

MAPPA DEVELOPMENT GROUP

**SCOTTISH GOVERNMENT, POLICE SCOTLAND,
SOCIAL WORK SCOTLAND, SCOTTISH PRISON SERVICE,
RISK MANAGEMENT AUTHORITY, VISOR NATIONAL SYSTEMS SUPPORT,
MAPPA COORDINATORS GROUP**

WEDNESDAY 23 MARCH 2016, 1400 - 1600

**RM 2.06, EUROPA BUILDING
450 ARGYLE STREET, GLASGOW**

ATTENDANCE



SG Public Protection Unit
SG Public Protection Unit
SG Community Safety Unit
SG Community Justice
Social Work Scotland
Police Scotland
Police Scotland
Scottish Prison Service
ViSOR National Systems Support
ViSOR National Systems Support
Risk Management Authority
MAPPA Coordinators Group

Apologies:



Social Work Scotland
Police Scotland

AGENDA

1. **Welcome and Introductions**
2. **Previous Minutes and Update on Actions**
3. **MAPPA Extension**
4. **Practice and Training**
5. **ViSOR**
6. **AOCB**
7. **Summary and Actions**
8. **Date of Next Meeting (Edinburgh)**

Subject: FW: Updated - MAPPA Development Group - 3rd Meeting - Wed 23 March
Location: EB 2.06, Europa Building, 450 Argyle Street, Glasgow
Start: Wed 23/03/2016 14:00
End: Wed 23/03/2016 16:00
Recurrence: (none)
Meeting Status: Accepted
Organizer: [REDACTED]

18

Paul

Please see below the minutes of the 17 February as discussed.

Regards

-----Original Appointment-----

From: [REDACTED]
Sent: 25 February 2016 15:47
To: [REDACTED]

Subject: Updated - MAPPA Development Group - 3rd Meeting - Wed 23 March
When: 23 March 2016 14:00-16:00 (UTC) Dublin, Edinburgh, Lisbon, London.
Where: EB 2.06, Europa Building, 450 Argyle Street, Glasgow

Updated – 17 March:

Dear all

Please find an updated meeting request reflecting confirmed attendees for next week – those marked optional are those who are not attending, but will want to be kept in the loop regarding papers.

In that respect please also find below an agenda for next week's meeting, draft minutes from our last in February and a draft ViSOR Improvement Plan for your consideration and discussion on Wednesday.

Please let me know if there is anything that isn't covered in the agenda and I will add this in.

The ViSOR action plan is very much a first draft reflecting the work we have already taken forward regarding improvements to ViSOR over the last year, work that is being progressed now and further actions agreed over the last few months.

My purpose is to have in depth consideration of this under item 5, including consideration of timescales and confirmation on who is leading on the various aspects, so we can get this draft finalised by the start of April.

[redacted] I don't have an email address from [redacted] so grateful if you could forward this on.

Best regards

[redacted]

Dear all

Please accept this invitation into your calendars for the next meeting of the MAPPa Development Group. If you are unable to attend I'd be grateful if you could provide details of a representative to attend in your place.

As agreed, this group's meetings will alternate between east and west so this will take place in Glasgow - we have secured a conference room in the Scottish Government's Europa Building, 450 Argyle Street, for this purpose.

An agenda, papers and minute of our last meeting will be circulated in due course.

Best regards

[redacted]
Policy Manager
MAPPa Extension Project
Public Protection Unit
Safer Communities Division
Scottish Government

[redacted]

www.gov.scot

<< Attachments:

- [MAPPa Development Group - ViSOR Improvement Plan - v1.0 - 17 Mar 2016.docx](#) (84.5KB)
- [MAPPa Development Group - 2st Meeting - Minutes - 17 Feb 2016.docx](#) (43.8KB)
- [MAPPa Development Group - 3st Meeting - Agenda - 23 Mar 2016.docx](#) (28.7KB)

>>

Previous



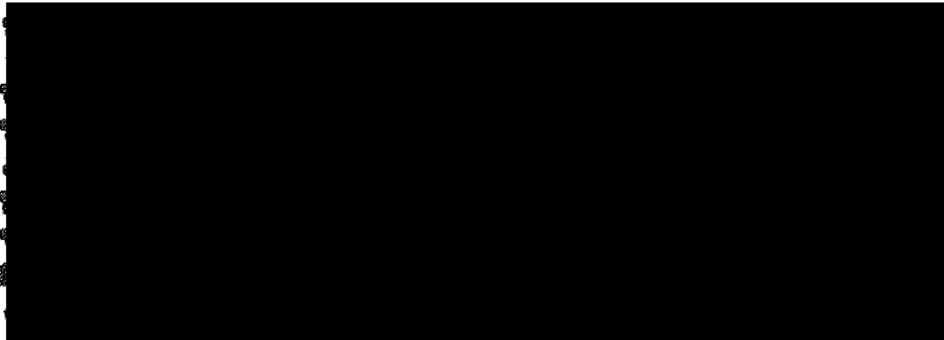
Subject: MAPPA DEVELOPMENT GROUP
Location: ST. ANDREWS HOUSE, ROOM 1W10

Start: Wed 29/06/2016 13:00
End: Wed 29/06/2016 16:00
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer:
Required Attendees:



MAPPA DEVELOPMENT GROUP

**SCOTTISH GOVERNMENT, POLICE SCOTLAND,
SOCIAL WORK SCOTLAND, SCOTTISH PRISON SERVICE,
RISK MANAGEMENT AUTHORITY, VISOR NATIONAL SYSTEMS SUPPORT,
MAPPA COORDINATORS GROUP**

THURSDAY 26TH MAY 2016, 1330 - 1600

ROOM 1W10, ST ANDREWS HOUSE, REGENT ROAD, EDINBURGH, EH1 3DG

ATTENDANCE



SG Public Protection Unit
Police Scotland ICT
Social Work Scotland
Scottish Prison Service
VISOR National Systems Support
Risk Management Authority
MAPPA Coordinators Group
MAPPA Coordinators Group
Police Scotland
Police Scotland

AGENDA

1. **Welcome, Introductions and Apologies**
2. **Previous Minutes and Update on Actions**
3. **MAPPA Extension / lessons learned / sharing practice / LSCMI**
4. **Practice and Training**
5. **VISOR**
6. **ICR/SCR Criteria - update**
7. **Quality Assurance - Discussion**
8. **AOCB**
9. **Date and Location of Next Meeting**

Subject: MAPPA DEVELOPMENT GROUP
Location: SAH 1W10

Start: Thu 26/05/2016 13:30
End: Thu 26/05/2016 16:00
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer:
Required Attendees:



Afternoon All,

Please find details of our next MAPPA Development meeting which will take place on Thursday 26th May 2016. If you are unable to attend please can you nominate a replacement.

Many Thanks



[Redacted signature]

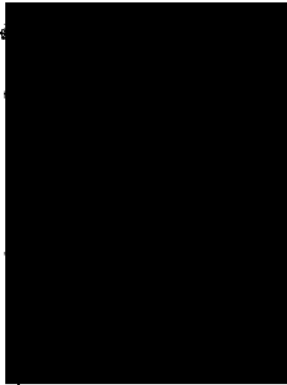
MAPPA DEVELOPMENT GROUP

22

WEDNESDAY 29TH JUNE 2016, 1300 - 1600

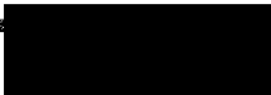
ROOM 1W10, ST ANDREWS HOUSE, REGENT ROAD, EDINBURGH, EH1 3DG

ATTENDANCE



SG Public Protection Unit
SG Public Protection Unit
Social Work Scotland
Scottish Prison Service
ViSOR National Systems Support
MAPPA Coordinators Group
MAPPA Coordinators Group
Police Scotland
Police Scotland
Police Scotland

Apologies



Police Scotland IM
RMA

AGENDA

1. **Welcome, Introductions and Apologies**
2. **Previous Minutes and Update on Actions**
3. **MAPPA Extension**
4. **LSCMI and Completion of Document Sets**
5. **Practice and Training**
6. **ViSOR**
7. **ICR/SCR Criteria – Notification form / timescales**
8. **MAPPA Leaflet**
9. **Agency updates**
9. **AOCB – Health representation**
10. **Date and Location of Next Meeting**

MAPPA DEVELOPMENT GROUP

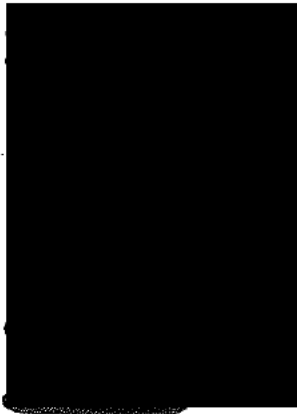
23

MINUTES

THURSDAY 26 MAY 2016, 1100 - 1300

**ST ANDREW'S HOUSE,
EDINBURGH, EH1 3DG**

ATTENDANCE



SG Community Safety Unit
SG Community Safety Unit
Police Scotland NOMU
Police Scotland NOMU
Police Scotland IM
Scottish Prison Service
Social Work Scotland
ViSOR National Systems Support
Risk Management Authority
MAPPA Coordinators Group
MAPPA Coordinators Group

MINUTES

Item 1 – Welcome and Introductions

1. [redacted] welcomed attendees. Apologies were noted from the following:
 - [redacted] SG Community Safety Unit
 - [redacted] SG Community Justice
 - [redacted] Police Scotland NOMU
 - [redacted] ViSOR National Systems Support

Item 2 - Previous Minutes and Update on Actions

2. The minutes of the previous meeting of 20 April were approved, subject to [redacted] being noted as representing Police Scotland Information Management (IM).
3. Updates were provided on the following matters arising from the MDG's 2016 meetings:

January Meeting

- 2/16 MDG minutes are now routinely shared with the Tripartite Group; Action to be marked as complete
- 8/16 LS/CMI standing agenda item – this action can be marked complete

February Meeting

- 4/16 RMA/SPS/SWS to scope risk practice training needs – see agenda item 4
- 5/16 Police Risk Practice model update – on-going updates as relevant
- 6/16 RMA/SG to discuss LS/CMI – action can be marked complete as this is now covered in action 4/16 – meeting 20/04/16
- 8/16 ViSOR security standard visits – NSS confirm visits are scheduled or on-going, with subsequent reports awaited; report at monthly meetings and action can be marked complete
- 9/16 ViSOR toggling solution – ██████████ attended subsequent meetings and provides regular updates along with NSS. Can be marked complete
- 11/16 SWS to consider ViSOR vetting plan – ██████████ updated that the plan has gone before standing committee and no substantive comments were made. Action to be marked up complete.

March Meeting

- 1/16 ICR/SCR standing agenda item – see agenda item 6; ongoing
- 4/16 Risk practice training scoping – Chairs numbers have been scoped and decided a mop up course required. CJSW to be scoped upon completion of criteria for training. Police courses nearing completion and will be rolled in future to meet OMU turnover. ██████████ as complete.
- 5/16 Revisit MAPPa guidance relative to Quality Assurance and KPIs – carried over to April meeting
- 9/16 RMA and NSS to further discuss review of national ViSOR standards to ensure effective and consistent capture of LS/CMI data in ViSOR – scheduled meeting 2nd June 2016
- 10/16 NSS to circulate SID/ViSOR guidance – Not distributed yet, awaiting clearance from National ViSOR Unit and SID Team.

April Meeting

- 1/16 Review of MAPPa Guidance – see agenda item 7;
- 2/16 Develop risk practice criteria – see agenda item 4;
- 3/16 Consider LS/CMI transfer processes – see agenda item 3;
- 4/16 Note LS/CMI change management considerations – completed following discussions with RMA and ██████████
- 5/16 Consider SG Health's approach to data sharing – on-going. ██████████ confirmed ██████████ offer to speak to Health colleagues who had previously taken forward a separate data sharing exercise. Can be marked complete
- 6/16 NSS to advise on toggled ViSOR terminals – on-going on a case by case basis, and now a standing item under ViSOR, mark as complete.
- 7/16 Consider funding for vetting – on hold – no evidence of significant increase in applications to date.
- 8/16 Provide statement on MAPPa and the new Community Justice model – on-going. ██████████ noted that consideration was still being given to the terms of such a statement. This included the possibility of publishing the statement on the Knowledge Hub for the CJ Co-ordinators and mention in an e-

newsletter. She also confirmed [REDACTED] willingness to tour MAPPA areas to better explain the new model.

Item 3 – MAPPA Extension/lessons learned/sharing practice/LS/CMI

4. [REDACTED] noted that nationally 5 Category 3 offenders had been accepted into MAPPA since 1 April. Of this number 4 ViSOR records had been created. In further discussion it was noted that generating such records, in accordance with the MAPPA guidance, would present difficulties for those areas operating without ready access to the ViSOR system. In such circumstances it was suggested that those areas were likely to develop 'work a rounds'. Such alternative approaches to the agreed processes were not considered optimal. In this latter connection [REDACTED] and [REDACTED] agreed to continue to monitor the situation and update members on Category 3 offender MAPPA entry route(s) and numbers.

Action 1: [REDACTED] to update MAPPA Development Group on new category offender numbers etc.

5. In concluding this part of the discussion it was noted that a number of offenders had been rejected from the MAPPA. However it was recognised that such rejections followed a fair degree of multi-agency discussion and consensus.

6. In terms of the transfer of LS/CMI records from Prison-based to community-based social work, it was generally felt that the current process did not allow for the timely transfer of such records. In further discussion, members felt that the guidance and document set that underpinned the LC/CMI process needed to be revisited. Whilst it was acknowledged that there appeared to be no technical or legal reasons to prevent the early transfer of these records, a number of logistical issues remained to be resolved, these included having an understanding of who was responsible for "exporting" records, what level of permissions/authority was needed from senior social workers? And how would staff absences be addressed? A meeting is being arranged between relevant partners to discuss and progress the issue of exporting LS/CMI that will examine not only the timing of this but also the other aspects referred to above.

7. In terms of future action, it was recognised that as well as [REDACTED] having been recruited to Community Justice Division to take on the role of LS/CMI change manager, the SPS, in partnership with other stakeholders, was undertaking a comprehensive review of case management, which might usefully address the problems currently identified with the LS/CMI process.

Item 4 – Practice and Training

8. [REDACTED] explained that as at 13 May some 269 CJSW staff had participated in 14 training events across Scotland. Two other courses were scheduled to take place in Hamilton and Aberdeen. This would potentially see some 317 staff trained overall. Notwithstanding, it was acknowledged that some 40 MAPPA chairs still needed to be trained.

9. In terms of next steps, [REDACTED] and [REDACTED] agreed that there continued to be merit in framing criteria to better identify the next tranche of priority CJSW staff for risk practice training.

Action 2: [REDACTED] to develop criteria to allow identification of priority CJSW staff for next phase of risk practice training.

10. [REDACTED] confirmed that the risk practice training materials were being updated and changes to the programme would also be implemented as a result of evaluation.

11. [REDACTED] explained that following the successful completion of the pilot stage of Police risk practice training, Police Scotland would be moving to an implementation phase. This next phase was expected to be completed by November 2016. He also confirmed that the final roll out of the force's Level 1 Risk Practice model was expected to be completed by January 2017, at which time the force and the RMA would look to carry out a joint evaluation of the model.

12. In further wider discussion it was noted that MAPPA chairs needed to be appraised of the changes made to the underpinning MAPPA document set. Consideration also needed to be given to the long term delivery of training. In this latter connection [REDACTED] agreed to liaise with Community Justice Operational Unit colleagues to consider the long term delivery of the training and the role of TDOs within any delivery plan.

Action 3: [REDACTED] to consider long term delivery of risk practice training and role of TDOs with SG's Community Justice Operational Unit.

Item 5 – ViSOR

13. In introducing this item [REDACTED] highlighted that the key issues relative to improved ViSOR usage in Scotland were vetting and accessibility.

14. In terms of vetting, [REDACTED] confirmed that Police Scotland's Vetting Unit continued to prioritise CJSW critical staff such as 'Central Points of Contact'. More generally he noted that the number of vetting applications currently being processed was small when compared with the number of ViSOR 'users' nominally designated as such, (thought to number 600, although of this number some 240 were actually considered to be 'active users'). While the service currently provided by the Vetting Unit was free, it was remarked that charges might be levied in the future. MDG members were reminded that NPPV2 vetting cost £70 per application and NPPV3 £130.

15. [REDACTED] noted that following risk management assessments of other data security systems, such as the PNC and CHS the original security clearances for these systems were also considered to be insufficient and may be subject to more rigorous vetting requirements. The introduction of any more rigorous requirements also had obvious resource implications, which themselves would require to be addressed.

16. In wider discussion it was noted that while ViSOR was recognised as the IT system underpinning MAPPA, and that this message was echoed by CoSLA, it remained for each of Scotland's local authorities to determine how it made use of the system, and/or how it would address the vetting issue. For his part ██████████ said the ViSOR standards had been considered by the SWS Standing Committee. However given the non-compliance issues apparent with Category 1 offenders, the standards were considered to be 'aspirational' in nature. He added that while local authorities were not minded to take forward the standards most local authorities were still considering their ViSOR position. Local Authorities appreciate the need for ViSOR and some do use the system – indeed two Local Authorities have changed their terms and conditions of new staff to accommodate this. However, ViSOR usage remains patchy across CSJW in Scotland – due mainly to access issues and the unresolved NPPV issue.

17. ██████████ also took the opportunity to remind members that CJSW staff were increasingly using laptops to support their offender management duties. Although it was subsequently recognised that the type of kit being used was secondary to the logistics of networking systems appropriately.

18. In light of the successful visits made by SG CSU to MAPPA SOGs to better explain the MAPPA extension plan it was suggested that a similar 'explanatory tour' might prove worthwhile to those authorities reluctant to embrace ViSOR.

19. With regard to the MAPPA extension, ██████████ noted that a number of duplicate records had been created by virtue of the interface between ViSOR and SID. Efforts to resolve this issue were being pursued through the ViSOR NUG, with the support of Home Office resources.

20. In an effort to allay fears and win 'hearts and minds', ██████████ explained that she was organising a ViSOR Professionals Accessibility Meeting in Edinburgh on 30 June, when key representatives from the Home Office and Probation Service would attend and be able to discuss the accessibility issues currently impacting on ViSOR usage in Scotland. Police Scotland, the NSS, and a sister force in England would be represented at this meeting. Accordingly it was suggested that SWS/CJSW participation would also be beneficial. ██████████ agreed to consider such attendance, and ██████████ agreed to update members on the outcome(s) of the meeting.

Action 4: ██████████ to advise Chair of SWS CJ Standing Committee regarding SWS/CJSW participation at ViSOR Professionals Accessibility Meeting on 30 June.

Action 5:- ██████████ to update MAPPA Development Group on ViSOR Professionals Accessibility Meeting outcome.

Action 6:- ██████████ to provide MAPPA Development Group with ViSOR usage figures.

Item 6 – ICR/SCR Criteria

21. ██████ briefly explained the background to the expanded ICR/SCR criteria, which now included Schedule 3 offences. In doing so she highlighted that some 14% of Schedule 3 offences triggered the ICR/SCR processes.

22. In wider discussion it was agreed that it was important to capture and learn the lessons from incidents and that greater consistency and transparency in dealing with case reviews was needed. In this connection it was noted that the dissemination of appropriately redacted ICR/SCR reports more widely would be very helpful. The possibility of creating a secure MAPPA website or specific Knowledge Hub were also mooted.

23. In further discussion it was recognised that the current ICR notification/referral templates did not allow for salient points to be highlighted and possibly shared. It was therefore agreed that the relevant MAPPA Chapter and forms should be revised.

Action 7:- ██████ to amend MAPPA ICR/SCR notification forms to allow more detail to be provided.

Item 7 - Quality Assurance

24. ██████ invited members' comments on previously circulated Chapter 19 of the MAPPA guidance. In doing so she explained that while any redraft would look to improve the current version, it also needed to provide guidance that was achievable and meet the needs of MAPPA SOGs. MAPPA coordinators had also been invited to comment on the Chapter.

25. In wider discussion it was noted that whatever QA processes were adopted, such as 'peer review', they needed to stand up to scrutiny and guard against any public/political/media criticism.

26. In rounding up this part of the discussion, ██████ invited members to lodge comments on Chapter 19.

Action 8:- MAPPA Development Group members to provide comments on Chapter 19 of MAPPA Guidance.

Item 8 – AOCB

Level 1 guidance

27. ██████ explained that in fulfilment of recommendation 5 of the Joint Thematic of MAPPA in Scotland, SG CSU were drafting minimum standards based on identified best practice examples currently available. These standards, which would have links to the National Standards for CJSW, would be shared with the MDG in due course.

MAPPA Annual Report

28. ██████ explained that following a scheduled meeting with ██████ (SG VISOR coordinator) she would issue a spread sheet to MAPPA coordinators for checking the various statistical fields necessary to complete the MAPPA National Report.

SA07/RM2000 Training

29. ██████ explained that SG funding had been made available to enable the delivery of Canadian based 'Training for Trainers' course(s) to nominated representatives from the responsible authorities. In further discussion of the associated travel/accommodation costs that might be incurred, ██████ confirmed that he was awaiting confirmation that Police Scotland would meet such costs for its officers.

DWP Information Sharing Protocol

30. ██████ noted that the DWP Information Sharing Protocol with responsible authorities was drafted and awaited endorsement from the various parties. A consequence of the Protocol being agreed would be the removal and/or revision of the anomalous 'MAPPA J Form' from the Scottish MAPPA guidance.

Community Justice (Scotland Act 2016 MAPPA Indicator

31. ██████ confirmed that MAPPA would feature as an indicator within the Community Justice Outcomes, Performance, and Improvement Framework.

MAPPA Leaflet

32. ██████ noted that a MAPPA leaflet had been developed to explain to offenders how their risk was going to be managed under MAPPA. ██████ agreed to circulate the draft leaflet and invited MDG members' comments.

Action 9 – ██████ to circulate MAPPA leaflet for offenders for comment at next meeting.

MAPPA NSG Workshop

33. ██████ advised that the SG Community Safety Unit held a workshop on the 3rd May 2016 bringing together members of the MAPPA National Strategic Group, the Tripartite Group chair, representative from MAPPA co-ordinators, representatives from Police Scotland, the RMA, HMICS, Care Inspectorate and a number of relevant SG policy interests. The main purpose of the workshop was to seek views on Recommendation 9 of the Joint Thematic Review of MAPPA in Scotland (November 2015) relative to strategic governance.

34. ██████ explained that a full report of the workshop would be circulated when finalised. However he highlighted the following main conclusions of the event:

- There was a need to clarify the remits of all the relevant national public protection groups across Scotland and identify the relationships and overlaps between them;

- The role of all the Inspectorates, HMICS, HMIP, the Care Inspectorate and Healthcare Improvement Scotland needed to be recognised;
- When faced with particularly large or complex issues requiring imaginative responses and significant resource investment, the NSG should look at opportunities to co-op people/skills onto groups on topic/issue basis.;
- Confirm and strengthen the NSGs analytical capacity, with possible SG ASD representation; and
- Clarification was needed as to which body or mechanism could influence and support consistency and learning across Scotland's 32 local authorities and/or Social Work Scotland.

Police Scotland

35. ██████████ confirmed that Police Scotland's NOMU had recently dealt with 3 FoI requests from journalists, principally concerned with MAPPA offender postcode areas

36. ██████████ also agreed to provide details of a forthcoming Online Child Sexual Abuse campaign to be conducted over the course of the summer..

Item 9 - Date and Location of Next Meeting

37. It was agreed that this should take place in Edinburgh in June, and a date would be circulated to members in due course.

██████████
Community Safety Unit Scottish Government June 2016

MAPPA DEVELOPMENT GROUP

SCOTTISH GOVERNMENT, POLICE SCOTLAND,
SOCIAL WORK SCOTLAND, SCOTTISH PRISON SERVICE,
RISK MANAGEMENT AUTHORITY, VISOR NATIONAL SYSTEMS SUPPORT,
MAPPA COORDINATORS GROUP, NHS FORENSIC NETWORK

SCOTTISH PRISON SERVICE COLLEGE
HMYOI POLMONT

MINUTES OF MEETING - THURSDAY 25 AUGUST 2016

[Redacted] (Chair)
[Redacted] (Minutes)
[Redacted]

SG Public Protection Unit
SG Public Protection Unit
SG Community Justice
Police Scotland
Police Scotland
Police Scotland
Scottish Prison Service
ViSOR National Systems Support
ViSOR National Systems Support
Risk Management Authority
MAPPA Coordinators Group
MAPPA Coordinators Group
NHS Forensic Mental Health

Apologies:

[Redacted]

Social Work Scotland
NHS Forensic Mental Health
Police Scotland

Item 1 - Welcome and Introduction

1. Chair welcomed attendees and noted apologies from [Redacted] and [Redacted]

Item 2 - Previous Minutes and Update on Actions

- 2. Minutes of the previous meeting of 29 June were accepted.
- 3. Open actions were discussed and updated accordingly, reflected in the Action log of 6 September. Arlene noted that it had not yet been possible to identify a meeting of the Tripartite group but that this would be forthcoming. It was agreed that this would ideally take place prior to the National Strategy Group meeting taking place in late September. [Redacted] noted that this would be helpful in getting the tripartite's agreement that MAPPA matters be taken forward by this group, with strategic oversight passed to the NSG.

Action 1: [REDACTED] to identify meeting date for the tripartite group to agree revised remit of the MAPPA Development Group in relation to it and the NSG before its next meeting.

Item 3 – ViSOR

4. [REDACTED] noted that only minor updates have been made to the ViSOR improvement plan since its last circulation in April, and limited space existed to consider this in today's agenda, so would recirculate to members to provide updates agreed then that this would allow a comprehensive review of progress at our next meeting.

Action 2: [REDACTED] to circulate ViSOR Improvement Plan for all members to update to allow consideration of progress against actions at next meeting

5. Chair noted that a paper had been circulated detailing meeting held on 30 June between Scottish Government, Police Scotland and national ViSOR leads regarding overcoming barriers to effective ViSOR use by CJSW in Scotland. This concludes that a business led case for the development of an improved ViSOR system in Scotland, similar to that which has been achieved in England and Wales through the provision of an icon-based VPN solution for CJSW users in Scotland.

6. The paper also detailed the view that this would require the identification of a project lead to carry out a business requirement review of ViSOR examining the barriers to effective usage, drivers, and carry out engagement with the ViSOR community to create support and develop a technical solution. Meeting agreed that as it was considered that such a project would be strategic in nature, this should be referred to the NSG for decision.

7. Chair noted that SOG briefings around the country have demonstrated a lack of understanding over SG funding of ViSOR alongside that provided for MAPPA Coordination. [REDACTED] noted that Community Justice colleagues are currently reviewing finance as part of the preparation for the new model for community justice. Although funding levels will not change under the new model it was agreed that this should be helpful in clarifying Scottish Government support for both the coordination of MAPPA and the inputting of ViSOR data by CJSW staff.

8. [REDACTED] noted that there may be a requirement for a future change request to be submitted to Home Office if it was deemed a requirement for ViSOR to better reflect the MAPPA Documents Set and LS/CMI in order to improve consistency of information in the recording of MAPPA Documents Set and LS/CMI.

9. [REDACTED] noted that discussions are on-going with Prison ViSOR team regarding nominal creation. Previously only those Other Risk of Harm Offenders exiting prison from the open estate would be created by SPS, however it is proposed that SPS create all records for this category of offenders. It was agreed that a potential barrier to this would be ensuring that there would be a CJSW ViSOR user available that would then take ownership of the record so these were not effectively orphaned after creation.

10. [REDACTED] also noted that in terms of progress in relation to ViSOR improvement SWS are limited in their ability to only represent the profession and not individual

local authorities. In terms of responsibility therefore it would be desirable to engage with Chief Social Work officers directly so would identify an opportunity for the Scottish Government to present to them on the on-going challenges around ViSOR usage.

Action: ██████ to identify slot to discuss ViSOR with Chief Social Work Officers

Item 4 – Practice and Training

11. ██████ updated that scoping had been initiated with SWS regarding the second tranche of training in the Fundamentals of Risk Practice. This had to date highlighted potentially some 352 CJSW staff to be trained based on the local authorities who had returned. ██████ proposed that some 8 or 9 courses could be required to deliver to the numbers scoped, but that this would require further discussions on funding. 4 courses were required for Police OMU staff. ██████ noted again that supported self-assessment of the course had provided very positive indicators of learning gain from CJSW staff, and that further assessment was on-going. ██████ noted a similarly positive outcome of the Police training which has delivered a tailored version of the course to 218 officers. It was also agreed that focus will be made on follow-up assessment of CJSW usage of the course, as it was of primary importance that the learning gained is then used.

12. Chair noted that she had collated numbers for Chairs training and that this had been capped at 30, although a reserve list will be created as there is still significant demand. Discussion then turned to delivery. Chair also noted that this would require consideration of admin in terms of booking venues, finance and coordinating attendees.

13. ██████ noted that the grant made to the RMA from Scottish Government had been to cover both years of delivery and include development of sustainability of the Risk Practice training with TDOs. ██████ noted that the RMA's understanding was that they were funded for one year, over 2 financial periods. This funding ended next week and staff would be reverting to previous roles. ██████ also highlighted RMA's view that the funding letter agreed that TDOs would be offered opportunity to jointly deliver, however a sustainability plan for future delivery was not part of the funding. As TDOs are understood to not yet be in a position to deliver the training, ██████ and ██████ agreed there would be further discussions outwith the group regarding the Scottish Government's sponsorship of the RMA's delivery of this training and how this fits with its core functions. ██████ also noted that the tripartite group will also consider this action at its next meeting and will report back.

Action 3 – (appended to outstanding action 4/16 of 29 June) Scottish Government and RMA to meet and discuss funding sustainability and delivery of future Risk Practice training.

14. ██████ also noted the preparation of a proposal to validate use of Stable and Acute 2007(SA07). This would be presented to the next meeting of the tripartite group as an outstanding action from its last meeting.

Item 5 – MAPPA Operational Delivery

LS/CMI and MAPPA Document Set

15. Chair noted that there have been issues in various areas around the completion of the MAPPA document set. [REDACTED] noted that this stems from disagreements between community and prison-based social work staff as to where responsibility for this lies. [REDACTED] explained that this has been complicated by the view taken in some establishments that this work is outwith the remit of the service level agreements between SPS and Local Authorities. The SLAs are being reviewed in any case to reflect the new community justice world and the MAPPA issue is just one of many, but will be taken into consideration. [REDACTED] shared that this issue is impacting the sharing of information and creating an impact on MAPPA meetings.

16. [REDACTED] summarised the difficulties being faced in Local Authorities around both the completion of the document set and for the Chairs who struggle with the three forms. The MAPPA co-ordinators are increasingly coming under fire by practitioners who misinterpret the RMA guidance or who use the guidance to defend their decision not to complete the documents. Scott reported that the standard of RMP has dropped and this may have a significant effect on the management of offenders in future.

17. Chair noted that a MAPPA LS/CMI Short Life Working Group has been established to address this issue, comprising herself as chair, [REDACTED] and [REDACTED]. This met on 3 August and agreed a number of actions. Primarily, that the document set must be co-produced between both Prison and Community CJSW and that this is communicated through SWS Prison Based Social Work Group and SWS CJSW standing committee. In addition it was agreed that the MAPPA referral form would be revised to ensure it is consistent with the updated MAPPA guidance and document set.

18. It was also discussed that [REDACTED] and [REDACTED] will be conducting a briefing for HoOs and the chair has been invited and will ensure the issue is communicated. This session aims to highlight the continuity between LS/CMI, RoSH and MAPPA document set. It was hoped that these actions will assist in overcoming much of the misunderstanding that has fuelled disagreement over handling of the document set. [REDACTED] also proposed that the work of this group would feed into that which is revising the 2012 LS/CMI guidance again to ensure that there is consistency in approach between processes.

19. The group discussed that where there is continuing issues around sharing of information via the new document set however it was agreed as a group that it remains imperative in terms of public protection and defensible decision making that information continues to be shared - if necessary by use of the previous document set whilst LSCMI/ROSH/RA and RMP are embedded into current practices - and that meetings to assess and agree actions to manage an offenders risk must continue to take place.

20. It was also agreed that where there are issues in terms of completion of RMPs senior managers must have sight of this so that appropriate action to ensure information sharing continues to take place. [REDACTED] also noted that this issue would

also be of relevance to Chief Social Work Officers group as they are ultimately responsible for both prison and community based social work staff.

ICR/SCR Notification Form

21. Chair noted that a revised version had been drafted and circulated to all members, with positive feedback received and sought approval from the group that this form could now progress to NSG for approval prior to circulation. The group agreed for progression to NSG.

Annual Reports

22. Chair noted that stats have been collated and national overview report was in the process of being drafted. Subject to Ministerial approval publication was expected on Friday 28th October.

23. Chair, [REDACTED] and [REDACTED] also noted that a data extraction tool has been produced for ViSOR which will give MAPPA coordinators the ability to extract a snapshot of data at any point, similar to how this is produced for the annual reports. This can provide information on a CJA as well as a local authority basis, and it is hoped that this will help inform SOG consideration of MAPPA arrangements in each area.

Public Engagement Strategy

24. Chair noted that a draft national public engagement strategy, developed by a recommendation of the 2015 joint thematic, had been circulated to member's for comment and that these would be appreciated as soon as possible.

Action: All members to consider MAPPA Engagement Strategy and provide comments by 9 September.

Member Updates

SPS

25. [REDACTED] noted that it would be helpful to include SPS establishments in extension category returns to ensure that it is possible to track accurately from where referrals are being made. Chair agreed to include this in future returns.

Police Scotland

26. [REDACTED] provided update on pilot of the Police Practice Model. Rollout in Edinburgh has been shown to be working well, with good outputs also from Renfrewshire and Aberdeen. Although some issues remain the approach has been ensuring a more risk-based approach to offender management in these areas. Learning will continue to be captured to refine development with rollout to all divisions expected in January 2017.

RMA

27. [REDACTED] noted that he was aware of the on-going issues around the country in connection with the completion of LSCMI/ROSH/RA/RMP and offered to attend the next MAPPA Coordinator's meeting to provide clarity on this area.

28. Standards and Guidelines for Risk Management are being updated in respect of custody and will be complete in September.

National Systems Support

29. [REDACTED] noted that he is currently producing a report on the outcome of the vetting plan which should be completed in October, and will be shared with the group, which was welcomed. [REDACTED] noted that this will assist in updating the ViSOR Action Plan and considering next steps. He also informed that the Scottish Police Authority is carrying out an enquiry into vetting of new Police officers, and this is not likely to extend to other vetting work such as that of the ViSOR community.

Health

30. [REDACTED] noted that it was helpful as MAPPA forensic lead to attend these meetings. He concluded that the arrangements around restricted patients are working well, and the inclusion of other risk of serious harm offenders in MAPPA has not had a significant negative impact on provision for other offenders.

Item 6 – AOCB

31. No additional business was raised.

Item 7 – Date and Location of Next Meeting

32. This was agreed for Wednesday 5 October and would continue to be held at SPS College, with thanks noted to [REDACTED] for providing this venue.

[REDACTED]
Scottish Government
[REDACTED]

**MAPPA DEVELOPMENT GROUP
THURSDAY 25TH AUGUST 2016, 1300 - 1530
Scottish Prison Service Training College, Polmont**

ATTENDANCE



- SG Public Protection Unit
- SG Public Protection Unit
- Social Work Scotland
- Scottish Prison Service
- ViSOR National Systems Support
- ViSOR National Systems Support
- MAPPA Coordinators Group
- MAPPA Coordinators Group
- Police Scotland
- Police Scotland
- Police Scotland
- Risk Management Authority
- SG Community Justice Division
- Police Scotland IM
- MAPPA Health - Tayside

AGENDA

1. Welcome, Introductions and Apologies
2. Previous Minutes and Update on Actions
3. VISOR
 - Discussion paper circulated – Professionals Accessibility Meeting
 - ViSOR Funding
 - MAPPA Document Set – ViSOR friendly
 - Creation of Category 3 offenders - SPS
4. Practice and Training
 - Fundamentals of Risk Practice Training – Social Work, Chairs, SPS
 - Development of future training needs
5. MAPPA Operational Delivery
 - LSCMI and Completion of Document Sets
 - ICR / SCR notification forms
 - Annual Reports
 - Public Engagement Strategy
 - MAPPA Leaflet
9. Agency updates
6. AOCB
7. Date and Location of Next Meeting – Wednesday 5th October 2016



Subject: MAPPA DEVELOPMENT GROUP
Location: SPS, Polmont

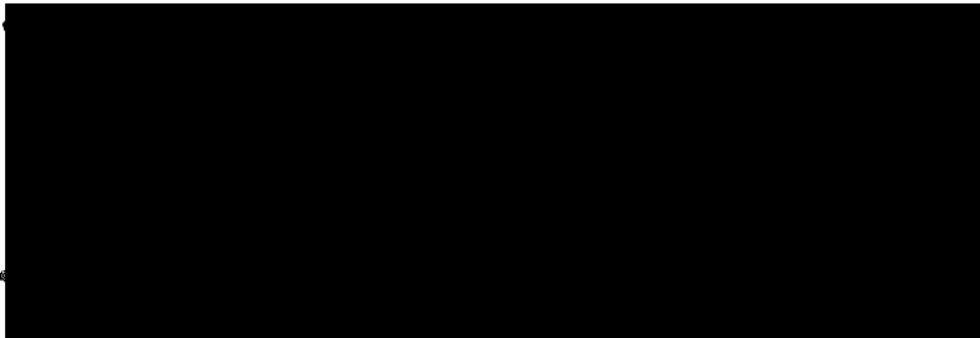
Start: Thu 25/08/2016 13:00
End: Thu 25/08/2016 15:30

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer:

Required Attendees:



Morning All,

Just an e-mail to confirm that our next meeting will take place at SPS, Polmont. I will circulate papers and agenda in due course.

Thanks



MAPPA

MULTI AGENCY PUBLIC PROTECTION ARRANGEMENTS

Managing risk through MAPPA

What is MAPPA?

MAPPA stands for Multi-Agency Public Protection Arrangements and is a process that requires the Police, the Prison Service, Health and Local Authorities to work together, along with other agencies, where necessary, to manage risks to the community in order to protect the public.

How does this affect individuals subject to MAPPA?

This leaflet explains how people are managed locally under MAPPA arrangements for a period of time.

It outlines what the MAPPA arrangements are, how they may relate to individuals and why. The extent to which people are managed under MAPPA will be based upon a number of factors that are all linked directly to current circumstances of individuals.

The main priority for MAPPA will always be to protect the public and this is best achieved by helping people become more settled, stable and safe. As every individual has different needs, this may involve a number of agencies working together and this is organised under the MAPPA arrangements.

Further Information?

If you want to know more about MAPPA and what it means for those subject to these arrangements:

- Discuss with a Social Worker
- Discuss with Police Scotland
- Discuss with a solicitor or lawyer
- If you search "MAPPA" on the Scottish Government website you can see further explanation of what it is and how it works.

Useful Contact(s)

.....

.....

.....

Why are individuals subject of MAPPA?

MAPPA is in place to manage and support people who have been sentenced in relation to certain categories of crimes that are a public protection concern.

Depending on the category of conviction, people will be required to notify Police of their name, where they live and other personal details – the Police will discuss these requirements, including what contact they will have with individuals, and how long this will last.

In addition, for those subject to supervision (as part of Licence conditions or some other Community Order), the allocated Social Worker will discuss what this means and how people will be managed through the MAPPA process.

How does MAPPA work?

Through specified levels of contact the Social Worker, and, if applicable, the Police will monitor and assess both the level of risk of harm posed to the public and also the nature of the support required for people to remain safe in the community.

Agencies that work or supervise individuals in the community and will develop plans of how to manage the assessed risk and needs and these plans will be part of the overall risk management plan overseen by MAPPA.

As part of MAPPA the agencies involved with people work together to assess and manage risk to the public and, in order to do this, they will share appropriate risk-relevant information. The information shared between agencies is subject to very

strict rules about the security of that information, but it is legitimately shared on the basis of public protection.

Agencies regularly convene MAPPA Meetings to ensure that management plans are agreed, in place and effective.

There are three levels of MAPPA management, and where individuals sit within that will depend upon a number of factors. The levels are called Levels 1, 2, and 3.

At Level 1, the agencies and services will communicate with the persons involved in MAPPA and each other and will have plans for how they work with those people and manage the risk to the public.

At Level 2, as well as sharing information, the staff that visit or work with those subject to MAPPA will also attend formal multi-agency meetings along with their Supervisors and discuss how they work together to manage the risk to the public. This is called a MAPPA Level 2 Review. Individuals cannot attend these meetings, but they will be told that they are taking place. If the person subject to MAPPA has any information or concerns that they want the meeting to consider, they can ask the Social Worker or Police to take that to the meeting.

MAPPA Level 3 Meetings are referred to as Multi Agency Public Protection Panels (MAPPPs). These are similar to Level 2 Meetings but Senior Managers of the agencies involved will attend. These meetings will be held where there is a high level of resources required to manage the particular risk to the public or where the specific circumstances mean this is necessary. Again, individuals cannot

attend these meetings but will be advised that they are taking place.

The MAPPA Level that people are managed at can change, this is normally due to a change in circumstances; the risk that they present to the public and/or due to the information that is available to agencies about current behaviours.

At whatever MAPPA Level people are managed, the staff working with them will consider a wide range of matters that may affect the risk that is present. For example: where people are housed or where any past victims or vulnerable persons live; where people need help from the drug, alcohol or mental health services

Where individuals are assessed as being a risk to children, any contact with family, friends or others with children will need to be considered so the children are kept safe.

Being subject to MAPPA, it is important that individuals work with all of the agencies they have contact with in order to reduce the risk to the public, and - as importantly - to keep those subject to MAPPA safe and reduce the potential for further offending.

How long are people in MAPPA?

The allocated Social Worker or Police will have explained to each individual about the period of time over which they will maintain contact with them, dependent upon sentence. People are considered to be subject of MAPPA for the same period of time as they are on Social Work Supervision, Licence, or for the time that they are required to notify to the Police.

MAPPA DEVELOPMENT GROUP

66

DRAFT AGNEDA

**SCOTTISH GOVERNMENT, POLICE SCOTLAND,
SOCIAL WORK SCOTLAND, SCOTTISH PRISON SERVICE,
RISK MANAGEMENT AUTHORITY, VISOR NATIONAL SYSTEMS SUPPORT,
MAPPA COORDINATORS GROUP, NHS FORENSIC NETWORK**

WEDNESDAY 1 NOVEMBER 2017, 1300 - 1600

**SCOTTISH GOVERNMENT, ST ANDREWS HOUSE, REGENT ROAD
EDINBURGH**

[REDACTED] Chair)

[REDACTED]
[REDACTED] (Minutes)

[REDACTED]

SG Public Protection Unit
SG Public Protection Unit
SG Public Protection Unit
SG Community Justice
SG Community Justice
Police Scotland NOMU
Police Scotland IS
VISOR National Systems Support
VISOR National Systems Support
MAPPA Coordinators Group
Social Work Scotland
Social Work Scotland
Scottish Prison Service
Risk Management Authority
Risk Management Authority
NHS Forensic Network

APOLOGIES

[REDACTED]

Police Scotland NOMU
MAPPA Coordinators Group

AGENDA

1. Welcome
2. Previous Minutes & Update on Actions
3. MDG Terms of Reference
4. MAPPA Operational Delivery:
 - LS/CMI and RoSH including paperwork
 - DWP Guidance & Universal Credit
 - MAPPA Level 1 Guidance
 - Annual Reports
 - Public Engagement Strategy



5. Practice and Training:

- Risk Practice Update
- Community Justice Update
- LS/CMI Development
- SA07 & RM2K

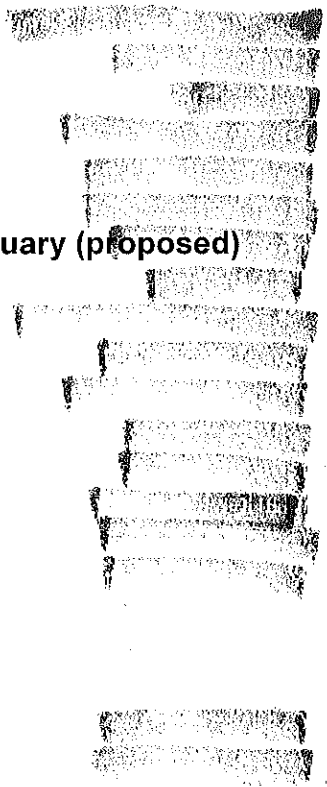
6. ViSOR

- ViSOR Action Plan & HMICS Thematic
- CSWOs Actions
- Governance Update
- REC Update
- NSS Update

7. MAPPA Annual Conference

8. AOCB

9. Date and Location of Next Meeting – **Thursday, 18 January (proposed)**



67

Subject: FW: MAPPA Development Group - Wed 1 Nov
Location: Scottish Government, St Andrews House, Regent Road, Edinburgh EH13DG

Start: Wed 01/11/2017 13:00
End: Wed 01/11/2017 16:00

Recurrence: (none)

Meeting Status: Accepted

Organizer: [REDACTED]

01/11/17

-----Original Appointment-----

From: [REDACTED]
Sent: 22 September 2017 10:10
To: [REDACTED]

Subject: MAPPA Development Group - Wed 1 Nov
When: 01 November 2017 13:00-16:00 (UTC+00:00) Dublin, Edinburgh, Lisbon, London.
Where: Scottish Government, St Andrews House, Regent Road, Edinburgh EH13DG

UPDATE

All – please find attached updated terms of reference and minutes of our last meeting. Apologies for the delay in getting these out. Action log and agenda remain below.

Regards
[REDACTED]

Dear all

Please accept this request into calendars for the next meeting of the MAPPA Development Group. This will be held on **Wednesday 1 November at 1300 at St Andrews House in Edinburgh**. Directions can be found here:

<https://beta.gov.scot/about/contact-information/buildings/>

Attached is an updated action log from our last meeting on 31 August, and a draft agenda. I'd be grateful for any comments or agenda items by 20 October.

Additional papers including the previous minutes will follow early next week.

Regards

[REDACTED]
Policy Manager
Public Protection Unit
Safer Communities Division
[REDACTED]

St Andrews House | Regent Road
Edinburgh EH1 3DG
[REDACTED]

<< Attachments

- [MAPP Development Group - Terms of Reference - Amended DRAFT - 31 Aug 2017.docx](#) (28.5KB)
- [MAPP Development Group - Minutes - DRAFT - 31 August 2017.docx](#) (42.9KB)
- [MAPP Development Group - DRAFT Agenda - 1 Nov 2017.docx](#) (30.8KB)
- [MAPP Development Group - Action Log - DRAFT - 31 August 2017.xlsx](#) (86.2KB)
- [ATT52707](#) (30.1KB)

>>

MAPPA DEVELOPMENT GROUP

SCOTTISH GOVERNMENT, POLICE SCOTLAND,
SOCIAL WORK SCOTLAND, SCOTTISH PRISON SERVICE,
RISK MANAGEMENT AUTHORITY, VISOR NATIONAL SYSTEMS SUPPORT,
MAPPA COORDINATORS GROUP, NHS FORENSIC NETWORK

Scottish Prison Service HQ, Calton House, Edinburgh

MINUTES OF MEETING – THURSDAY 31 AUGUST 2017

[Redacted] (Chair)
[Redacted] (Minutes)
[Redacted]

- SG Public Protection Unit
- SG Public Protection Unit
- SG Community Safety Unit
- SG Community Justice
- SG Community Justice
- Police Scotland NOMU
- ViSOR National Systems Support
- MAPPA Coordinators Group
- Social Work Scotland
- Social Work Scotland
- Scottish Prison Service
- NHS Forensic Network

APOLOGIES

[Redacted]

- Police Scotland NOMU
- Police Scotland IS
- ViSOR National Systems Support
- MAPPA Coordinators Group
- Risk Management Authority
- Risk Management Authority
- NHS Forensic Network

Item 1 - Welcome and Introduction

1. Chair welcomed the above attendees and noted apologies, including [Redacted] absence due to ill health and offered best wishes for a speedy recovery.

Item 2 - Previous Minutes and Update on Actions

- 2. Minutes of the previous meeting of 12 July were agreed.
- 3. The group considered the current Action Log entries and updated accordingly. Updates relevant to other agenda items are captured below.

Item 3 – Terms of Reference

4. The clarified governance structure for MAPPA was noted, with the National Strategic Group replacing the Justice Tripartite Group as its parent forum. The group acknowledged the updated text and that any issues of a technical or

operational level should rest with the MDG, and strategic matters, or where direction is requested, would be referred to NSG.

5. The scope of the MDG's remit was also discussed. [REDACTED] raised the question of where issues around funding for sex offender treatment programmes (Caledonian and MFMC) under the current financial settlement for local authorities should be raised, as there was no obvious forum for this to be considered. It was agreed that the group should be limited to issues that directly impact the operation and allocation of resources within MAPPA.

6. Funding for Sex Offender treatment programmes for example are of significant interest to MAPPA but are not an integral part of the MAPPA process so it was agreed that this issue is out of scope. It was however agreed that [REDACTED] provide [REDACTED] with a paper outlining SWS concerns around funding of treatment programmes for the Scottish Government's consideration.

Action 1 – [REDACTED] to provide paper to [REDACTED] detailing concerns over local authority funding and impact on sex offender treatment programmes.

7. It was also noted that the Chair would attend the NSG and provide an update on the group's most recent meeting. This led to discussion of frequency. It was agreed that meetings every month were a significant resource implication for both partners and the Scottish Government as chair and secretariat, so this should be reduced to every two months, taking into consideration quarterly meetings of the NSG so this group can provide a prior input.

8. [REDACTED] raised the issue of NHS representation on the group. Whereas he was able to provide an operational input, and [REDACTED] an occasional input from the Forensic Network's perspective it would be helpful to have a policy input from the Scottish Government Health. Chair agreed that the SG PPU will consider this further and discuss with colleagues. [REDACTED] and [REDACTED] noted that it would be helpful for members to bring their experience of engagement and best practice in working with health cases, and that this will be discussed as a standing agenda item at future meetings.

Item 4 – MAPPA Operational Delivery

LS/CMI and RoSH

9. [REDACTED] and [REDACTED] updated that the LS/CMI SLWG draft guidance is being finalised, with the intention for circulation to take place before our next meeting. This will be issued widely to practitioners and will be accompanied by briefing which SWS will produce.

10. [REDACTED] noted that a scoping exercise has been sent to MAPPA coordinators to identify numbers of offenders who are being managed at level 2 and 3 without a positive RoSH assessment. It was discussed that this will further illustrate the issue discussed previously of offenders who may otherwise require management at this level due to complexities or other risks which the RoSH assessment may not be able to identify. [REDACTED] will provide an update to the group following the next meeting of the SLWG in October.

11. [REDACTED] also noted that the RMA are continuing with amendments to the combined Risk Assessment/RMP document to ensure consistency with that used for LS/CMI and the OLR. Once completed this will be circulated with briefing highlighting the key changes to agencies and practitioners.

12. [REDACTED] and [REDACTED] also updated that potential numbers for prison and community based social work engagement sessions are being considered with dates and venues identified for these to take place in November. It was discussed that input from these events will be critical in ensuring that the guidance and new document set is fit for purpose, and will also consider how those who do not meet the RoSH threshold, but may require higher level management, are considered in MAPPA.

MAPPA Annual Reports

13. [REDACTED] confirmed publication date of 27 October. Statistics for the national overview report are being finalised by SG statisticians in discussion with the PPU and local areas. In addition the report will provide narrative around the recent HMICS Update Report, the first annual stats for the MAPPA extension, update on the provision of RoSH training to Police and CJSW and ViSOR progress.

DWP Operational Guidance

14. This remains completed but on hold pending formal approval from Police Scotland.

MAPPA Level 1 Guidance

15. [REDACTED] noted that the draft is now complete and will be circulated for consultation week commencing 4 September.

Item 6 – Practice and Training

16. The Chair noted previous discussion around the RMA working with local authorities to ensure that stand by attendees are identified for Risk Practice Course dates, and it was discussed that the action relating to this is being taken forward.

17. [REDACTED] updated that Community Justice Scotland's draft corporate plan was published on 24 August and that this is available from <https://communityjustice.scot/news/corporate-plan-need-input/>. The deadline for comments is 10 November, with analysis of responses expected around the new year.

18. [REDACTED] noted that the development of the training hub remains in the early stages and an update will be provided at our next meeting.

19. On the outstanding question of the LS/CMI change board, [REDACTED] confirmed that a paper has been submitted to the RMA on draft proposals, with the intention that the board will be in place next year.

20. On SA07 [REDACTED] updated that further trainers are expected to be available from March 2018. This was welcomed and it was discussed that a recent course

proposed in Edinburgh identified some 100 attendees but there was a lack of trainers to meet this level of demand.

Item 7 - ViSOR

21. Chair led a discussion further to the constitution of the MDG in respect of ViSOR and in relation to Scottish ViSOR Regional User Group (SRUG), National User Group (NUG) and bilateral discussions between the Scottish Government and Chief Social Work Officers (CSWOG). This noted that ViSOR improvement has moved on from the Thematic action plan, with focus on delivering change now being placed with CSWOGs representing each of the 32 responsible local authorities. Chair noted that the Scottish Government position is that local authority action is key to delivering improvements to the system and that local action plans will form the basis of this.

22. [redacted] and [redacted] noted that [redacted] is taking this work forward but circulation of updated FAQ document and ViSOR housekeeping request had not yet taken place, so an update would be provided at the next meeting. Chair also agreed to chase this up.

23. In order to ensure that improvements are driven in the most effective manner, it was agreed that each outstanding action on the MAPPA Improvement Plan be considered as to where it should most appropriately sit, reflecting for example that the local action plan and housekeeping actions already sitting with CSWOGs, and sign-off outstanding for the revised ViSOR standards which should sit with the SRUG, until recently in abeyance.

24. The Chair and [redacted] proposed that, in order to help facilitate a realignment of responsibility for developing ViSOR and reflecting that improvement now sits also with CSWOGs, the SG would be willing to offer an interim chair to the SRUG for a period of 6 months. This would allow tasks between this group, the SRUG and CSWOGs to be considered and addressed at the right level, and would free SRUG chair [redacted] to concentrate on building a CJSW ViSOR user group to feed into the SRUG's considerations.

25. It was agreed that this would also help ensure that the MDG maintain an overview of ViSOR work among the various groups, and continue ownership of the ViSOR Improvement Plan, but with less focus on technical or practice related actions which should sit with the SRUG. [redacted] agreed to take this to the next meeting on SRUG on 4 September.

26. In relation to the MAPPA extension [redacted] noted that there were currently 37 Category 3 offenders in Scotland of which only 23 have ViSOR records. [redacted] noted that SPS have now ceased creating ViSOR records for new Cat 3 offenders. There was no update to share from NSS regarding REC requests, however it was agreed that it would be useful if Police IM could provide an update prior to future meetings.

Action 2 – [redacted] to provide REC update by correspondence for future meetings

Item 8 – MAPPA Annual Conference / Engagement Strategy

27. [REDACTED] indicated that the current focus is on the LS/CMI engagement days in November, after which further consideration will be given to engagement events. [REDACTED] also shared that [REDACTED] has recently joined the PPU for a 6 month period and will be taking forward work to consider a MAPPA engagement strategy. [REDACTED] will consider key strategic aims for such engagement and which forum or approach could be options, including potential development of a MAPPA website on a similar model pursued by MoJ for colleagues in England and Wales. The PPU will continue to keep the group up to date on this work as it progresses.

Item 9 – AOCB

Universal Credit

28. [REDACTED] highlighted discussions with [REDACTED] at the DWP in Glasgow regarding the rollout of Universal Credit in Scotland and provided an overview to the group of the features of the system to roll 6 legacy benefits into one.

29. Key changes include that all claims must be made online, with some support available via a chargeable telephone line. The group agreed that this created significant scope for problems in respect of MAPPA offenders, some of which will be specifically restricted from accessing the internet, or may not have access to a telephone. [REDACTED] also noted that significant delays have been experienced in pilot areas with some claimants waiting up to 6 weeks for backdated benefits to be paid.

30. It was agreed that these potential issues could increase the risk of offenders managed under MAPPA, and will likely increase the number of DWP notifications due to more frequent visits by RSOs to JobCentres (some who may have not attended previously) for assistance with the new process. DWP do not yet have an understanding of how this will impact MAPPA.

31. [REDACTED] and [REDACTED] agreed that further discussion should take place between Community Justice, PPU and social security within the Scottish Government to consider possible impacts and to flag up concerns to the DWP and colleagues in MoJ and Home Office as appropriate.

Action 3 - SG to seek clarification on Universal Credit - to what extent will this impact MAPPA in Scotland, specifically: information sharing, administration and individual offenders level of risk

Staff Changes

32. [REDACTED] updated that in addition to [REDACTED] leaving PPU, [REDACTED] has left as the Scottish Government's Head of Public Protection and Violence Reduction, and has been replaced by [REDACTED] in the interim. [REDACTED] noted that until a permanent replacement is found, that he will take on management of the Public Protection Policy function within the team.

Item 10 – Date and Location of Next Meeting

33. It was agreed that as a consequence of the changes agreed to the group's remit, the next meetings would take place in October and January, to be confirmed.

[REDACTED]
Scottish Government
0131 244 3483