

From: [REDACTED]
Sent: 26 July 2017 13:30
To: [REDACTED]
Subject: RE: Teleconference - Update on PCT Projects

Hi [REDACTED]

Can we go for 2pm on the 15th August please. The call will be with [REDACTED]
[REDACTED] and the number to dial is [REDACTED] which is [REDACTED] number who is
K [REDACTED] PA as I am not here on a Tuesday.

Many thanks

[REDACTED]
Primary & Community Services

PA to:

NHS Borders, Mezzanine Floor, BGH TD6 9BS
[REDACTED]

From: [REDACTED]
Sent: 26 July 2017 10:44
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Teleconference - Update on PCT Projects

Hi [REDACTED]

Thanks. How about Tuesday 15 August? Any time would suit [REDACTED] and I. Grateful if
you could let me know if there's a 30 minute slot which suits and what the best
number to call would be. What's the name of the person we'll be speaking with?

Thanks



[REDACTED]
Policy Officer
Transformation Team
Primary Care Division

[REDACTED]
@SG_PrimaryCare
Scottish Government
1ER, St. Andrew's House
Regent Road

Edinburgh, EH1 3DG

From: [REDACTED]
Sent: 26 July 2017 10:37
To: [REDACTED]
Subject: FW: Teleconference - Update on PCT Projects
Importance: High

Hi [REDACTED]

[REDACTED] has asked me to arrange a date once our [REDACTED] is in post from the 10th August. Week commencing 14th or 21st August on a Tuesday, Wednesday or Thursday are best.

Many thanks

[REDACTED]
Primary & Community Services

PA to:

[REDACTED]
NHS Borders, Mezzanine Floor, BGH TD6 9BS
[REDACTED]

**National School Nursing Event
Scottish Health Service Centre, Edinburgh**

Fettes Suite

**Friday 28 July 2017
10:00 – 13:00**

AGENDA



		ITEM	LEAD
1.	10:00	Welcome & Introductions	[REDACTED]
2.	10:15	Early adopters – learning from test sites	[REDACTED]
3.	11:00	Evaluation & Data Collection	[REDACTED]
4.	11:30	Education; CPD; Practice	[REDACTED]
5.	12:00	Discussion	[REDACTED]
6.	13:00	Next steps	[REDACTED]
	13:15	<i>Finish with lunch</i>	

From: [REDACTED]

Sent: 26 July 2017 16:30

Cc: [REDACTED]

Subject: Carer (Scotland) Act 2016 -- Update -- 26/07/2017

To:

Chief Officers, Integration Authorities
Chief Executives, Local Authorities
Chief Finance Officers, Integration Authorities
NHS Board Chief Executives
NHS Board, Directors of Finance
Chief Social Work Officers
COSLA
Social Work Scotland
National Carer Organisations
Carers Leads

As we approach the next phase in the implementation of the Carers (Scotland) Act, we would like to provide you with a brief update. Thank you for your valued input. We look forward to working with you as we continue towards commencement on 1st April 2018.

Consultation

A consultation on draft Regulations is expected to run from 31st July to 24th September. A separate consultation on a Carers Charter is expected to run from 31st July to 22nd October. (These dates are still provisional and may change by a few days.)

These consultations will be made available through the Scottish Government Consultation Hub. We will also communicate on Twitter (@SG_CarersPolicy) when they go live.

Guidance

A co-production event is taking place to discuss draft guidance on 29th August. Carers, National Carer Organisations, local authorities, health boards, and other partners will be represented. We are aiming to finalise guidance by the end of the year (subject to regulations being passed by the Scottish Parliament) but will be sharing drafts with partners as they are available.

Working Groups

We are grateful to those who participated in working groups contributing to certain parts of the Act, which have informed the development of regulations and guidance. These groups are no longer meeting but we have continued to discuss matters relating to regulations and guidance with members of these groups, and to invite views and expertise as appropriate. The Implementation Steering Group remains, and the way forward with this post-commencement work can be considered at a later date.

Pilots

Pilots to test some of the provisions in the Act are underway and we will consider the feedback in the Autumn to share lessons via guidance on the Act. There are also four areas which will soon begin to test provisions in relation to carer involvement in hospital discharge.

Website

We have been amending our Scottish Government Carers Policy website to provide more information and reference material on the Act and this will be live within the next week. Again we will be communicating via Twitter when this happens to let people know.

Kind regards,

[Redacted]

[Redacted] Policy Officer | Carers Policy | Care, Support and Rights Division |
Directorate for Health and Social care Integration | Scottish Government | GE:14 | St
Andrews House | Regent Road | Edinburgh EH1 3DG | [Redacted]

[Redacted]



From: [REDACTED]
Sent: 26 July 2017 16:19
To: [REDACTED]
Subject: Modern Apprenticeship Employment Under Annex U

Hi [REDACTED]

I hope you're well.

Following your query the other day, I have spoken with colleagues in pay and conditions team and they have evidence which suggests that all Boards are employing Modern Apprentices in line with and under Annex U/Scottish Living Wage. Unfortunately I can't share this evidence with you at the moment as it is management information, however if you wish to discuss this further, please do not hesitate to contact my colleague Elaine Garrick who can be reached on [REDACTED]

Kind regards,

[REDACTED]
[REDACTED]
Policy Officer
Employee Experience
Health Workforce and Strategic Change Directorate
Scottish Government
St Andrew's House (GR)
Regent Road
Edinburgh EH1 3DG
[REDACTED]

From: [REDACTED]

Sent: 26 July 2017 09:57

To: [REDACTED]

[REDACTED]

Cc: [REDACTED]

[REDACTED]

[REDACTED]

Subject: RE: National School Nursing Event - 28 July 2017 - Draft agenda of the day

Importance: High

Dear Colleagues

Attached is the final agenda for the National School Nursing Event on Friday 28 July.



National SN Event

-- 28 July 20...

I also re - attach for ease, the paper that went to SEND and would like to remind you to print this paper, including the **embedded papers** and bring these along with you on the day;



attached re
formatted versi...

Please can I ask that you send this on to your nominees ahead of Friday.

Thank you

[REDACTED]

Nursing & Midwifery Policy Unit | Chief Nursing Officer's Directorate | Scottish Government
| 2ER St Andrew's House | Regent Road | Edinburgh | EH1 3DG

From [REDACTED]
Sent: 26 July 2017 08:58
To [REDACTED]

Subject: Save the date - Developmentally supportive care. Learning opportunity for neonatal health professionals in Scotland 12th & 13th September 2017 (attend one day only). Free event

Hi all

Please see email below for your information.

I would be grateful if you could also forward on to your midwifery heads where applicable.

Thanks

[REDACTED]
[REDACTED] Chief Nursing Officer's Directorate |
Scottish Government | 2ER St Andrew's House | Regent Road | Edinburgh | EH1 3DG | [REDACTED]
[REDACTED]

Dear All

The Scottish Neonatal Nurses' Group proudly present the following CPD opportunity for all neonatal health professionals. The event is funded by SNNG supported by Scottish Government, West of Scotland University and NHS Tayside. The programme and associated workshops are free. In the event of them being over subscribed, preference will be given to SNNG members and numbers per unit restricted.

Touch a life, impact a lifetime: Implications of Developmentally Supportive Care

Please see attached and below for fully details of this fantastic opportunity

WHAT IS ON OFFER?

1. An internationally renowned speaker
2. Pre attendance anonymous online questionnaire
3. A full day study where you will learn effective, clinically relevant, evidence-based care strategies that can be immediately applied in the clinical setting
4. Support on how to be a change agent in the clinical setting
5. A unit practice audit tool to support implementation
6. Details of the Trauma Informed Critical Care (TICC) certification requirements

7. Access to a private facebook page for additional support
8. Access to an online course which expands on the information delivered on the workshop and helps prepare you for accreditation, should you wish to pursue this
9. Free entry to sit exam to become accredited in Trauma Informed Critical Caring

WHO SHOULD ATTEND?

All staff who are involved in the delivery of neonatal services

- Neonatal medical staff
- Neonatal nursing staff
- Neonatal managers
- Allied Health Professionals
- Neonatal educators

Candidates must attend **only one** of the following full day learning events:

Tuesday 12th September 2017. Steele Seminar Room, Perth Royal Infirmary
or

Wednesday 13th September. West of Scotland University, Hamilton Campus

Registration will be opening soon and I will forward the links in due course

REgards

Scottish Neonatal Nurses Group (Chair)
NICU
Ninewells Hospital, Dundee, DD1 9SY

From: [REDACTED]
Sent: 27 July 2017 16:13
To: Scottish Government Health Resilience Unit
Subject: Test of NHSBorders Major Incident callout procedure

Hello colleagues

There will be a test of above this Sunday afternoon; you are likely to receive a call to this effect to say Exercise Border – this is an exercise of major emergency call-out procedures for NHS Borders

Any problems, please let me know.

Regards

[REDACTED]
Room 1EC041 Education Centre
Borders General Hospital
Melrose
TD6 9BS

Intranet Microsites: [Emergency Planning](#)
[Business Continuity](#)

From: [REDACTED]

Sent: 27 July 2017 12:47

To: [REDACTED]

[REDACTED]

Cc: [REDACTED]

Subject: For action: Letter to Dignity at Work Survey Leads

Dear all

Please find attached letter send on behalf of [REDACTED]
[REDACTED]

Many thanks

[REDACTED]


Document4
Compatibility M...

NHS Board	Board Name	Title	First Name	Last Name
Dumfries and Galloway	Dumfries and Galloway			
NHS Fife	NHS Fife			
Forth Valley	Forth Valley			
Grampian	Grampian			
GGC	GGC			
Lanarkshire	Lanarkshire			
NHS Lothian	NHS Lothian			
Tayside	Tayside			
Tayside	Tayside			
Tayside	Tayside			
Tayside	Tayside			
Tayside	Tayside			
Tayside	Tayside			
Scottish Government	Scottish Government			
NSS	NSS			
NSS	NSS			

Primary Contact		Board IT Department Contact		
Primary Contact Email	Telephone	Name	email	Phone



T: 0131-244 5035
E: anna.gilbert@gov.scot

NHSScotland:
Dignity at Work Survey Leads

Copy: NHSScotland Board:
Area Partnership Forum Co-Chairs
HR Directors
Employee Directors
iMatter Op Leads

27 July 2017

Dignity at Work Survey 2017 - Health and Social Care Partnership (HSCP) participation

Further to my letter of 25 May 2017 may I take this opportunity to thank each Board for identifying a named person to lead on the 'Dignity at Work Survey'.

As outlined previously, given the increasing engagement in iMatter of local authority staff working in Health and Social Care Partnerships (HSCPs) it has been agreed that the 'Dignity at Work Survey' will be made available to social care staff whose HSCP chooses to participate. So that Boards may identify those HSCPs we will require all territorial Boards to engage with HSCPs currently participating in iMatter to determine whether or not they also wish social care staff to participate in the 'Dignity at Work Survey'. This will allow the information on the NHSScotland Employee Engagement IT Portal, the system used to run the iMatter questionnaire and which will be used to distribute the 'Dignity at Work Survey' to be updated appropriately, and for levels of promotional materials to be determined and distributed to those HSCPs who choose to participate.

So that we may ensure that HSCPs have the opportunity to participate should they wish to do so, and to allow sufficient time for the information held on the IT Portal to be updated appropriately to reflect this choice, we ask that the Dignity at Work leads now engage with their relevant HSCPs to determine whether or not they wish social care staff to participate in this survey. **We ask that each territorial Board ensures that this information is confirmed with the HSCP and communicated to me by close of business on Friday 1 September 2017.**

We appreciate your continued support and co-operation to ensure the necessary local preparations and to encourage a high level of response to the 'Dignity at Work Survey.' Should you have any queries please feel free to contact me.

Yours sincerely

Anna Gilbert
Head of Staff Governance



From: [REDACTED]
Sent: 27 July 2017 09:36
To: [REDACTED]

Subject: FW: Consultation on the role of the Scottish Health Council

**SENT ON BEHALF OF DR BRIAN ROBSON, MEDICAL DIRECTOR, HEALTHCARE
IMPROVEMENT SCOTLAND**

Dear colleague

**Consultation on the role of the Scottish Health Council: Strengthening people's
voices in health and social care**

The Scottish Health Council is a key part of Healthcare Improvement Scotland and plays a leading role in ensuring that NHSScotland listens to the views of people and communities and that it acts on those views. We want to hear your views on the future direction of the Scottish Health Council to help us continue to evolve and play a valuable role in ensuring the voice of people and communities remain at the heart of health and social care.

We encourage you, and your staff, to take part in the consultation and give us your views on the seven consultation questions. The consultation document and questionnaire can be found by visiting our website:

http://www.healthcareimprovementscotland.org/shc_consultation.aspx

If you have any queries relating to the consultation, please contact us via **hcis.consult@nhs.net** – paper copies of the consultation document and the questionnaire can also be requested via this email address.

The closing date for responses to the consultation is **Friday 20 October 2017**. We look forward to hearing from you.

Regards

Sent on behalf of [REDACTED]

| Clinical Engagement Strategy

Healthcare Improvement Scotland

Delta House | 50 West Nile Street | Glasgow | G1 2NP

e: jennifergraham@nhs.net

[IMPROVING HEALTHCARE TOGETHER: our clinical engagement strategy](#)

Web: www.healthcareimprovementscotland.org

Twitter: @jennigraham8

Facebook: www.facebook.com/healthcareimprovementscot