

**Staff in post - Central costs**

Managers (central)	2.7	2.7	3.7	3.7	3.7	3.7
Quality assurance - teachers	4.0	4.0	5.0	5.0	5.0	5.0
Quality assurance - other	0.0	0.0	0.0	0.0	0.0	0.0
Improvement support - teachers	3.1	3.1	3.1	3.1	3.1	3.1
Improvement support - others	6.9	6.9	6.9	6.9	6.9	6.9
Others (please specify)						
1140 Project Officer G8		1.0	1.0	1.0	1.0	1.0
1140 Admin Officer G6		1.0	1.0	1.0	1.0	1.0
EYA G3			4.0	8.0	12.0	16.0
<b>Sub total</b>	<b>16.7</b>	<b>18.7</b>	<b>24.7</b>	<b>28.7</b>	<b>32.7</b>	<b>36.7</b>

As well as the expansion to 1140 hours, these staffing figures reflect the increase in the number of settings that will be open all year round providing early learning and childcare from 8.00am to 6.00pm. As part of the audit of our estate, we have identified possible opportunities to merge early years settings. This has reduced the number of senior posts previously anticipated for the expansion.

We propose the following timeline for our recruitment requirements

Phase	Actions	Additional Staff required	Staff recruited.
1 Aug 17- Jul 18	<p>Recruitment for the staff required to deliver this phase started in May 2017 and will be complete by mid-September.</p> <p><i>September</i> – Establish workforce development group. Membership including Economic Development, EELCA reps, Edinburgh College and West Lothian College reps. North Edinburgh Childcare training group. Establish a monthly meeting schedule. Share numbers required for recruitment campaign.</p> <p><i>October</i> – Share launch of the Scottish Government’s campaign with wider groups. Ensure appropriate links are available on the council website. Link with High Schools to target school leavers who may wish to join our Modern Apprentices Programme.</p> <p><i>November</i> – Agree number of SVQ3 and SVQ2 places with training providers. Places to start in August 2018</p>		

	<p><i>January</i> – Advertise Modern Apprenticeships. SVQ3 Up to 80 posts with 30 trained through EELCA and 50 trained by our training partners. Explore holding interviews in high schools.</p> <p><i>March/April</i> – Review existing staffing structures in settings identified for phase 2.</p> <p><i>March/April</i> – Advertise 40 EYA posts. North Edinburgh Childcare to provide SVQ2 training. Start date August 18</p> <p><i>March/April</i> – Advertise the 20 FTE Additional Graduates posts. We propose to advertise 10 teaching posts and 10 BA/PDA level 9 qualified posts. The combination of the 20 Additional Graduates will depend on the outcome of the recruitment process.</p> <p><i>May</i> – Advertise for up to 30 qualified EYP's, 7 SEYO's and 5 NT's posts along with 4 EYA's for additional support needs provision. Start date August 18.</p> <p><i>May</i> - Identify work placements for 80 EYP MA's</p>		
2 Aug 18-Jul 19	<p><b>Phase 2 - As phase 1 with numbers adjusted to meet phasing requirements.</b></p> <p><i>September</i> - Work with Economic Development and training providers to devise a Career Changers training programme for existing council staff. The programme will enable staff to be released 1-2 days per week from their current role and join an early years work placement, whilst attending college in the evening.</p>		<p>Up to 80 EYP (MA's) 30 qualified EYP's 44 EYA's 7 SEYO's 5 NT's</p>
3 Aug 19-Jul 20	<b>As phase 1 &amp; 2 with numbers adjusted to meet phasing requirements.</b>		
4 Aug 20-Jul 21	<b>As phase 1 &amp; 2 with numbers adjusted to meet phasing requirements.</b>		
5 Aug 21-Jul 22	<b>As phase 1 &amp; 2 with numbers adjusted to meet phasing requirements.</b>		

### Other matters

*Opening times* – to provide the 600 hour funded ELC entitlement, the majority of our settings are open term time only between 8.30am and 3.30pm offering sessions AM or PM. As hours increase to 1140, we will need to consider opening and closing times between 8.00am and 6.00pm to provide greater flexibility for parents and enable us to use our estate to maximum capacity.

*HR/Contracts* – Changing service opening and closing times will have an impact on staff working patterns and we will need to work closely with HR and the Unions to ensure staff have access to flexible working, which meets their family needs whilst also ensuring we meet our legislative duty to provide early learning and childcare to all eligible children in Edinburgh.

## Workforce - Modern Apprentice/Trainee Early Years Practitioner Programme.

We will build on the success of our MA/Trainee Early Years Practitioner Programme throughout the expansion to support recruitment.

Phase	Tasks
1 Aug 17- Jul 18	<p><b>Develop a dedicated training base</b></p> <ul style="list-style-type: none"> <li>• build resources and facility for adult learning-including library of resources for borrowing (Brunstane Primary)</li> </ul> <p><b>Investigate SVQ Centre Management</b></p> <ul style="list-style-type: none"> <li>• Explore opportunities for us to look at taking over the management of the SVQ Centre.</li> <li>• Liaise with Health and Social Care who currently lead in this area</li> </ul> <p><b>Develop an MA Induction course pre SVQ</b></p> <ul style="list-style-type: none"> <li>• Develop the level three programme further to look at the MA part and a possible pre induction course of 1 month for those coming forward to do the SVQ.</li> <li>• Develop the EELCA Pathway into ELCC- a four stage induction programme:  <b>Stage 1- Introductions</b>  <b>Stage 2- What it`s all about – getting ready</b>  <b>Stage 3- Experiential learning- ELCC sector</b>  <b>Stage 4- Reflection and Planning ahead to starting the SVQ</b></li> </ul> <p><b>Investigate candidate numbers for cohort 3</b></p> <ul style="list-style-type: none"> <li>• Plan with City Development around MA numbers</li> <li>• Identify number of candidates cohort 3- this will affect the workload of staff</li> </ul> <p><b>Liaise with High Schools – Career Fairs to promote the MA programme</b></p> <ul style="list-style-type: none"> <li>• Arrange to attend their local events/careers fairs (dependent on timescales) for recruitment in February 2018</li> </ul>
Phase 2 Aug 18 – Jul 19	<p><b>Recruitment Programme for MA`s-</b></p> <ul style="list-style-type: none"> <li>• Entry qualifications will be raised to National 5 and Higher            Successful candidates will complete an induction pathway which will last for 4 weeks from mid-August to mid-September 2018- Monday 13 August until Friday 7 September) joining work placements on Monday 10 September ( TBC)</li> </ul>
Phase 3-4	TBC

## Workforce - Additional Graduate Commitment

We welcome the Scottish Government's commitment to funding an additional graduate to support early learning and childcare experiences for children in the most deprived post code areas. Edinburgh has been allocated 20 additional graduates to be placed in settings showing the highest 20% in relation to the most recent SIMD data.

Using SIMD data we have identified the following settings to be prioritised for the allocation of an additional graduate. In most cases a full time graduate will be allocated, however as some settings have low numbers of children and/or are in very close proximity e.g. Canal View and Hailesland Early Years Centre, a graduate working across both settings will provide support to a greater number of children. These posts will be supernumerary and will not be included in the adult to child ratios. The proposed local authority settings are; TBC

SIMD by Quintile			Graduate Allocation	Comment
	Quintile			
Nursery	1	2	FTE	
Castleview Primary School	93.2%	6.8%	1	
Sighthill Primary School	90.6%	1.9%	0.5	Share with Clovenstone
Canal View Primary School	85.2%	6.2%	0.5	Share with Hailesland
Greengables Nursery School	81.1%	11.3%	0.5	Share with Pinocchio's
Moffat Early Years Campus	80.7%	11.9%	1	
St Catherine's PS	79.5%	15.4%	0.5	Share with Gilmerton
Granton Early Years Centre	78.9%	13.2%	1	
Craigroyston Primary School	77.8%	18.2%	1	
Greendykes Early Years Centre	74.6%	12.7%	1	
Granton Primary School	73.5%	11.1%	1	
Gracemount Primary School	70.7%	12.0%	1	
Forthview Primary School	70.3%	29.7%	0.5	Share with NEC
Brunstane Primary School	69.1%	9.1%	0.5	Share with Kidzcare
Craigmillar Early Years Centre	67.6%	22.5%	1	
Clovenstone Primary School	66.7%	31.6%	0.5	Share with Sighthill PS
Hailesland Early Years Centre	65.0%	20.0%	0.5	Share with Canal View
St David's Primary School	63.3%	23.3%	1	
Pirniehall Primary School	57.1%	37.5%	1	
Broomhouse Primary School	53.3%	26.7%	0.5	Share with St Joseph's
Craigtinny Primary School	53.2%	24.1%	1	
Calderglen Nursery School	51.3%	20.0%	0.5	Share with Smilechildcare
Gilmerton Early Years Centre	48.9%	37.2%	0.5	Share with St Catherine's
St Joseph's Primary School	48.7%	23.7%	0.5	Share with Broomhouse
St Ninian's Primary School	48.3%	13.8%	0.5	Share with Royal Mile
Royal Mile Primary School	47.7%	38.6%	0.5	Share with St Ninian's
Craigour Park Primary School	45.5%	39.4%	0.5	Share with Stenhouse
Stenhouse Primary School	42.5%	48.8%	0.5	Share with Craigour Park

Settings in red are not on the Scottish Government list

Whilst the majority of settings are local authority, we have identified Partner Providers we feel would also benefit from the input of an additional graduate as they are both in deprived post code areas and receive funding to provide subsidised childcare. These are;

- North Edinburgh Childcare 0.5
- Smilechildcare 0.5
- Kidzcare Haystacks 0.5
- Pinocchio's Gilmerton 0.5

### Recruiting Additional Graduates

We have established an additional graduate working group led by one of our Quality Improvement Education Officers who will oversee the recruitment, training and management of the additional graduates. The following is our proposed timeline for recruitment and allocating these posts.

Phase 1	Actions
November 2017	Communication with local authority and partner provider staff to share information on the additional graduate commitment and our plans for recruitment in the new year.
January- March 2018	Robust recruitment ensuring best people are appointed for the role. 20 FTE additional graduate posts will be recruited to include graduates (TBC): <ul style="list-style-type: none"> <li>• BA Childhood Studies</li> <li>• PDA Level 9 Childhood Practice</li> <li>• Fully Registered Teachers</li> </ul>
April – June 2018	A series of training workshops will support successful candidates in targeting children and families who will benefit most in terms of 'Closing the Gap'. Proposed training to include: <ul style="list-style-type: none"> <li>• Hanen vocabulary / Word Boost</li> <li>• 1:5 Poverty</li> <li>• SEAL - Early Number</li> <li>• Family learning in an Early learning and Childcare Setting</li> <li>• Moving to learn-the importance of fine and gross motor skills</li> </ul>
June 2018	Successful candidates will be allocated across settings but will be managed centrally as part of the Quality Improvement Team

## **Financial Projections (5 year projections to 2021-22)**

**Additional revenue and capital costs are outlined in the finance template.**

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## Project Management, Change Support & Stakeholder Engagement Plans

We have carried out an assessment of risk and dependencies in the change programme required for the delivery of 1140 hours by 2020. The following risks have been identified.

1. The quality of Early Learning and Childcare in our services declines during a period of major change and expansion.
2. The funded sector declines reducing parental flexibility / choice.
3. The focus of expansion is only the provision of places and does not meet the flexibility requirements of the Scottish Government Blueprint for expansion.
4. A lack of engagement with Parents/Families/Communities generates significant demand lag for Flexible 1140.
5. Focus becomes overly concerned with new build Infrastructure and a drive to new build negates the terms of the Blueprint.
6. The implementation issues being experienced by England's 1140 roll out adversely affect stakeholder support for Scotland's 1140 hrs programme.
7. The workforce required is not available.

*Appendix 7 provides further detail on the description of risk and outlines the mitigating actions.*

We have established a 2020 Early Years Steering Group and membership includes.

- Early Years
- Asset Planning
- Facilities Management
- Finance
- Human Resources

Working groups have been established to address the key issues.

### Key Working Groups

- Quality
- Workforce (HR, Contracts, Training)
- Workforce (Recruitment)
- Infrastructure
- Finance
- Facilities Management
- Funded Providers

### Lead

Janice MacInnes  
Donna Murray  
Susan Dorkin  
Robbie Crockett  
Jane Brown  
Gohar Khan  
Donna Murray

We also have representation on the Scottish Government working Groups in place to support delivery of 1140 hours.

### Funding Follows the Child

Janice MacInnes  
Schools and Lifelong Learning Manager – Early Years  
[Janice.macinnnes@edinburgh.gov.uk](mailto:Janice.macinnnes@edinburgh.gov.uk)

### Workforce

Donna Murray  
QIEO Strategic Lead for 1140 hours  
[Donna.murray@edinburgh.gov.uk](mailto:Donna.murray@edinburgh.gov.uk)

This plan has been shared and noted for submission in draft form to Education, Children and Families Committee on 10 October 2017. Following feedback from Scottish Government the final plan will be approved at Committee in December 2017

# **Edinburgh Early Years**

## **Phase 1**

**2017-18**

### **1140 Expansion Activity**





## Phase 1 August 2017

Our audit of existing LA settings during session 16/17 identified 26 that were under capacity. These settings will provide 1140 hours over one of the following options from August 17

For each setting we undertook an individual questionnaire with parents and carers to gather their views on the preferred models for delivering 1140 hours. The options were

**A: School Term Time – 5 x 6 hour sessions Monday – Friday**

**B: School Term Time 5 x 6 hour sessions Monday – Friday offering increased flexibility of additional hours for parents to purchase.**

**C: School term Time 4 x 6 hours and 30 mins. Monday – Thursday and 4 hours on a Friday**

**D: 46 weeks per year 5x5 hours per day Monday – Friday (available in settings opened all year)**

**E: 52 weeks per year with the opportunity to purchase additional hours.**

**F: Other option depending on the setting e.g. blended models with childminders or forest kindergarten**

### Phase 1 Criteria for providing 1140 hours.

- Capacity to expand within the existing early years setting
- Children residing in areas of deprivation SIMD 1&2
- Parents in work or training and currently purchasing additional hours in Local Authority settings.
- Prioritising by date of birth

North East	North West	South East	South West
Abbeyhill Nursery Class	Dalmeny Nursery Class	Cameron House Nursery School	Canal View Nursery Class
Broughton Nursery Class	Davidson's Mains NC	Gilmerton EYC	Dalry Nursery Class
Brunstane Nursery Class	Ferryhill Nursery Class	Hope Cottage Nursery School	Hailesland EYC
Craigmillar EYC	Granton EYC	Prestonfield N Class	Longstone Nursery Class
Greengables N School	Hillwood Nursery Class	Royal Mile Nursery Class	St Mark's Nursery Class
	Fort EYC	St Leonard's Nursery School	Sighthill EYC
	Queensferry EYC	Tollcross EY Campus	
		Viewforth EYC	

This is providing access to 1140 hours for up to **1000** 3-4 year olds and **130** 2 year olds.

## Forest Kindergartens and Blended Models

- We are preparing to open two Forest Kindergartens during this phase. Laurieston Castle and Cliftonhall will both provide 30 places for 3-4 year olds
- We have been working with the Scottish Childminding Association to explore opportunities to bring childminders into partnership with the council. For session 2017/18 we are undertaking a pilot with a group of childminders who will work with an early years setting in the North West of the City to provide a blended model for delivering 1140 hours e.g. Part nursery and part childminder provision.
- To enable us to start phasing in at the beginning of session 2017/18 the following Care Inspection Variations were completed to amend the registration numbers. All other settings were able to deliver the 1140 hours within their current registration capacities.

Setting	From	To
Abbeyhill Nursery Class	40 3-5 year olds	48 3-5 year olds
Hope Cottage Nursery	46 3-5 year olds	48 3-5 year olds
Prestonfield Nursery Class	30 3-5 year olds	40 3-5 year olds
Viewforth Early Years Centre	67 0-5 year olds	81 0-5 year olds.

We will support Phase 1 settings throughout session 2017/18, whilst also identifying opportunities to begin work with partner providers, the voluntary sector and childminders during this period. As the session progresses we will undertake a full evaluation of Phase 1 and begin working with other local authority settings that will be in Phase 2 of our expansion programme, which begins August 2018.

### Scottish Government Funding allocated for 1140 hours

**Revenue** £1.7 million    **Capital** £2.5 million

Revenue funding is being used to

- fund two forest kindergarten pilots. Costs include staffing, resources, transport etc.
- provide additional staff, resources and lunches for phase 1 of the expansion.
- Additional central staff recruitment – Senior Development Officer and Admin support.
- Delivery of a pilot of blended models with 8 childminders

Capital funding is being used to

- Purchase two forest kindergarten yurts.
- Plans and design for 1140 early years settings
- Refurbishment projects

# Appendices

## 1140 Expansion Activity



**Appendix 1**

Data received from Scottish Government July 2017		Local Authority	Private	Voluntary or Not for Profit
<b>Number of Active Child Day Care Services</b>	Under 3's	28	111	47
	Over 3's	75	51	52
	<b>Total</b>	<b>103</b>	<b>162</b>	<b>99</b>
<b>Number of Registered Places</b>	Under 3's	1321	6266	1790
	Over 3's	3223	2701	2702
	<b>Total</b>	<b>4544</b>	<b>8967</b>	<b>4492</b>
<b>Number of Staff</b>	Under 3's	204.61	1218.75	161.40
	Over 3's	287.74	157.52	194.84
	<b>Total</b>	<b>492.35</b>	<b>1376.27</b>	<b>356.25</b>
<b>Number of Child Day Care Services in SIMD Quintile 1</b>	Under 3's	12	3	7
	Over 3's	12	3	6
	<b>Total</b>	<b>24</b>	<b>6</b>	<b>13</b>
<b>Number of Funded Registrations for Early Learning and Childcare</b>				
Registrations with local authority providers	Registrations with partnership providers	Total		% registered with local authority providers
5750	3256	9006		64%
<b>Number of 2-year olds registered for Early Learning and Childcare (All Providers)</b>			<b>Number of 3 &amp; 4-year olds registered for Early Learning and Childcare (All Providers)</b>	
Total	% of population	Total	% of those eligible	
425	8	7908	99	

<b>Local Authority Areas of Deprivation</b>	
Number of data zones in SIMD quintile 1 = 82	% of total number of data zones = 14

<b>Teachers in Early Learning and Childcare Centres</b>	
Number of teachers = 137	% of children with access to a GTC S registered teacher = 68

<b>Pre-Primary Education Expenses</b>	
Gross Expenditure (£000s)	Cost per pre-school education registration
£24,547	£2,744.52

Appendix 1 Care Inspection Data

<b>Quality</b>		<b>Local Authority</b>	<b>Private</b>	<b>Voluntary or Not for Profit</b>	<b>All Providers</b>
<b>Percentage of Services Graded Very Good or Excellent: Quality of Care &amp; Support</b>	Under 3's	82%	52%	70%	61%
	Over 3's	80%	53%	71%	70%
	<b>Total</b>	<b>81%</b>	<b>52%</b>	<b>71%</b>	<b>65%</b>
<b>Percentage of Services Graded Weak or Unsatisfactory: Quality of Care &amp; Support</b>	Under 3's	0%	3%	2%	2%
	Over 3's	0%	0%	2%	2%
	<b>Total</b>	<b>0%</b>	<b>2%</b>	<b>2%</b>	<b>1%</b>
<b>Percentage of Services Graded Very Good or Excellent: Quality of Environment</b>	Under 3's	68%	54%	55%	56%
	Over 3's	75%	45%	60%	62%
	<b>Total</b>	<b>73%</b>	<b>51%</b>	<b>58%</b>	<b>59%</b>
<b>Percentage of Services Graded Weak or Unsatisfactory: Quality of Environment</b>	Under 3's	0%	0%	0%	0%
	Over 3's	0%	0%	2%	1%
	<b>Total</b>	<b>0%</b>	<b>0%</b>	<b>1%</b>	<b>0%</b>
<b>Percentage of Services Graded Very Good or Excellent: Quality of Staffing</b>	Under 3's	75%	57%	66%	62%
	Over 3's	83%	47%	67%	68%
	<b>Total</b>	<b>81%</b>	<b>54%</b>	<b>67%</b>	<b>65%</b>
<b>Percentage of Services Graded Weak or Unsatisfactory: Quality of Staffing</b>	Under 3's	0%	2%	0%	1%
	Over 3's	0%	0%	2%	1%
	<b>Total</b>	<b>0%</b>	<b>1%</b>	<b>1%</b>	<b>1%</b>
<b>Percentage of Services Graded Very Good or Excellent: Quality of Management &amp; Leadership</b>	Under 3's	68%	42%	43%	46%
	Over 3's	76%	41%	58%	61%
	<b>Total</b>	<b>74%</b>	<b>42%</b>	<b>51%</b>	<b>53%</b>

<b>Percentage of Services Graded Weak or Unsatisfactory: Quality of Management &amp; Leadership</b>	<i>Under 3's</i>	0%	3%	0%	2%
	<i>Over 3's</i>	1%	0%	2%	1%
	<b>Total</b>	<b>1%</b>	<b>2%</b>	<b>1%</b>	<b>1%</b>
<b>Number of Complaints Upheld or Partially Upheld Against the Service 2016/2017</b>	<i>Under 3's</i>	1	11	1	13
	<i>Over 3's</i>	1	1	3	5
	<b>Total</b>	<b>2</b>	<b>12</b>	<b>4</b>	<b>18</b>

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## Additional Support for Learning

This is information collated from the ASL Service Learning Language & Communication and Learning & Wellbeing Teams and Audit Records. The data shows the number of children who were being supported by these teams and number of children in receipt of audit hours.

Number of LLC children in June 2017	
Stage	Children
N2	11
N3	24
N4	85
N5	182
<b>Total</b>	<b>302</b>

Number of settings LLC team were supporting within in June 2017				
Partners	EYC	Nursery Schools	Nursery Classes	Home (Only)
43	12	7	45	*13

(\*Home support is provided in most cases. 13 children were not attending any educational establishment)

Number of children with audit hrs in Session 2016 - 2017				
Date	Partners	EYC	Nursery Schools	Nursery Classes
August 2016	15	22	23	20
June 2017	22	29	27	38
August 2017	*19	*16	*23	*35

(\* Based on previous trends we anticipate that these figures will increase over the session)

Partners, Early Years Centres & Nursery Schools	Nursery Classes within Primary Schools
Do not have a devolved allocation of audit hours	The school has a devolved allocation of audit hours to support the majority of ASN. This allocation is to also to support within in the nursery classes.
Audit applications are completed for individual children with 'Exceptional Levels of Need'. Allocations may range from 5hrs to 16hrs.	Additional allocations for children who are considered 'Low Incidence' who require full time 1:1 support are allocated 13 or 16hrs



## Application for Partnership with The City of Edinburgh Council

### Criteria and Process

#### The centre must:

1. be registered under the Regulation of Care (Scotland) Act 2001 and comply with all requirements of the Care Inspectorate and the Scottish Social Services Committee (SSSC).
2. have been subject to at least one inspection by the Care Inspectorate and a quality assurance visit from Council officers.  
**NB – In very special circumstances, the Council may decide to issue a temporary contract until the nursery has been inspected by the Care Inspectorate.**
3. have no weak or unsatisfactory grades in the most recent Care Inspectorate inspection report and have a grade of **good or above** for quality theme : **Quality of Care and Support**.
4. have no outstanding requirements and recommendations and not identified as high risk by Care Inspectorate.
5. have completed the Council's Profile of Provision – Early Learning and Childcare and met the required standard of early learning and childcare taking account of quality indicators and statements from How good is our early learning and childcare?, Pre-Birth to Three Guidance and Building the Ambition.
6. have met the need for additional nursery provision in the area, taking into account the strategic direction of early years services as assessed by a manager from early years and childcare services.
7. be a financially viable organisation and produce a business proposal and financial forecast/budget/accounts.
8. have a minimum of 10 eligible children who are resident within the City of Edinburgh Council (CEC) or who are resident in local authorities with which the CEC has a cross boundary arrangement. Centres with less than 10 eligible children may be considered under special circumstances.
9. have all required policies and procedures in place to fulfil contractual requirements.
10. be able to deliver the required number of hours of early learning and childcare for a period of not less than 38 weeks during the funding year unless previously agreed special conditions are in place.



### **Process - Please refer to criteria as detailed**

This process and criteria will apply to any new provider or existing owner opening a new provision and wishing to join partnership with City of Edinburgh Council to deliver early learning and childcare.

1. Enquiries and applications for partnership should be made a member of the early years team, who will send out the Council's Profile of Provision – Early Learning and Childcare and set up a folder (both paper and electronic)
2. On receipt of the Council's Profile of Provision – Early Learning and Childcare, an initial discussion will take place with council officers. The outcome of this discussion will determine whether or not the CEC will continue with the process.
3. The most recent Care Inspectorate report will be taken into account
4. The centre will receive quality assurance visits as necessary from Council officers. This may include unannounced visits.
5. Feedback (discussion and written report) to centre will be provided following visits
6. Reports on all visits will be shared and reviewed at a CEC panel meeting. The panel will take account of evidence of quality of early learning and childcare, business viability and the need for service in the locality.
7. A final decision will then be made by the Schools and Lifelong learning manager – Early Years. **There will be no right of appeal.**  
The centre will be notified in writing of this decision.  
If partnership status has been granted, an early learning and childcare agreement will be drawn up and will be sent to the centre along with other relevant partnership documentation for completion.
8. Following refusal by the City of Edinburgh Council to grant partnership status, a re-application for partnership will not be considered before a minimum of 6 months from the date of the decision not to grant such status.

### **Transfer of Ownership of Existing Partner Provider Nursery**

9. A temporary contract will be issued to the new owners of an existing partner provider nursery to ensure continuity of care for children currently attending. Early learning and childcare funding will continue to be paid to all eligible children during the period of the contract

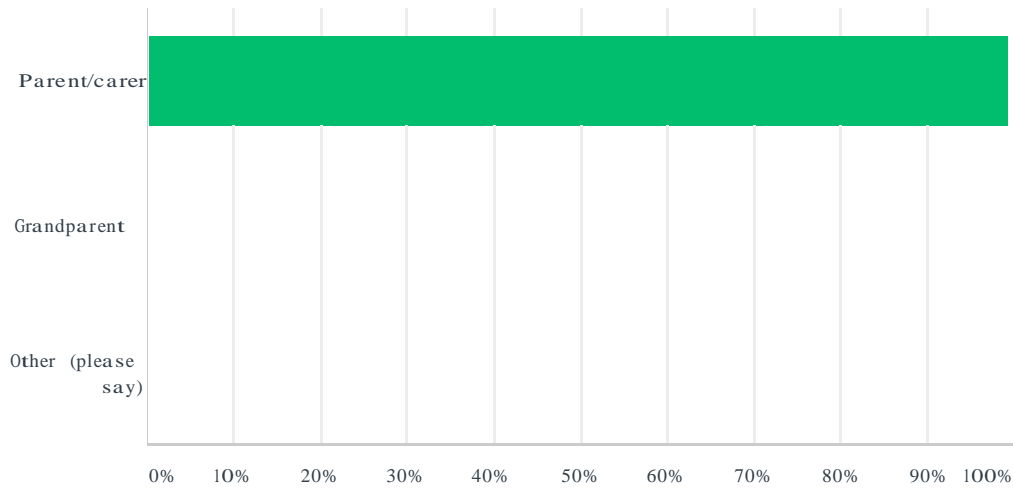
The centre will then be required to follow the procedures as set out for a new application for partnership status as outlined in points 1 – 7.

We would advise that the centre informs parents of this temporary arrangement and the possible implications.

# Parent Carer Survey

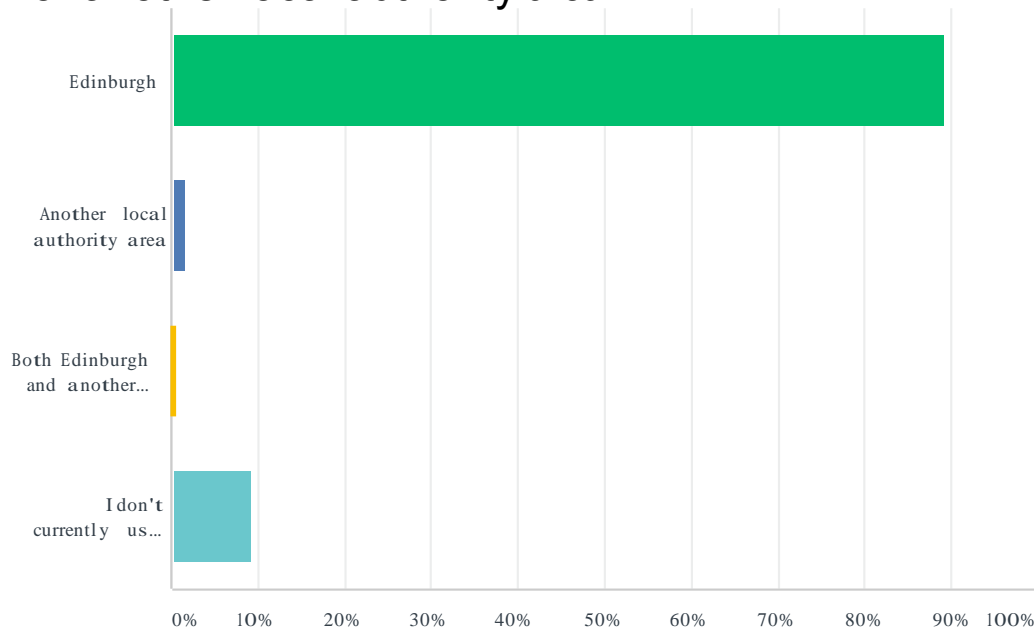
## Q1 In what capacity are you responding to this survey?

Answered: 1,521 Skipped: 4



ANSWER CHOICES	RESPONSES
Parent/carers	99.21% 1,509
Grandparent	0.26% 4
Other (please say)	0.53% 8
TOTAL	1,521

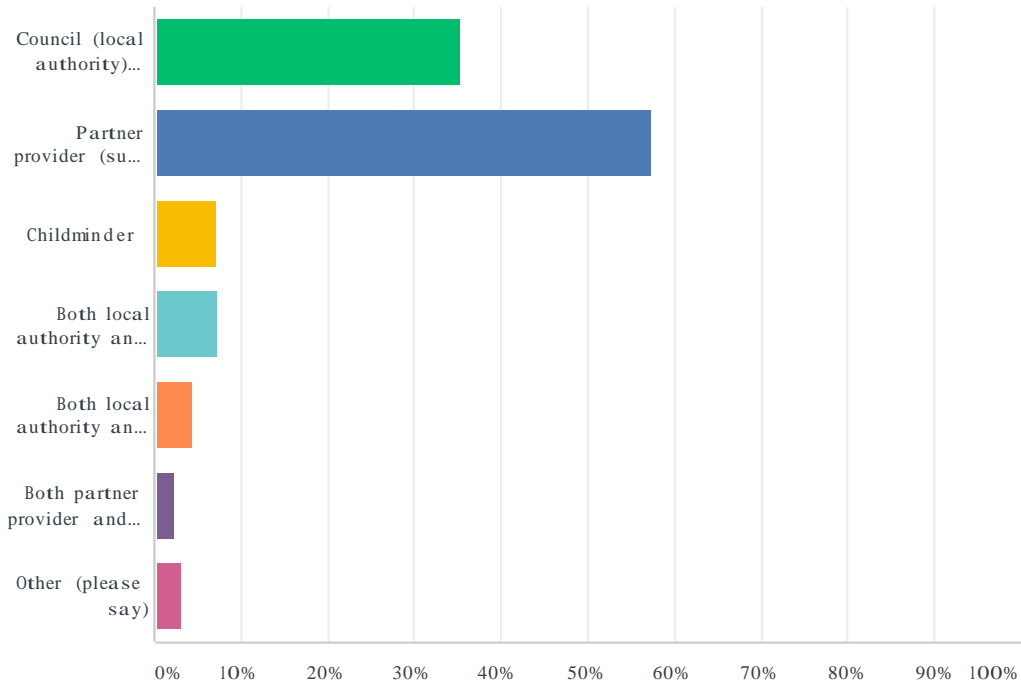
### Q3 Do you currently use early learning and childcare services in Edinburgh or another local authority area?



ANSWER CHOICES	RESPONSES	
Edinburgh	88.83%	1,344
Another local authority area	1.39%	21
Both Edinburgh and another local authority area	0.73%	11
I don't currently use early learning and childcare services	9.05%	137
TOTAL		1,513

## Q4 Do you use any of the following early learning and childcare services? (Please tick all that apply).

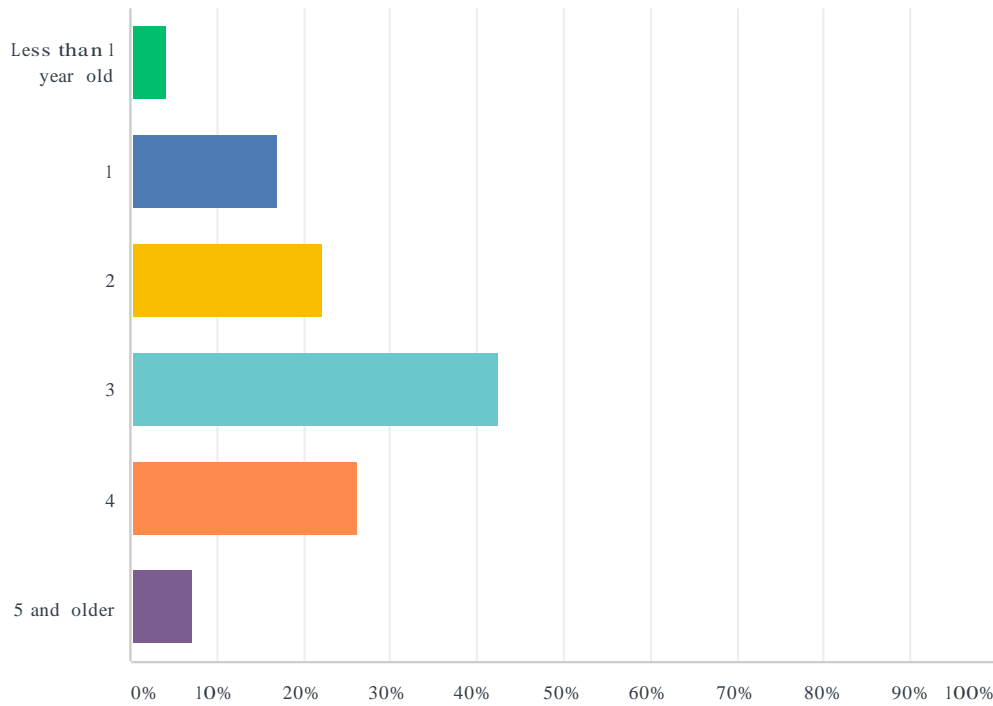
Answered: 1,342 Skipped: 183



ANSWER CHOICES	RESPONSES	
Council (local authority) nursery or early years centre	35.25%	473
Partner provider (such as private nursery or voluntary playgroup/nursery)	57.15%	767
Childminder	6.86%	92
Both local authority and partner provider nursery	7.08%	95
Both local authority and childminder	4.10%	55
Both partner provider and childminder	2.01%	27
Other (please say)	2.91%	39
Total Respondents: 1,342		

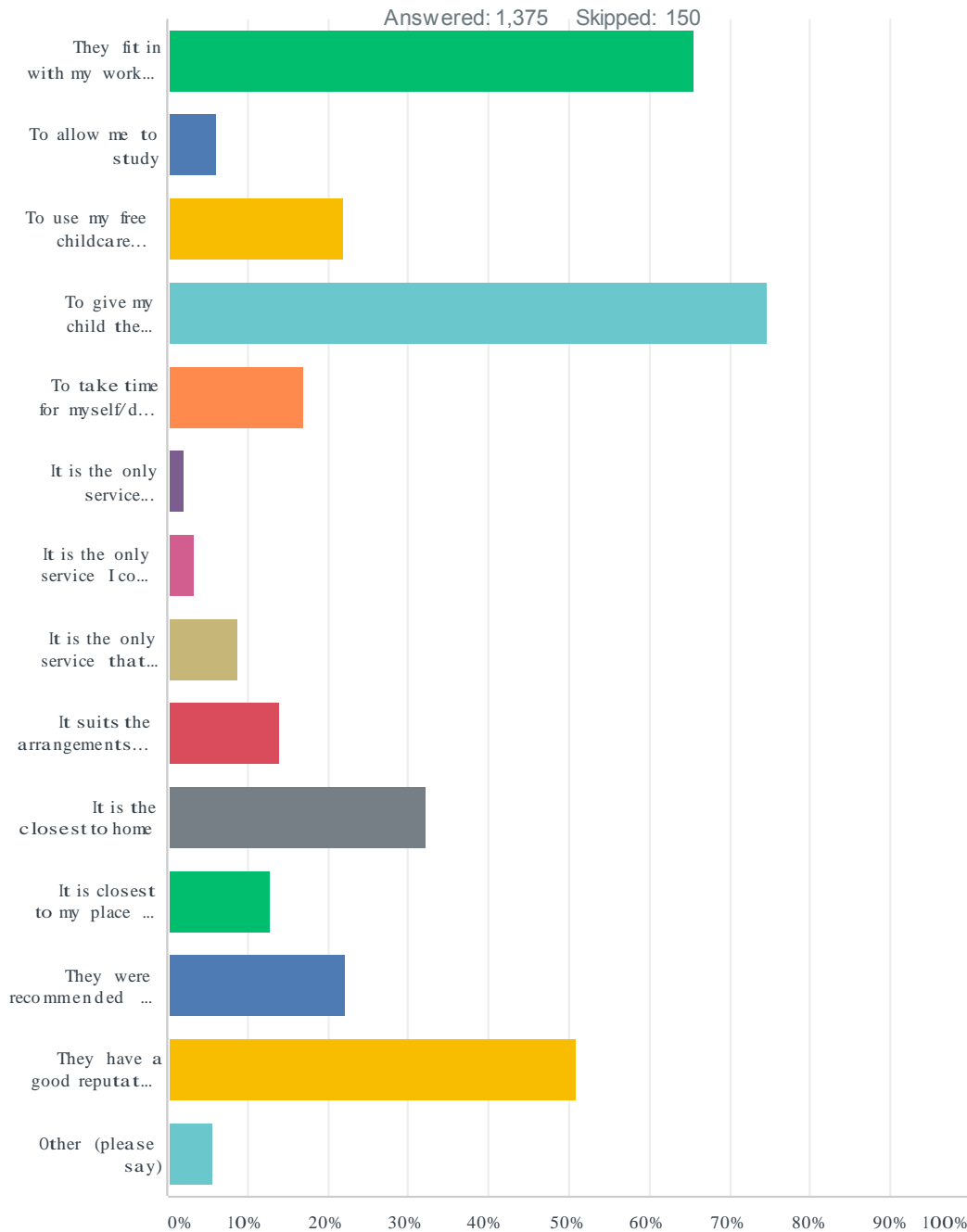
# Q5 How old are your children that use early learning and childcare services?

Answered: 1,376 Skipped: 149



ANSWER CHOICES	RESPONSES	
Less than 1 year old	4.00%	55
1	16.64%	229
2	22.02%	303
3	42.22%	581
4	25.94%	357
5 and older	6.90%	95
Total Respondents: 1,376		

## Q6 Why do you use these early learning and childcare services? (Please tick all that apply).

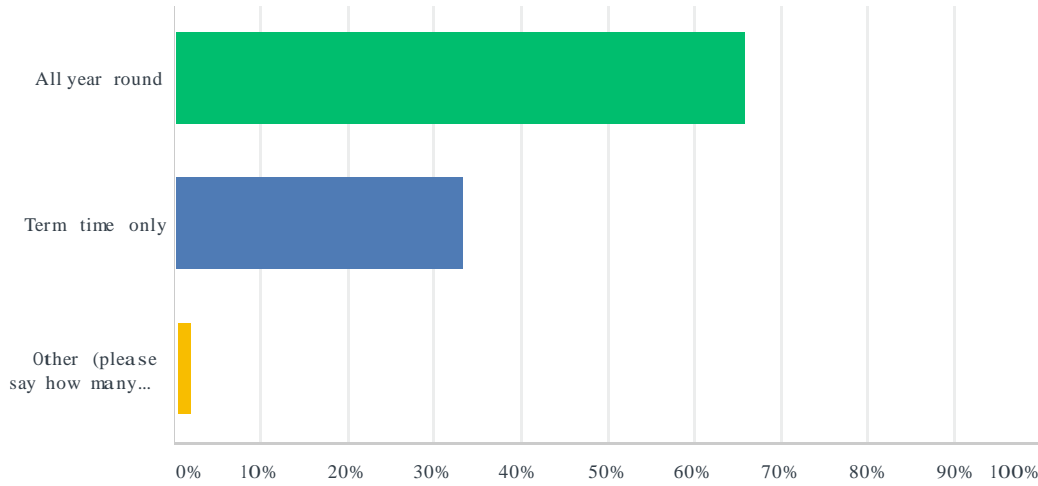


ANSWER CHOICES	RESPONSES	
They fit in with my working hours	65.31%	898
To allow me to study	5.82%	80
To use my free childcare entitlement	21.67%	298
To give my child the opportunity to learn and socialise	74.47%	1,024
To take time for myself/do household tasks	16.73%	230
It is the only service available in my area	1.89%	26

It is the only service I could get my child into	3.05%	42
It is the only service that I can afford	8.65%	119
It suits the arrangements I have for the care of my other child/children	13.75%	189
It is the closest to home	31.93%	
It is closest to my place of work/study	12.51%	
They were recommended to me or I used the service before	21.89%	
They have a good reputation for education and/or have good facilities	50.59%	
Other (please say)	5.45%	
Total Respondents: 1,375		

# Q7 How frequently do you use early learning and childcare services?

Answered: 1,375 Skipped: 150

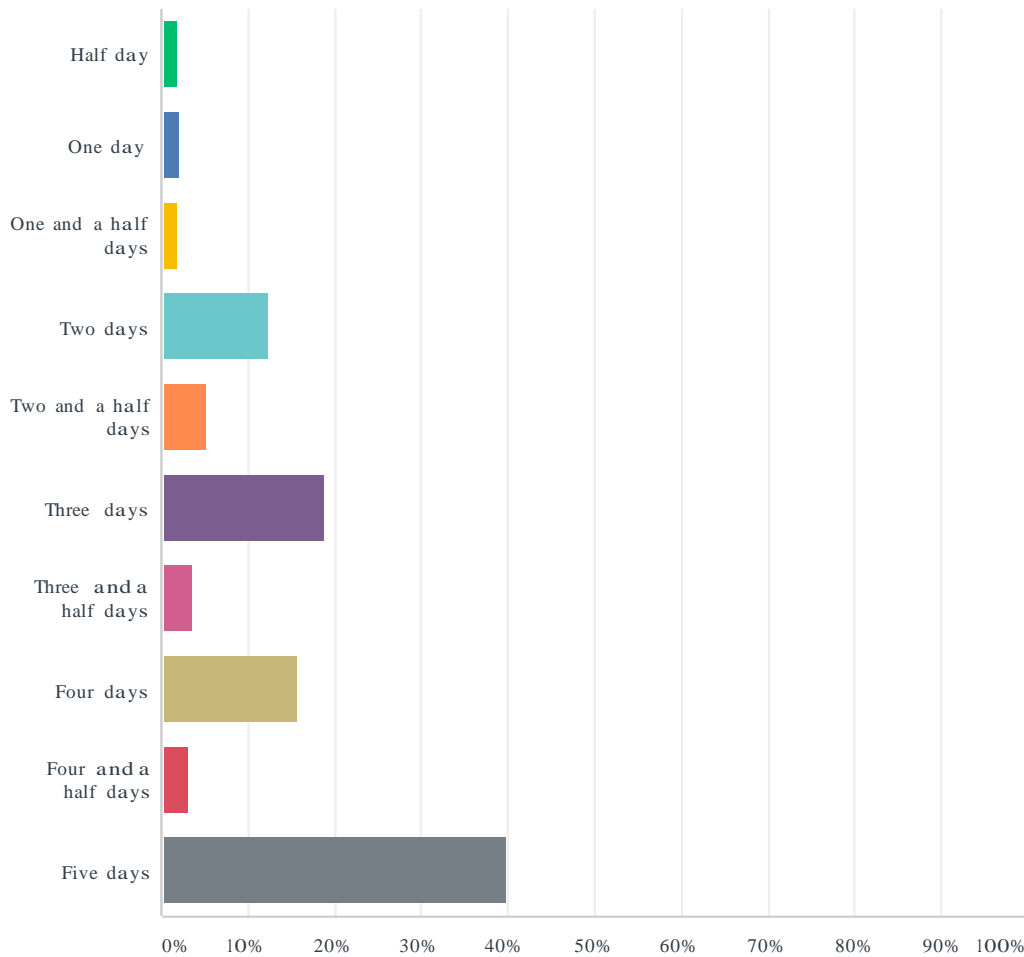


ANSWER CHOICES	RESPONSES	
All year round	65.38%	899
Term time only	33.02%	454
Other (please say how many weeks of the year you use early learning and childcare services)	1.60%	22
TOTAL		1,375



# Q8 How many days of the week do you currently use early learning and childcare services?

Answered: 1,372 Skipped: 153



ANSWER CHOICES	RESPONSES	
Half day	1.75%	24
One day	1.82%	25
One and a half days	1.68%	23
Two days	12.10%	166
Two and a half days	4.96%	68
Three days	18.59%	255
Three and a half days	3.43%	47
Four days	15.45%	212
Four and a half days	2.84%	39
Five days	39.50%	542
Total Respondents: 1,372		