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Inspection ID

Rural Payments and Inspections Directorate

Scotland Rural Development Programme Inspection Report Form



The European Agricultural Fund
for Rural Development:
Europe investing in rural areas



The Scottish
Government

Scheme **AECS**

Inspection Type: **RISK**

Main Location Code: **593/0048** BRN: **125756**

Business Name: **R V Matheson**

Business Address: **Kirkhill
Elgin
IV30 5NZ**

Contact Name: **Roy Matheson**

Phone Number: [Redacted] or [Redacted]

Claim ID **002**

Inspection ID **002**

Selection Method **RANDOM**

Inspection Date: **5/12/17**

Notice given (1 = unannounced, 0-3 hrs; 2 = 3 - 24 hrs; 3 = 24 -48 hrs; 4 = 48 hrs - 14 days)

If 2, 3 or 4 please give reason for notice

Present at inspection

Officer	Organisation	Beneficiary/Representative
John Berry	SARPID	Mr Matheson
Amanda Irvine	"	
John Martin	"	

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For re- inspection only:

Re-inspection date

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Present at re-inspection

Officer	Organisation

Beneficiary/Representative

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Is there a breach?

YES / NO

For breaches record:

A brief description of any breach responses above including detail of any remedial action to be taken:

Area of ~~with~~ ~~bird~~ ~~seed~~ claimed found to be less species rich grassland at inspection.

Intent Intentional

Unintentional

Re-inspect? Yes
No

Target completion date:

For re-inspection only:

Release outstanding payments:

Yes/ No

Recover previous payments:

Yes/ No

Comments:

If a non-rectifiable breach does this impact on the viability of the contract?

YES/NO/NA

For contract viability assessment record:

A brief description of the assessment of the breach impact on the viability of the contract:

Area of management for species rich grassland to be reduced.

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To be completed by the inspector for each option claimed.

Option Approved

SEC 044-02 Primary Treatment of GRANT Hogweed.

Inspector to verify the following:	Yes	Breach	NA	Re-inspection Y/N or NA
The work has been completed?	✓			
The work as a minimum agrees with the contract, claim and invoices (if appropriate) ?	✓			
The item is fit for purpose and is being used for the purpose for which it was funded?	✓			
The diary is completed in line with the requirements of this option?	✓			
The area/length has been measured and agrees with area/length claimed? (Only applicable to area/length based items e.g. forestry)	✓			
Are the works to the specified standards ?	✓			
Are the necessary planning, licensing and consent forms in place ?	✓			
The location of the work agrees with the Contract?	✓			
Are the relevant EU Billboards/plaques in place ? (If funding is greater than 500,000 Euros billboards are required, greater than 50,000 Euros plaques are required)			✓	
All the claimed costs are justified?			✓	

Item	Claim type	FID	Map letter	Unit of measure	Units approved	Units claimed	Units found	Breach Y/N
Treatment of GRANT HOGWEED	SLC	NJ1250331/63172	GH5	m ²	250 300	300	300 ✓	N
-1-	SLC	NJ1247081/62296	GH6	m ²	250	250	250 ✓	N
-2-	SLC	NJ1249801/62568	GH4	m ²	100	100	100 ✓	N
-4-	SLC	NJ1245521/62540	GH2	m ²	1200	1200	1200 ✓	N

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Treatment of contract today week	S/C	NJ/24073/ 62465	GH1	m ²	500 0.05	500	500	N
-1-	S/C	NJ/25044/ 62478	GH3	m ²	500 0.05	500	500	N

Is there a breach? YES **NO**

For breaches record:

A brief description of any breach responses above including detail of any remedial action to be taken:

Intent Intentional

 Unintentional

Re-inspect? Yes

 No

Target completion date:

For re-inspection only:	Release outstanding payments:	Yes/ No
	Recover previous payments:	Yes/ No

Comments:

If a non-rectifiable breach does this impact on the viability of the contract?

YES/NO/NA

For contract viability assessment record:

A brief description of the assessment of the breach impact on the viability of the contract:

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To be completed by the inspector for each option claimed.

Option Approved PR 101-S1 CLEARANCE OF HEDGEBOWS

Inspector to verify the following:	Yes	Breach	NA	Re-inspection Y/N or NA
The work has been completed?	✓			
The work as a minimum agrees with the contract, claim and invoices (if appropriate) ?	✓			
The item is fit for purpose and is being used for the purpose for which it was funded?	✓			
The diary is completed in line with the requirements of this option?	✓			
The area/length has been measured and agrees with area/length claimed? (Only applicable to area/length based items e.g. forestry)	✓			
Are the works to the specified standards ?	✓			
Are the necessary planning, licensing and consent forms in place ?	✓			
The location of the work agrees with the Contract?	✓			
Are the relevant EU Billboards/plaques in place ? (If funding is greater than 500,000 Euros billboards are required, greater than 50,000 Euros plaques are required)			✓	
All the claimed costs are justified?			✓	

Item	Claim type	FID	Map letter	Unit of measure	Units approved	Units claimed	Units found	Breach Y/N
GATE - STOCK FENCE	s/c	NJ 24886 / 63150	G3	UNIT	1	1	1	N
GATE STOCK FENCE	s/c	NJ 24708 / 62614	G	UNIT	2	2	2	N
PLANNING / LICENSING OF HEDGES	s/c	NJ 24485 / 63250	Hc1	MTR	140	140	151	N
-H-	s/c	NJ 24886 / 63150	Hc3	MTR	125	125	103	N

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Is there a breach? YES / NO
For breaches record:

A brief description of any breach responses above including detail of any remedial action to be taken:

Intent Intentional
 Unintentional

Re-inspect? Yes
 No

Target completion date:

For re-inspection only:	Release outstanding payments:	Yes/ No
	Recover previous payments:	Yes/ No

Comments:

If a non-rectifiable breach does this impact on the viability of the contract?

YES/NO/NA

For contract viability assessment record:

A brief description of the assessment of the breach impact on the viability of the contract:

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To be completed by the inspector for each option claimed.

Option Approved

AEC 101-01 wild birds seed for salmonids B.LAS

Inspector to verify the following:	Yes	Breach	NA	Re-inspection Y/N or NA
The work has been completed?	✓			
The work as a minimum agrees with the contract, claim and invoices (if appropriate) ?	✓			
The item is fit for purpose and is being used for the purpose for which it was funded?	✓			
The diary is completed in line with the requirements of this option?	✓			
The area/length has been measured and agrees with area/length claimed? (Only applicable to area/length based items e.g. forestry)	✓			
Are the works to the specified standards ?	✓			
Are the necessary planning, licensing and consent forms in place ?	✓			
The location of the work agrees with the Contract?	✓			
Are the relevant EU Billboards/plaques in place ? (If funding is greater than 500,000 Euros billboards are required, greater than 50,000 Euros plaques are required)			✓	
All the claimed costs are justified?			✓	

Item	Claim type	FID	Map letter	Unit of measure	Units approved	Units claimed	Units found	Breach Y/N
clearance of wild birds seed for salmonids B.LAS	s/c	NJ124708/62614	WB2	HA	0.5	0.5	0.96	N
---	s/c	NJ124073/62465	WB1	HA	0.45	0.45	0.56	N
---	s/c	NJ124485/63250	WB4	HA	0.3	0.3	0.32	N
---	s/c	NJ124286/63150	WB3	HA	0.3	0.3	0.43	N

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Is there a breach?	YES / NO
For breaches record:	
A brief description of any breach responses above including detail of any remedial action to be taken:	
Intent	Intentional <input type="checkbox"/> Unintentional <input type="checkbox"/>
Re-inspect?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Target completion date:
For re-inspection only:	Release outstanding payments: Yes/ No Recover previous payments: Yes/ No
Comments:	

If a non-rectifiable breach does this impact on the viability of the contract?

YES/NO/NA

For contract viability assessment record:

A brief description of the assessment of the breach impact on the viability of the contract:

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Is there a breach? YES / NO

For breaches record:

A brief description of any breach responses above including detail of any remedial action to be taken:

Intent Intentional

Unintentional

Re-inspect? Yes
No

Target completion date:

For re-inspection only: Release outstanding payments: Yes/ No
Recover previous payments: Yes/ No

Comments:

If a non-rectifiable breach does this impact on the viability of the contract?

YES/NO/NA

For contract viability assessment record:

A brief description of the assessment of the breach impact on the viability of the contract:

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Is there a breach?
For breaches record:

YES/NO

A brief description of any breach responses above including detail of any remedial action to be taken:

Area claimed on stock fence is less than area found at inspection.

Intent Intentional

Unintentional

Re-inspect? Yes
No

Target completion date:

For re-inspection only:

Release outstanding payments:

Yes/ No

Recover previous payments:

Yes/ No

Comments:

If a non-rectifiable breach does this impact on the viability of the contract?

YES/NO/NA

For contract viability assessment record:

A brief description of the assessment of the breach impact on the viability of the contract:

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Re-visit in 1 year 2 years 3 years 4 years

Is a Variation to the contract required as a result of this inspection YES/NO

Inspecting officers comments: (Inspector should note any variations required following inspection).

Cross Compliance breach? YES/NO

Inspecting Officers comments: (Inspector should note any breaches of Cross Compliance seen at inspection).

Inspecting Officers Comments: (Detail inspection findings, if grant is being reduced/ withheld a summary must be outlined below and a full report should be attached to this inspection report).

overdeclaration on creation of species rich grassland and stock fencing. Other than that all satisfactory. Balancing table and breach report attached to the inspection report.

Balancing Table

Business Name:- R V Matheson

Application Ref :- 16AEC04335

MLC:- 593/0064

Option Name:-

Creation of Hedgerows

FID	Item	Option	SOW	Claimed	Found	Difference
NJ/24485/63250	Planting of Hedges	Creation of Hedgerows AEC 101-51	140	140	151 /	+ 11m
NJ/24486/63150	Planting of Hedges	Creation of Hedgerows AEC 101-51	125	125	103	- 22 m
NJ/24708/62614	Planting of Hedges	Creation of Hedgerows AEC 101-51	445	445	487/	+ 42 m

Claimed	710
Found (after balancing)	741
Eligible for payment	710

FID	Item	Option	SOW	Claimed	Found	Difference
NJ/24708/62614	Stock Fence	Creation of Hedgerows AEC 101-51	445	445	495 /	+ 50 m
NJ/24486/63150	Stock Fence	Creation of Hedgerows AEC 101-51	125	125	103 /	- 22 m
NJ/24485/63250	Stock Fence	Creation of Hedgerows AEC 101-51	140	140	151 /	+ 11 m

Claimed	710
Found (after balancing)	749
Eligible for payment	710

Certifying Officer	Amanda Irvine	[Redacted]
Authorising Officer	[Redacted]	16/01/18

INCORRECTLY MANAGED AREAS			SEVERITY	EXTENT	PERMANENCE	CONSEQUENCE	
Option (eg: RP21403) - add rows as necessary	Rate	Area affected	Low or High	Low, Medium or High	Rectifiable within year, Rectifiable within period of contract or Not Rectifiable	(to be completed by HQ)	Recovery £ (to be completed by HQ)

Standard Capital - Overdeclarations							
Item Description (eg: Stock fence) add rows as necessary	Rate	Total Qty Claimed	Total Qty Found	OD/Difference	% Difference (to be completed by HQ)	OD Penalty £ (to be completed by HQ)	Recovery £ (to be completed by HQ)
Stock Fence	£5.50/meter	680	671✓	9			
Creation of Species Rich Grassland	£754.42/Ha	1	0.92✓	0.08			

Actual Cost Capital (add rows as necessary)

Item Description (eg: electrical work)	Contract/Project	Interim (yes or no)	Total Claimed	Total Found	% Difference (to be completed by HQ)	Penalty £ (to be completed by HQ)	Recovery £ (to be completed by HQ)

Interest to be added if not paid within 60 days:

No

Details of any follow up action: i.e. remedial work to be undertaken by:

No remedial work required

Form Completed by:
Area Office:
Date:

Amanda Irvine
Elgin
28/12/2017

Form Countersigned by:
Date:



16/01/18

To be completed by HQ

Invoice to be raised:

Yes or No

Debt to be offset:

Yes or No

Date passed to Recoveries Unit:

For your records:

Net amount of recovery	Penalty	Total
£	£	£

Completed by:

Date: