

Scottish Enterprise

Chief Executive

Location: Glasgow
Salary: c.£160,000

Summary – Chief Executive

Scottish Enterprise (SE) is Scotland's national economic development agency, charged with helping to deliver a globally competitive and inclusive economy for Scotland. It plays a key role in delivering a strong and effective Enterprise and Skills system, working with partners through the recently established Strategic Board. Its work is guided by Scotland's Economic Strategy and the organisation works with industries, businesses and public sector partners to support growth and improved productivity across Scotland.

SE supports ambitious Scottish companies enabling them to compete within both domestic and global marketplaces, building upon Scotland's globally competitive sectors. SE also works with a range of partners in the public and private sectors to attract new investment to Scotland and to help create a world class business environment.

The CEO's overall responsibility is to drive inclusive growth, ensuring SE delivers on agreed outcomes, which contribute to Scotland's economic strategy. The CEO has overall responsibility for all aspects of the organisation, its resources, spend and accountability under the Framework Agreement.

In concert with the Board and other key partners, you will develop and deliver a platform of initiatives and approaches to bring about a step change in the Scottish economy. A key feature of the role is to ensure appropriate collaborative working with other Public Bodies and key stakeholders. As the Accountable Officer, reporting to the chair of the Board, you will ensure SE's aims; views and aspirations are represented to political, financial and business interests; to public sector partners, stakeholders, the press and the public in general, creating a climate favourable to the organisation and the achievement of its goals.

The Framework Agreement and Scottish Public Finance Manual provide detailed guidance on the scope and responsibilities of the CEO as Accountable Officer - <https://www.scottish-enterprise.com/knowledge-hub/articles/policy/management-statement-and-financial-memorandum>

Key Responsibilities

- Responsibility for a budget of c.£300 million – subject to current spending reviews by Scottish Government
- Working with the SE Board, lead, inspire and empower to deliver the Scottish Government's aspirations across all the themes of Scotland's economic strategy (Investment, Internationalisation, Innovation, and Inclusive Growth).
- Drive a collaborative approach, providing leadership, direction and motivation for staff, partners and connected stakeholders, whilst developing a dynamic and energetic culture that is open to change and promotes and values commitment, innovation, cross-agency alignment, partnership working and the highest standards of performance.

- Lead on delivering organisational performance which matches the ambitions and expectations for the organisation as reflected in strategic aims and operational plans
- Maintain and develop further, corporate systems and performance which delivers best practice, value for money and continued business improvement to the high standards in terms of governance, ethics and modern management
- As Accountable Officer, be personally responsible for designated duties, including propriety, regularity and value for money of Scottish Enterprise expenditure

Person Specification

- Successful track record at senior strategic level demonstrating inspiring and empowering leadership skills within a complex delivery organisation, ideally across both public and private sectors
- Demonstrable understanding of key national and international economic drivers and sectors likely to impact the future economic of the country
- Experience of working within a strong governance framework, building effective and collaborative partnerships and relationships to deliver successful outcomes
- Clear evidence of developing and coaching senior teams, inspiring staff and harnessing the strengths and talent of employees at all levels
- A track record of business change and adaptability, demonstrating long term planning horizons while delivering effective current financial management
- Comfortable in a role where outstanding influencing, consensus-building and negotiating skills will ensure success against a diverse, geographical disparate group of stakeholders. Previous experience of dealing with the Scottish Government will be advantageous.
- Strong understanding of alternative and collaborative funding models
- Politically astute, with the resilience and ability to operate under high levels of scrutiny