

Dear all,

Please find attached the agenda for tomorrow's meeting.

Regards,

[Redacted]

[Redacted]

**EDINBURGH AND SOUTH EAST SCOTLAND CITY REGION DEAL  
TRANSPORT WORKSHOP**

**AGENDA**

Victoria Quay, 3rd Floor Meeting Room 3G-26

Wednesday 14 December 2016 1000 – 1200

- 1. Introductions**
- 2. Issues raised at last meeting**
- 3. Recent progress**
- 4. Outstanding issues / discussion of proposals**
- 5. Next steps**

**ATTENDEES**

Scottish Government

[REDACTED]

UK Government

[REDACTED]

[REDACTED]

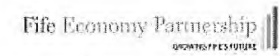
City Region Partners

[REDACTED]

Hi

Draft agenda attached with what we think we need to cover along with updated draft terms of Reference following on [redacted] email of 20<sup>th</sup> October. I've added in our thoughts in response in red. [redacted] email also attached as a reminder.

[redacted]  
[redacted] Fife Council,  
[redacted]



Twitter: @FifeEconPship

Website: [www.fifeeconomypartnership.co.uk/](http://www.fifeeconomypartnership.co.uk/)

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**Edinburgh and South East Scotland City Region Deal**

**Transport Scotland Meeting**

**Monday 31<sup>st</sup> October 2016, 12.30-13:30**

**Conference Call - please phone [REDACTED] on [REDACTED]**

**or Room 6, Victoria Quay Edinburgh**

1. Clarity on objectives
2. Draft Terms of Reference
  - City Deal approach
  - Feedback from Transport Scotland ([REDACTED] comments/[REDACTED])
3. Alignment of appraisal processes
4. Membership
5. Next steps
  - A720
  - Forward Plan
  - Strategic Assessment phase
6. AOCB

**Potential meeting dates**

Thursdays 10<sup>th</sup>, 24<sup>th</sup> November and 8<sup>th</sup> December in the afternoon, in either Edinburgh or Glasgow or by video call.

## Draft Terms of reference for Transport Appraisal Group (TAG)

### Edinburgh & South East of Scotland City Deal Transport Infrastructure

#### 1. Introduction

This paper, prepared by officers from the six Local Authorities engaged in developing the Edinburgh and South East of Scotland City Deal, SESTrans and Transport Scotland, sets out terms of reference for a new regional Transport Appraisal Group to be created to support the emerging regional transport delivery programme.

The TAG is intended to provide programme management support both short and long term for the City Deal over its timescales. It intends to adopt a proportional, pragmatic approach building and joining up the valuable work already undertaken by the Local Authorities, regional partnerships and the City Deal.

#### 2. Background and Context for the Transport Appraisal Group

The six Local Authorities engaged in developing the Edinburgh and South East of Scotland City Deal, SESTrans and Transport Scotland are committed to facilitating inclusive growth as set out in the Scottish Economic Strategy. They recognise that this needs to be balanced with their statutory roles in relation to Climate Change and reducing Carbon Emissions as well as achieving best value for all public sector investment in the appraisal, design and delivery of transport infrastructure.

Existing joint working as made substantial impact to date and will be built upon to meet the significant cost and demand pressures upon public services.

However, to accelerate the pace of delivery of transport infrastructure in the Edinburgh and South East Scotland City Region to support the acceleration of inclusive and sustainable economic growth, a review of economic investment requirements as articulated in SESPlan; the Regional Transport Strategy and Local Plans was carried out in 2014/15. This produced shared aspirations for a regional infrastructure programme to help deliver the ambitions for the city region. A cornerstone of this programme is accelerated investment in transport infrastructure.

As the potential City Deal is expected to be a payment by results financial model, with joint sharing of risk by the partners with UK and Scottish Governments, all partners aspire to adopt best practice in the appraisal of the transport projects by establishing a transport appraisal group.

#### 3. Purpose and remit of the Group

- Overall

As the transport infrastructure programme in the Edinburgh and South East Scotland City Region is critical to support ambitions for inclusive and sustainable economic growth as defined by the emerging regional economic strategy, a traditional assessment process with only cost benefit analysis is restrictive and only considers a small number of parameters, without the wider economic and social appraisal that is required for the City Deal investment programme. The Transport Appraisal Group intends to adopt a more strategic, objective based approach as set out in the Appendix.

The purpose of the Transport Appraisal Group (TAG) is to jointly agree the non-monetary, qualitative criteria and support the consistent adoption of best practice in terms of the Treasury Green Book and the Strategic Transport Appraisal Guidance as appropriate. The TAG will build on existing best practice and consider the most relevant technical approaches including modelling tools.

The Transport Appraisal Group will also consider:

- Approaches to the use of the proposed city region data store to establish a shared evidence base.
- Developing best practice on risk management, Treasury Green Book Appraisal methodology, and assessment of options to reduce carbon emissions from Transport. (In 2013 22% of the City region's CO2 emissions came from Transport, with the city region being responsible for approx. 25% of Scotland's).
- The strategic rationale, demand/need, objectives, evidence, costings and delivery programme and mechanisms for each project, its relationship and phasing in the overall programme, including cumulative impact.

*Note: Appraisal process received from Transport Scotland included in Appendix 1*

The Transport Appraisal Group will also work in a series of phases to support the development and delivery of the Edinburgh & South East Scotland City Deal:

- Phase 1 – Strategic Assessment (November 2016)

To review and confirm the evidence base and options for future investment in the City Region's strategic transport infrastructure programme with a view to improving connectivity between principal settlements, particularly where higher levels of unemployment, to open up access to employment opportunities i.e. ascertaining strategic fit; making the case for change and exploring the preferred way forward. It is anticipated that this evidence and option appraisal already exists but needs to be pulled together into a single evidence base with a standardised approach, consistent across geographies and all types of infrastructure. However, the Transport Appraisal group will ensure any significant gaps are closed.

- Phase 2 – Outline Business Cases (Nov 2016- Jan 2107)

To review and complete the transport elements within the City Deal Outline Business Cases (Note: these are by theme or place); adopting Treasury Green Book Appraisal Guidance and Transport Scotland's preferred process (Include as Appendix). This will determine potential VFM, affordability and funding requirement and begin planning for successful delivery. The process will include consultation with potential funders and stakeholders. The Outline Business Case will be to a level of detail sufficient to secure Heads of Terms with the UK and Scottish Governments (anticipated by February 2017).

- Phase 3 – Final Business Cases (Feb – Aug 2017)

Activities to include:

- Examine the development of a City Deal reference case for the transport investment
- Reference cross boundary outputs and modelling approach
- Consultation with stakeholders
- Provision of proportionate, up to date information and plans, subject to the status of the projects.

- Phase 4 – Development Phase (July 2017 onwards)
- Phase 5 - Delivery Phase (2018/19 onwards)

#### 4. Group Membership

The Transport Appraisal group will comprise:

- SEStrans;
- Local Authorities;
- Transport Scotland;
- Scottish Government Cities team
- others?

#### 5. Relationship with regional governance

- Joint Committee; SEStrans; SESPlan; others (Section 75 Funds)

#### 6. Working Principles

- Chair
- Meeting organisation
- Use of Green Book Appraisal Methodology
- The purpose of the group and appraisal process is to fulfil the City Deal objectives

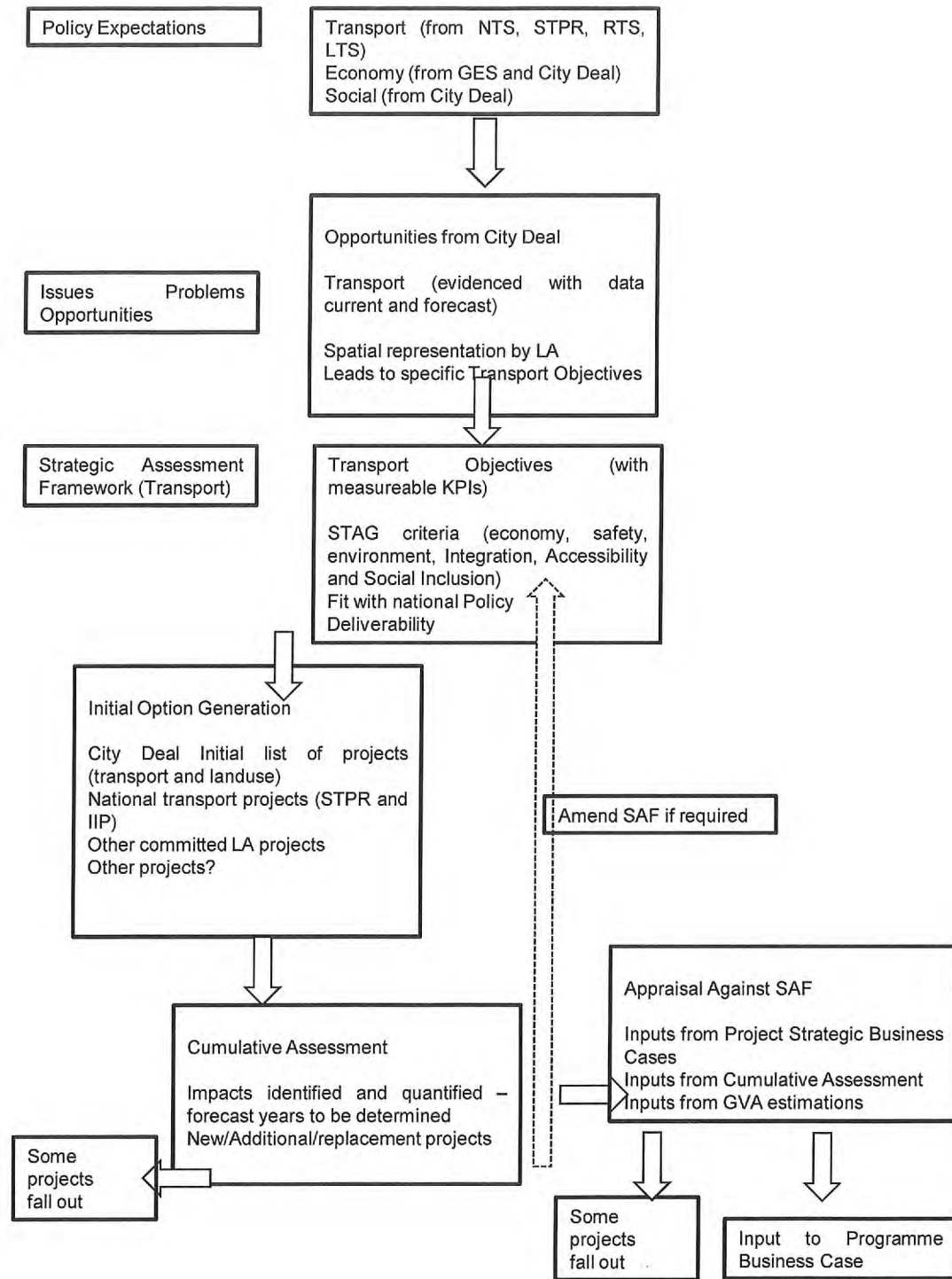
#### 7. Forward Plan

To complete Phases 1 and 2 the following plan of activity is anticipated:

<b>Meetings/City Deal Activities</b>	<b>Estimated Dates</b>
City Deal review and prioritisation of investment programme	28 <sup>th</sup> October 2016 (confirmed)
Workshop to review and agree Strategic Assessment	10 <sup>th</sup> November 2017 afternoon (time and location to be confirmed)
City Deal Workshop – Round 2 Review of the Outline Business Cases for the transport elements	Mid November – mid December 2016 (date to be confirmed)
ESES City Deal agreement	February 2017
Local Authority approvals of the City Deal terms	February/March 2017
Commence work on Final Business Cases for prioritised projects with early delivery within the City Deal Programme	February – August 2017



# Strategic Assessment Framework (Transport)

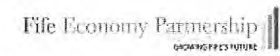


Hi

Draft agenda for meeting on Thursday – if anyone has any amendments could you let me know. Also if you want to phone into the meeting. Thanks

[Redacted]

[Redacted], Fife Council,  
[Redacted]



Twitter: @FifeEconPship

Website: [www.fifeeconomypartnership.co.uk/](http://www.fifeeconomypartnership.co.uk/)

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Hi

I've attached a draft agenda for the meeting on Thursday – please note it is in the City Chambers. I've also attached a draft note of the last meeting on 12<sup>th</sup> Jan.

If anyone has any amendments, please let me know.

The Negotiating Document submitted to both governments on 3<sup>rd</sup> Feb is also attached with the latest prioritisation. Please note that this is confidential and not for wider distribution.

I've also attached further iterations of the strategic objectives for the transport projects and also a first attempt at the inter-dependencies with the other themes in the City Deal.

See you on Thursday



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**Edinburgh and South East Scotland City Region Deal**

**Transport Appraisal Group Meeting**

**Thursday 12th January 2016, 11am -13:00**

**Meeting Room – Chief Executive’s Boardroom, City of Edinburgh Council,  
Waverley Court, Edinburgh**

1. Follow on from workshop on 15<sup>th</sup> December 2016
2. Project prioritisation
3. Forward plan of activity for TAG
4. AOCB

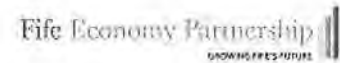
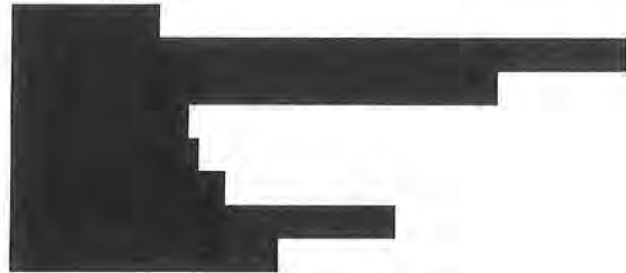
Dates for next meetings

Thursday 26<sup>th</sup> January; 9<sup>th</sup> and 23<sup>rd</sup> February 2017 11am – 13.00 at Waverley Court  
Edinburgh.

██████████  
This is the draft agenda that we discussed this morning on the phone with ██████████. Does this cover the items you raised? Please let me know if you have any changes. If its ok, I'll circulate to the participants.

Thanks

██████████



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**Edinburgh and South East Scotland City Region City Deal Meeting**

**Transport Scotland**

**Wednesday 22 June at 12:00-13:30pm**

Room G17 City of Edinburgh Council, Waverley Court, Edinburgh

Chair: [REDACTED]

**Agenda**

1. Introductions and agreement on meeting objectives
2. Update on City Deal discussions with Governments
3. Transport Scotland - Expectations and Requirements
4. Overview of Transportation projects:
  - 3.1 Innovation Hubs
  - 3.2 Infrastructure Projects
  - 3.3 Housing Programme
  - 3.4 Tourism and Culture proposals
4. Alignment with other Projects
  - 4.1 SESPlan Cross Boundary
  - 4.2 West Edinburgh
5. Future work programme and engagement
6. Date of next meeting
7. AOCB

Background information: Draft Framework Document (Confidential)

Attending:

- Fife Council: [REDACTED]
- City of Edinburgh Council: [REDACTED]
- Midlothian Council: [REDACTED]
- Transport Scotland: [REDACTED]
- SESPlan: [REDACTED]



## Edinburgh and South East of Scotland City Deal

Public Sector Stakeholders Roundtable – 20<sup>th</sup> August 2015

### Summary of discussion points

- It is critical that the economic challenges facing the city region are owned by the councils collectively.
  - The delivery governance and independent assessment process will ensure this.
- Health is missing from the City Deal ambitions
  - To align with the investment ambitions of local health boards and Scottish Government
  - Need to improve the quality of care provision in the city region and better cope with the increased aging population.
  - Better connectivity is also an opportunity to improve productivity of the health system in the city region (link to Joint Resourcing Boards being established in each Community Partnership area)
  - Health is one third of the Scottish public sector budget.
  - Health sector is also a business opportunity for R&D and commercialisation
- If the proposed investment by the city deal requires water and sewage infrastructure, it is important that Scottish Water is included in the discussions as soon as possible.
  - Utilities infrastructure is frequently missed from cost estimates.
- Transport Scotland is keen to consider the cumulative impact on the A720 City Bypass from proposed investments.
  - Phasing of construction is also critical to ensure that the construction capability is available in Scotland.
- There is no mention in the vision of infrastructure to support a transition to a low carbon economy.
  - New projects are being considered for investment by the City Deal, however the principal driver is accelerating growth in GVA.
- The City Deal is looking to invest in both the big ticket, transformational items as well as tackling barriers to growth.
- General agreement that all national agencies would find it easier to get behind a holistic, regional strategic framework that provides clarity on investment priorities for the region. This would facilitate joined up delivery on the big ticket items.
- The vision for the City Region includes mention of “new ways of doing things”. The partners are still working through what this means in practice.
  - Alignment with the draft Creative Industries Strategy would be a welcome consideration.
- If we can get the alignment and synergies between culture, inclusiveness and tackling inequality and poverty, this will help tackle productivity issues.
- The partners need to clearly articulate what the regional “bit” will deliver. The agencies are looking for clarity on what good looks like for the city region. GVA is tough to measure and change so a range of indicators will be provided.
- Lessons learned from the Glasgow Clyde Valley City Deal indicates that:
  - Early tri-partite discussion are valuable;
  - Public Sector agencies are not able to commit long term;

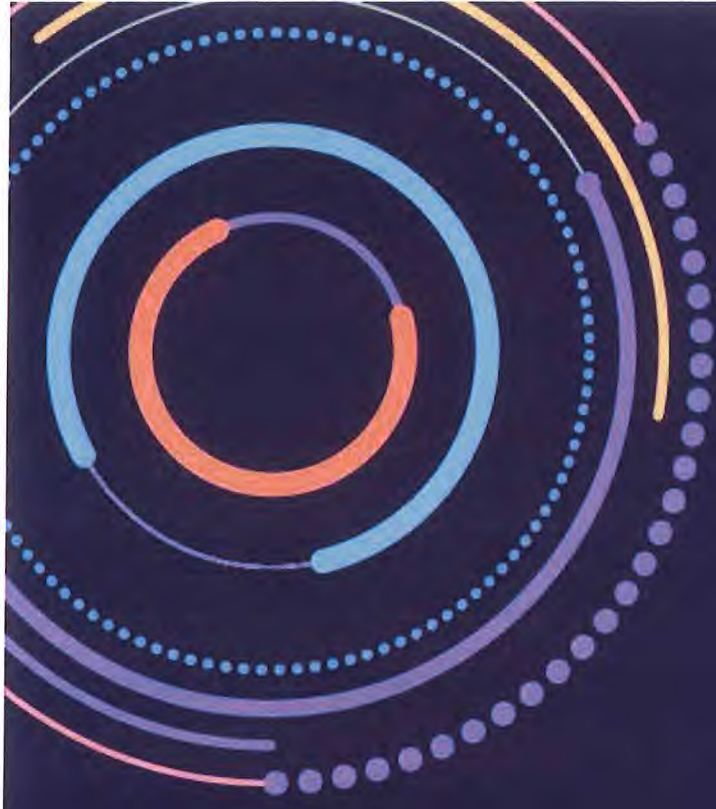


- Some types of projects have long gestation periods that can't be rushed.
- The partners should not underestimate the advantage of a healthy environment – it attracts investment and tourism, however there is inequality across the city region in that environment. A lack of greenspace, active travel etc.
- Regional dialogue is underway with the social enterprise sector.
- There is clarity about articulating “we want the forecast population growth, so what do the partners and agencies need to do to get it and keep the quality of life we enjoy”.
  - As well as grow the population, we want to grow the tax base and sustain fiscal neutrality.
- The City Region's internationalisation is still weak and needs to increase; many businesses do not exploit their assets globally.
  - Aiming to focus on invisible exports.
  - There is an ambition that SME growth is accelerated across the whole city region and not just in the city core.
- There is a risk that the City Deal investment will not tackle the regions inequality. We have been making investment for the last decades and nothing has changed; the councils need to articulate why will it be different with the City Deal.
  - There is probably a risk that if investment is accelerated, that the inequalities get worse.
  - Local employment opportunities need to be part of the solution.
- There is a risk that the investment and skills are mis-aligned.
  - The councils are referred to the Advanced Manufacturing Strategy (Scottish Enterprise), particularly outside the city core areas.
- Future solutions can not be the ones we've tried previously. The City Deal needs to approach the challenges in a different way. The profile of the jobs in the regional economy has changed.
- The next stage of engagement with the agencies will be one to one follow up by the City Deal Directors over the next week. To pursue various lines of inquiry coming from the work so far.
  - September to December will include working up more detail on the investment themes.
  - The Stakeholder Group to reconvene during this period – to review progress and contributions required.

Actions agreed:

- Set up a second meeting – end of September 2015 (Fife Council)
- Circulate copy of slides to all attendees (Directors)
- Creative Scotland to share their draft Creative Industries Strategy to aid development of cultural proposition within City Deal.
- Scottish Enterprise to share their Advanced Manufacturing Strategy to assist discussions on accelerating growth in the sector and meeting its skills requirements.
- NHS National Services Scotland to assist the City Deal with setting up a meeting with the NHS Boards for the City Region and Scottish Futures Trust to help include health into the City Deal proposition.
- The City deal team to meet with Duncan Nisbet and Tony Rose re future plans for broadband investment in Scotland.

Agency	Contact Name	Role	Contact email	City Deal Director to follow up
Scottish Enterprise	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Transport Scotland	[Redacted]	[Redacted]	[Redacted]	[Redacted]
SFT	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Scottish Water	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Scottish Water	[Redacted]	[Redacted]	[Redacted]	[Redacted]
SDS	[Redacted]	[Redacted]	[Redacted]	[Redacted]
DWP	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Scottish Natural Heritage	[Redacted]	[Redacted]	[Redacted]	[Redacted]
NHS National Services Scotland	[Redacted]	[Redacted]	[Redacted]	[Redacted]
NHS National Services Scotland	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Scottish Govt - Digital Prog.	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Zero Waste Scotland	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Visit Scotland	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Creative Scotland	[Redacted]	[Redacted]	[Redacted]	[Redacted]



# ACCELERATING GROWTH

EDINBURGH AND SOUTH EAST SCOTLAND  
CITY REGION DEAL

#acceleratinggrowth





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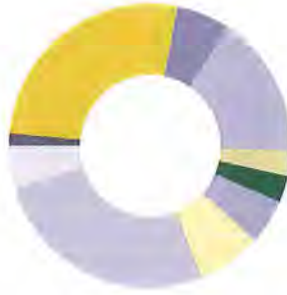


#acceleratinggrowth

# A £33 billion economy, benefitting from healthy GDP growth and a diverse range of strengths across a variety of sectors

## Industry percentage share of total GVA 2012

Clackmannanshire and Fife



East Lothian and Midlothian



Scottish Borders



West Lothian



City of Edinburgh



- Agriculture, forestry and fishing
- Production
- Construction
- Distribution; transport; accommodation and food
- Information and communication
- Financial and insurance activities
- Real estate activities
- Business service activities
- Public administration; education; health
- Other services and household activities