

---

**From:** [REDACTED]  
**Sent:** 07 November 2016 11:39  
**To:** Minister for UK Negotiations on Scotland's Place in Europe  
**Subject:** Süddeutsche Zeitung Economic Summit 2016

Hi [REDACTED],

As discussed. For your information, I've attached the original invitation to the conference and the programme, as well as an extract from the submission to FM.

<< File: S20160025240.pdf >> << File: Economic Summit Nov - Programme.pdf >>  
Extract from Submission to FM - Economic Summit – 17-19 November 2016

1. You have been invited to an Economic Summit hosted by Süddeutsche Zeitung, the largest and well-respected German national subscription daily newspaper, with the theme of "Decision-making in uncertain times".
2. In particular, you are invited to be on the panel to discuss "Brexit and the consequences" scheduled for the afternoon of Thursday 17 November in Berlin, with Ulrich Grillo, President of the Federation of German Industry (BDI) and Jean Lemierre, Chairman of French Bank BNP Paribas.
3. Organisers expect a number of highly influential speakers, including Chancellor Angela Merkel, heads of state and government and the CEOs of international leading companies. There will be 350 participants in the summit including business leaders and politicians from across Europe and the US.
4. The draft Programme confirms that the panel you are proposed to participate in is to take place on the first day of the 3-day conference, ahead of Chancellor Merkel's attendance for an after dinner speech.

I've also included a link to the conference webpage. As you'll see, the FM's photograph is already listed amongst the participants.

<https://www.sz-wirtschaftsgipfel.de/en/entdecken/#speakers>

With regards to flights, the following options look best to work around the times of the conference and post-conference dinner.

- Thursday 17 November – Depart Edinburgh at 10:30 and arrive in Berlin at 13:35. Flight is with Easyjet
- Friday 18 November – Depart Berlin at 11:05 and arrive in Glasgow at 12:25. Flight is with Easyjet (please note there is no direct flight to Edinburgh on Friday)

Kind regards

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

---

**From:** [REDACTED]  
**Sent:** 07 November 2016 14:22  
**To:** [REDACTED]  
**Subject:** FW: Berlin

fyi

[REDACTED]  
Head of European Relations (Edinburgh)  
Scottish Government  
Area 2 H North  
Victoria Quay  
Edinburgh  
EH6 6QQ  
Tel 00 44 131 244 [REDACTED]

Mob:00 44 [REDACTED]

*All e-mails and attachments sent by a Ministerial Private Office to another official on behalf of a Minister relating to a decision, request or comment made by a Minister, or a note of a Ministerial meeting, must be filed appropriately by the primary recipient. Private Offices do not keep official records of such e-mails or attachments.*

---

**From:** [REDACTED]  
**Sent:** 07 November 2016 12:25  
**To:** Deputy First Minister and Cabinet Secretary for Education and Skills; [REDACTED] Minister for UK Negotiations on Scotland's Place in Europe  
**Cc:** First Minister  
**Subject:** RE: Berlin

[REDACTED]  
Can you check out MR's availability as the other alternative

Liz

Elizabeth Lloyd  
Chief of Staff to the First Minister  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]  
Mobile: [REDACTED]

---

**From:** [REDACTED]  
**Sent:** 07 November 2016 12:12  
**To:** Deputy First Minister and Cabinet Secretary for Education and Skills; [REDACTED] Minister for  
UK Negotiations on Scotland's Place in Europe  
**Cc:** First Minister  
**Subject:** Berlin

Hi [REDACTED]

Any word on Berlin from DFM.

[REDACTED]

[REDACTED]  
Chief of Staff to the First Minister  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]  
Mobile: [REDACTED]

**From:** [REDACTED] [mailto:[REDACTED]]  
**Sent:** 07 November 2016 18:18  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** AW: Nicola Sturgeon's participation as a speaker at the Süddeutsche Zeitung: The  
Economic Summit 2016

Dear [REDACTED]

thank you for contacting us because of Mrs. Sturgeons cancellation.

We would be glad if we can welcome Mr. Michael Russel as a speaker to the Brexit Panel.  
Can you please send me the following information for Mr. Russel:

- Photo & CV
- Function

Do you need further information for the preparation of Mr. Russell's participation?

Thank you for contacting me because of all organizational details.

Best regards,

[REDACTED]  
Teamleitung Konferenzmanagement



**Süddeutscher Verlag Veranstaltungen GmbH**

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86899 Landsberg


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[www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)



Sitz der Gesellschaft: München  
Eingetragen beim Amtsgericht München unter: HRB 184524  
Geschäftsführer: Dieter Ohlenhard  
USt-IdNr.: DE 811286041

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Gerne informieren wir Sie auch mit unserem Newsletter monatlich über die aktuellen  
Veranstaltungen.

 Please consider our environment before printing.

**Von:** [REDACTED]  
**Gesendet:** Montag, 7. November 2016 16:19  
**An:** [REDACTED]  
**Betreff:** RE: Nicola Sturgeon's participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Dear [REDACTED]

Thank you for your email and apologies for not responding sooner.

Unfortunately the First Minister, Ms Nicola Sturgeon is now unable to participate in the Economic Summit due to business she must take forward in parliament here in Scotland. This being the case, the First Minister has asked the Minister for UK Negotiations on Scotland's Place in Europe, Mr Michael Russell to attend and participate in the panel discussion on her behalf. I'd be grateful if you would confirm whether this would be acceptable to you?

Please accept our apologies for this late change.

Kind regards

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H  
North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

**From:** [REDACTED]  
**Sent:** 03 November 2016 17:57  
**To:** [REDACTED]  
**Subject:** AW: Nicola Sturgeon's participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016  
**Importance:** High

Dear [REDACTED]  
[REDACTED]

regarding the participation of Mrs. Sturgeon at the Economic Summit you can find her personal schedule and an actual program attached.

Can you please contact me because of the schedule!

Best regards,

[REDACTED]

Teamleitung Konferenzmanagement



**Süddeutscher Verlag Veranstaltungen GmbH**  
Justus-von-Liebig-Straße 1  
86899 Landsberg


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Fax.: +49 [REDACTED]  
E-Mail: tj [REDACTED]  
[www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)



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Eingetragen beim Amtsgericht München unter: HRB 184524  
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USt-IdNr.: DE 811286041

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**Von:** [REDACTED]

**Gesendet:** Donnerstag, 20. Oktober 2016 14:43

**An:** [REDACTED]

**Betreff:** WG: Nicola Sturgeon´s participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

**Wichtigkeit:** Hoch

Dear [REDACTED]  
[REDACTED]

can you please contact me regarding the participation of Ms. Sturgeon via phone!  
I do have some urgent questions and need information about the participation.

Thank you and best regards,

[REDACTED]  
Teamleitung Konferenzmanagement



**Süddeutscher Verlag Veranstaltungen GmbH**

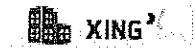
Justus-von-Liebig-Straße 1  
86899 Landsberg

Tel.: +49 [REDACTED]

Fax.: +49 [REDACTED]

E-Mail: [REDACTED]

[www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)



Sitz der Gesellschaft: München


Eingetragen beim Amtsgericht München unter: HRB 184524

Geschäftsführer: Dieter Ohlenhard

USt-IdNr.: DE 811286041

Veranstaltungshinweise:

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**Von:** [REDACTED]

**Gesendet:** Mittwoch, 21. September 2016 14:48

**An:** [REDACTED]

**Cc:** [REDACTED]

**Betreff:** Nicola Sturgeon´s participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

**Süddeutsche Zeitung The Economic Summit 2016**  
17 – 19 November 2016 at Hotel Adlon, Berlin

Sie sind angesprochen.

Süddeutsche Zeitung

Dear [REDACTED]

we are delighted to welcome Mrs. Nicola Sturgeon as a speaker at The Economic Summit 2016, staged by Süddeutsche Zeitung in Berlin.

The participation of Mrs. Nicola Sturgeon is the following:

date: Thursday 17 November 2016

time: 03.00 pm – 03.50 pm

other panel participants: Dr. Eberhard Sasse, Sasse AG

*Eberhard Sasse, 65, only needs a couple of glances to tell how clean and orderly a building is. That is his business. He is the founder of the Munich-based company Sasse, a family business specialized in facility management. However, what sounds like easy work must go digital. Sasse, who since the fall of 2013 has also been President of the Chamber of Commerce and Industry (IHK) for Munich and Upper Bavaria has clear ideas on how his industry and companies in general must change. The greatest difficulty is training employees to be digitally-competent individuals. "Anyone who still prints out an e-mail is still living in the past."*

format: panel discussion

auditorium: managing directors, CEO's, board members, company owners and other executives

For the announcement and all other organizational details we would like to send us the following information:

- photo (minimum 300 dpi) and CV
- filled out speakers sheet

All information about the congress you will find via [www.sz-wirtschaftsgipfel.de](http://www.sz-wirtschaftsgipfel.de).

Thank you for sending us all information!

Best regards,

[REDACTED]  
Teamleitung Konferenzmanagement

**45**  **Veranstaltungen**

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E-Mail: [REDACTED]

[www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)

---

**From:** [REDACTED] **On Behalf Of** Minister for UK Negotiations on Scotland's Place in Europe  
**Sent:** 08 November 2016 12:05  
**To:** [REDACTED] Minister for UK Negotiations on Scotland's Place in Europe  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Hi [REDACTED]

No problem. Mr Russell has confirmed that he would like to attend, so I'll speak to party business again to find out when we are likely to get an answer.

Thanks,

[REDACTED]

[REDACTED] | Private Secretary to Michael Russell, Minister for UK Negotiations on Scotland's Place in Europe | 0131 244 [REDACTED] | [REDACTED]  
[MinisterUKNSPE@gov.scot](mailto:MinisterUKNSPE@gov.scot)



---

**From:** [REDACTED]  
**Sent:** 08 November 2016 09:11  
**To:** Minister for UK Negotiations on Scotland's Place in Europe  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Hi [REDACTED]

The organisers have confirmed they would be pleased to have Mr Russell participate in this conference in place of FM. They have asked for a photograph of the Minister and a short biography. Is this something you could provide me with?

I know there is still a question around the Minister getting slipped, therefore, I'd be grateful if you could let me know the outcome of this request as soon as you can.

Thanks

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]



---

**From:** [REDACTED]  
**Sent:** 08 November 2016 14:36  
**To:** Minister for UK Negotiations on Scotland's Place in Europe [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Thanks

I will touch base with a few people to see if there are other opportunities for Mr Russell.

[REDACTED] if you can let us know when he's likely to be in Berlin that would help

[REDACTED]

[REDACTED]  
**Chief of Staff to the First Minister**  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]  
Mobile: [REDACTED]

[REDACTED]  
**Sent:** 08 November 2016 14:43  
**To:** [REDACTED]; Minister for UK Negotiations on Scotland's Place in Europe; [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Can we also look at the Germany media bids and see if MR could cover any of those while he is there

[REDACTED]  
**Chief of Staff to the First Minister**  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]

---

**From:** [REDACTED]

**Sent:** 08 November 2016 14:43

**To:** [REDACTED] Minister for UK Negotiations on Scotland's Place in Europe; [REDACTED]

**Cc:** [REDACTED]

**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

No problem – I will take a look and let you know

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**From:** [REDACTED] **On Behalf Of** Minister for UK Negotiations on Scotland's Place in Europe

**Sent:** 08 November 2016 14:47

**To:** [REDACTED]; [REDACTED] Minister for UK Negotiations on Scotland's Place in Europe; [REDACTED]

**Cc:** [REDACTED]

**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Hi all,

We are going to stick with the suggested flight times below. Copying policy, as I believe they may also be looking into other opportunities.

- Thursday 17 November – Depart Edinburgh at 10:30 and arrive in Berlin at 13:35. Flight is with Easyjet
- Friday 18 November – Depart Berlin at 11:05 and arrive in Glasgow at 12:25. Flight is with Easyjet (please note there is no direct flight to Edinburgh on Friday)

Thanks,

[REDACTED]

[REDACTED] | Private Secretary to Michael Russell, Minister for UK Negotiations on Scotland's Place in Europe | 0131 244 [REDACTED] | [REDACTED]

[MinisterUKNSPE@gov.scot](mailto:MinisterUKNSPE@gov.scot)



---

**From:** [REDACTED]

**Sent:** 08 November 2016 18:16

**To:** [REDACTED]

**Subject:** AW: Nicola Sturgeon's participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

**Importance:** High

Dear [REDACTED]

we have a very important information from the Hotel Adlon and we beg you for you help, thank you:

Because of the important security controls in Berlin and in the Hotel Adlon we beg you for following dates until Thursday, 10th November 2016 10 am.

From our Speakers Person Mr. Michael Russell  
From the security persons (if you like to accreditate)  
From the persons who delegat Mr. Russel

Following dates are needed:

**Name:**  
**Surname:**  
**Date of birth:**

If you wish you can use the attached list.

Please be so kind to bring your passport also with you for the entrance control, thank you very much.

[Redacted]

[Redacted]

Teamleitung Konferenzmanagement



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86899 Landsberg

Tel.: +49 [Redacted]

Fax.: + [Redacted]

[www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)

Surname	Name	Date of Birth

**From:** [Redacted]

**Sent:** 09 November 2016 10:07

**To:** [Redacted]

**Cc:** [Redacted]

**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Morning [Redacted]

thanks for getting in touch. We have only heard yesterday that due to parliamentary business FM is no longer able to go to this conference. [REDACTED] has informed the organiser, and got agreement from them that Mike Russell, Minister for UK Negotiations on Scotland's Place in Europe will participate instead.

We expect this to be a very short visit, with Mr Russell arriving on Thursday shortly before his panel appearance, and departing on Friday morning. But we will get back to you as soon as we have more details.

[REDACTED]

[REDACTED] | European Engagement Team | 0131 244 [REDACTED]

**From:** [REDACTED]  
**Sent:** 09 November 2016 09:56  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Dear [REDACTED]

The FM's visit is now only a week away. Do you yet have an idea of flight times and whether she is seeking additional calls?

Thanks and best wishes

[REDACTED]

[REDACTED] • Political Section • British Embassy • Wilhelmstr. 70 • 10117 Berlin  
Tel: +49 [REDACTED] • Fax: +49 [REDACTED] • FTN: [REDACTED] •  
[www.gov.uk/government/world/germany](http://www.gov.uk/government/world/germany)

**From:** [REDACTED]  
**Sent:** 09 November 2016 10:44  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Morning [REDACTED]

Thanks for the quick update. A shame the FM can no longer come out but good to hear Minister Russell will be participating in the panel instead.

I stand ready to assist.

Best wishes

**From:** [REDACTED]  
**Sent:** 09 November 2016 13:57  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Removing Mr Russell's office for now.

Below are two bids Mr Russell received a while back.

Germany	<b>German BusinessWeek</b>	Print	[REDACTED]	Face to face interview or over the phone
Europe	<b>Bloomberg</b>		[REDACTED]	Phone interview

I have also pasted below ones from FMs grid that Mr Russell could consider picking up.

GERMANY	<b>ZDF German Television</b>	TV	[REDACTED]	
	<b>ARD German Television</b>	TV	[REDACTED]	
	<b>Bild am Sonntag, Germany</b>	Print	[REDACTED]	
	<b>Deutsche Welle - Conflict Zone</b>	TV	[REDACTED]	One-to-one 25 minute interview
	<b>Handelsblatt</b>	Print	[REDACTED]	Germany's Business and Financial Daily

---

**From:** [REDACTED]  
**Sent:** 09 November 2016 14:44  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

These 2 broadcast bids would be worth picking up in Berlin if time permits:

ZDF German Television
--------------------------

ARD German Television
--------------------------

Also, the Bloomberg one could be done at any point if/when we have a line to deploy – [REDACTED] is Edinburgh-based so could be done face to face rather than by phone.

---

**From:** [REDACTED]  
**Sent:** 09 November 2016 14:36  
**To:** [REDACTED] Special Adviser  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Copying [REDACTED] for views

[REDACTED]  
Chief of Staff to the First Minister  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]  
Mobile: [REDACTED]

---

**From:** [REDACTED]  
**Sent:** 10 November 2016 17:41  
**To:** Evans K (Keith)  
**Subject:** AW: Nicola Sturgeon's participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Dear [REDACTED]

is it possible to send me another picture?

Best regards,

[REDACTED]  
Teamleitung Konferenzmanagement



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Sitz der Gesellschaft: München


Eingetragen beim Amtsgericht München unter: HRB 184524

Geschäftsführer: Dieter Ohlenhard

USt-IdNr.: DE 811286041

Veranstaltungshinweise:

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**Von:** [REDACTED]

**Gesendet:** Donnerstag, 10. November 2016 16:34

**An:** [REDACTED]

**Cc:** [REDACTED]

**Betreff:** RE: Nicola Sturgeon's participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Hi [REDACTED],

Please find attached photograph and shirt biography for Mr Russell.

Please let me know if you require any additional information.

Kind regards

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H  
North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

**From:** [REDACTED]  
**Sent:** 07 November 2016 18:18  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** AW: Nicola Sturgeon 's participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

[REDACTED]

thank you for contacting us because of Mrs. Sturgeons cancellation.

We would be glad if we can welcome Mr. Michael Russel as a speaker to the Brexit Panel.  
Can you please send me the following information for Mr. Russel:

- Photo & CV
- Function

Do you need further information for the preparation of Mr. Russell's participation?

Thank you for contacting me because of all organizational details.

Best regards,

[REDACTED]  
Teamleitung Konferenzmanagement



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[www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)

**From:** [REDACTED]  
**Sent:** 11 November 2016 09:45  
**To:** [REDACTED])  
**Cc:** [REDACTED]  
**Subject:** Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016  
**Importance:** High

Dear Keith,



thank you for the provided information. Please find the answers for your questions below!

Attached you will find a list of participants as well as the list of media representatives and the schedule of Michael Russell.

Best regards

[REDACTED]

[REDACTED]

Leiter Veranstaltungen  
Süddeutsche Zeitung

Süddeutscher Verlag Veranstaltungen GmbH  
Hultschiner Str. 8  
81677 München

Tel.: +49 [REDACTED]  
E-Mail: [REDACTED]

Sitz der Gesellschaft: München  
Eingetragen beim Amtsgericht München unter: HRB 184524  
Geschäftsführer: Dieter Ohlenhard  
USt-IdNr.: DE 811286041

**Von:** [REDACTED]  
[REDACTED]

**Betreff:** FW: Nicola Sturgeon 's participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

**Wichtigkeit:** Hoch

Dear [REDACTED]

I attach a completed version of your form which provides the names and dates of birth of the group travelling from Scotland. This list includes the Minister, Michael Russell; the Minister's Private Secretary, [REDACTED]; and the Head of European Relations, [REDACTED]

I will provide a photograph and short biography note for Mr Russell as soon as I can, hopefully later today.

May I ask a few questions regarding the Minister's participation at the Summit please:

- ? Will the panel members be asked to make any introductory remarks at the beginning of the discussion?

No, we will start directly with the discussion. The panel members are introduced shortly by the moderator.

- ? If yes, how long should they speak for and will they speak from their seats or will they be asked to speak from a lectern?

---

- ? Would you confirm how many people are attending the Summit?

We have an overall number of 400 participants, during the discussion we think that there will be around 300 persons in the ballroom

- ? Please would you provide an attendee list for the Summit?

Please find the list attached

- ? Will there be a translator available for the Minister during the panel discussion?

Yes, the discussion will be translated

- ? Will the Minister be invited to attend the dinner after the Summit? If yes, could you confirm the following please:

- o What are the times of the dinner? -

- o Where is the dinner taking place?

- o Could you provide a guest list for the dinner?

Not yet, but it is quite the same as the attendee list attached

- o Is there a seating plan? Could we see a copy of the seating plan?

We don't have a seating plan yet. But we would be honoured to place Mr Russell at the table of Martin Schulz and Peer Steinbrück, former minister of finance in Germany. **Until when can you confirm that Mr Russell will attend the dinner?**

**Address:** Museum für Kommunikation,  
Leipziger Str. 16, 10117 Berlin

**6.30 pm** Shuttle service from Hotel Adlon to the  
Museum für Kommunikation

**Meeting Point:** Main entrance Hotel Adlon Kempinski

**7.00 pm** Reception

**7.30 pm** Dinner

**8.30 pm** Dinner speech and talk

**From 10.00 pm** Shuttle service from the Museum  
für Kommunikation to Hotel Adlon

**approx. 11.30 pm** Close of evening event

**Dresscode:** Business

The Museum für Kommunikation can be reached from  
Hotel Adlon within a 15 minute walk.

Please feel free to contact me, either by telephone or by email, if you require any additional information.

Kind regards



██████████ | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 ██████████

---

**From:** ██████████  
**Sent:** 11 November 2016 11:23  
**To:** E ██████████  
**Subject:** KAS & conf attendees

### **meetings at confence**

There are more than 200 conference attendees including politicians, diplomats, journalists, academics, CEOs of companies operating at international level. we expect to be able to organise a number of meetings in the margins of the conference.

### **paras on KAS**

The Konrad-Adenauer-Stiftung (KAS) is a political foundation associated with the Christian Democratic Union (conservative party of Angela Merkel). The Foundation took on the name of the first Federal Chancellor in 1964.

As a think-tank and consulting agency, KAS undertake research into scientific fundamental concepts and as a basis for possible political action. The Berlin Academy is the national forum of dialogue between the spheres of politics, economy, science, and society. The focus is on consolidating democracy, the unification of Europe and the strengthening of transatlantic relations, as well as on development cooperation.

██████████ | European Engagement Team | Scottish Government | Victoria Quay ( Area 2H North) | Edinburgh EH6 6QQ | Scotland | UK | ☎ 0044 300 244 ██████████

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[www.scotland.gov.uk/international](https://www.scotland.gov.uk/international)

---

**From:** ██████████  
**Sent:** 11 November 2016 11:46  
**To:** ██████████  
**Subject:** EMG

**European Movement Germany** is a not-for-profit organisation which cooperates closely with all EU stakeholders on a national and European level. It is recognised and supported by the German Federal Government and by the federal budget at institutional level and works in partnership with the European Division of the Foreign Office.

[REDACTED] | European Engagement Team | Scottish Government | Victoria Quay ( Area 2H North) | Edinburgh EH6 6QQ | Scotland | UK | ☎ 0044 300 244 [REDACTED]

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[www.scotland.gov.uk/international](https://www.scotland.gov.uk/international)

---

**From:** [REDACTED]  
**Sent:** 11 November 2016 13:17  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

At the moment not sending a spad. I think the rest of the programme is still being pulled together. Govt meets are hitting diary issues so I'm not sure at the moment what else he will be doing

[REDACTED]

[REDACTED]  
Chief of Staff to the First Minister  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]  
Mobile: [REDACTED]

---

**From:** [REDACTED]  
**Sent:** 11 November 2016 13:16  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Thanks for this [REDACTED]

Do you have any views about wider handling of this? Will a Spad be going with Mr Russell?

Haven't seen any detail of the speech yet.

Thanks

■

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**From:** ■  
**Sent:** 11 November 2016 13:17  
**To:** ■  
**Cc:** ■  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Don't think there are plans for a SPAD at this stage.

Let's aim to see an early draft of speech if possible and take it from there.

---

**From:** ■  
**Sent:** 11 November 2016 13:18  
■  
**Cc:** ■  
**Subject:** RE: Süddeutsche Zeitung Economic Summit 2016

Ok thanks. I've not taken a view yet about whether we are sending someone and will decide when we see the rest of the programme.

■

---

**From:** ■  
**Sent:** 11 November 2016 14:43  
**To:** ■ Minister for UK Negotiations on Scotland's Place in Europe  
**Cc:** Cabinet Secretary for Culture, Tourism and External Affairs; Minister for International Development and Europe; ■  
**Subject:** RE: Süddeutsche Zeitung's Economic Summit - Draft Programme

I would be keen to include something with KAS if possible.

■

[REDACTED]  
Chief of Staff to the First Minister  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]  
Mobile: [REDACTED]

---

**From:** [REDACTED] **On Behalf Of** Minister for UK Negotiations on Scotland's Place in Europe  
**Sent:** 11 November 2016 15:47  
**To:** [REDACTED] Minister for UK Negotiations on Scotland's Place in Europe  
**Cc:** Cabinet Secretary for Culture, Tourism and External Affairs; Minister for International Development and Europe; [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung's Economic Summit - Draft Programme

Hi [REDACTED]

Thanks for this. Mr Russell is happy with the proposed programme, and is content for you to go ahead with the arrangements. He agrees with Liz about meeting with KAS if possible.

Thanks,

[REDACTED]  
[REDACTED] | Private Secretary to Michael Russell, Minister for UK Negotiations on Scotland's Place in Europe | 0131 244 [REDACTED]  
[MinisterUKNSPE@gov.scot](mailto:MinisterUKNSPE@gov.scot)



---

**From:** [REDACTED]  
**Sent:** 11 November 2016 16:52  
**To:** [REDACTED]  
**Subject:** Scottish Minister Mike Russell

[REDACTED]  
Sie werden sich vielleicht noch an unser Treffen in Edinburgh erinnern? Nach den politischen Ereignissen der letzten Monate scheint das wirklich Jahrzehnte her zu sein! Ich hoffe, dass Sie es mir nicht uebel nehmen, wenn ich jetzt mit der Tuer ins Haus falle, aber ich habe eine recht kurzfristige Anfrage.

(I continue in English for the benefit of my colleagues in copy.)

I am contacting you because the Scottish Minister for UK Negotiations on Scotland's Place in Europe, Mike Russell MSP is visiting Berlin on Thursday 17 November to participate in a panel discussion as part of the Sueddeutsche Zeitung Economic Summit. Minister Russell has asked me to investigate the possibility of a meeting with KAS during his stay in Berlin. I would be grateful if you could get in touch with me to discuss whether such a meeting could take place in the later afternoon of Thursday, and also what format such an engagement could have. I expect that Mr Russell would be open to consider various options, including for example a discussion with the head of the KAS Berlin office, or a round table discussion with a group of interested parties.

I'd be grateful if you could get in touch with me by email or by phone. I expect to be in the office all of Monday.

Mit freundlichem Gruss

[REDACTED]

[REDACTED] European Engagement Team | Scottish Government | Victoria Quay ( Area 2H North) |  
Edinburgh EH6 6QQ | Scotland | UK | ☎ 0044 300 244 [REDACTED]

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[www.scotland.gov.uk/international](https://www.scotland.gov.uk/international)

**From:** [REDACTED]  
**Sent:** 11 November 2016 17:58  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Dear [REDACTED]

I can now give you another update on Mr Russell's visit to Berlin.

Mr Russell is scheduled to arrive in Berlin on Thursday at 13:35 at Berlin Schönefeld Airport, and is due to leave on Friday morning 11:05 from Berlin Schönefeld (to Glasgow). He is going to stay in the Hotel Titanic (and I refrain from adding any jokes here on making a success of it.)

Mr Russell will be spending most of his time on Thursday at the Economic Forum, for the panel discussion and then later on in the evening for the reception & dinner. Whilst his programme is currently fluid, we are not expecting to seek Government meetings. Do you think it might be possible for Mr Russell to meet the Ambassador on Friday morning? Mr Russell has also indicated that he wants to see the Berlin Wall. Is this best done by visiting the Berlin Wall Memorial open-air exhibition Bernauer Strasse? Maybe he can visit that place en route to the airport?

Probably best to speak on return to the office on Monday morning.





[REDACTED]  
**Subject:** Economic Summit Berlin - MIke Russell participating in Panel discussion

Morning [REDACTED]

Following our earlier exchanges on the Bavaria Tech Mission, please could you get in touch with me or [REDACTED] urgently.

With FM having to pull out at short notice, Mr Russell is now attending on her behalf at the Sueddeutsche Zeitung Economic Summit in Berlin on Thursday 17th Nov, where he is going to participate in a panel discussion on 'Brexit and its consequences'. See link and attached submission on draft programme for Mr Russell's Berlin visit [https://www.sz-wirtschaftsgipfel.de/wp-content/uploads/2016/06/SZ\\_Wirtschaftsgipfel\\_2016\\_Hauptprogramm\\_Internet\\_Stand\\_August\\_2016\\_Englisch.pdf](https://www.sz-wirtschaftsgipfel.de/wp-content/uploads/2016/06/SZ_Wirtschaftsgipfel_2016_Hauptprogramm_Internet_Stand_August_2016_Englisch.pdf)

**For Mr Russell's briefing we need a contribution from you urgently, but close of play Tuesday at the very latest.** Specifically we need:

#### **Bavaria**

A readout from Mr Wheelhouses trip to Bavaria & next steps, in particular regarding the signing of an MoU which was proposed after the trip. (I emailed you last week re letter from Ilse Aigner to FM, see below.)

#### **Berlin Hub**

On the proposed Hub we need details from you for Mr R's participation at the panel discussion as well as for his meeting with the UK Ambassador to Berlin. [REDACTED] is also planning to have a more detailed discussion with the Embassy staff on Friday morning once Mr R has gone back to Scotland, so he would need a more detailed update from you.

Very happy to speak on the phone if that would help.

thanks  
[REDACTED]

[REDACTED] | European Engagement Team | 0131 244 [REDACTED]

---

**From:** [REDACTED]  
**Sent:** 11 November 2016 14:14  
**To:** Minister for UK Negotiations on Scotland's Place in Europe  
**Cc:** Cabinet Secretary for Culture, Tourism and External Affairs; Minister for International Development and Europe; [REDACTED]

**Subject:** FW: Süddeutsche Zeitung's Economic Summit - Draft Programme

PS/Minister for UK Negotiations on Scotland's Place in Europe,

Mr Russell is participating in a panel discussion on 'Brexit and the Consequences' at Süddeutsche Zeitung's Economic Summit in Berlin next Thursday (17<sup>th</sup> November). In order to arrange a programme for this visit I have set out a draft itinerary, along with additional options, for Mr Russell's comments.

Thursday 17<sup>th</sup> November

10:30 - Flight from Edinburgh to Berlin Schönefeld  
13:35 - Arrive at Berlin Schönefeld Airport  
13:40 - UK Embassy Car (tbc) to transport the Minister, Private Secretary and Head of EU Relations to the Summit venue

14:30 - Arrive at Summit venue  
14:50 - Wait at right side of speakers podium before panel discussion  
15:00 - Panel discussion on 'the Brexit and its consequences' begins  
15:50 - Panel discussion concludes  
15:50 - Coffee break  
16:00 - Opportunity for meetings with Summit participants

17:00 - Depart Summit.  
17:15 - Meet with European Movement Germany **TBC** (*European Movement Germany is a not-for-profit organisation which cooperates closely with all EU stakeholders on a national and European level. It is recognised and supported by the German Federal Government and by the federal budget at institutional level and works in partnership with the European Division of the Foreign Office.*)

19:00 - Pre-dinner Reception at the Museum for Communication  
19:30 - Economic Summit Dinner at the Museum for Communication (we understand the Minister will be seated at the same table as Martin Schulz, President of the European Parliament and Peer Steinbrück, former German Finance Minister.

Friday 18<sup>th</sup> November

08:00 - Breakfast Meeting with Sir Sebastian Wood, UK Ambassador to Germany  
**TBC**  
09:00 - Visit Berlin Wall on journey to airport  
11:05 - Flight from Berlin Schönefeld to Glasgow  
12:25 - Arrive at Glasgow Airport

Another option for a meeting would be with the Konrad-Adenauer-Stiftung (KAS). KAS is a political foundation associated with the Christian Democratic Union (conservative party of Angela Merkel). The Foundation took on the name of the first Federal Chancellor in 1964. As a think-tank and consulting agency, KAS undertake research into scientific fundamental concepts and as a basis for possible political action. The Berlin Academy is the national forum of dialogue between the spheres of politics, economy, science, and society. The focus is on consolidating democracy,



central Berlin will be tricky to navigate due to the President's visit. We're happy to provide transport, also on Friday, but I'm afraid we would have to charge you.

On Friday, I think Mr Russell would have to leave central Berlin already around 09:30 in order to be at Schönefeld in time. If we go ahead with a meeting between Mr Russell and [REDACTED], a visit to the Wall memorial at Bernauerstraße could be difficult to squeeze in. I think it would have to be either or. Another option could be, that Mr Russell drives past the stretch of wall next to the Martin-Gropius Bau. It's the longest remaining stretch of wall in central Berlin. (Leaving aside the Eastside Gallery.) In any case, we can discuss.

And I agree, the Hotel's name is slightly unfortunate, but it's good! We've used it a number of times.

Best wishes,

[REDACTED]

**From:** [REDACTED]  
**Sent:** 14 November 2016 11:53  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Scottish Minister Mike Russell

Many thanks, that is great news. Your flexibility to accommodate the Minister's tight schedule is much appreciated.

I leave it to [REDACTED] and my colleague [REDACTED] to liaise over the details for the Friday morning meeting.

Gruss

[REDACTED]

[REDACTED] | European Engagement Team | 0131 244 [REDACTED]

**From:** [REDACTED]  
**Sent:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** AW: Scottish Minister Mike Russell

Dear [REDACTED]

I checked again with [REDACTED], he could do an early breakfast on Friday but has to be back at his office by 9.00 am due to another meeting.

Would that work?

Kind regards

[REDACTED]  
Director London Office  
Konrad-Adenauer-Stiftung

Gesendet von meinem BlackBerry 10-Smartphone über das Netz von EE.

**Von:** [REDACTED]  
**Gesendet:** Montag, 14. November 2016 10:47  
**An:** [REDACTED]  
**Cc:** [REDACTED]  
**Betreff:** RE: Scottish Minister Mike Russell

Lieber [REDACTED]

Vielen Dank, dass Sie sich so schnell mit mir in Verbindung gesetzt haben.

When we spoke earlier on you indicated that Frank Priess, team leader European and International Engagement could meet Mr Russell at 16:00 on Thursday. Unfortunately that does clash with the Minister's panel participation at 15:00. Would it be possible at all to have a breakfast on Friday morning? Grateful if you could let me know.

Kind regards

[REDACTED]  
[REDACTED] | European Engagement Team | 0131 244 [REDACTED]

---

**From:** [REDACTED]  
**Sent:** 14 November 2016 12:16  
**To:** [REDACTED] Minister for UK Negotiations on Scotland's Place in Europe  
**Subject:** MR's Berlin visit

[REDACTED]

How are we looking for Berlin meetings and times etc

[REDACTED]

[REDACTED]  
Chief of Staff to the First Minister  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
Tel: 0131 244 [REDACTED]  
Mobile: [REDACTED]  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 14 November 2016 13:35  
**To:** [REDACTED]  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

[REDACTED]

Grateful if you could also let me know which Titanic Hotel the delegation will be staying at: Titanic Comfort Mitte, Titanic Gendarmenmarkt or Titanic Chaussee.

Thanks  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 14 November 2016 14:23  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Many thanks for the quick feedback [REDACTED]

Dear [REDACTED]

**Transport** – I'll provide you with the driver's details asap. Grateful if you could send through charging instructions.

**Meeting with Ambassador** – I see Day 1 of the Economic Forum is due to finish at 17:50. The reception starts at 19:00. Shall we say 18:00 for the meeting in the Embassy?

**Delegation** - Copies of passports are not required in advance. But I need the name of the Private Secretary and a mobile number should we need to contact the delegation on the day.

Thanks & Best wishes  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 14 November 2016 13:16  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Dear [REDACTED]

thanks for the swift response. I see that you have a few other visitors this week, so it is much appreciated that you are fitting in our queries.

- **On transport:** thanks for the offer to provide transport, for which we are of course happy to pay.

- On the **meeting with the Ambassador**: we have moved things around, so a mtg before the reception on Thursday would be possible. Mr Russell will be able to walk the short distance to the Embassy.
- **Supporting official for Mr Russell will be [REDACTED]**, who many in the Embassy will know. I presume the Minister's PS will also accompany him. Do you want copies of passports in advance?

My colleague [REDACTED] will liaise with you over the details. Please could you keep [REDACTED] and I in copy?

Kind regards  
[REDACTED]

[REDACTED] | European Engagement Team | 0131 244 [REDACTED]

Email trail 32

**From:** [REDACTED]  
**Sent:** 14 November 2016 13:45  
**To:** [REDACTED]  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

We may need to work out when Mr Russell can check into the hotel and perhaps freshen up before dinner – he may want that – worth asking his PS

[REDACTED]

Head of European Relations (Edinburgh)  
Scottish Government  
Area 2 H North  
Victoria Quay  
Edinburgh  
EH6 6QQ  
Tel 00 44 131 244 [REDACTED]

Mob:00 44 [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED] Lars Hänsel

**Subject:** Antwort: FW: Scottish Minister Mike Russell

Dear [REDACTED]

I'm very glad that the early breakfast will be possible next Friday. For me personally it would be

excellent if we could host it here at Konrad Adenauer Stiftung where we would welcome Minister Russell at 8.a.m. at Tiergartenstraße 35. I'd be grateful for an advice who will accompany Minister Russel on Friday so that we could be prepared. From our side we are trying to arrange that our head of european and US-affairs, Dr. Lars Hänsel joins us as well.

Looking forward to our meeting best wishes from Berlin

Frank

Frank Priess

Stellvertretender Hauptabteilungsleiter  
Deputy Head European and International Cooperation  
Konrad Adenauer Stiftung e.V.  
Hauptabteilung Europäische und Internationale Zusammenarbeit

Klingelhöferstraße 23  
10785 Berlin

Telefon: +49 [REDACTED]  
Telefax: +49 [REDACTED]

<http://www.kas.de>

Von: <[REDACTED]>  
An: <[REDACTED]>  
Datum: 14.11.2016 16:03  
Betreff: FW: Scottish Minister Mike Russell

---

Dear Herr Priess,

My colleague [REDACTED] has been liaising with [REDACTED] in your London office with regards to the possibility of a meeting between yourself and our Minister for UK Negotiations on Scotland's Place in Europe, Michael Russell.

I understand you would be available to meet with Mr Russell for a breakfast meeting on the morning of Friday 18 November. Would 8am be a convenient time for you? In terms of location, the Minister is staying at Hotel Titanic Chaussee, therefore, the meeting could take place in that hotel, or close by. However, I understand you have another meeting at 9am, therefore, a location close to your offices may be more suitable. I'd be grateful for your advice on this?

Kind regards

[REDACTED] | Policy Officer | European Relations | The Scottish  
Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel:  
0131 244 [REDACTED]



---

**From:** [REDACTED]  
**Sent:** 14 November 2016 18:30  
**To:** [REDACTED]  
**Cc:** Minister for UK Negotiations on Scotland's Place in Europe  
**Subject:** RE: Official-Sensitive: MR's Berlin visit

Thanks

I think we should just leave it as it is.

■

[REDACTED]  
Chief of Staff to the First Minister  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG  
T [REDACTED]

---

**From:** [REDACTED]  
**Sent:** 14 November 2016 17:36  
**To:** [REDACTED]  
**Cc:** Minister for UK Negotiations on Scotland's Place in Europe  
**Subject:** Official-Sensitive: MR's Berlin visit

Hi [REDACTED]

I've set out below the programme as it stands at the moment. The main changes from the draft I sent on Friday are that Mr Russell is now meeting the Ambassador on Thursday at 6pm and the meeting with KAS has been arranged for 8am on Friday. We are not pursuing a meeting with the European Movement.

Comms are looking at potential media bids around the 4pm to 5pm slot on Thursday.

You will also want to be aware that the Prime Minister is due to be in Berlin on Friday to attend a meeting with President Obama and Chancellor Merkel. Unfortunately, I don't have any further information on whether there are other European leaders attending this meeting or what they are due to discuss.

## **ITINERARY FOR VISIT TO BERLIN – THURSDAY 17 TO FRIDAY 18 NOVEMBER**

Thursday 17<sup>th</sup> November

10:30 - Flight from Edinburgh to Berlin Schönefeld  
13:35 - Arrive at Berlin Schönefeld Airport  
13:35 - Embassy Car from airport to Economic Summit at the Hotel Adlon, Berlin

14:30 - Arrive at Economic Summit and report to Registration Desk to have mic fitted  
14:50 - Wait at right side of speakers podium before panel discussion  
15:00 - Panel discussion on 'the Brexit and its consequences' begins  
15:50 - Panel discussion concludes  
15:50 - Coffee break  
16:00 - Time for Media bids  
17:00 - Embassy car from Economic Summit to Hotel Titanic Chaussee to check-in

17:45 - Embassy car from Hotel Titanic Chaussee to British Embassy  
18:00 - Meeting with UK Ambassador to Germany, Sir Sebastian Wood

18:50 - Walk from British Embassy to Museum for Communication  
19:00 - Pre-dinner Reception at the Museum for Communication  
19:30 - Economic Summit Dinner at the Museum for Communication  
22:30 - Embassy car from Museum for Communication to Hotel Titanic Chaussee

#### Friday 18<sup>th</sup> November

07:45 - Embassy car from Hotel Titanic to Konrad-Adenauer-Stiftung offices  
08:00 - Meeting with Frank Priess, Head of European and International Co-operation at Konrad-Adenauer-Stiftung  
09:00 - Embassy car from Konrad-Adenauer-Stiftung offices to Berlin Schönefeld  
11:05 - Flight from Berlin Schönefeld to Glasgow  
12:25 - Arrive at Glasgow Airport

██████████ | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 ██████████

Hi ██████████

Perfect - thanks. I've finalised the programme. Any questions just give me a shout.

██████████

## 1. VISIT BY

**Mike Russell, Minister for UK Negotiations on Scotland's Place in Europe  
Scottish Government**

**Berlin 17-18 November 2016**

### **Delegation**

1. Minister
  2. [REDACTED], Private Secretary
  3. [REDACTED], Head of Bilateral Relations
- [REDACTED]

### **Thursday 17 November**

- 13:35**                    **ETA Berlin Schönefeld on flight: EZY6977 from Edinburgh**  
  
To be met on arrival by Driver [REDACTED]  
  
*Transfer to Hotel Adlon*
- 15:00**                    **To speak at Süddeutsche Zeitung Economic Forum**  
Hotel Adlon, Unter den Linden 77, 10117 Berlin
- 17:00**                    *Transfer to Hotel Titanic Chaussee*  
  
**Check into Hotel**  
Hotel Titanic, Chausseestraße 30, 10115 Berlin
- 17:45**                    *Transfer to British Embassy*
- 18:00**                    **Call on Ambassador Sir Sebastian Wood**  
Venue: Ambassador's Office, *Wilhelmstr. 70, 10117 Berlin*  
  
*10 minute walk to Museum of Communication*
- 19:30**                    **Economic Forum Reception and Dinner**  
Museum für Kommunikation, Leipziger Str. 16, 10117 Berlin
- 22:30**                    *Transfer to Hotel Titanic Chausee*

### **Friday 18 November**

07:45                    *Transfer to Konrad-Adenauer-Foundation*

**08:00**  
**European**                **Call on Frank Priess, Deputy Head of Department for  
and International Cooperation**  
Akademie der Konrad-Adenauer-Stiftung, Tiergartenstr. 35,  
10785                    Berlin

09:00                    *Transfer to Schönefeld Airport via Berlin Wall on  
Niederkirchnerstraße next to Martin-Gropius-Bau*

**11:05**                    **ETD Berlin Schönefeld on flight: EZY6820 to Glasgow**

#### Useful numbers

Code for Germany is 0049. Code for Berlin is 030, please omit first 0 when calling from the UK. FTN code for Berlin is 8340 3 plus three digit extension.

#### British Embassy Berlin

Wilhelmstr. 70  
10117 Berlin

+49 (0)30 20457 0 (switchboard)

Head of Private Office [REDACTED] +49 ([REDACTED]) (office)

Visits Officer [REDACTED] +49 ([REDACTED]) (office)

Transport Manager [REDACTED] +49 [REDACTED] (office)  
+49 ([REDACTED]) (mobile)

Frank Priess, KAS +49 [REDACTED] (office)

PS/Minister +44 ([REDACTED]) mobile)

Taxi call +49 (0)30 21 01 01

**From:** [REDACTED]

**Sent:** 15 November 2016 18:33

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Hi [REDACTED]

Thank you for your email.

We have arranged a meeting with Frank Priess at Konrad-Adenauer-Foundation on Friday. Frank confirmed that the location would be Tiergartenstr.35.

Thanks for all your help with this visit.

██████████

██████████ | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 ██████████

**From:** ██████████  
**Sent:** 15 November 2016 10:56  
**To:** ██████████  
**Cc:** ██████████  
**Subject:** RE: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Hi ██████████

Thanks for all the info. I've put a draft programme together, please see attached.

- It's a **ten minute walk** from the Embassy to the Communication Museum. So it can easily be done on foot. The driver will be on standby should it rain.
- On Friday morning, there will only be time to **drive past the stretch on wall on Niederkirchnerstraße** next to the Martin-Gropius-Bau.
- I take it you've arranged a call in the **Konrad-Adenauer-Foundation**? Can I check whether the meeting is taking place at the **Foundation (Klingelhöferstr. 23)** or **Academy (Tiergartenstr. 35)**?

Best,

██████████  
Marianne

██████████ • Political Section • British Embassy • Wilhelmstr. 70 • 10117 Berlin  
Tel: +49 ██████████ • Fax: +49 (██████████) • FTN: ██████████  
[www.gov.uk/government/world/germany](http://www.gov.uk/government/world/germany)

**From:** ██████████  
**Sent:** 14 November 2016 18:42  
**To:** ██████████  
**Subject:** FW: First Minister's invitation to Süddeutsche Zeitung's Economic Forum in Berlin

Hi ██████████

Please see the following answers to your questions:

- Happy to confirm 6pm for the meeting between Mr Russell and the Ambassador. Mr Russell will be departing the Summit at 5pm in order to go to the hotel to check-in and freshen up. We will then get him back to the Embassy in time for the 6pm meeting.
- Mr Russell will be accompanied throughout the visit by [REDACTED] Private Secretary and [REDACTED] Head of EU Relations. Kirsty's mobile phone number is – [REDACTED]
- Mr Russell will be staying at Titanic Chaussee.
- I'm waiting on Finance colleagues to provide me with the payment details for the car, but in the meantime, would it be possible to book the car for the following times please:

Thursday 17 November

- 13:35 – Car from Berlin Schönefeld airport to Hotel Adlon.
- 17:00 – Car from Hotel Adlon to Hotel Titanic Chaussee.
- 17:45 – Car from Hotel Titanic Chaussee to Embassy.
- 22:30 – Car from Museum of Communication to Hotel Titanic Chaussee.

Friday 18 November

- 07:45 – Car from Hotel Titanic Chaussee to Konrad Adenauer Stiftung, Tiergartenstraße 35
- 09:00 – Car from Konrad Adenauer Stiftung, Tiergartenstraße 35 to Berlin Schönefeld airport, via a section of the Berlin Wall.

Our plan is for the Minister to walk from the Embassy to the Museum of Communication for the reception/dinner as this looked to be a very short walk. Can you confirm if the distance is as short as it seems please?

Thanks for all your help.

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

[REDACTED]

**Sent:** 17 November 2016 14:48

**To:** [REDACTED]

**Subject:** Re: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Everything fine, thanks!

Am 17.11.2016 um 14:56 schrieb "[REDACTED]"

Hi [REDACTED]

Apologies, I've just picked your email up. Has the Minister arrived now?

Kind regards

[REDACTED]

**From:** [REDACTED]  
**Sent:** 17 November 2016 13:32  
**To:** [REDACTED]  
**Subject:** Re: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Hi [REDACTED]

Do you have an Information about the arrival of Mr Russell? He has not yet arrived at the Hotel ...

[REDACTED]

Am 17.11.2016 um 13:19 schrieb "[REDACTED]"

Hi [REDACTED]

Thanks for this contact number.

Unfortunately I'm not travelling with the Minister this time so won't be at the dinner tonight. It's a pity as it would have been nice to have been there to thank you and [REDACTED] personally for all the help you have given me recently.

Hope everything goes well with the Summit over the next few days.

Kind regards

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

**From:** [REDACTED]  
**Sent:** [REDACTED]

**Subject:** AW: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Hi [REDACTED]

you can call me if there are questions. +49 [REDACTED]

Will you attend the dinner tonight?

Best regards

[REDACTED]

**Von:** [REDACTED]

**Gesendet:** Mittwoch, 16. November 2016 14:49

**An:** [REDACTED]

**Cc:** [REDACTED]

**Betreff:** RE: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

[REDACTED]

Thank you for the information.

This is hopefully my final question, is there an emergency contact number we could have, in case we have any issues/delays getting from the airport to the Summit?

[REDACTED] the broadcast media are asking where they should set up to interview the Minister. Were you able to locate a space within the hotel for this to happen please?

Thanks again.

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

[REDACTED]  
**Sent:** 16 November 2016 09:16

**To:** [REDACTED]

**Subject:** AW: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Hi [REDACTED]

the host will ask most of the questions, but at the end of the panel the audience has the possibility of asking 3-4 questions. Host will be Marc Beise, Head of the Business and economic section at Sueddeutsche Zeitung.

There will be a translator and the discussion will be held in German.

Best regards

[REDACTED]



**Von:** [REDACTED]

**Gesendet:** Dienstag, 15. November 2016 17:01

**An:** [REDACTED]

**Betreff:** RE: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

**Wichtigkeit:** Hoch

Hi [REDACTED]

I understand you are looking into the logistics around where Mr Russell's interviews could take place at the Summit. I've just been speaking to the Minister's office, and our press officers, and they confirmed that they expect Mr Russell to have a sit down interview with broadcast media around 4pm on Thursday. This being the case, would it be possible to have a room for these interviews to take place? I appreciate that this may be difficult due to the number of people you have attending the summit but our press team have asked me to enquire if this would be possible.

Also, I have another two questions which I'd be grateful if you would confirm:

- ? Can you confirm who will be asking the questions during the panel discussion? Will it be the host or the audience? Or both?
- ? I'm aware there will be a translator available during the panel session but could you confirm if the discussion will be held in English or German?

Thanks again for all your help.

Kind regards

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

**From:** [REDACTED]

**Sent:** 15 November 2016 13:59

**To:** [REDACTED]

**Subject:** AW: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Dear [REDACTED]

for [REDACTED] and the Head of European Relations (do you have a name for me) we will do our best – although I can't promise it (that table is already quite crowded as you might imagine...). Actually we do not have a table plan yet. [REDACTED] will come back to you in terms of the interview.

Best regards

[REDACTED]

**Von:** [REDACTED]

**Gesendet:** Dienstag, 15. November 2016 11:57

**An:** [REDACTED]

**Betreff:** RE: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

**Wichtigkeit:** Hoch

Dear [REDACTED]

I hope you are both well and that your preparations for the Summit are coming along well.

I have a few questions which relate to the delegation who are attending the Summit from Scotland which I'd be grateful if you would answer:

- ? Mr Russell is due to undertake one or two media interviews while he is at the summit, is there a space within the Hotel Adlon where these interviews could take place?
- ? Will there be a seat at the summit dinner for the Minister Private Secretary, [REDACTED] and our Head of European Relations? I appreciate that they will probably not be seated next to the Minister, as the Minister is at the table with Martin Schulz and Peer Steinbrück.
- ? Do you have a table plan for the dinner as yet?

Kind regards

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

**From:** [REDACTED]

**Sent:** 15 November 2016 17:29

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** AW: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Hi [REDACTED]

sorry, I was not precise enough. Of course there are a number of tables. And of course [REDACTED] and [REDACTED] will be seated – but I'm afraid it won't be the same table as the of Michael Russell. Hope that is ok?

Best regards

[REDACTED]

**From:** [REDACTED]  
**Sent:** 16 November 2016 21:42  
**To:** [REDACTED]  
**Subject:** AW: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Dear [REDACTED]

we will prepare the BerlinZimmer for the interview.  
Setup will be 2 chairs & 1 table. Is it suitable?

Best regards,

[REDACTED]  
Teamleitung Konferenzmanagement  
Süddeutscher Verlag Veranstaltungen GmbH  
Tel.: + [REDACTED]  
E-Mail: [REDACTED]  
Internet: [www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)

**From:** [REDACTED]  
**Sent:** 16 November 2016 22:37  
**To:** [REDACTED]  
**Subject:** AW: Michael Russells participation as a speaker at the Süddeutsche Zeitung: The Economic Summit 2016

Dear [REDACTED]

can you tell me the exact Dates for the interview?

[REDACTED]  
Teamleitung Konferenzmanagement  
Süddeutscher Verlag Veranstaltungen GmbH  
Tel.: + [REDACTED]  
E-Mail: [REDACTED]  
Internet: [www.sv-veranstaltungen.de](http://www.sv-veranstaltungen.de)

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**From:** [REDACTED]  
**Sent:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung's Economic Summit - Draft Programme

Thanks – I am looking at ARD TV and Bloomberg but I will send a separate note to his office once confirmed.

[REDACTED]  
**Sent:** 16 November 2016 14:13

**To:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung's Economic Summit - Draft Programme

[REDACTED]

Here's the address for the Summit.

Hotel Adlon Kempinski  
Unter den Linden 77, 10117 Berlin  
telephone: +49 (0)30 2261-0,  
internet: [www.hotel-adlon.de](http://www.hotel-adlon.de)

I've chased the organisers again to try and identify an exact location where the interviews can take place within the hotel. I'll get back to you as soon as possible.

Do you have any details of the interviews which you'd like included in the Minister's briefing?

Thanks

[REDACTED]

[REDACTED] | Policy Officer | European Relations | The Scottish Government | 2-H  
North | Victoria Quay | Edinburgh | EH6 6QQ | Tel: 0131 244 [REDACTED]

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**From:** [REDACTED]  
**Sent:** 16 November 2016 12:58  
**To:** [REDACTED]  
**Subject:** RE: Süddeutsche Zeitung's Economic Summit - Draft Programme

Hi

What is the full address for the summit? I need it for media interviews.

Thanks

[REDACTED]

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[REDACTED]  
**Sent:** 17 November 2016 13:11  
**To:** Minister for UK Negotiations on Scotland's Place in Europe; [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Today - Interviews

All

The Hotel has no spare room to offer for interviews as they have an event on, also lobby is too busy today as used by conference delegate for breakout session etc.

However, I agreed with the Guest Relations Manager that Mr Russell can use the Hotel Restaurant (Pascarella). They have reserved a table which is apparently a bit separate from the rest of the restaurant, by a window. Reservation is under Schottische Botschaft (their suggestion).

The Restaurant's direct line is 0049 30 311 6858867. My contact was [REDACTED]

Hope that helps.

[REDACTED]

**From:** [REDACTED]

**Sent:** 17 November 2016 12:13

**To:** Minister for UK Negotiations on Scotland's Place in Europe; [REDACTED]

**Cc:** [REDACTED]

**Subject:** RE: Today

Hey

To let you know I have emailed all three broadcasters regarding the potential interview problems cause of the restrictions in the hotel.

I have waiting to hear back from ARD and Bloomberg.

Michelle from Reuters will meet you at your hotel around 4.20pm.

[REDACTED] is going to call the hotel to inform them that the Minister will be undertaking interviews in his hotel. As discussed on the phone we may not get a side room in the hotel but I think lobby should be fine.

[REDACTED] – I will do an email introduction between you and the journalist shortly.

Thanks

[REDACTED]

**From:** [REDACTED]

**Sent:** 17 November 2016 13:13

**To:** [REDACTED] Minister for UK Negotiations on Scotland's Place in Europe

**Cc:** [REDACTED]

**Subject:** RE: Today - Interviews

Thank you so much [REDACTED]

It looks like it will only be Reuters.

Will keep you posted if this changes.

[REDACTED]

**From:** [REDACTED]

**Sent:** 17 November 2016 13:06

**To:** [REDACTED]

**Subject:** RE: Today

Bloomberg have withdrawn their interview as they can't get a camera. I haven't heard any more from ARD TV.

**Sent:** 16 November 2016 18:05

**To:** Minister for UK Negotiations on Scotland's Place in Europe; [REDACTED]

**Cc:** Cabinet Secretary for Culture, Tourism and External Affairs; Minister for International Development and Europe; [REDACTED]

**Subject:** RE: URGENT RE: Briefing for Mr Russell's Visit to Berlin on 17 and 18 November

To confirm The Herald have taken the release and will run in tomorrow's paper. I will re-issue in the morning.

Thanks

[REDACTED]

**From:** [REDACTED]  
**Sent:** 15 November 2016 17:38  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Possible meeting with Mike Russell

Dear [REDACTED]

Please see attached biography.

Best wishes,  
[REDACTED]

---

[REDACTED]  
**Legal Officer**

HM Government of Gibraltar  
Representation to the European Union  
Gibraltar House  
17 Square Ambiorix  
1000 Brussels  
Belgium

GSM: [REDACTED]  
[REDACTED]

### HM Government of Gibraltar

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**From:** [REDACTED]  
**Sent:** 15 November 2016 13:41  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Possible meeting with Mike Russell

Dear [REDACTED]

Many thanks for your email and we are very pleased that the meeting with Mike Russell can go ahead. We look forward to welcoming Dr Garcia and yourself in Scotland House on Monday at 2pm.

May I request a copy of Dr Garcia's biography for our Ministerial briefing?

Many thanks and best wishes

Jenny

**From:** [REDACTED]

**Sent:** 15 November 2016 11:56

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** Re: Possible meeting with Mike Russell

Dear [REDACTED]

I will not now need to travel to Strasbourg on Monday 21 November so would be pleased to meet your Minister Mike Russell as foreseen. However it now looks as if we will have my Deputy Chief Minister, Dr Joseph Garcia, in Brussels by that time; in which case I suggest that we schedule a meeting for Mike Russell and Joseph Garcia and that I accompany Dr Garcia to Scotland House for the meeting.

With kind regards,

[REDACTED]

On 14 Nov 2016, at 15:41, [REDACTED] wrote:

Dear [REDACTED]

at present 2pm that day looks fine, but it is possible I may now have to be in Strasbourg that day. I've put the meeting in my diary and will let you know.

Kind regards

[REDACTED]

On 14 Nov 2016, at 14:17, [REDACTED] wrote:

Dear [REDACTED]

Following your recent exchange with Ian Campbell I'm just coming back to you about the meeting with Mike Russell on Monday 21 November. Would a meeting at 14:00 in Scotland House be convenient for you?

Best wishes

[REDACTED]

[REDACTED] | Scottish Government EU Office | Scotland House, Rond-Point Schuman 6 | 1040 Brussels | Tel: +32 (0)2 282 [REDACTED]



**From:** [REDACTED]

**Sent:** 04 November 2016 11:17

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** Re: Possible meeting with Mike Russell

Hi [REDACTED]

In principle yes, and pleased to.

[REDACTED]

[REDACTED] | EU Counsel to H.M. Government of Gibraltar

Square Ambiorix 17 | 1000 Brussels

E-mail: [REDACTED]

Tel +32 476 [REDACTED]

[www.gibraltar.gov.gi](http://www.gibraltar.gov.gi)

On 4 Nov 2016, at 10:47, "[REDACTED]" wrote:

Hi [REDACTED]

This time a request of you. Might you be free on Monday 21 November to meet with Mike Russell, Minister for UK Negotiations on Scotland's Place in Europe. The visit has not been confirmed yet, but it would be good to know if you might be free and able to meet.

Kind regards,

[REDACTED]

[REDACTED] | Head of Scottish Government EU Office | Scottish Government | Scotland

House | Rond Point Schuman 6 | 1040 Brussels, Belgium

tel: +32 2 [REDACTED] | mob: +32 497 [REDACTED] | email: [REDACTED] | web:

[www.gov.scot](http://www.gov.scot)

