From: **Sent:** 26 July 2017 13:30 To: Subject: RE: Teleconference - Update on PCT Projects Can we go for 2pm on the 15<sup>th</sup> August please. The call will be with nd the number to dial is which is number who is PA as I am not here on a Tuesday. Many thanks Primary & Community Services PA to: NHS Borders, Mezzanine Floor, BGH TD6 9BS **Sent:** 26 July 2017 10:44 To: Cc: Subject: RE: Teleconference - Update on PCT Projects Hi Thanks. How about Tuesday 15 August? Any time would suit and I. Grateful if you could let me know if there's a 30 minute slot which suits and what the best number to call would be. What's the name of the person we'll be speaking with? Thanks gov.scot **Policy Officer Transformation Team** Primary Care Division # @SG\_PrimaryCare

Scottish Government 1ER, St. Andrew's House

Regent Road

#### Edinburgh, EH1 3DG

NHS Borders. Mezzanine Floor. BGH TD6 9BS

From: Sent: 26 July 2017 10:37 To: Subject: FW: Teleconference - Update on PCT Projects Importance: High
Hi Carlotte Control of the Control o
has asked me to arrange a date once our the 10 <sup>th</sup> August. Week commencing 14 <sup>th</sup> or 21 <sup>st</sup> August on a Tuesday, Wednesday or Thursday are best.
Many thanks
Primary & Community Services
PA to:

# National School Nursing Event Scottish Health Service Centre, Edinburgh

### **Fettes Suite**

Friday 28 July 2017 10:00 - 13:00

#### **AGENDA**



		ITEM	LEAD
1.	10:00	Welcome & Introductions	
2.	10:15	Early adopters – learning from test sites	
3.	11:00	Evaluation & Data Collection	
4.	11:30	Education; CPD; Practice	
5.	12:00	Discussion	
6.	13:00	Next steps	
	13:15	Finish with lunch	

From:

**Sent:** 26 July 2017 16:30

Cc:

Subject: Carer (Scotland) Act 2016 -- Update -- 26/07/2017

To:

Chief Officers, Integration Authorities
Chief Executives, Local Authorities
Chief Finance Officers, Integration Authorities
NHS Board Chief Executives
NHS Board, Directors of Finance
Chief Social Work Officers
COSLA
Social Work Scotland

**National Carer Organisations** 

As we approach the next phase in the implementation of the Carers (Scotland) Act, we would like to provide you with a brief update. Thank you for your valued input. We look forward to working with you as we continue towards commencement on 1st April 2018.

#### Consultation

Carers Leads

A consultation on draft Regulations is expected to run from 31st July to 24th September. A separate consultation on a Carers Charter is expected to run from 31st July to 22nd October. (These dates are still provisional and may change by a few days.)

These consultations will be made available through the Scottish Government Consultation Hub. We will also communicate on Twitter (@SG\_CarersPolicy) when they go live.

#### Guidance

A co-production event is taking place to discuss draft guidance on 29th August. Carers, National Carer Organisations, local authorities, health boards, and other partners will be represented. We are aiming to finalise guidance by the end of the year (subject to regulations being passed by the Scottish Parliament) but will be sharing drafts with partners as they are available.

#### **Working Groups**

We are grateful to those who participated in working groups contributing to certain parts of the Act, which have informed the development of regulations and guidance. These groups are no longer meeting but we have continued to discuss matters relating to regulations and guidance with members of these groups, and to invite views and expertise as appropriate. The Implementation Steering Group remains, and the way forward with this post-commencement work can be considered at a later date.

#### **Pilots**

Pilots to test some of the provisions in the Act are underway and we will consider the feedback in the Autumn to share lessons via guidance on the Act. There are also four areas which will soon begin to test provisions in relation to carer involvement in hospital discharge.

#### Website

We have been amending our Scottish Government Carers Policy website to provide more information and reference material on the Act and this will be live within the next week. Again we will be communicating via Twitter when this happens to let people know.

Kind regards,

Policy Officer | Carers Policy | Care, Support and Rights Division |
Directorate for Health and Social care Integration | Scottish Government | GE:14 | St
Andrews House | Regent Road | Edinburgh EH1 3DG |



From:

**Sent:** 26 July 2017 16:19

To:

Subject: Modern Apprenticeship Employment Under Annex U

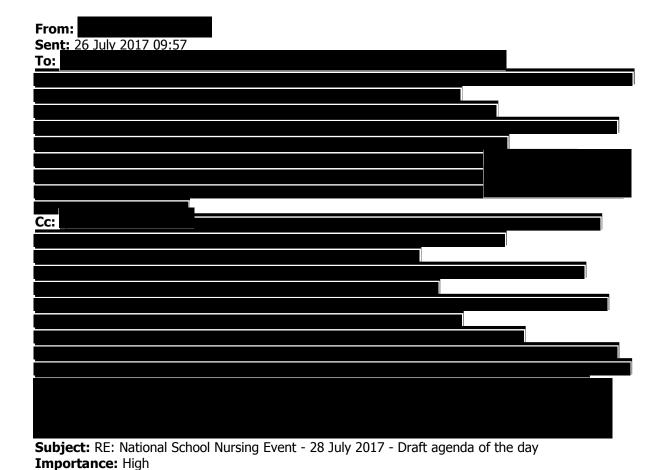
Hi

I hope you're well.

Following your query the other day, I have spoken with colleagues in pay and conditions team and they have evidence which suggests that all Boards are employing Modern Apprentices in line with and under Annex U/Scottish Living Wage. Unfortunately I can't share this evidence with you at the moment as it is management information, however if you wish to discuss this further, please do not hesitate to contact my colleague Elaine Garrick who can be reached on

Kind regards,

Policy Officer
Employee Experience
Health Workforce and Strategic Change Directorate
Scottish Government
St Andrew's House (GR)
Regent Road
Edinburgh EH1 3DG



Dear Colleagues

Attached is the final agenda for the National School Nursing Event on Friday 28 July.



I also re - attach for ease, the paper that went to SEND and would like to remind you to print this paper, including the **embedded papers** and bring these along with you on the day;



Please can I ask that you send this on to your nominees ahead of Friday.

Thank you



**Subject:** Save the date - Developmentally supportive care. Learning opportunity for neonatal health professionals in Scotland 12th & 13th September 2017 (attend one day only). Free event

Hi all

Please see email below for your information.

I would be grateful if you could also forward on to your midwifery heads where applicable.

**Thanks** 

| Chief Nursing Officer's Directorate | Scottish Government | 2ER St Andrew's House | Regent Road | Edinburgh | EH1 3DG |

Dear All

The Scottish Neonatal Nurses' Group proudly present the following CPD opportunity for all neonatal health professionals. The event is funded by SNNG supported by Scottish Government, West of Scotland University and NHS Tayside. The programme and associated workshops are free. In the event of them being over subscribed, preference will be given to SNNG members and numbers per unit restricted.

# Touch a life, impact a lifetime: Implications of Developmentally Supportive Care

Please see attached and below for fully details of this fantastic opportunity

#### WHAT IS ON OFFER?

- 1. An internationally renowned speaker
- 2. Pre attendance anonymous online questionnaire
- 3. A full day study where you will learn effective, clinically relevant, evidence-based care strategies that can be immediately applied in the clinical setting
- 4. Support on how to be a change agent in the clinical setting
- 5. A unit practice audit tool to support implementation
- 6. Details of the Trauma Informed Critical Care (TICC) certification requirements

- 7. Access to a private facebook page for additional support
- 8. Access to an online course which expands on the information delivered on the workshop and helps prepare you for accreditation, should you wish to pursue this
- 9. Free entry to sit exam to become accredited in Trauma Informed Critical Caring

#### WHO SHOULD ATTEND?

All staff who are involved in the delivery of neonatal services

- Neonatal medical staff
- Neonatal nursing staff
- · Neonatal managers
- · Allied Health Professionals
- Neonatal educators

Candidates must attend **only one** of the following full day learning events:

Tuesday 12th September 2017. Steele Seminar Room, Perth Royal Infirmary or

Wednesday 13th September. West of Scotland University, Hamilton Campus

Registration will be opening soon and I will forward the links in due course

REgards

Scottish Neonatal Nurses Group (Chair)
NICU
Ninewells Hospital, Dundee, DD1 9SY

From:

**Sent:** 27 July 2017 16:13

To: Scottish Government Health Resilience Unit

**Subject:** Test of NHSBorders Major Incident callout procedure

Hello colleagues

There will be a test of above this Sunday afternoon; you are likely to receive a call to this effect to say Exercise Border - this is an exercise of major emergency call-out procedures for NHS Borders

Any problems, please let me know.

Regards

Room 1EC041 Education Centre **Borders General Hospital** Melrose TD6 9BS

Intranet Microsites: <u>Emergency Planning</u>

**Business Continuity** 

From:	
Sent: 27 July 2017 12:47  To:	
Gar	
Cc:	
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Subject: For action: Letter to Dignity at Work Survey Leads	
Subject: For action, Ectic to Dignity at Work Survey Leads	
Dear all	
Please find attached letter send on behalf of	
Many thanks	



Dumfries and Galloway Dumfries and Galloway

NHS Fife NHS Fife

Forth Valley Forth Valley

Grampian Grampian

GGC GGC

Lanarkshire

Lanarkshire

NHS Lothian NHS Lothian

Tayside

Tayside

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Scottish Government Scottish Government

NSS

NSS

		<b>Board IT De</b>	<b>Board IT Department Contact</b>		
	<b>Primary Contact</b>				
<b>Primary Contact Email</b>	Telephone	Name	email	Phone	

# Health Workforce and Strategic Change Directorate Workforce Practice Unit



T: 0131-244 5035 E: anna.gilbert@gov.scot

NHSScotland: Dignity at Work Survey Leads

Copy: NHSScotland Board: Area Partnership Forum Co-Chairs HR Directors Employee Directors iMatter Op Leads

27 July 2017

### Dignity at Work Survey 2017 - Health and Social Care Partnership (HSCP) participation

Further to my letter of 25 May 2017 may I take this opportunity to thank each Board for identifying a named person to lead on the 'Dignity at Work Survey'.

As outlined previously, given the increasing engagement in iMatter of local authority staff working in Health and Social Care Partnerships (HSCPs) it has been agreed that the 'Dignity at Work Survey' will be made available to social care staff whose HSCP chooses to participate. So that Boards may identify those HSCPs we will require all territorial Boards to engage with HSCPs currently participating in iMatter to determine whether or not they also wish social care staff to participate in the 'Dignity at Work Survey'. This will allow the information on the NHSScotland Employee Engagement IT Portal, the system used to run the iMatter questionnaire and which will be used to distribute the 'Dignity at Work Survey' to be updated appropriately, and for levels of promotional materials to be determined and distributed to those HSCPs who choose to participate.

So that we may ensure that HSCPs have the opportunity to participate should they wish to do so, and to allow sufficient time for the information held on the IT Portal to be updated appropriately to reflect this choice, we ask that the Dignity at Work leads now engage with their relevant HSCPs to determine whether or not they wish social care staff to participate in this survey. We ask that each territorial Board ensures that this information is confirmed with the HSCP and communicated to me by close of business on Friday 1 September 2017.

We appreciate your continued support and co-operation to ensure the necessary local preparations and to encourage a high level of response to the 'Dignity at Work Survey.' Should you have any queries please feel free to contact me.

Yours sincerely

Anna Gilbert

Jun & Gilbert

Head of Staff Governance







**Sent:** 07 July 2017 13:30

To:

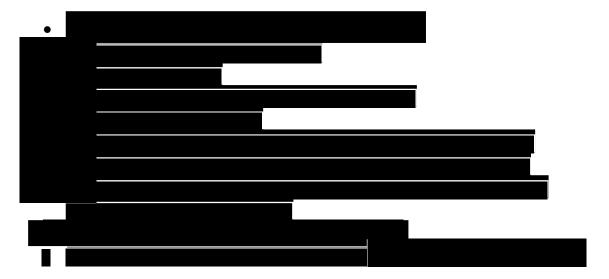
Subject: Advanced Nurse Practitioner Education Needs Analysis Assessment Panel - membership



As part of the Scottish Government's commitment to train 500 additional Advanced Nurse Practitioners, Chief Nursing Officer Directorate has asked IJB/NHS Boards, GPs, and the care sector to undertake a service needs and training needs analysis of the ANP workforce now and for the future.

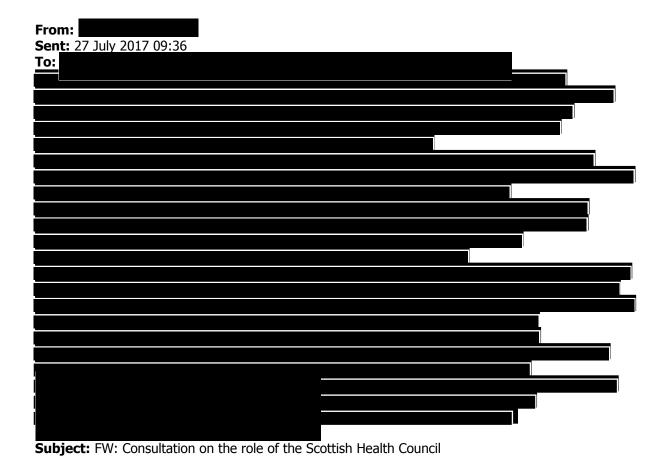
We are establishing an assessment panel to consider the education needs analyses received. Suggested membership of the assessment panel is below. Can you let me know if you would be willing to join the panel as the acute sector representative on the National ANP Sub Group?

We envisage that the panel will meet to undertake the assessment in the 2<sup>nd</sup> or 3<sup>rd</sup> week of August. An expert group is also meeting in July to draw up assessment criteria which we can share with you for comment.



Many thanks and I look forward to hearing from you.





# SENT ON BEHALF OF DR BRIAN ROBSON, MEDICAL DIRECTOR, HEALTHCARE IMPROVEMENT SCOTLAND

Dear colleague

# Consultation on the role of the Scottish Health Council: Strengthening people's voices in health and social care

The Scottish Health Council is a key part of Healthcare Improvement Scotland and plays a leading role in ensuring that NHSScotland listens to the views of people and communities and that it acts on those views. We want to hear your views on the future direction of the Scottish Health Council to help us continue to evolve and play a valuable role in ensuring the voice of people and communities remain at the heart of health and social care.

We encourage you, and your staff, to take part in the consultation and give us your views on the seven consultation questions. The consultation document and questionnaire can be found by visiting our website:

#### http://www.healthcareimprovementscotland.org/shc\_consultation.aspx

If you have any queries relating to the consultation, please contact us via **hcis.consult@nhs.net** – paper copies of the consultation document and the questionnaire can also be requested via this email address.

The closing date for responses to the consultation is **Friday 20 October 2017.** We look forward to hearing from you.

## Regards

## Sent on behalf b

**I Clinical Engagement Strategy** 

Healthcare Improvement Scotland

Delta House | 50 West Nile Street | Glasgow | G1 2NP

e: jennifergraham@nhs.net

IMPROVING HEALTHCARE TOGETHER: our clinical engagement strategy

Web: www.healthcareimprovementscotland.org

Twitter: @jennigraham8

Facebook: <u>www.facebook.com/healthcareimprovementscot</u>