97	2197-98	2198-99	2199-00	2200-01	2201-02	2202-03	2203-04	2204-05	2205-06	2206-07	2207-08	2208-09	2209-10	2210-11	2211-12	2212-13	2213-14	2214-15	2215-16	2216-17	2217-18	2218-19	2219-20	2220-21	2221-22	2222-23	2223-24	2224-25	2225-26	2226-27	2227-28	2228-29	2229-30	2230-31	2231-32	2232-33	2233-34	2234-35	2235-36	2236-37	2237-38	2238-39	2239-40	2240-41	2241-42	2242-43	2243-44	2244-45	2245-46	2246-47	2247-48	2248-49	2249-50	2250-51	2251-52	2252-53	2253-54	2254-55	2255-56	2256-57	2257-58	2258-59	2259-60	2260-61	2261-62	2262-63	2263-64	2264-65	2265-66	2266-67	2267-68	2268-69	2269-70	2270-71	2271-72	2272-73	2273-74	2274-75	2275-76	2276-77	2277-78	2278-79	2279-80	2280-81	2281-82	2282-83	2283-84	2284-85	2285-86	2286-87	2287-88	2288-89	2289-90	2290-91	2291-92	2292-93	2293-94	2294-95	2295-96	2296-97	2297-98	2298-99	2299-00	2300-01	2301-02	2302-03	2303-04	2304-05	2305-06	2306-07	2307-08	2308-09	2309-10	2310-11	2311-12	2312-13	2313-14	2314-15	2315-16	2316-17	2317-18	2318-19	2319-20	2320-21	2321-22	2322-23	2323-24	2324-25	2325-26	2326-27	2327-28	2328-29	2329-30	2330-31	2331-32	2332-33	2333-34	2334-35	2335-36	2336-37	2337-38	2338-39	2339-40	2340-41	2341-42	2342-43	2343-44	2344-45	2345-46	2346-47	2347-48	2348-49	2349-50	2350-51	2351-52	2352-53	2353-54	2354-55	2355-56	2356-57	2357-58	2358-59	2359-60	2360-61	2361-62	2362-63	2363-64	2364-65	2365-66	2366-67	2367-68	2368-69	2369-70	2370-71	2371-72	2372-73	2373-74	2374-75	2375-76	2376-77	2377-78	2378-79	2379-80	2380-81	2381-82	2382-83	2383-84	2384-85	2385-86	2386-87	2387-88	2388-89	2389-90	2390-91	2391-92	2392-93	2393-94	2394-95	2395-96	2396-97	2397-98	2398-99	2399-00	2400-01	2401-02	2402-03	2403-04	2404-05	2405-06	2406-07	2407-08	2408-09	2409-10	2410-11	2411-12	2412-13	2413-14	2414-15	2415-16	2416-17	2417-18	2418-19	2419-20	2420-21	2421-22	2422-23	2423-24	2424-25	2425-26	2426-27	2427-28	2428-29	2429-30	2430-31	2431-32	2432-33	2433-34	2434-35	2435-36	2436-37	2437-38	2438-39	2439-40	2440-41	2441-42	2442-43	2443-44	2444-45	2445-46	2446-47	2447-48	2448-49	2449-50	2450-51	2451-52	2452-53	2453-54	2454-55	2455-56	2456-57	2457-58	2458-59	2459-60	2460-61	2461-62	2462-63	2463-64	2464-65	2465-66	2466-67	2467-68	2468-69	2469-70	2470-71	2471-72	2472-73	2473-74	2474-75	2475-76	2476-77	2477-78	2478-79	2479-80	2480-81	2481-82	2482-83	2483-84	2484-85	2485-86	2486-87	2487-88	2488-89	2489-90	2490-91	2491-92	2492-93	2493-94	2494-95	2495-96	2496-97	2497-98	2498-99	2499-00	2500-01	2501-02	2502-03	2503-04	2504-05	2505-06	2506-07	2507-08	2508-09	2509-10	2510-11	2511-12	2512-13	2513-14	2514-15	2515-16	2516-17	2517-18	2518-19	2519-20	2520-21	2521-22	2522-23	2523-24	2524-25	2525-26	2526-27	2527-28	2528-29	2529-30	2530-31	2531-32	2532-33	2533-34	2534-35	2535-36	2536-37	2537-38	2538-39	2539-40	2540-41	2541-42	2542-43	2543-44	2544-45	2545-46	2546-47	2547-48	2548-49	2549-50	2550-51	2551-52	2552-53	2553-54	2554-55	2555-56	2556-57	2557-58	2558-59	2559-60	2560-61	2561-62	2562-63	2563-64	2564-65	2565-66	2566-67	2567-68	2568-69	2569-70	2570-71	2571-72	2572-73	2573-74	2574-75	2575-76	2576-77	2577-78	2578-79	2579-80	2580-81	2581-82	2582-83	2583-84	2584-85	2585-86	2586-87	2587-88	2588-89	2589-90	2590-91	2591-92	2592-93	2593-94	2594-95	2595-96	2596-97	2597-98	2598-99	2599-00	2600-01	2601-02	2602-03	2603-04	2604-05	2605-06	2606-07	2607-08	2608-09	2609-10	2610-11	2611-12	2612-13	2613-14	2614-15	2615-16	2616-17	2617-18	2618-19	2619-20	2620-21	2621-22	2622-23	2623-24	2624-25	2625-26	2626-27	2627-28	2628-29	2629-30	2630-31	2631-32	2632-33	2633-34	2634-35	2635-36	2636-37	2637-38	2638-39	2639-40	2640-41	2641-42	2642-43	2643-44	2644-45	2645-46	2646-47	2647-48	2648-49	2649-50	2650-51	2651-52	2652-53	2653-54	2654-55	2655-56	2656-57	2657-58	2658-59	2659-60	2660-61	2661-62	2662-63	2663-64	2664-65	2665-66	2666-67	2667-68	2668-69	2669-70	2670-71	2671-72	2672-73	2673-74	2674-75	2675-76	2676-77	2677-78	2678-79	2679-80	2680-81	2681-82	2682-83	2683-84	2684-85	2685-86	2686-87	2687-88	2688-89	2689-90	2690-91	2691-92	2692-93	2693-94	2694-95	2695-96	2696-97	2697-98	2698-99	2699-00	2700-01	2701-02	2702-03	2703-04	2704-05	2705-06	2706-07	2707-08	2708-09	2709-10	2710-11	2711-12	2712-13	2713-14	2714-15	2715-16	2716-17	2717-18	2718-19	2719-20	2720-21	2721-22	2722-23	2723-24	2724-25	2725-26	2726-27	2727-28	2728-29	2729-30	2730-31	2731-32	2732-33	2733-34	2734-35	2735-36	2736-37	2737-38	2738-39	2739-40	2740-41	2741-42	2742-43	2743-44	2744-45	2745-46	2746-47	2747-48	2748-49	2749-50	2750-51	2751-52	2752-53	2753-54	2754-55	2755-56	2756-57	2757-58	2758-59	2759-60	2760-61	2761-62	2762-63	2763-64	2764-65	2765-66	2766-67	2767-68	2768-69	2769-70	2770-71	2771-72	2772-73	2773-74	2774-75	2775-76	2776-77	2777-78	2778-79	2779-80	2780-81	2781-82	2782-83	2783-84	2784-85	2785-86	2786-87	2787-88	2788-89	2789-90	2790-91	2791-92	2792-93	2793-94	2794-95	2795-96	2796-97	2797-98	2798-99	2799-00	2800-01	2801-02	2802-03	2803-04	2804-05	2805-06	2806-07	2807-08	2808-09	2809-10	2810-11	2811-12	2812-13	2813-14	2814-15	2815-16	2816-17	2817-18	2818-19	2819-20	2820-21	2821-22	2822-23	2823-24	2824-25	2825-26	2826-27	2827-28	2828-29	2829-30	2830-31	2831-32	2832-33	2833-34	2834-35	2835-36	2836-37	2837-38	2838-39	2839-40	2840-41	2841-42	2842-43	2843-44	2844-45	2845-46	2846-47	2847-48	2848-49	2849-50	2850-51	2851-52	2852-53	2853-54	2854-55	2855-56	2856-57	2857-58	2858-59	2859-60	2860-61	2861-62	2862-63	2863-64	2864-65	2865-66	2866-67	2867-68	2868-69	2869-70	2870-71	2871-72	2872-73	2873-74	2874-75	2875-76	2876-77	2877-78	2878-79	2879-80	2880-81	2881-82	2882-83	2883-84	2884-85	2885-86	2886-87	2887-88	2888-89	2889-90	2890-91	2891-92	2892-93	2893-94	2894-95	2895-96	2896-97	2897-98	2898-99	2899-00	2900-01	2901-02	2902-03	2903-04	2904-05	2905-06	2906-07	2907-08	2908-09	2909-10	2910-11	2911-12	2912-13	2913-14	2914-15	2915-16	2916-17	2917-18	2918-19	2919-20	2920-21	2921-22	2922-23	2923-24	2924-25	2925-26	2926-27	2927-28	2928-29	2929-30	2930-31	2931-32	2932-33	2933-34	2934-35	2935-36	2936-37	2937-38	2938-39	2939-40	2940-41	2941-42	2942-43	2943-44	2944-45	2945-46	2946-47	2947-48	2948-49	2949-50	2950-51	2951-52	2952-53	2953-54	2954-55	2955-56	2956-57	2957-58	2958-59	2959-60	2960-61	2961-62	2962-63	2963-64	2964-65	2965-66	2966-67	2967-68	2968-69	2969-70	2970-71	2971-72	2972-73	2973-74	2974-75	2975-76	2976-77	2977-78	2978-79	2979-80	2980-81	2981-82	2982-83	2983-84	2984-85	2985-86	2986-87	2987-88	2988-89	2989-90	2990-91	2991-92	2992-93	2993-94	2994-95	2995-96	2996-97	2997-98	2998-99	2999-00	3000-01	3001-02	3002-03	3003-04	3004-05	
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Company/sector/level which it is aimed at	24
1. All Ireland	
2. Dublin	
3. Other	
4. Export/Import	
5. Other	
6. Manufacturing/Production	
7. Engineering	
8. Other	
9. Other	
10. Other	
11. Other	
12. Other	
13. Other	
14. Other	
15. Other	
16. Other	
17. Other	
18. Other	
19. Other	
20. Other	
21. Other	
22. Other	
23. Other	
24. Other	
TOTAL	100

### 3.11 Project Profile

Complete the table below to show the flow of new and continuing beneficiaries over the life of the project.

	2002	2003	2004	2005	2006	TOTAL
Continuing						
NEW		24				24
TOTAL		24				24

What are the total hours over the life of the project?

	2002	2003	2004	2005	2006	TOTAL
Number of hours		12,844				12,844

If applicable, enter the number of companies assisted over the life of the project.

	2002	2003	2004	2005	2006	TOTAL
Continuing						
NEW						
TOTAL						

### 3.12 Qualification Outcomes

Give the percentage of total beneficiaries that will achieve one of the following levels of qualification during the duration of the project. Beneficiaries should be counted only once at the highest level of achievement.

Qualification	24
Level 1	
Level 2	
Level 3	45
Level 4	15
Level 5	
Level 6	
Level 7	
Level 8	
Level 9	
Level 10	
Level 11	
Level 12	
Level 13	
Level 14	
Level 15	
Level 16	
Level 17	
Level 18	
Level 19	
Level 20	
Level 21	
Level 22	
Level 23	
Level 24	
Level 25	
Level 26	
Level 27	
Level 28	
Level 29	
Level 30	
Level 31	
Level 32	
Level 33	
Level 34	
Level 35	
Level 36	
Level 37	
Level 38	
Level 39	
Level 40	
Level 41	
Level 42	
Level 43	
Level 44	
Level 45	
Level 46	
Level 47	
Level 48	
Level 49	
Level 50	
Level 51	
Level 52	
Level 53	
Level 54	
Level 55	
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Level 57	
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Level 101	
Level 102	
Level 103	
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Level 105	
Level 106	
Level 107	
Level 108	
Level 109	
Level 110	
Level 111	
Level 112	
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### 3.4.4 Project Outputs

**Project Outputs and Impacts** - These tables should detail forecasts (using whole numbers only) for the intermediate outputs directly related to this project. These must be in accordance with the Priority and Measure headings relevant to the project, as detailed in the Guidance Notes.

Output	2002	2003	2004	2005	2006	TOTAL
1. Number of people employed in the project		24				24
2. Number of people employed in the project (by gender)		3				3
3. Number of people employed in the project (by age group)		1				1
4. Number of people employed in the project (by ethnicity)		2				2
5. Number of people employed in the project (by disability)		24				24
6. Number of people employed in the project (by other characteristics)		24				24
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100. Number of people employed in the project (by other characteristics)		24				24

Describe any potential results that cannot be quantified in the section above. (1625 characters)

The Clyde Walkway project emphasises both vocational and core, transferable skills required to effectively compete in the labour market. The latter are less easily quantified but are carefully monitored on an individual basis throughout the project through the mechanism of trainee reviews. These include assistance in the development of: Literacy, Social Flexibility, Punctuality, Dependability/Reliability, Handling Conflict, Presentation skills, Interpersonal Skills, Positive attitudes/approach, Working with people/in teams, Social skills, Self esteem, Motivation. These skills are central to overcoming barriers to employment as they focus on areas of concern to employers. The Unemployment Unit (now CEST) found that 'Employers are most concerned about the motivation, attitudes & keenness of the longer term unemployed' & 'the loss of general work related disciplines (timekeeping, task centred activity, interpersonal skills)'. Other results, less easy to measure but linked to longer term sustainability are:

- The improvement of an individual's personal economy thereby improving the local community's economy
- The influence of a family member from a workless household gaining work & changing attitudes in the home
- Changes in perception of training programmes for unemployed people encouraging greater participation in learning & development & engagement in lifelong learning
- Greater understanding of EO, Sustainable Development & ICT
- Increased flexibility in the labour market, i.e. moving within the labour market without periods of unemployment

W/G has a strong organisational structure, specifying a clear reporting line for all projects. A Management Information System (MIS) is utilised to measure performance & reports to the Senior Management Team on a monthly basis, & board on a quarterly basis. This MIS is used for monthly evaluation against outcome targets using indicators such as job outcomes, VQs, recruitment & budget process

Individual progress is tracked using Infinium, our personnel software package which tracks beneficiary status including personal details, eligibility, attendance records & pre & post project qualification & employment status. This enables a clear picture of beneficiary progress to be reported at any time

Individual progression is monitored through a 'key worker system' providing each beneficiary with a qualified staff member who will evaluate progression & offer advice & guidance. Specialist ESF staff monitor the project ensuring delivery is in line with the application & beneficiary action plan, & checking outcomes against targets. Monthly reviews address any problems or skills needs, & identify additional support required to attain these goals. Supervisory project staff determine progress & feedback on the effectiveness of vocational training. Monthly monitoring helps maintain a close supervisory role whilst giving sufficient scope for beneficiary development. Records of these reviews are kept to assist with monitoring & evaluation

Experience in running similar projects has shown that established systems are appropriate to the project aims & objectives, & assist the beneficiary in achieving goals.

## SECTION 4 - COMPLIANCE

### 4.1 Equal Opportunities

Does the project applicant have an Equal Opportunities Policy

☒ Yes ☐ No

Does the project applicant understand its responsibility to ensure that project delivery agencies have an Equal Opportunities Policy?

☒ Yes ☐ No

What equal opportunities considerations have been made in terms of the design and proposed implementation of this project? Your answer should include the focus of the project, planned recruitment process, project design and materials used. (1625 characters)

WG is a committed EO employer with published EO, Recruitment & Harassment policies which direct project design, management & delivery. Egs of good practice include disability double tick symbol accreditation & membership of EOC, Equality Exchange & WofS EO Forum

RECRUITMENT policy ensures EO plays an integral part in the recruit process. WG addresses barriers to employment & actively recruits excluded individuals, working with local agencies eg Gorbals Initiative. This project will recruit local SIP residents, link training opps to areas of need & ensure ease of access  
GENDER/RACE DISCRIMINATION All employees & bens are treated equally despite gender, race or other discriminatory factor. We encourage bens to train for jobs where their race/gender is underrepresented & work to alter employer perceptions

DISABILITY/SPECIAL NEEDS WG EO policy incorporates requirements under the Disability Discrimination Act. Individual needs are assessed, appropriate facilities & support measures are provided (3.7)

TRAINING MATERIALS WG ensures that materials or methods used do not by their nature discriminate unfairly (EOP)

STAFF TRAINING staff & bens are made aware of their EO responsibilities through induction, briefing sessions. Specialist training is provided by groups (e.g. Apex)

PARTNERSHIPS WG will not work with any org/employer that unlawfully discriminates in any way (EOP) thus encouraging more organisations to adopt EO

MONITORING WG maintains a monitoring system for assessing adherence to the EOP, particularly for evaluating trainee participation & outcomes. Regular reviews & appropriate action is taken.

#### 4.2 Sustainable Development

How does this project contribute to the aim of sustainable development? Your answer should refer to the means by which the project will raise awareness of, and promote, sustainability and assist the integration of sustainable development at an organisational level, and in particular how it addresses the 12 core criteria detailed in the guidance. (4925 characters)

WG raises awareness & promotes the benefits of sustainable development through the actions described below. These measures are in line with our formal SUSTAINABLE DEVELOPMENT POLICY & mainstreamed into daily operations

**RESOURCE EFFICIENCY** Integrated purchasing ensures efficient procurement of environmentally safe materials & monitoring ensures efficient use & effective waste mgmt. Information is provided on energy/water saving measures.

**ENVIRONMENTAL IMPACT** This project will result in direct environmental improvement. Works will enhance security for local residents, pedestrians & tourists by improving the amenity & surface of the walkway. In addition, works will prevent further decay of Victorian features such as iron railings & stone copings. The project is subsequent to measures taken to prevent subsidence of banking in the river and will assist in maximising the use of the river as an amenity for the city. In this project as in all WG projects, designs minimise adverse environmental impact. Risk analyses are conducted at all sites & progress meetings assist in managing, monitoring & maintaining environmental performance.

**NET ADDITIONAL JOBS** The project creates & safeguards jobs for trainers, supervisors/foremen, & support staff in admin & personnel. No displacement of jobs will occur. It provides temp jobs for unemployed who will gain the skills to help them get work

**ACCESS & OPPORTUNITY** We are an EO employer. Staff/bens are given EO awareness-raising. Support measures inc. counselling, guidance, advice, lithium training & travel support(3.7) & free childcare for bens. The project will be assessed according to ben ability & all those with special needs assisted

**LOCAL ADDED VALUE** The project will link with local employers to find jobs (3.8,4.5). Links are made with local training/service providers, suppliers & contractors where possible(4.5). Beneficiaries will be recruited from the local SIP area. The local economy & environment will be improved through this land based project via the creation of jobs for local people & increased disposable income.

**CAPACITY BUILDING** The project will address deficiencies in training provision for the unemployed & link into local infrastructures. We build local networks with other local initiatives to avoid duplication & build local strengths. Capacity is built by raising skill levels, enabling the unemployed to compete for jobs & bringing the benefits of a working population to the whole community & direct improvements to the local environment

**SOCIAL INCLUSION** The project targets the socially excluded & will deliver employment to 63% of completers, recruited from SIP areas. The Gorbals SIP have been consulted as project partners. Physical

improvements to deprived areas benefit socially excluded groups, raising levels of pride at community level

**STRATEGIC INTEGRATION** The project will assist in delivering many sustainable development strategies (see 2.1) & links into LA, LEC & Govt local & regional strategies. Benefits will include fewer people experiencing social exclusion, improved local economies, reduced poverty & the development of community potential

**DURABILITY & FEASIBILITY** The project relies on ESF funding to provide an inclusive package of support. However, long-term sustainability is a key WG consideration & exit strategies are being developed to reduce dependency on ESF monies hence reduced intervention rate. These will be phased over the life of the programme

**EVIDENCE OF DEMAND** Research has found that a large no of unemployed need training & work experience, particularly in SIP areas. The established ILM model has helped growing numbers of unemployed find work, indicating high demand for the service, particularly in the Gorbals area where unemployment levels are significantly higher than the Scottish and National average. LMI (2.3) shows sectors of labour mkt growth with recruitment difficulties & need to increase levels of employability. Regional strategies support the need for training plans for the LTU (2.1)

**LEVERAGE** This grant is essential to the project & enables match funding to be accessed, which alone would be insufficient to meet beneficiary needs or to deliver ILM activity. The WG seeks funding through a range of local, regional & national partners to maximise leverage. All funders require outcomes from their contribution (see 2.4.4.11)

**INFRASTRUCTURE IMPACT** The Clyde Walkway project is close to the Gorbals & Hutchesontown settlements, public transport & amenities, which beneficiaries are encouraged to use. This project will have a significant impact on the local infrastructure, enhancing the amenity of the walkway as a resource for local residents and for tourists, in line with strategic waterfront development strategies. The works will regenerate the existing walkway for community use.

#### 4.3 Information Society

What aspects of the project will promote the dissemination and application of Information and Communications Technology? Your answer should outline (as applicable) the means by which the project will raise awareness of ICT opportunities, increase the number of individuals engaging with ICT (e.g. through ICT related training, information and guidance), support the wider dissemination of ICT by Scottish enterprises and research into the impact of ICT upon the Scottish economy. (1625 characters)

ACKNOWLEDGING THE IMPORTANCE OF ICT IN A FLEXIBLE & COMPETITIVE LABOUR MARKET, THIS PROJECT WILL EQUIP BENEFICIARIES WITH CORE ICT SKILLS

This contributes to the Government's vision of a fully inclusive information age & the Digital Task Force commitment to overcoming digital exclusion through ICT skills training

Access to ICT is a key equal opps issue for excluded groups. All beneficiaries undertake an initial ICT core skills module, can undertake the ECDL & are encouraged to use these skills for compiling CVs & using the internet during job search. Perhaps of greater significance, such activity will assist all beneficiaries to overcome the psychological barriers to ICT faced by many excluded groups

The WG's new ICT lab, developed with support from SUH's Capital Modernisation Fund & IBM, will enable more beneficiaries to take advantage of on line learning opportunities and computerised training materials e.g CD Romms. Beneficiaries thus become skilled at the new tools for learning in the information age and gain familiarity with on-line support and information mechanisms including GTN and Learn Direct. Wider community access to this facility (including remote access) will be promoted through marketing campaigns targeted at groups normally alienated from mainstream provision. In order to further promote ICT the lab will be made available to local residents after hours & at weekends. This will raise public awareness of ICT & further combat digital exclusion

Beneficiaries who gain employment in SMEs will enhance or raise awareness of ICT through their knowledge of ICT gained at The Wise Group.

#### 4.4 Lifelong Learning

How does this project contribute to the advancement of lifelong learning? Your answer should refer to the extent to which the project will increase the demand for learning and promote lifelong learning at an organisational level. (1625 characters)

WG believes effectively tackling social & economic exclusion requires improved access to & extended participation in lifelong learning

A key element of the project is to effect a motivational shift which will introduce a demand for further learning. This is achieved by introducing beneficiaries to a range of learning experiences through a variety of learning media. Introducing beneficiaries to lifelong learning via ICT in a supported, comfortable environment builds beneficiary confidence in learning as a positive experience

Access to the Internet enables beneficiaries to obtain information on training opportunities through the Learn Direct network & to gain familiarity with this & other lifelong learning tools

We actively promote our training through job centres, Learn Direct network & local community initiatives. We have also developed links with colleges to allow beneficiaries to access "taster" sessions

As part of the AGN beneficiaries can access the facilities & resources of partner organisations within this network

Our aftercare service will continue to assist beneficiaries after they exit this project & will encourage them to engage in further learning opportunities

WG is committed to community involvement and has designated staff who represent the organisation on a variety of relevant groups such as SIP Implementation Groups. These groups shape and promote Lifelong Learning at a local level

The project fits with the Glasgow Community Learning Strategy by introducing excluded groups to locally based accessible learning through a range of appropriate media

#### 4.5 Support for Local Initiatives

How does this project contribute to the provision of support for local initiatives? Your answer should refer (as applicable) to how the project will support existing local initiatives and / or develop new initiatives where a lack of provision currently exists.(1625 characters)

THE KEY AIM OF THE WG IN ALL AREAS OF OPERATION IS TO PROMOTE SYNERGY WITH OTHER LOCAL INITIATIVES & AVOID DUPLICATION. THIS ENSURES WE WORK IN UNISON TO PROMOTE SOCIAL & ECONOMIC COHESION IN THE REGION

The project incorporates the following local links:

\*A variety of local initiatives e.g. APEX, One Plus & Enable, & LEDCs such as Gorbals Initiative, as referral organisations with regard to recruitment, through our aftercare service & provision of PSD training, & to ensure we add value to existing projects & avoid duplication

\*Relationships with various local employers in the construction sector, e.g. Glasgow City Council

\*Our Community Involvement Manager is involved in consultation with local orgs to ensure project design meets local needs, eg in the form of public/community meetings

\*Supporting local supply chain through use of local orgs for the delivery of goods/services & as the source of materials for the project

\*In addition the WG has membership of the Equal Opps Commission, West of Scotland Equal Opps forum & Glasgow Anti-racist alliance SIP. WE are also involved in Training Management for the AGN & Support Training Action Group

#### 4.6 Tendering Arrangements

Please confirm that all Public Procurement and Supplies Directives have been, or will be, complied with. ☒ Yes ☐ No

*For contracts or groups or service contracts with a forecast final costs over 214,326 euros*

Have the contracts been advertised in the Official Journal of the European Communities? ☐ Yes ☒ No

If Yes,

Official Journal Reference number

Issue Date


#### 4.7 State Aid Policy

Does this project require State Aid approval?

☐ Yes ☒ No  
☐ De Minimis

If Yes, please provide the following details:

Has State Aid approval been granted?

☐ Yes ☒ No

Date of notification to the EC

Date of approval

Aid number assigned by EC

Amount of aid (euros)


#### 4.8 Legal Aspects

Is the project in this application restricted to a particular racial group?

☐ Yes ☒ No

(If Yes, please complete an Applicant's Declaration)

Is the project in this application restricted to a single sex?

☐ Yes ☒ No

(If Yes, please complete an Applicant's Declaration)

#### 4.9 Audit

Give the type and frequency of internal audit procedures and controls. (1625 characters)

The Wise Group is committed to ensuring that projects run efficiently & in accordance with all relevant guidelines & regulations. Internal Audit procedures underpin this commitment & ensure effective control.

This function is headed by a professional Internal Auditor qualified as a fellow of the Institute of Internal Auditors. This post is directly managed by the CEO who agrees an annual programme of activity with the Auditor. The programme will include reviews of European claims & funding functions. The Audit Committee, a sub-committee of the Wise Group Board, approves all reports & meets on a quarterly basis. The committee consists of Board members, & representatives from the finance department, IA & our external auditors.

The Internal Auditor's role is to provide reasonable assurance to executive management & the Board on the adequacy & effectiveness of the risk management & control framework in place. The IA offers objective counsel & advice & works to promote best practice, register key controls & adopt value for money & quality principles. Audit activities include assessing the effectiveness of systems & identifying risk via compliance audits, systems reviews & substantive transactions testing.

In addition to this function, specialist European programme staff monitor all aspects of European projects for compliance against both ESF regulations & achievement of inputs/outputs. This monitoring includes monthly reviews along with ad-hoc testing.

The Wise Group has accreditation for SQMS (Scottish Quality Management Systems).

Give the type and frequency of external audit procedures including the name and address of the auditors. Applicants are reminded that an independent audit certificate is required at final claim stage for any projects over £150,000 ESF. (1625 characters)

The Wise Group's auditors are:  
Scott Moncrieff  
17 Melville Street  
Edinburgh

The auditors are currently contracted on a 3 year basis with the possibility of renewal of contract thereafter. The auditors are appointed by the Audit committee and are answerable to the Committee and the Board. The external audit team is headed by an audit partner & fieldwork staff are selected from a specialist charity audit team

Statutory external auditing is carried out annually. This includes the verification of all European Structural Funds transactions. Systems reviews/verification is carried out at planning stages & an auditor's report on the efficiency of the accounting systems is included as part of the package

In addition to this the Wise Group is also subject to external audit from funding bodies such as New Deal and Training for Work funders & has been audited for European funding purposes by VAS & the Scottish Executive

#### 4.10 Publicity Requirements

**NOTE TO APPLICANTS:** It is a condition of grant that the ESF contribution to this project is publicised in accordance

Please indicate which of the following forms of publicity will be implemented:

- ☒ a. Permanent Plaque on the Premises
- ☐ b. Specific Press and Media Releases
- ☒ c. Acknowledgement in all Media
- ☒ d. Acknowledgement in all Project
- ☒ e. Awareness as part of Beneficiary
- ☒ f. Acknowledgement in all Learning
- ☐ g. Other (please specify)

Outline the publicity strategy for the project. (1625 characters)

The Wise Group's publicity strategy ensures beneficiary and general public awareness of the contribution made by the European funds to Wise Group projects and the importance of this contribution

This strategy involves the use of logos and acknowledgement of ESF funding at every opportunity along with the strap-line 'Europe and Scotland Making it Work'. This is displayed in promotional literature & stationary, on vehicles, training materials, signage and general publicity and marketing materials. Logos are available for use throughout the company with guidelines & information about the need for logo usage is available to all staff

All recruitment advertisements and application forms carry the ESF logo. Beneficiaries are informed of ESF funding and the added value this provides at interview, in the trainee charter and via induction & training materials. This is reinforced by the acknowledgement of ESF on all beneficiary documentation and throughout all Wise Group premises

The importance of ESF support is communicated to the wider public via recruitment advertising, our promotional literature & site signs. Press releases & publicity events publicise ESF & our Annual Report emphasises how crucial ESF funding is to the organisation. The Wise Group works to ensure that all positive outcomes and good news stories are given local press coverage. This coverage makes clear the role of ESF support in achieving these outcomes

4.11 Financial Contributions to the Project (Summary)

This section summarises the information provided in Finance2002 - Finance2006. Please enter all Public and Private Match Funders plus sources of Revenue and Non Match Funding in the 'Source of Finance' column.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081	1082	1083	1084	1085	1086	1087	1088	1089	1090	1091	1092	1093	1094	1095	1096	1097	1098	1099	1100	1101	1102	1103	1104	1105	1106	1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136	1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147	1148	1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206	1207	1208	1209	1210	1211	1212	1213	1214	1215	1216	1217	1218	1219	1220	1221	12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#### 4.1.1 Fixation of subject (I)

Itemise all sources of finance for 2002 in the table below. The extreme right hand column should only be signed if funding is definitely confirmed.

[illegible]



Itemise all sources of finance for 2004 in the table below. The extreme right-hand column should only be signed if funding is definitely confirmed.

Source of Finance	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000	3001	3002	3003	3004	3005	3006	3007	3008	3009	3010	3011	3012	3013	3014	3015	3016	3017	3018	3019	3020	3021	3022	3023	3024	3025	3026	3027	3028	3029	3030	3031	3032	3033	3034	3035	3036	3037	3038	3039	3040	3041	3042	3043	3044	3045	3046	3047	3048	3049	3050	3051	3052	3053	3054	3055	3056	3057	3058	3059	3060	3061	3062	3063	3064	3065	3066	3067	3068	3069	3070	3071	3072	3073	3074	3075	3076	3077	3078	3079	3080	3081	3082	3083	3084	3085	3086	3087	3088	3089	3090	3091	3092	3093	3094	3095	3096	3097	3098	3099	3100	3101	3102	3103	3104	3105	3106	3107	3108	3109	3110	3111	3112	3113	3114	3115	3116	3117	3118	3119	3120	3121	3122	3123	3124	3125	3126	3127	3128	3129	3130	3131	3132	3133	3134	3135	3136	3137	3138	3139	3140	3141	3142	3143	3144	3145	3146	3147	3148	3149	3150	3151	3152	3153	3154	3155	3156	3157	3158	3159	3160	3161	3162	3163	3164	3165	3166	3167	3168	3169	3170	3171	3172	3173	3174	3175	3176	3177	3178	3179	3180	3181	3182	3183	3184	3185	3186	3187	3188	3189	3190	3191	3192	3193	3194	3195	3196	3197	3198	3199	3200	3201	3202	3203	3204	3205	3206	3207	3208	3209	3210	3211	3212	3213	3214	3215	3216	3217	3218	3219	3220	3221	3222	3223	3224	3225	3226	3227	3228	3229	3230	3231	3232	3233	3234	3235	3236	3237	3238	3239	3240	3241	3242	3243	3244	3245	3246	3247	3248	3249	3250	3251	3252	3253	3254	3255	3256	3257	3258	3259	3260	3261	3262	3263	3264	3265	3266	3267	3268	3269	3270	3271	3272	3273	3274	3275	3276	3277	3278	3279	3280	3281	3282	3283	3284	3285	3286	3287	3288	3289	3290	3291	3292	3293	3294	3295	3296	3297	3298	3299	3300	3301	3302	3303	3304	3305	3306	3307	3308	3309	3310	3311	3312	3313	3314	3315	3316	3317	3318	3319	3320	3321	3322	3323	3324	3325	3326	3327	3328	3329	3330	3331	3332	3333	3334	3335	3336	3337	3338	3339	3340	3341	3342	3343	3344	3345	3346	3347	3348	3349	3350	3351	3352	3353	3354	3355	3356	3357	3358	3359	3360	3361	3362	3363	3364	3365	3366	3367	3368	3369	3370	3371	3372	3373	3374	3375	3376	3377	3378
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Itemise all sources of finance for 2005 in the table below. The extreme right-hand column should only be signed if funding is definitely confirmed.

Type of Finance		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000	3001	3002	3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#### 4.12 Certification by Applicant Organisation

To be signed by a Designated Officer of the Applicant Organisation.

PROJECT TITLE **Results to Opportunities City of Glasgow IEM**

I certify that the information contained in this Application is correct and confirm that this project will be carried out as described, and that the grant requested is the minimum necessary for the project to proceed.

I confirm that this organisation will undertake regular monitoring of the project to ensure it conforms to the application and the Regulations and that adequate management and financial safeguards, including internal audit procedures, exist.

I will inform the Programme Management Executive and the Scottish Executive immediately and within the life of the project of any significant changes to the project.

I acknowledge that this project will be subject to regular monitoring and undertake to keep adequate records for this purpose. I also acknowledge that the European Commission, the European Court of Auditors, and/or the Scottish Executive may carry out on the spot checks.

I undertake to repay on demand, to the Scottish Executive, any grant paid, if the European Commission, the European Court of Auditors and/or the Scottish Executive decide after investigation that the project has not been carried out in accordance with the application and/or the European Social Fund Regulations.

Applicant Organisation Name  
Match Funding Committed to this Project

Name of Designated Officer

Position in Organisation

Address

Postcode






Signature of Designated Officer

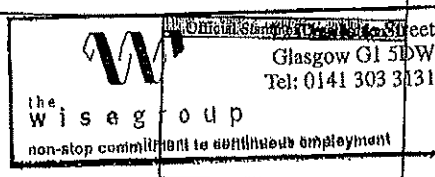
Date

Contact Person for this Project

Address

Telephone

<b>the wisagroup</b>	
David Nicoll	£120,000
Chief Executive	
72 Charlotte Street	
GLASGOW	
G1 5DW	
	
4/10/06	
	
	
	
	



Itemise all sources of finance for 2006 in the table below. The extreme right hand column should only be signed if funding is definitely confirmed.

[illegible]

#### 4.13 Certification by Public Match Funders (continued)

To be signed by a Designated Officer of all other Public Match Funders.

PROJECT TITLE **Routes to Opportunities for the Vulnerable**

I certify that this organisation is committed to providing the following Public Match Funding for this project.

Public Match Funder Name	
Match Funding Committed to this Project	
Name of Designated Officer	
Position in Organisation	
Address	
Postcode	
Signature of Designated Officer	
Date	
Contact Person for this Project	
Address	
Telephone	

Official Stamp of Organisation

Public Match Funder Name	
Match Funding Committed to this Project	
Name of Designated Officer	
Position in Organisation	
Address	
Postcode	
Signature of Designated Officer	
Date	
Contact Person for this Project	
Address	
Telephone	

Official Stamp of Organisation

## SECTION 5 - ADDITIONAL INFORMATION

If any important details relating to the project have not been covered by previous questions, please enter them here.  
(3250 characters)

### Q3.14 Additional Outputs

No. of beneficiaries aged over 25 unemployed for between 6 & 12 months: 5

No. of beneficiaries aged over 25 unemployed for more than 12 months: 7

#### Additional Impacts

No. of leavers/completers entering voluntary work (women): 0

No. of leavers/completers gaining full/part qualification: 16

No. of beneficiaries completing their course: 12

### NATIONAL STRATEGIES

TOWARDS FULL EMPLOYMENT IN A MODERN SOCIETY aims to

- \*Make work possible- overcome barriers to participation

- \*Reach areas of high unemployment & inactivity

SOCIAL JUSTICE... A SCOTLAND WHERE EVERYONE MATTERS aims to

- \*reduce the number of working age unemployed

- \*Increase employment rates of disadvantaged groups

- \*reduce the gap in employment rates between communities

SOCIAL INCLUSION OPENING THE DOOR TO A BETTER SCOTLAND aims to

- \*increase participation in lifelong learning

- \*tackle barriers to participation

### REGIONAL/LOCAL STRATEGIES

GLASGOW'S RENEWED PROSPERITY: JOINT ECONOMIC STRATEGY GCC & SEG, aims to

- \*generate sustainable economic growth

- \*create jobs

- \*tackle social exclusion

- \*develop a competitive workforce

- \*improve Glasgow's competitiveness

GLASGOW & CLYDE VALLEY STRUCTURE PLAN aims to

- \*increase economic competitiveness

- \*promote social inclusion & integration

- \*sustain & enhance natural & built environment

the plan also recognises the Clyde Waterfront & Gorbals as strategic development locations.

GLASGOW ALLIANCE principles

- \*social inclusion & opportunity

- \*equality

- \*sustainable development

- \*partnership

- \*empowerment

The project complements these strategies by

- \*recruiting long term unemployed people from the Gorbals & Hutchesontown, areas of disadvantage & long term unemployment

- \*providing beneficiaries with real work experience in areas of sectoral growth

- \*providing beneficiaries with the skills that employers in growth sectors state they require

- \*providing beneficiaries with core transferable skills to ensure their personal sustainability in an evolving labour market

- \*assisting in enhancing the local environment through physical improvements to the walkway

- \*carrying out physical improvements to sections of the walkway contributing to maximising its value as a competitive location for further investment & growth