Annex A

## FOI/17/02482

## History as extracted from correspondence system

Event	Date / Time	Person	Division	Directorate	Comment
Case Created	13/07/2016 10:36	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Case created.
Acknowledgement Created	13/07/2016 10:39	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Acknowledgement letter created.
Allocated to AO	13/07/2016 10:40	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Case allocated to
Sent	13/07/2016 10:40	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Case sent to TRANSPORT SCOTLAND, TRANS: Transport Scotland Trunk Road and Bus Operations,
Accepted by AO	13/07/2016 11:23	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	Case accepted by
Final Draft Created	21/07/2016 13:42	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	Drafting started: Final.
Comment	21/07/2016 13:59	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	draft to
Comment	26/07/2016 13:37	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	reminder to
Comment	28/07/2016 14:10	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	amended and cleared by
Comment	28/07/2016 14:42	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	amended and cleared by
Submitted for Authorisation	28/07/2016 14:43	redacted	TRANS : Transport Scotland Trunk Road and Bus	TRANSPORT SCOTLAND	Draft submitted for authorisation by

			Operations		
Authorised	28/07/2016 14:43	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	Draft authorised by TRANSPORT SCOTLAND, TRANS : Transport Scotland Trunk Road and Bus Operations,
Sent	28/07/2016 14:43	redacted	TRANS: Transport Scotland Trunk Road and Bus Operations	TRANSPORT SCOTLAND	Sent to Chief Executive Correspondence Team for acceptance.
Accepted by CEO	28/07/2016 16:22	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Draft accepted and sent to Chief Executive for approval.
Approval	29/07/2016 07:15	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Case approved by Chief Executive.
Sent	29/07/2016 08:22	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Draft signed and sent to Transport Scotland Correspondence Team.
Signed Reply Uploaded	29/07/2016 08:22	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Signed reply uploaded.
Final Reply Sent	29/07/2016 08:22	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Final reply sent.
Saved to eRDM	29/07/2016 08:22	redacted	TRANS : Chief Executive of Transport Scotland	TRANSPORT SCOTLAND	Case documents saved in eRDM.