

## DOCUMENTS ENCLOSED

Document No	Document Details	Attachments	Date(s)
1	Email from SG to Colleges Scotland		01-Aug-17
2	Email from SG to <i>inter alia</i> North East College Scotland and Aberdeen City Council		24-Aug-17
3	Email exchanges between SG and Colleges Scotland		07-Aug-17 to 31-Aug-17
4	Email exchange between SG and South Lanarkshire College		01-Sep-17
5	Email exchange between SG and South Lanarkshire College	Information on South Lanarkshire College access to free sanitary products	01-Sep-17 to 04-Sep-17
6	Email exchanges between SG and Universities Scotland		05-Sep-17 to 08-Sep-17
7	Email exchanges between SG and South Lanarkshire College		08-Sep-17
8	Email from South Lanarkshire College to SG	Further information on South Lanarkshire College access to free sanitary products	11-Sep-17
9	Meeting request from SG to Universities Scotland		08-Sep-17
10	Email exchanges between SG and South Lanarkshire College	Further information on South Lanarkshire College access to free sanitary products	11-Sep-17 to 13-Sep-17
11	Email exchanges between SG and South Lanarkshire College		14-Sep-17
12	Email exchanges between SG and Colleges Scotland	Information on South Lanarkshire College access to free sanitary products	14-Sep-17
13	Email exchanges between SG and South Lanarkshire College		11-Sep-17 to 14-Sep-17
14	Email exchanges between SG and COSLA		11-Sep-17 to 15-Sep-17
15	Email exchanges between SG and North Ayrshire Council		08-Sep-17 to 19-Sep-17
16	Meeting request to Colleges Scotland, Universities Scotland and COSLA		02-Oct-17
17	Email exchanges between SG and Universities Scotland	South Lanarkshire College information; Universities responses to questions	14-Sep-17 to 26-Sep-17
18	Email exchange between SG and Colleges Scotland	Universities responses to questions	26-Sep-17
19	Email from SG to North Lanarkshire Council		28-Sep-17
20	Email exchange between SG and Glasgow City Council – Document		29-Sep-17

	partially released – the text redacted is outwith the scope of the request		
21	Email exchange between SG and North Ayrshire Council		08-Sep-17 to 29-Sep-17
22	Email exchanges between SG and COSLA		29-Sep-17 to 02-Oct-17
23	Email exchange between SG and West Lothian Council		02-Oct-17
24	Email exchanges between SG and North Ayrshire Council		08-Sep-17 to 02-Oct-17
25	Email between SG and Universities Scotland		04-Oct-17
26	Email exchanges between SG and Colleges Scotland		04-Oct-17
27	Email exchange between SG and Colleges Scotland	Colleges responses to questions (4 attachments)	04-Oct-17
28-31	Email exchanges between SG and Aberdeenshire; East Ayrshire; Falkirk; and Inverclyde Councils		06/10/2017 to 09-Oct-17
32	Email exchanges between SG and COSLA		29-Sep-17 to 09-Oct-17
33	Email exchanges between SG and Clackmannanshire Council	Clackmannanshire Council responses to questions	09-Oct-17
34-35	Emails from Orkney Islands and North Lanarkshire Councils to SG		09-Oct-17
36	Email from SG and Midlothian Council	Midlothian Council responses to questions	10-Oct-17
37	Meeting acceptance from Universities Scotland to SG		10-Oct-17
38	Email from SG to South Lanarkshire College		10-Oct-17
39-40	Email exchanges between SG and North Lanarkshire; and Argyll & Bute Councils		09-Oct-17 to 10-Oct-17
41	Email exchanges between SG and North Ayrshire Council	North Ayrshire Council responses to questions	10-Oct-17
42	Email exchange between SG and South Lanarkshire College		10-Oct-17 to 11-Oct-17
43	Email exchanges between SG and Glasgow City Council – Document partially released – text outwith the scope of the request has been redacted		06-Sep-17 to 11-Oct-17
44-45	Emails from South Lanarkshire; and Perth & Kinross Councils to SG		11-Oct-17
46	Email exchanges between SG and South Lanarkshire College		11-Oct-17
47	Email exchanges between SG and North Ayrshire Council		11-Oct-17

48	Email from SG to Access to Free Sanitary Products Working Group, including Colleges Scotland, Universities Scotland and COSLA	Agenda and papers on delivery options; terms of reference; draft policy requirements; draft workplan; funding distribution model	11-Oct-17
49	Email exchanges between SG and Glasgow City Council		06-Sep-17 to 11-Oct-17
50	Email exchanges between SG and South Lanarkshire College		10-Oct-17 to 12-Oct-17
51	Email from COSLA to SG	Internal Angus Council email; costings for access to free sanitary products in Angus	13-Oct-17
52	Email exchange between SG and COSLA		12-Oct-17 to 13-Oct-17
53	Email exchange between SG and Highland Council		10-Oct-17 to 13-Oct-17
54	<b>DUPLICATE EMAIL - REMOVED</b>		
55	Email from SG to Colleges Scotland		16-Oct-17
56	Email from SG to Universities Scotland		16-Oct-17
57	Email exchanges between West Dunbartonshire Council		
58	Email from Colleges Scotland to SG	College Principals mailing list	16-Oct-17
59	Email exchanges between SG and Jordanhill School		16-Oct-17 to 17-Oct-17
60	Meeting request from SG to East Ayrshire Council		17-Oct-17
61	Email exchange between SG and East Renfrewshire Council		17-Oct-17
62	Email exchange between SG and City of Edinburgh Council		13-Oct-17 to 17-Oct-17
63	Email exchange between SG, COSLA and West Dunbartonshire Council		02-Oct-17 to 17-Oct-17
64	Email exchange between SG and COSLA		17-Oct-17
65	Email exchanges between SG and COSLA		17-Oct-17 to 18-Oct-17
66	Email from SG to Colleges Scotland and Universities Scotland		18-Oct-17
67	Email from COSLA to SG		20-Oct-17
68	Meeting declination from East Ayrshire Council to SG		23-Oct-17
69	Email exchanges between SG and COSLA		18-Oct-17 to 31-Oct-17

70-86	Email from SG to North Ayrshire; North Lanarkshire; Falkirk; West Lothian; Inverclyde; Clackmannanshire; Midlothian; Argyll & Bute; Perth & Kinross; South Lanarkshire; Angus; Orkney Islands; East Renfrewshire; City of Edinburgh; Wset Dunbartonshire; North Lnarkshire; and Glasgow City Councils		31/10/2017 to 01-Nov-17
87	Email from SG to COSLA		01-Nov-17
88	Email from SG to Shetland Islands Council		01-Nov-17
89	Email exchanges between SG and Colleges Scotland		16-Oct-17 to 02-Nov-17
90	Email exchanges between SG and Colleges Scotland		02-Nov-17
91	Email exchanges between SG and COSLA		01-Nov-17 to 02-Nov-17
92	Email from Stirling Council to SG		02-Nov-17
93	Email from SG to COSLA		02-Nov-17
94	Email exchanges between SG and South Lanarkshire Council	Draft implementation plan template	02-Nov-17
95	Email exchanges between SG, COSLA and East Ayrshire Council		05-Oct-17 to 03-Nov-17
96	Email exchange between SG and COSLA		03-Nov-17
97	Email from SG to Colleges Scotland		03-Nov-17
98	Email from SG to Universities Scotland		03-Nov-17
99	Meeting request from SG to Colleges Scotland		03-Nov-17
100	Email from SG to Universities Scotland		05-Nov-17
101	Email exchange between SG and COSLA		03-Nov-17 to 06-Nov-17
102	Email exchanges between SG and Universities Scotland	Draft implementation plan template	05-Nov-17 to 06-Nov-17
103	Email exchange between SG and COSLA		06-Nov-17
104	Email exchange between SG and Fife Council		06-Nov-17
105	Email exchange between SG and COSLA		06-Nov-17
106	Email from SG to Midlothian Council		06-Nov-17
107	Email exchanges between SG and COSLA		06-Nov-17 to 07-Nov-17
108	Email exchanges between SG and COSLA	Draft letter to Directors of Education and Children's Services	06-Nov-17 to 07-Nov-17

109	Meeting request from SG to East Ayrshire Council		07-Nov-17
110	Email exchanges between SG and Colleges Scotland	Draft implementation plan template	06-Nov-17 to 07-Nov-17
111	Email exchanges between SG and COSLA		07-Nov-17
112	Email exchanges between SG and North Ayrshire Council		10-Oct-17 to 07-Nov-17
113	Email exchanges between SG and COSLA		03-Nov-17 to 08-Nov-17
114	Email from SG to Access to Free Sanitary Products Working Group, including Colleges Scotland, Universities Scotland and COSLA	Minutes of the Access to Free Sanitary Products Working Group meeting (12 October 2017); Briefing note summarising activity to improve access to free sanitary products underway/being considered; and draft workplan	08-Nov-17
115	Email from Midlothian Council to SG	Midlothian Council period poverty proposal; Midlothian Council spread sheet relating to proposal	08-Nov-17
116	Email from SG to COSLA		08-Nov-17
117	Email from SG to Midlothian Council	Summary of information collected on action in schools, colleges and universities	08-Nov-17
118	Email exchanges between SG and Colleges Scotland		06-Nov-17 to 08-Nov-17
119	Email exchanges between SG and North Ayrshire Council		10-Oct-17 to 09-Nov-17
120	Email exchanges between SG and Universities Scotland		05-Nov-17 to 10-Nov-17
121	Email exchanges between SG and North Lanarkshire council		06-Nov-17 to 10-Nov-17
122	Email exchanges between SG and COSLA	Directors of Education & Children's Services contact details	09-Nov-17 to 14-Nov-17
123	Email exchanges between SG and North Ayrshire Council		10-Oct-17 to 13-Nov-17
124	Email from SG to all Scottish local authorities	Letter from Cabinet Secretary for Communities, Social Security, and Equalities to Directors of Education & Children's Services	13-Nov-17
125	Email from SG to Universities Scotland	Letter from Cabinet Secretary for Communities, Social Security, and Equalities to University Secretaries	13-Nov-17
126	Email from SG to Forth Valley College		13-Nov-17
127	Email from SG to SRUC		13-Nov-17

128	Email from SG to Colleges Scotland	Letter from Cabinet Secretary for Communities, Social Security, and Equalities to College Principals	13-Nov-17
129	Email exchange between SG and COSLA		07-Nov-17 to 13-Nov-17
130	Email exchange between SG and City of Glasgow College		13-Nov-17 to 14-Nov-17
131	Email exchange between SG and West Lothian Council		13-Nov-17 to 14-Nov-17
132	Email exchange between SG and Angus Council		09-Oct-17 to 16-Nov-17
133	Email exchange between SG and Universities Scotland		13-Nov-17 to 16-Nov-17
134	Email exchange between SG and Cosla		13-Nov-17 to 17-Nov-17
135	Email exchange between SG and East Ayrshire Council		17-Nov-17
136	Email exchange between SG and Universities Scotland	Draft email to Universities Secretaries; Word document version of draft email; draft implementation plan template; letter to Universities Secretaries	05-Nov-17 to 20-Nov-17
<b>137</b>	<b>NUMBERING ERROR</b>		
138	Email exchange from SG to WG		05-Dec-17
139	Email exchange between SG and Universities Scotland		05-Nov-17 to 20-Nov-17
140	Email exchanges between SG and Clamannanshire Council		09-Oct-17 to 21-Nov-17
141	Email exchange between SG and COSLA		21-Nov-17
142	Email exchanges between SG and North Ayrshire Council		10-Oct-17 to 21-Nov-17
143	Email exchanges between SG and Forth Valley College		13-Nov-17 to 22-Nov-17
144	Email exchanges between SG and Colleges Scotland		03-Nov-17 to 22-Nov-17
145	Email exchanges between SG and Universities Scotland		21-Nov-17 to 22-Nov-17
146	Email exchange between SG and Universities Scotland		22-Nov-17
147	Email exchange between SG and COSLA		23-Nov-17

148	Email exchanges between SG and Colleges Scotland		22-Nov-17 to 23-Nov-17
149	Email exchange between SG and Colleges Scotland		23-Nov-17
150	Email exchange between SG and Young Scot		24-Nov-17
151	Email exchanges between SG and COSLA		23-Nov-17 to 24-Nov-17
152	Email exchanges between SG and COSLA		23-Nov-17 to 24-Nov-17
153	Email exchanges between SG and Young Scot		23-Nov-17 to 24-Nov-18
154	Email exchange between SG and Colleges Scotland		27-Nov-17
155	Email exchange between SG and Universities Scotland		27-Nov-17
156	Email exchanges between SG and Colleges Scotland		28-Nov-17 to 29-Nov-17
157	Email exchange between SG and Universities Scotland		30-Nov-17
158	Email exchange between SG and COSLA		05-Dec-17
159	Email exchange between SG and COSLA		06-Dec-17
160	Email exchange between SG and WG		07-Nov-17
161	Email exchanges between SG and COSLA		06-Dec-17 to 08-Dec-17
162	Email exchange between SG and South Ayrshire Council	South Ayrshire Council response to questions	11-Dec-17
163	Email exchanges between SG to Forth Valley College		13-Nov-17 to 13-Dec-17
164	Email exchange between SG and WG		18-Dec-17
165	Email exchanges between SG and Universities Scotland		18-Dec-17 to 19-Dec-17
166	Email exchange between SG and WG		31-Jan-18
167	Email exchange between SG and educational bodies		09-Jan-18
168	Email exchange between SG and educational directors		10-Jan-18
169	Email exchange between SG and Glasgow City Council		10-Jan-18
170	Email exchanges between SG and Colleges Scotland	Draft implementation plan template	06-Nov-17 to 17-Jan-18
171	Note of meeting (17 Jan 2018) between SG and COSLA		17-Jan-18

172	Email exchanges between SG and Universities Scotland		18-Jan-18
173	Email exchanges between SG and Colleges Scotland		18-Jan-18
174	Email from SG to <i>inter Alia</i> Aberdeen City Council, Robert Gordon University and North East College Scotland	Aberdeen pilot draft end point questionnaire for community partners	22-Jan-18
175	Email from SG to colleges		22-Jan-18
176	Email from New College Lanarkshire to SG		23-Jan-18
177	Email from SG to Access to Free Sanitary Products Working Group, including Colleges Scotland, Universities Scotland and COSLA	Agenda and papers on: Guiding Principles; engagement activity with young people; funding model; delivery; Aberdeen pilot	24-Jan-18
178	Email exchanges between SG and Universities Scotland		18-Jan-18 to 24-Jan-18
179	Email exchanges between SG and Universities Scotland		24-Jan-18
180	Email exchanges between SG and Universities Scotland		24-Jan-18
181	Email from South Lanarkshire College to SG		25-Jan-18
182	Email from West Lothian Council to SG	Tackling Period Poverty report; PowerPoint slides on West Lothian Council partnership with Hey Girls; Hey Girls product costings	25-Jan-18
183	Email exchange between SG and South Lanarkshire College		25-Jan-18
184	Note of telephone call (26 Jan 2018) with West Lothian Council		26-Jan-18
185	Email exchange between SG and Colleges Scotland	Colleges Scotland response to Monica Lennon consultation	30-Jan-18
186	Email from SG to Access to Free Sanitary Products Working Group, including Colleges Scotland, Universities Scotland and COSLA	Minutes of Access to Free Sanitary Products Working Group meeting on 12 Oct 2017	30-Jan-18
187	Email from SG to COSLA		31-Jan-18
188	Email exchanges between SG and Universities Scotland		31-Jan-18
189	Email exchanges between SG and COSLA		31-Jan-18 to 01-Feb-18
190	Email exchanges between SG and Colleges Scotland		31-Jan-18 to 01-Feb-18
191	Email exchanges between SG and Colleges Scotland		30-Jan-18 to 01-Feb-18
192	Email exchange between SG and Colleges Scotland		01-Feb-18
193	Email exchanges between SG and Colleges Scotland		31-Jan-18 to 02-Feb-18

194	Email exchanges between SG and COSLA		31-Jan-18 to 02-Feb-18
195	Email from Colleges Scotland to SG		30-Jan-18
196	Log of telephone calls and meetings in scope of Fol request		Various

**NB - One of the attachments in document 27 is too big to be printed. We have redacted officials' names and contact details and attached this separately to this response in electronic format.**