

From: [name(s) redacted]
Sent: 12 May 2016 13:13
To:[name(s) redacted]
Subject: Market Engagement Summary

Hi [name(s) redacted]

You will have seen the revised analysis being sent through to Gerry just now. The comments all made sense - the only two to pick up on are:

- Numbers - I think it was 17 meetings up to the 6th May (18 were scheduled but one was cancelled) plus Dandara on Tuesday, which is why we have slightly different figures. I have added the explanation to the slide. I suggest we finalise the analysis this once the Dandara meeting note is written up and to take into account any late stragglers by email this week.
- In terms of the comments about the survey being too narrow, I haven't expanded this because I don't think it was particularly clear from the responses what they would have wished to see instead.

I have a couple of queries about tomorrow's meeting, Firstly, are you attending by phone or in person? Secondly, should I send the analysis to anyone at HfS so they can put it on a screen?

regards

[name(s) redacted]

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From: [name(s) redacted]
Sent: 01 April 2016 10:05
To: [name(s) redacted]
Cc: [name(s) redacted]
Subject: Rental Income Guarantee Scheme - Market Engagement - Possible meeting with Maven Capital Partners

[name(s) redacted], thank you for the offer to meet during w/c 18 April – date and time to be confirmed subject to availability . I've provided a link to the consultation exercise further below and as discussed I've copied in colleagues who may be able to meet during that week [name(s) redacted].

[name(s) redacted]– would either or both of you be able to meet with [name(s) redacted] that week in Glasgow? If so can you please liaise with him directly to agree a suitable date and time.

Regards[name(s) redacted]

[name(s) redacted]

The Scottish Government is working closely with investors, developers and property advisors to encourage growth in the purpose-built PRS sector in Scotland – widely known as Build-to Rent. We are very keen to engage with you on this to establish your views on the opportunities offered by the Scottish market, to keep you up to date on some of the work our dedicated PRS Champion has been driving forward, and to discuss some of the specifics of a Rental Income Guarantee that we are currently consulting on until 22 April. Here is the link to our Rental Income Guarantee Scheme document www.gov.scot/Publications/2016/02/2612 and I would be grateful if you could give this some consideration before we meet. We are interested in your overall views on this but if there are any areas of it that are of particular interest or concern to you do let us know and we can focus in on those when we meet.

From: Dominic Martin [<mailto:Dominic.Martin@westrock.co.uk>]
Sent: 19 April 2016 17:00
To: [name(s) redacted]
Cc: [name(s) redacted]
Subject: RE: Rental Income Guarantee Scheme - Market Engagement/Meeting

[name(s) redacted],

Good to meet last week. Further to the meeting, we're keen to respond to the consultation.

Are you able to share with me us the consultation form please, ideally in word, which we couldn't seem to access.

Many thanks,

Dominic.

From: Dominic Martin on behalf [name(s) redacted]
Sent: 14 April 2016 12:11
To: [name(s) redacted]
Subject: FW: Rental Income Guarantee Scheme - Market Engagement/Meeting
When: 14 April 2016 12:30-13:30.
Where: Westrock, 1 Chapel Place, London, W1G 0BG

Dominic Martin MSc MRICS

Westrock

1 Chapel Place, Vere Street
London, W1G 0BG, United Kingdom

T: +44 (0)207-399-0650 | M: [REDACTED]
dominic.martin@westrock.co.uk | www.westrock.co.uk

Preview the paradigm shift in Build to Rent: www.platform.life
Proud supporter of www.vitalforchildren.org

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From: <[name(s) redacted]>
Date: Monday, 11 April 2016 12:33
To: Dominic Martin <dominic.martin@westrock.co.uk>, <[name(s) redacted]>
Subject: Rental Income Guarantee Scheme - Market Engagement/Meeting

Hi Dominic, (updated to cover the one hour slot instead of 30 minutes)

Thank you for confirming this meeting time works for you. We look forward to meeting with you on Thursday.

For convenience here is the link to our Rental Income Guarantee Scheme document www.gov.scot/Publications/2016/02/2612 and I would be grateful if you could give this some consideration before we meet.

We are interested in your broader views on the Scottish PRS market as well as the guarantee proposal and of course if there are any other matters of particular interest or concern to you do let us know and we can focus in on those when we meet.

Kind regards,
[name(s) redacted]

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Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan eil e ceadachd a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo le gun fhiosd', bu choir cur às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh, leig fios chun neach a sgaoil am post-d gun dàil.

Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

From: [name(s) redacted]
Sent: 16 March 2016 16:51
To : [name(s) redacted]
Cc : [name(s) redacted]
Subject: Market Engagement - Rental Income Guarantee Scheme

[name(s) redacted] thank you for the call back this afternoon. As discussed the Scottish Government is working closely with investors, developers and property advisors to encourage growth in the purpose-built PRS sector in Scotland – widely known as Build-to Rent. We are very keen to engage with you on this to establish your views on the opportunities offered by the Scottish market, to keep you up to date on some of the work our dedicated PRS Champion has been driving forward, and to discuss some of the specifics of a Rental Income Guarantee that we are currently consulting on until 22 April.

As requested I'm emailing to try and schedule a meeting with you, Ana and any relevant colleagues. We will be in London and I wondered if a one hour slot on the morning of Thursday 14th April would be convenient for you/Ana. Would either 9.00 - 10.00 or 10.30 - 11.30 suit? As well as Scottish Government being present Gerry More, the PRS Champion, will also attend.

I've previously sent the details and link below to Ana on our Rental Income Guarantee Scheme document and I would be grateful if you could give this some consideration before we meet. We are interested in your overall views on this but if there are any areas of it that are of particular interest or concern to you do let us know and we can focus in on those when we meet.

I look forward to hearing from you.

Regards, : [name(s) redacted]

[name(s) redacted]

The Scottish Government is determined to boost the supply of housing across all tenures. New, high-quality housing built expressly for private rental is a key element of a balanced housing market and we are keen to encourage the growth of this emerging sector.

I am emailing to draw your attention to a recently published market engagement exercise designed to solicit views from industry and other stakeholders on how we can best support delivery of new purpose build-to-rent Private Rented Housing in Scotland. In particular we are seeking views on the appropriateness and structure of a proposed Rental Income Guarantee Scheme designed to help unlock investment and deliver new homes at scale.

The document is now available at www.gov.scot/Publications/2016/02/2612 and responses are invited by the deadline of 22 April.

If you have any questions about this document please contact Lynsey Thomson (Scottish Government Financial Innovation Unit) via email at Lynsey.thomson@gov.scot or by telephone on 0300 020 1226.

From: Whiteburn Team [<mailto:whiteburnteam@whiteburn.co.uk>]
Sent: 01 September 2016 16:17
To: [name(s) redacted]
Cc: prschampion@homesforscotland.com
Subject: RE: Rental Income Guarantee Scheme - Market Engagement/Meeting

Hello [name(s) redacted]

Many thanks for that update, its most helpful.

Kind Regards

[name(s) redacted]
Whiteburn Projects, Clock Tower, 1 Jackson's Entry, Holyrood, Edinburgh, EH8 8PJ
[contact details redacted]

From: [name(s) redacted]
Sent: 01 September 2016 16:10
To: Whiteburn Team <whiteburnteam@whiteburn.co.uk[name(s) redacted]>
Cc: prschampion@homesforscotland.com
Subject: RE: Rental Income Guarantee Scheme - Market Engagement/Meeting

Hi [name(s) redacted]

Thanks for getting in touch. We are working to refine the Rental Income Guarantee Scheme in light of all the feedback we received through the market engagement process (which has now concluded) with a view to putting advice to Ministers on this later in the autumn.

The feedback we received through the engagement was very positive but there were aspects of the scheme – such as the length of the guarantee and the treatment of voids/bad debts - that have required us to do some detailed modelling and re-thinking to help shape a more attractive offer to the sector (subject of course to the aforementioned Ministerial approval).

I'm afraid I can't commit to a formal date for an announcement on this at the moment but please be assured it remains a top priority for us. As soon as I have anything to report I will get back in touch and I am pleased to note meantime that it remains on the radar of potential investors.

I hope your plans for Vox Dundee are continuing to progress well. It looks like a very exciting development and I am keen to keep in touch with its progress as you move towards delivery.

Kind regards,

[name(s) redacted] ✦ FINANCIAL INNOVATION UNIT

From: Whiteburn Team [<mailto:whiteburnteam@whiteburn.co.uk>]
Sent: 01 September 2016 15:55
To: [name(s) redacted]
Subject: RE: Rental Income Guarantee Scheme - Market Engagement/Meeting

Hello [name(s) redacted]

We were wondering if you could give an update on your consultation and likely timescales before any outcome? We are talking to a number of potential investors and it has been raised by them?

Many thanks

[name(s) redacted]

Whiteburn Projects, Clock Tower, 1 Jackson's Entry, Holyrood, Edinburgh, EH8 8PJ

[name(s) redacted]

-----Original Appointment-----

From: [name(s) redacted]

Sent: 21 March 2016 11:51

To: [name(s) redacted]

Subject: Rental Income Guarantee Scheme - Market Engagement/Meeting

When: 30 March 2016 10:30-11:30 (UTC+00:00) Dublin, Edinburgh, Lisbon, London.

Where: Whiteburn Projects Ltd Office 1 Jacksons entry, Edinburgh, EH8 8PJ

[name(s) redacted]

Thank you for confirming this meeting date/time.

Regards, [name(s) redacted]

The Scottish Government is working closely with investors, developers and property advisors to encourage growth in the purpose-built PRS sector in Scotland – widely known as Build-to Rent. We are very keen to engage with you on this to establish your views on the opportunities offered by the Scottish market, to keep you up to date on some of the work our dedicated PRS Champion has been driving forward, and to discuss some of the specifics of a Rental Income Guarantee that we are currently consulting on until 22 April. Here is the link to our Rental Income Guarantee Scheme document www.gov.scot/Publications/2016/02/2612 and I would be grateful if you could give this some consideration before we meet. We are interested in your overall views on this but if there are any areas of it that are of particular interest or concern to you do let us know and we can focus in on those when we meet.

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From: Whiteburn Team [<mailto:whiteburnteam@whiteburn.co.uk>]
Sent: 01 September 2016 16:17
To: [name(s) redacted]
Cc: prschampion@homesforscotland.com
Subject: RE: Rental Income Guarantee Scheme - Market Engagement/Meeting

Hello [name(s) redacted]

Many thanks for that update, its most helpful.

Kind Regards

[name(s) redacted]
Whiteburn Projects, Clock Tower, 1 Jackson's Entry, Holyrood, Edinburgh, EH8 8PJ
[contact details redacted]

From: [name(s) redacted]
Sent: 01 September 2016 16:10
To: Whiteburn Team <whiteburnteam@whiteburn.co.uk[name(s) redacted]>
Cc: prschampion@homesforscotland.com
Subject: RE: Rental Income Guarantee Scheme - Market Engagement/Meeting

Hi [name(s) redacted]

Thanks for getting in touch. We are working to refine the Rental Income Guarantee Scheme in light of all the feedback we received through the market engagement process (which has now concluded) with a view to putting advice to Ministers on this later in the autumn.

The feedback we received through the engagement was very positive but there were aspects of the scheme – such as the length of the guarantee and the treatment of voids/bad debts - that have required us to do some detailed modelling and re-thinking to help shape a more attractive offer to the sector (subject of course to the aforementioned Ministerial approval).

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I hope your plans for Vox Dundee are continuing to progress well. It looks like a very exciting development and I am keen to keep in touch with its progress as you move towards delivery.

Kind regards,

[name(s) redacted] ✦ FINANCIAL INNOVATION UNIT

From: Whiteburn Team [<mailto:whiteburnteam@whiteburn.co.uk>]
Sent: 01 September 2016 15:55
To: [name(s) redacted]
Subject: RE: Rental Income Guarantee Scheme - Market Engagement/Meeting

Hello [name(s) redacted]

We were wondering if you could give an update on your consultation and likely timescales before any outcome? We are talking to a number of potential investors and it has been raised by them?

Many thanks

[name(s) redacted]

Whiteburn Projects, Clock Tower, 1 Jackson's Entry, Holyrood, Edinburgh, EH8 8PJ

[name(s) redacted]

-----Original Appointment-----

From: [name(s) redacted]

Sent: 21 March 2016 11:51

To: [name(s) redacted]

Subject: Rental Income Guarantee Scheme - Market Engagement/Meeting

When: 30 March 2016 10:30-11:30 (UTC+00:00) Dublin, Edinburgh, Lisbon, London.

Where: Whiteburn Projects Ltd Office 1 Jacksons entry, Edinburgh, EH8 8PJ

[name(s) redacted]

Thank you for confirming this meeting date/time.

Regards, [name(s) redacted]

The Scottish Government is working closely with investors, developers and property advisors to encourage growth in the purpose-built PRS sector in Scotland – widely known as Build-to Rent. We are very keen to engage with you on this to establish your views on the opportunities offered by the Scottish market, to keep you up to date on some of the work our dedicated PRS Champion has been driving forward, and to discuss some of the specifics of a Rental Income Guarantee that we are currently consulting on until 22 April. Here is the link to our Rental Income Guarantee Scheme document www.gov.scot/Publications/2016/02/2612 and I would be grateful if you could give this some consideration before we meet. We are interested in your overall views on this but if there are any areas of it that are of particular interest or concern to you do let us know and we can focus in on those when we meet.

From: [name redacted]

Sent: 16 March 2016 16:04

To: [name redacted]

Cc: [name redacted]

Subject: Info for PCG - Market Engagement Document- Rental Income Guarantee Scheme

Hi [name redacted], thanks for the call earlier on the PCG meeting tomorrow. For info the wording below was used for the 'push' email which went out to approx. 125 contacts – developers, investors/funders, property advisers/intermediaries and members of Joint Housing Policy Delivery Group, FIAG, HAR Finance Board and PRS working Group members. Next steps will be a series of face to face meeting with a section of developers, investors/funders, property advisers/intermediaries in London, Edinburgh, Glasgow and Aberdeen.

You can let PCG colleagues know what we've done as noted above and make an ask if they know of any developers/stakeholders that are operating or interested in the Private Rented Sector within their area then we'd be happy to hear any further suggestions of whom we should be targeting for the consultation/engagement document as below. Once we've confirmed the list of who we will be meeting then Lynsey and I are happy to share this with PCG by way of information sharing (would we do that through you to share with the group?).

Hope this helps for tomorrow. Thanks[name redacted]

The Scottish Government is determined to boost the supply of housing across all tenures. New, high-quality housing built expressly for private rental is a key element of a balanced housing market and we are keen to encourage the growth of this emerging sector.

I am emailing to draw your attention to a recently published market engagement exercise designed to solicit views from industry and other stakeholders on how we can best support delivery of new purpose build-to-rent Private Rented Housing in Scotland. In particular we are seeking views on the appropriateness and structure of a proposed Rental Income Guarantee Scheme designed to help unlock investment and deliver new homes at scale.

The document is now available at www.gov.scot/Publications/2016/02/2612 and responses are invited by the deadline of 22 April.

If you have any questions about this document please contact Lynsey Thomson (Scottish Government Financial Innovation Unit) via email at Lynsey.thomson@gov.scot or by telephone on 0300 020 1226.

From: prschampion [<mailto:prschampion@homesforscotland.com>]
Sent: 04 February 2016 19:11
To: [name(s) redacted]
Cc: [name(s) redacted]
Subject: RE: RIGS Consultation

Thanks for the update name(s) redacted, all noted. Please continue to keep me in the loop as the plan progresses!

Best regards, Gerry

-----Original Message-----

From: [name(s) redacted]
Sent: 04 February 2016 18:12
To: prschampion
Cc: [name(s) redacted]
Subject: RIGS Consultation

Gerry

I think there was a question from you about engagement with Retties from SFT on the guarantee proposal.

[name(s) redacted] is being provided through an agreement with SFT and we have also been discussing with [name(s) redacted] (from SFT) the components of the guarantee because of his experience and knowledge in the area.

name(s) redacted and name(s) redacted have been discussing with a range of parties the principle of RIGS to support this strand of work. This has been part of a wider discussion about PRS investments and developments in Scotland. They have not shared the document with Retties or gone into the finer detail of the potential offer. As you will appreciate, this sort of information will need to be cleared with Ministers before it goes out wider and so this sharing would not be appropriate.

I am sure the PRS Working Party understand that ultimately the SG needs to take a view on the risks etc. that this guarantee proposal may present and in doing so we should be able to consult with a wide range of industry stakeholders. For information, I think Retties were aware of developments through members of the PRS Working Party.

I also just had a productive meeting with [name(s) redacted] and I think a plan is hatching for all of us. More to follow!

Kind regards

[name(s) redacted]

From: [name redacted]
Sent: 11 February 2016 20:27
To: [name redacted])
Cc: [names redacted]
Subject: FW: ROUTINE: PRIVATE RENTED SECTOR (PRS) WORKSTREAM WITHIN SCOTTISH HOUSING EXPANSION APPROACH: CLEARANCE OF MARKET ENGAGEMENT DOCUMENTATION

[name redacted]

Now that we're good to go on this can we discuss handling re the potential investors [name redacted] and I met this morning.

I'm thinking we should write to them specifically to confirm the opportunity that we advised them today that they will now have to respond and be clear on the nature of the support they see as required to stimulate investment in the PRS they envisage.

While they've not taken up earlier offers to engage with us (or, as far as we know, the PRS guarantee stakeholder group) to set out their guarantee thinking, we know (though we have no details) that what they are seeking is long-term and not the shorter-run rental income guarantee proposition that has materialised from the extensive co-production work with the PRS stakeholder group. I have little doubt that this will be portrayed negatively in follow-up correspondence from this morning's meeting.

I was very interested to hear your feedback on the PRS conference in London that you and [name redacted] attended this week - not least the plea you said Mark Davies (the UKG's PRS champion) was making about the sector getting its act together and speaking with more unity to give clarity on what was most needed - rather than diverse asks and positions serving individual interests. Once you have had a chance to catch up and distill the main points, we should share the essential feedback with [names redacted]

Thanks.

[name and contact details redacted]

✘ FINANCIAL INNOVATION UNIT
Housing Supply and Innovation | Area 1G-South | VQ
(I work Monday to Thursday).

From: [name(s) redacted]

Sent: 15 February 2016 17:06

To: [name(s) redacted]

Cc: [name(s) redacted]

Subject: Scottish Government - PRS Guarantee Market Engagement Document Launch - 25 February 2016

Dear [name(s) redacted],

As you will know the Scottish Government will shortly launch its PRS Rental Income Guarantee Market Engagement Document with an On-site visit/Photocall with key partners at a central Edinburgh location. The Cabinet Secretary for Social Justice, Communities and Pensioners' Rights will be attending.

This is now due to take place on Thursday 25 February 2016 between 09:30 and 10:15 and we would like to invite you to attend. Can you please confirm if you are able to do so. If you are unable to attend can you please advise me who will represent Homes for Scotland at this event.

Separately, a press release will be issued to coincide with this launch - a draft release will be circulated soon seeking a supportive quote from Homes for Scotland (and one from Gerry in his role of PRS Champion).

If you require any further information on this then please let me know.

Kind regards, [name(s) redacted]

[name(s) redacted]

From: [name(s) redacted]
Sent: 25 February 2016 11:18
To: [name(s) redacted]
Cc: [name(s) redacted]
Subject: RE: Rental Income Guarantee Scheme - Market Engagement Document

Ed, Word version attached weblink below. Thanks, [name(s) redacted]

<http://news.scotland.gov.uk/News/Plan-to-deliver-thousands-of-homes-22f6.aspx>

From: [name(s) redacted]
Sent: 25 February 2016 11:11
To: [name(s) redacted]
Cc: [name(s) redacted]
Subject: RE: Rental Income Guarantee Scheme - Market Engagement Document

Can someone send me the final version of the press release please. Heriot Watt would like to put something on their web site.

Regards

[name(s) redacted]

From: [name(s) redacted]
Sent: 25 February 2016 10:18
To: [name(s) redacted]
Cc: [name(s) redacted]v.scot
Subject: RE: Rental Income Guarantee Scheme - Market Engagement Document

Apologies as I should have included the following wording which we will send out to stakeholders with the link to the market engagement document. [name(s) redacted]

The Scottish Government is determined to boost the supply of housing across all tenures. New, high-quality housing built expressly for private rental is a key element of a balanced housing market and we are keen to encourage the growth of this emerging sector.

I am emailing to draw your attention to a recently published market engagement exercise designed to solicit views from industry and other stakeholders on how we can best support delivery of new purpose build-to-rent Private Rented Housing in Scotland. In particular we are seeking views on the appropriateness and structure of a proposed Rental Income Guarantee Scheme designed to help unlock investment and deliver new homes at scale.

The document is now available at www.gov.scot/Publications/2016/02/2612 and responses are invited by the deadline of 22 April.

If you have any questions about this document please contact [name(s) redacted]

From: [name(s) redacted]
Sent: 25 February 2016 09:51

To: [name(s) redacted]
Cc: [name(s) redacted]
Subject: Rental Income Guarantee Scheme - Market Engagement Document

Dear all,

Link to the Market Engagement Document which has now gone live –
www.gov.scot/Publications/2016/02/2612

We will be communicating this shortly to stakeholders but please feel free to circulate to relevant contacts also.

Regards
[name(s) redacted]

From: [name redacted]
Sent: 05 February 2016 16:22
To: [name redacted]
Cc: [names redacted]
Subject: FW: Market Engagement Document - PRS - Response by Monday 2pm

Hi [name redacted]

As promised here's the latest version of the market engagement doc. which has been past SFT and MacRoberts. Its currently out with the key members of the PRS Working Group- we are hoping for no substantial changes from them as they have all seen and discussed the Heads of Terms on which this is based.

It is not in its final format as we will make it all a bit prettier (with [name redacted] help) after it has gone to Ministers but time pressures created by recess mean we have not managed that this side of it going to PO.

Could you have a look and let us know of anything substantial that you are unhappy with (noting that we are seeking approval on the Ministerial Foreword included in this). Ideally [name redacted] will make any necessary changes on Monday. If that's just not possible I'll try and pick them up in London on Tuesday night (wifi permitting). Aim is to make Wednesday's box as we really want pre-recess sign off from Mr Neil. [name redacted] is lined up to help on Wednesday if my wifi fails.

Apologies for the tight timeframes again on this.

[name redacted]

From: [name redacted]
Sent: 05 February 2016 16:13
To: prschampion; [names redacted]
Cc: [names redacted]
Subject: Market Engagement Document - PRS - Response by Monday 2pm

Dear all

Apologies for the quick turnaround required for this document – please find attached a draft of the market engagement document.

We have put together this version with a ministerial foreword and also one for Gerry (written as well for you to comment on to save time). The main bulk of the document is based on the materials you have seen before and the discussion that we had on the 20th so we don't anticipate significant changes. We would be grateful if you could consider the document and let us know of any significant changes required prior to issue. For information, we intend to further format it/ refine its presentation before the 25th but the content will not change substantially after it goes to Ministers on Wednesday.

Ideally if you could get back by **Monday 2pm** that would help us go to Ministers for clearance before recess starts the week after. If this is going to be very difficult then please let me know. Also, can you please copy in [name redacted] as well to the responses.

Also, I mentioned in a previous email about a roundtable session in March in the Parliament. We are just scoping out the agenda for that and will come back to you shortly but it would be good if you all could consider some names to invite for that and send over contact details (by Thursday ideally and for info we are expecting to invite 20-25 people).

Many thanks and have a good weekend

[name redacted]

From: [name(s) redacted]
Sent: 22 March 2016 16:41
To: [name(s) redacted]
Cc: [name(s) redacted]
Subject: RE: Estimate No. 300726: RENTAL INCOME GUARANTEE SCHEME -
MARKET ENGAGEMENT DOCUMENT - CONSULTATION

Hi [name(s) redacted]

Thanks for your help with this. I now attach PDFs of both the A4 book and the A5 flyer as requested.

What you propose sounds good but with a few changes as follows:

1. To flat-stitch the A4 document on the left hand side as discussed.
2. To have the 2-sided A5 flyer to be printed on a gloss finished card if at all possible. If you could re-price on that basis that would be appreciated.

If these could be delivered as early as possible on Tuesday morning to [name(s) redacted] that would be great.

The PO number you requested is SG758283.

If you need anything further to enable this to be completed please do just let me know.

Kind regards,

[name(s) redacted]

[name(s) redacted]

-----Original Message-----

From: [name(s) redacted]
Sent: 22 March 2016 14:46
To: [name(s) redacted]
Subject: Estimate No. 300726: RENTAL INCOME GUARANTEE SCHEME -
MARKET ENGAGEMENT DOCUMENT - CONSULTATION

Hello [name(s) redacted],

I hope you're well.

I have spoken with [name(s) redacted] here and after discussing your requirements I attach our estimate for your attention.

Would you mind confirming the spec I have please and submit a PO?

I have this as top left stitched though we could also price to wirebind on the short edge. I also have the flyer as double sided A5. Please advise if this should be changed

Also, can you send me PDF's for both the A4 book and the A5 flyer please? Ideally I would like these today or tomorrow pre-noon at the latest.

All costs are subject to confirmation of final specification,
Kind regards,
[name(s) redacted]

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