
From: [REDACTED]
Sent: 29 September 2017 11:04
To: [REDACTED]
Cc: [REDACTED]
Subject: 2017-2018 Annual Plans

Dear [REDACTED]

I am pleased to submit our Dumfries and Galloway Education Authority Annual plan for 2017/18. This agenda has been taken forward since we finalised our NIF evidence report publication in June, but now has been formally agreed by Members at the recent Children Young People and Lifelong Learning Committee. I note that we are due to submit this plan to Ministers in September in each year; I send it to you to fulfil this requirement.

As always, we look forward to working with you over the coming year, and alongside our colleagues in the Regional Collaborative.

I also note that in our Local Scrutiny Plan, it suggests a revisit of VSE in March of next year. We are also due for our self evaluation through PSIF as from February so it would be helpful to discuss how we can bring these two processes together to best effect.

I hope this finds you well and we will meet perhaps, if you have time, the next time you are in the region

With best wishes
[REDACTED]

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From:
Sent: 12 September 2017 12:02
To:
Subject: Ae Primary School

Thought it would be useful to give you an update with progress on the consultation – since the public meeting last meet there has been further engagement with parents and we attend another community meeting last night. This was a very well organised and constructive event with plenty of interest and good constructive questions that we were able to answer positively.

Questions that have started to creep in is a focus on the support we offer for pupils for transition, choice of alternative schools and the community taking over the facility if the learning was to stop. A key item that has emerged was when the school was built this was at a time where the settlement was planned to be significantly bigger that it has materialised to be. This explains why we have school without the commensurate community.

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From:
Sent: 09 October 2017 13:18
To:
Cc:
Subject: Consultations

Dear [REDACTED]

To confirm, Dumfries and Galloway Council has decided to pause the consultation process in order to consider more fully representations that have been made.
Please note below the information which will go to Members and PC Chairs.

Regards
[REDACTED]

The formal process to consider the future of three of our rural schools has reached the end of the first stage in the process and received wide ranging representations from parents, community and politicians. It is important that the Council has the time to listen and consider this fully before determining future stages. At this time the Council has decided to ask Officers to pause the process and take extra time to consider the representations rather than progressing with the next phase of consultation. Education Scotland have been informed of this decision. A paper outlining all of these considerations in detail will be presented to the CYPLL Committee at a meeting in November. This very much aligns with the new revised Council Plan on engaging with communities to deliver collaborative solutions'.

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Course Title	Exploring Excellence, Equality and Equity
Keywords	Raising Attainment/ Closing the Gap
Venues	Annandale & Eskdale, Nithsdale, Stewartry and West
Date	9 th & 12 th October, 13 th & 30 th November 2017: repeat sessions offered morning , afternoon and twilight (exact times tbc)
Duration	2 hours
Organiser(s)	
Presenter(s)	
Key Local Authority Representative	
Target Participants	<i>Middle Leaders and Class Teachers</i>
Course Descriptor:	In response to Dumfries and Galloway's recent staff survey regarding Delivering Excellence and Equity in Education, the following Professional Learning opportunity has been developed. This opportunity will be supported by the Attainment Advisor (Scottish Attainment Challenge), Improvement Advisor (Children and Young People Improvement Collaborative) and the Area Lead Officer (Education Scotland).
Participants will...	

Course Outcome:	
Preparation for/ Possible follow on from : Materials required/activities to be undertaken	
Additional Comment:	
Maximum No:	
Minimum No:	

Name of Local Authority Person to take forward any follow on from this course/event:

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If you require any documents which relate to the above course, including presentations by presenter/s, to be uploaded to GLOW, please forward to [redacted] and indicate into which of the sections below the material has to be placed:

- Learning and Teaching
- Leadership/Management
- Pupil Support
- School Estate
- Other

Course Title	TBD
Keywords	Impact measurement/ Improvement Methodology
Venue	Annandale & Eskdale, Nithsdale, Stewartry and West
Date	10 th & 11 th October, 14 th & 29 th November 2017: repeat sessions offered morning , afternoon and twilight (exact times tbc)
Duration	2 hours
Organiser(s)	[REDACTED]
Presenter(s)	[REDACTED]
Key Local Authority Representative	[REDACTED]
Target Participants	<i>Middle Leaders and Class Teachers</i>

<p>Course Descriptor: In response to Dumfries and Galloway's recent staff survey regarding Delivering Excellence and Equity in Education, the following Professional Learning opportunity has been developed. This opportunity will be supported by the Attainment Advisor (Scottish Attainment Challenge), Improvement Advisor (Children and Young People Improvement Collaborative) and the Area Lead Officer (Education Scotland).</p> <p>Participants will...</p>	<p>Course Outcome:</p>
<p>Preparation for/ Possible follow on from : Materials required/activities to be undertaken</p>	<p>Additional Comment:</p>
<p>Maximum No:</p>	<p>Minimum No:</p>

Name of Local Authority Person to take forward any follow on from this course/event:

If you require any documents which relate to the above course, including presentations by presenter/s, to be uploaded to GLOW, please forward to [redacted] and indicate into which of the sections below the material has to be placed:

- Learning and Teaching
- Leadership/Management
- Pupil Support
- School Estate
- Other

From: [REDACTED]
Sent: 10 October 2017 12:50
To: [REDACTED]
Subject: RE: Herald article

Thank you [REDACTED]

From: [REDACTED]
Sent: 10 October 2017 08:10
To: [REDACTED]
Subject: Herald article

[REDACTED]
For your information.
[REDACTED]

Parents fighting closure of rural primary schools thrown a lifeline

The Herald (Main), 10/10/2017, p.8, Andrew Denholm

decided to ask officers to pause the process and take extra time to consider the representations rather than progressing with the next phase of consultation." The council said schools quango Education Scotland - which has to be consulted as part of the process - had been informed of the decision. The schools were originally identified by the council for closure.....

[REDACTED]

Tel: [REDACTED]
Address: [REDACTED]

Web: www.educationscotland.gov.uk

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Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan eil e ceadachd a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo gun fhiosd', bu choir cur às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh agus fios a leigeil chun neach a sgaoil am post-d gun dàil. Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

From: [REDACTED]
Sent: 29 August 2017 13:17
To: [REDACTED]
Subject: Feedback from yesterday

Thought you might be interested to see this...

Kind regards,
[REDACTED]

[REDACTED]

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From: [REDACTED]
Sent: 29 August 2017 13:09
To: [REDACTED]
Subject: for PRD

Thanks for yesterday- really enjoyed it and doing it tonight with staff here at our collegiate session. As part of it we are using our own 2.3 from the SIP to see if our comments are evaluative and what evidence we have of this.

See you Thursday!

[REDACTED]

"Coming together is a beginning. Keeping together is progress. Working together is success."

Henry T Ford

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Tel: [Redacted]
Internal: [Redacted]

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From: [REDACTED]
Sent: 24 May 2017 17:48
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: IMPORTANT- Management Briefing May 24.docx

Dear [REDACTED]
I hope you are well, we are moving towards the summer holidays and work is progressing well here in Dumfries and Galloway. All else being positive, however, I felt it might be helpful for you to be reassured that we are responding to the national move to critical (you will have scrutiny of these things, as do I). Please find our briefing to HT shared this morning – I make reference to [REDACTED] letter and enclosure, also received. I have spoken with all HT who have planned trips and they are making judgements along with their school communities (parents, pupils and staff who are planning on the trip and we have a range of responses as we would expect. I have reassured them that there is no 'wrong answer' - and that if there are cancellation fees incurred, we will cover these (in our experience this can be the determining issue and I don't want it to be).

As always, our thoughts are with our Manchester colleagues who are working to support the families affected. Any further information you require, as always, let us know.

On another note, You may be aware but we have a new Council (Labour /SNP), but we have continuity with the Chair of committee; clearly we would have worked positively with any group but continuity of policy direction is practically helpful.

I am sure we will meet up in due course, and I have had feedback from Sheelagh on attainment challenge meeting and your catch up last week – thank you as always for your support.

Best wishes
[REDACTED]

From: [REDACTED]
Sent: 24 May 2017 11:03
To: [REDACTED]
Cc: [REDACTED]
Subject: IMPORTANT- Management Briefing May 24.docx

Dear [REDACTED]
As you will be keenly aware, the key messages of this briefing are overshadowed by the recent tragic events in Manchester. As colleagues who work every day with young people, our thoughts are with families, and those working to support them in very difficult circumstances over the coming days. As you will understand there is increased focus on our schools with the heightened national terrorism threat. There are important messages for schools included in this briefing, therefore it is sent directly to headteachers to act upon the guidance from the Chief Executive this morning.

I ask all staff to remain vigilant at this time and that this includes being aware of the ongoing situation and the heightened threat – as we remain alert, but not alarmed.

As always, if you have any questions or concerns, please contact us at Woodbank.

Yours sincerely
[REDACTED]

MANAGEMENT BRIEFING – 24 May 2017

As the last management briefing for this academic year I would hope to celebrate the successes for our pupils and staff and, as we come towards the holiday, a chance to enjoy what we have achieved. However, as you will be keenly aware, the key messages of this briefing are overshadowed by the recent tragic events in Manchester. As colleagues who work every day with young people, our thoughts are with families, and those working to support them in very difficult circumstances over the coming days.

As you will understand, there is increased focus on school security. We have been able to confirm that in our schools our emergency planning arrangements are up to date, we practice for lockdown and evacuation and our reception and office staff are aware of procedures to follow with suspicious packages or threatening calls.

In line with these past communications and discussions I ask all staff to remain vigilant at this time. I ask that you and your teams refresh your knowledge of emergency training, including lockdown and evacuation. Staff are asked to recognise and report any suspicious activities on their sites and within their schools and buildings. All visitors to premises should be escorted to their destination at all times. In addition, I am contacting headteachers who have planned school trips to major cities over the coming month.

There is a useful on-line video available from the UK Government – Run Hide Tell – available at <https://www.gov.uk/government/publications/stay-safe-film> staff should make themselves aware of this.

There is also a useful App, available to download free, which provides clear guidelines on what do in an emergency – CitizenAID - <http://citizenaid.org/features/download-citizenaid-app/>

Please be aware that there will be additional messages from Communications staff. Headteachers will also have received a letter directly from Education Scotland. I will write again to all schools on Friday with an update. If you have any concerns or questions please contact Woodbank.

The remainder of this briefing details our normal business of leading learning and teaching in our schools, as we remain alert, but not alarmed.

Local Government Elections

Following the local government election our new Council has been formed. The Chair and Vice Chair of the Children and Young People Committee are [REDACTED] they, along with all Elected Members, will continue to show interest and support to the work you lead in our schools. On an ongoing note, we will have been in an extended pre-election footing since 13 March 2017 until 8 June 2017. In our politically neutral role nothing we do should promote a particular point of view and guidance for all staff has been circulated via Engage. If there are any specific queries, please contact [REDACTED]

Curriculum for Excellence Primary and Secondary School Leadership Conferences – September 2017

Education Scotland is organising a series of five conferences in September 2017 to support the leadership of Curriculum for Excellence (CfE) in primary and secondary schools. These conferences follow on from the leadership events for the secondary sector which they have organised in early spring for the last three years and the series of conferences for primary headteachers in Autumn 2014. The conferences will aim to:-

- Support headteachers in leading key aspects of CfE
- Share good practice and;
- Provide opportunities for professional dialogue.

Dumfries and Galloway Council has been allocated places on a pro-rata basis at the event planned for Thursday 14 September, Celtic Park in Glasgow; **28 places are available to Primary Headteachers and 4 places for Secondary Headteachers**. Education Scotland is charging £60 per delegate for attendance at this event; this will be taken centrally as a recharge from DSM for those attending.

All applications to attend have to be submitted through the local authority. If you are interested in attending please let [REDACTED] know by Friday 16th June [REDACTED]. Places will be allocated after this date and will take account of cluster / area / authority wide representation.

Achievement of a Level

The Annual Data Collection for the National Improvement Framework will take place in June with the focus being on "achievement of a level" in the **week beginning 12th June, 2017**. The data collected relates to the **level achieved** in literacy – reading, writing, and listening and talking and numeracy for ALL pupils in P1, P4, P7 and S3 and ALL pupils attending Langlands. **All returns must be submitted to performance@dumgal.gov.uk no later than Monday 19th June.**

INCAS

Cluster INCAS reports can be found at

https://glowscotland.sharepoint.com/sites/dumfriesandgallowaycouncil/D&GCouncil/layouts/15/guestaccess.aspx?guestaccesstoken=iGCVeEuk0v8j0N9y38gz0zz3NtLyWvM%2bILt85VBNcU%3d&folderid=2_1f39887c02bd64381b3bf12acbea6d5c6&rev=1 .These continue to show improvement year on year which is encouraging: There remains an issue however with regards mental arithmetic from P5 – P7 with the average difference of 10 points. [REDACTED] as our Numeracy Hub champion and the increased focus by our RAISE teachers focusing on STEM and Numeracy will specifically look at targeting this next year as part of our overall excellence and equity strategy and plan.

NIF Standardised Assessments Arrangements

In preparation for the rolling out of new NIF standardised assessment arrangements schools are asked as much as possible to ensure SEEMIS click and go pupil contextual information is kept up to date.

Information will be lifted directly from Click and Go as part of a data sharing agreement with the Scottish Government. No information has been received with regards when this lift will take place. This information will be shared with schools as soon as it becomes available.

School Improvement Reports / Plans

Schools are reminded that School Improvement Reports and Plans which include planned proposals for PEF spending must be submitted to Directorate Support by **23rd June 2017 at the latest**.

Implementation of Languages 1 +2

(i) Planning Visits

Further to the acceptance of the funding allocated to clusters and the survey submitted prior to the Easter holidays, visits will take place in June by [REDACTED] and a member of the MfL team to establish progress towards implementation, ascertain how the funding has been utilised and identify needs for next session and beyond to ensure full delivery by 2020.

(ii) National Inter-Authority 1-2 for Secondary Schools, 14th June 2017, Irvine.

All PTs / Curriculum Leads with responsibility for modern languages and the person responsible for timetabling are invited to attend a National Inter-Authority day organised by Education Scotland. Dumfries and Galloway have been allocated places at the event on Wednesday 14th June, Greenwood Conference Centre, Greenwood Gate, Dreghorn, Irvine, KA11 4GZ, (10.00 – 3.00). We will join colleagues from North Ayrshire, East Ayrshire, South Ayrshire and Argyll & Bute.

(iii) **Modern Languages Assistants**

There is an opportunity to bid for Language Assistants to support Modern Languages across the cluster which may be part funded from the authority. The national deadline for requests is 31st May. [REDACTED] will coordinate D&G requests.

Instrumental Music Service (IMS)

Flyers for the instrumental music service have been delivered to schools. Please promote this service with pupils and parents. The service has been reviewed this session to align more closely with class music and YMI. A working group has been set up to provide guidance to schools in working more closely with the IMS.

Primary Planning Wizard – Primary Class Setup for Next Year

Primary Schools have been emailed in preparation for setting up their new classes for next academic year. Workshops to allow clerical staff to complete this, with the support of an MISS Officer on hand will be set up in June, according to demand. Clerical staff will require to bring along next year's class lists to the workshop they attend. We would recommend that any new clerical assistants take up this opportunity where possible.

Free School Meals

The new Free School Meals qualifying criteria has not yet been made available by Scottish Government. Once this is available, application forms will be issued to schools. Due to local elections taking place this year, this is later than normal. EMA application forms and guidance have now been issued to all secondary schools.

School Transport

Could all Headteachers ensure we have a note of those entitled to and requiring school transport to attend exams on non-pupil days on 1st & 2nd June. Instructions to action entitled transport requests on SEEMIS for the 2017/18 P1 and S1 intake will shortly be made available. On completion of this process, we will ask that non entitled applications (NEPS) are actions. As in previous years, applications to the Discretionary Transport Fund will be invited.

Emotion Works

ASL teachers from across the region attended a very interesting "Emotion Works" training event on 29th March 2017 at Maxwell House, Crichton Campus, Dumfries. This tool will now be used by our staff to increase emotional literacy with our pupils and increase their understanding of appropriate responses to strong emotions. The behaviour support team have already been using this resource with several pupils with positive results and [REDACTED] has piloted an innovative whole class approach which has seen significant improvement in understanding and behaviour responses for their pupils. If you are interested in finding out more please ask your ASL teachers for more information.

Secondary Glow Groups - Promoting a culture of collaboration

Education Services continues to promote the sharing of information, expertise, opportunities, authority-wide messages and support through locally established secondary glow groups. Currently there are **17 Subject Specific** glow groups, **Additional Support & SQA nominee** glow groups and a **QAMSOS yammer group**, some of which are not at full capacity. Therefore any encouragement to join them or establish yammer groups where appropriate would be much appreciated. Any suggestions for improving the collaborative nature of these groups should be directed to [REDACTED]

Further information – [Click here](#) What is yammer? [Click here](#)

Results – Parental Satisfaction Survey 2016-17

This is the third year we have carried out the authority wide Parental Satisfaction Survey and the response rate has more than doubled from last year. This is a very positive trend and one which will enable us to develop a clearer picture of what is important to parents and what they perceive to be the issues at a time of great challenge and change. There were 1853 responses to the survey: 5.2% Nursery, 67.4% Primary, 27.3% Secondary, 0.2% Special School. Responses to all statements in the survey were positive with the average positive response to almost all statements above 70%. The feedback also contained many positive individual responses about the work being done in schools throughout the region. A full report on the survey will be made available through the weekly Engage update.

Schools for the Future

There are a range of investment projects and programmes to improve the learning estate across the region, these include:

- Dalbeattie Learning Campus – collating nursery, primary and secondary on one new build learning campus adjacent to the existing High School. Scheduled for completion October 2017;
- St Joseph's College, Dumfries – refurbishment of the existing buildings – due for completion February 2018;
- North West Campus, Dumfries – collating nurseries and primaries of Lochside and St Ninian's with Maxwelltown High School as one new school with community facilities including a sports hub and library. Scheduled for completion June 2018;
- The Bridge – new collaborative learning environment in the heart of Dumfries which will be visible and accessible for all learners – due for completion Autumn 2018;
- A range of projects in the Asset Class programme to invest and upgrade poor condition estate;
- Implementation of the 1140 hour with the first phase of capital investment in sites including Gatehouse Primary School;
- Significant programme of sustainability measures across the PPP estate.

The Directorate are involved in a wider range of projects and programmes to deliver efficiencies –

- Office rationalisation reduction in offices from 22 to 14 across Dumfries;
- Releasing offices at Woodbank and Lochside Education Centre to support rationalisation;
- Officers moving to agile and flexible working including releasing dedicated offices and desks;
- Review of all budget areas including utilities rates to ensure all areas are reviewed to deliver efficiencies.

Thank you and your teams for all they have achieved during 2016/17. We have great schools and strong partnerships – and we are very proud of our pupils and staff.


24 May 2017

S:\Schools Central\ESMT\Headteacher Management Briefings

From:
Sent: 13 September 2017 17:02
To:
Subject: FW: Ae Village

FYI

From: [REDACTED]
Sent: 13 September 2017 07:28
To: [REDACTED]
Subject: Re: Ae Village

Morning [REDACTED]

I was copied in to various emails last night; one from [REDACTED] who has advised the group she will arrange a meeting with the parent/community council and [REDACTED] of CYPLL....

There was also some concerns over the timing for Education Scotland meeting with parents, teachers and especially pupils so soon after the end of the consultation on the 4 Oct and and intention to discuss this now with the inspectors.

[REDACTED]

☎ Mobile: [REDACTED]

☎ Office: [REDACTED]

→☎ sent from my mobile device - apologies for brevity or any errors

On 12 Sep 2017, at 22:38, Renton, Claire [REDACTED] wrote:

Thanks [REDACTED] – yes it was good really constructive . [REDACTED]

From: [REDACTED]
Sent: 12 September 2017 12:45
To: [REDACTED]
Subject: FW: Ae Village

Hi [REDACTED]

Hope last night went ok....see below a bit more info from [REDACTED]

[REDACTED]

External: [REDACTED]
Mobile: [REDACTED]
Internal: [REDACTED]

From: [REDACTED]
Sent: 11 September 2017 15:12
To: [REDACTED]
Subject: RE: Ae Village

Good Afternoon [REDACTED]

This maybe very pertinent in terms of our argument. It is also something that we are looking to capitilise on in partnership with our local private childcare provider. I have had one conversation with the officer in the council concerning rental of part of the building allowing her to relocate her business in the school to provide wrap around care, whilst benefitting the community as this maybe reduce the capacity, in the same way schools for the future has for St Thereasa's and they are doing for Locharbriggs by knocking down part. Apparently Dalbeattie Playgroup and PortWilliam playgroup did so with schools but this was obviously for differing reasons being a charity etc

Concerning house built / planned we can raise this tonight as I only have a commemrative book about Ae and it outlines houses built. How ever I havent read it cover to cover concerning what was planned versus what was built.

We have lost a village hall, a shop / post office and most recently the village pub. Villages are cyclec and we all belive while yes we are at a trough in terms of economically active residents this can only improve as private housing stock becomes available. Its also worth noting with 70% of Amisfield's role being serviced from the heathall catchment and new houses having been approved on the Currie European Site further overflow will be expected to outlying schools??

I don't have anymore info at the moment but its just useful points that could and should be noted prior to any sort axe falling with out due consideration.

From: [REDACTED]
Sent: 11 September 2017 14:23
To: [REDACTED]
Subject: Ae Village

Afternoon [REDACTED]

I recall speaking to someone at your recent community meeting (in fact I think we have recently discussed this too [REDACTED]) about the housing stock in Ae only being half (or so) of what was originally planned and the School was built to service the original size of the community that was planned? So from the very outset, the school was always too large for the community as the housing stock was never completed; Does anyone have any information on this they could share?

Also, I am keen to understand what else you have lost from the Community; I believe there perhaps was once a shop/post office?? Anything like that and if you have approximate dates when things closed would be of interest.

[REDACTED]

[Redacted]

[Redacted]

Email: [Redacted]
Mobile: [Redacted]
External: [Redacted]
Internal: [Redacted]
Drop Point: [Redacted]
Website: www.dumgal.gov.uk



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From: [REDACTED]
Sent: 10 October 2017 15:38
To: [REDACTED]
Subject: FW: consultation reports

Hi [REDACTED]

See below.

Could you give me a call on a different issue please?

[REDACTED]

From: [REDACTED]
Sent: 10 October 2017 15:36
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: consultation reports

Dear all

I have had requests for confirmation from you in different forms re the ability to 'pause' during process as well as what implications there may be.

I am looking to provide you with further reassurance re the Council's intentions.

The Act allows us to extend the time following presentations to consider material information particularly given the volume in this case.

We have therefore informed Education Scotland that they should not proceed at this stage as we pause to consider what you have presented including your most recent communications.

This has been done in good faith and with a view to listening carefully to what you are telling us.

In addition the Full Council Plan (agreed recently and post the commencement of the schools consultations) has a focus on engaging with communities to deliver collaborative solutions.

It is reasonable and sensible to take stock but only CYPLL Committee has the authority to change direction or otherwise.

You appear to be concerned that if we do not follow the process to completion then there is a danger that a five year moratorium would not apply.

It may be that Committee decides to recommence the process and therefore that concern would be taken care of. On the other hand and within the spirit of the legislation if Committee were to decide not to proceed it would seem reasonable that a local agreement could be considered at Committee not to commence any consultation process over the next five years unless there has been a significant change to the school's circumstances as is allowed for in the legislation. We would wish stability.

As you will be aware it is the Committee and not me that has the authority to take these decisions. In conjunction with Leaders and Chair/Vice Chair I have been looking to provide space for these considerations.

I hope this is helpful.

Regards

[REDACTED]

From: [REDACTED]

Sent: 10 October 2017 00:01

To: [REDACTED]

Cc: [REDACTED]

Subject: Re: consultation reports

Good evening [REDACTED]

Let me introduce myself properly - my name is [REDACTED], I am the [REDACTED].

Many thanks for your email earlier today communicating your decision to pause the consultation process at this time and to ask the CYPLL committee to further consider the representations before deciding whether to proceed with the next stage of consultation.

For the purposes of absolute clarity, can I please draw your attention to the section of The Schools (Consultation) (Scotland) Act 2010 detailed below:

9Consultation report

(1)After the education authority has received HMIE's report, the authority is to review the relevant proposal having regard (in particular) to—

(a)any relevant—

(i)written representations received by the authority (from any person) during the consultation period,

(ii)oral representations made to it (by any person) at the public meeting,

(b)HMIE's report.

(2)The education authority must then prepare a consultation report.

(3)The education authority must—

(a)publish the consultation report in both electronic and printed form,

(b)make the report available for inspection at all reasonable times and without charge—

(i)at its head office and on its website,

(ii)at any affected school or at a public library or some other suitable place within the vicinity of the school,

(c)provide without charge the information contained in the consultation report—

(i)to such persons as may reasonably require that information in another form, and

(ii)in such other form as may reasonably be requested by such persons.

(4)The education authority must inform any person who during the consultation period made written representations on the relevant proposal of the publication of the consultation report.

(5)The education authority must advertise the publication of the consultation report by such means as it considers appropriate.

Having started this consultation process and undertaken the statutory consultation period D&G council are bound by law to follow it through. Following receipt of the HMIE's report you will be REQUIRED to produce and publish a consultation report. The final vote on the consultation report can only take place three weeks after it's publication.

Only by production of this report are our schools protected by the five year moratorium, so you will understand our desire to ensure this action is carried out appropriately.

Please be advised that I will be contacting the CYPLL committee directly to ensure that they are informed of this piece of legislation and understand it's implications.

Any decision the CYPLL committee may take on 2nd November cannot end the consultation process at that time as unless the HMIE reports arrive and you can prepare and publish consultation reports in the next 48hr to allow for the 3 weeks timeframe.

I seek your assurance, by reply, that the council fully understand this process and are committed to ensuring that it is carried out in accordance with the laws which govern it.

Additionally, please could you advise exactly what question(s) will be asked of the CYPPL committee at their scheduled meeting on November 2nd? As they cannot vote to end the consultation process, what will their vote be on? And what will be the implications of their decision?

I look forward to your response.



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From: [REDACTED]
Sent: 10 October 2017 08:21
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: consultation reports

Hi [REDACTED]

Trying to get time to look at this pm.

Any advice welcome.

From: [REDACTED]
Sent: 10 October 2017 08:19
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: consultation reports

Hello [REDACTED]

It is good to hear from you.

I am due to phone [REDACTED] this afternoon to consider this very issue.

Firstly it was on the back of additional information and request for a meeting from yourselves that we took the decision to pause.

That was done in all good faith and in a spirit of cooperation and listening.

We sought to give an early indication to parents that we were taking stock before consideration of carrying on or not.

This was again done in good faith.

We will look very carefully over coming days with you at the implications with regard to the Act and we will be very clear that CYPLL Committee are fully apprised.

However, by way of reassurance the spirit of the legislation is to consult and give then some stability by taking a decision to close or if not then to ensure the school community would not suffer uncertainty over the coming five years.

It will be in that spirit that we will present a paper to Committee for their consideration with regards any next steps.

Regards
[REDACTED]

PS this won't be ready for 2 November so will be presented on 30 November.

From: [REDACTED]
Sent: 03 October 2017 22:42
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Dumfries and Galloway, Kirkbean Primary School Statutory Consultation

Hi [REDACTED]

Please find attached the following documents for the Kirkbean Primary School statutory consultation:

1. On-line petition

With many thanks
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Tel: Internal: [REDACTED]
Mobile: [REDACTED]
Drop Point: [REDACTED]
mailto: [REDACTED]

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From: [REDACTED]
Sent: 09 October 2017 19:43
To: [REDACTED]
Subject: Fwd: Cancellation - Meeting Monday

Based on Shetland article we may need to go for local decision on moratorium or be accused of sidestepping legislation if this is correct.
[REDACTED]

Sent from my iPhone

Begin forwarded message:

From: [REDACTED] >
Date: 9 October 2017 at 18:57:25 BST
To: [REDACTED] >
Subject: Re: Cancellation - Meeting Monday

Evening [REDACTED]

I'm responding to you on your own. In effort to mitigate any further reverberations. Please reconsider this proposed stance.

I have read the Acts thouroughly and now that Stat Consultation phase has finished I don't believe you can call halt with out producing the aforementioned reports. Which must include some sort of report from Ed Scotland!

Please look at the president sighted in the shetlands for examples
<http://www.shetnews.co.uk/news/10200-sic-flouting-law-on-school-closures>

http://www.heraldscotland.com/news/13203169.Threat_to_schools_as_council_flouts_closure_rules/

http://www.shetnews.co.uk/images/stories/1502/150220_sandy_longmuir_to_angela_constance.pdf

The process could have been "paused " during consultation phase but now that has been completed. Calling halt would require reports and a vote on this which will kick in our 5 year moratorium!

Thanks
[REDACTED]

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From: [REDACTED] >
Sent: Monday, October 9, 2017 17:45

Subject: Re: Cancellation - Meeting Monday

To: [REDACTED] >

Cc: [REDACTED]

Hello again [REDACTED]

I have had time now to look at your questions and would respond as follows.

We have halted the process completely to take stock of concerns raised and so the paper at Committee will not be a consultation Report based on the process as you described but rather a report to Members highlighting the issues raised.

I will contact you tomorrow pm when in my office to detail the implications.

Regards

[REDACTED]

Sent from my iPhone

On 9 Oct 2017, at 16:49, [REDACTED] > wrote:

Good Afternoon [REDACTED]

All three schools look forward to the meeting of CYPLLL Committee in November 2nd at 1030 in English Street. I can safely say there maybe a few people in attendance to support this vote.

Can we just confirm:

- While this development is good news, the "paper" being discussed below in your statement refers to a Consultation Report however long it now is, which needs to be undertaken as part of the Act and include the Education Scotland Report on Educational Benefit Statement in the Consultation Proposal that Ed Scotland have been charged with producing.
- These documents are required to be presented to CYPLLL, as the mechanism to undertake the below actions outlined by your good self.
- This will inturn allow CYPLLL to vote on the process as discussed below and if this vote is in our favour will invoke a five year moratorium protecting our children from being affected by this twice in their primary school journey.

The Concordat of Parent Councils would make the following request also:

The Consultation Report presented on each school or as a collective on Nov 2nd is written and drafted and presented by another Lead Officer from another service as we are all in agreement that we have no confidence in the lead officer's ability to present information in a balanced view given previous statements and concerns we have had throughout this process thus far, errors and omission be recognised fairly in the statement with out bias.

Thank you once again for the email concerning this good news and we look forward to your response with our questions so we may reassure parents, friends and families.

All the best,

[REDACTED]

From: [REDACTED]
Sent: 09 October 2017 13:48
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Cancellation - Meeting Monday

Please see communication associated.

'The formal process to consider the future of three of our rural schools has reached the end of the first stage in the process and received wide ranging representations from parents, community and politicians. It is important that the Council has the time to listen and consider this fully before determining future stages. At this time the Council has decided to ask Officers to pause the process and take extra time to consider the representations rather than progressing with the next phase of consultation. Education Scotland have been informed of this decision. A paper outlining all of these considerations in detail will be presented to the CYPLL Committee at a meeting in November.

This very much aligns with the new revised Council Plan on engaging with communities to deliver collaborative solutions'

From: [REDACTED]
Sent: 09 October 2017 13:39
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Cancellation - Meeting Monday

Dear [REDACTED]

As previously intimated I would have liked the opportunity to hear directly from you tonight.

However even in the absence of that proposed meeting I wish to assure you and each representative that the Council is listening.

Given the presentations made, I have consulted with both Leaders and Chair/Vice Chair of CYPLL. We intend to call a pause and **not to progress** with next phase of consultation until all of these considerations can be looked at by CYPLL Committee in November. Members can then make a decision to continue the consultation or otherwise. Education Scotland has been informed.

I wanted to write to you all first out of courtesy and I will be informing Committee Members of this decision today.

Please note below the communication that will go out.

Kind regards

[REDACTED]

'The formal process to consider the future of three of our rural schools has reached the end of the first stage in the process and received wide ranging representations from parents, community and politicians. It is important that

the Council has the time to listen and consider this fully before determining future stages. At this time the Council has decided to ask Officers to pause the process and take extra time to consider the representations rather than progressing with the next phase of consultation. Education Scotland has been informed of this decision. A paper outlining all of these considerations in detail will be presented to the CYPLL Committee at a meeting in November.

This very much aligns with the new revised Council Plan on engaging with communities to deliver collaborative solutions’.

From: [REDACTED]
Sent: 07 October 2017 12:07
To: [REDACTED]
Cc: [REDACTED]
Subject: Cancellation - Meeting Monday

Good Morning [REDACTED]

It is with regret that the three school partnership that is currently going through Stat Consultation wishes to cancel the meeting scheduled for Monday. I thank you for the offer.

After speaking with partners late Friday they made me aware [REDACTED] made it clear that the Education Dept had made their position clear to her concerning your stance on the Consultations and process thus far. While we understand you have not been involved directly you are ultimately responsible for officers and their actions, we suggest and hope that in trying to shut these three schools you would be already aware of our main issues and why we feel this process and content of the documents or actions of lead officers in each case does not follow the ethos or conduct of the acts that are set out to govern this process.

A right to a response during consultation, the right for corrections of errors and omissions during consultation, exploring of all other possibilities before proposing closure in the informal stage, a document that reflects a balanced view, accurate evidence to back up statements through engagement about each village - a level of compassion and understanding to the lives these documents their errors and mistruths disrupt, unsettle and cause harm. This compassion has only been display by [REDACTED].

We will await patiently the education Scotland reports, seek council concerning the process undertaken and conduct we have evidence of and continue to engage with councillors and council leads.

If a meeting later is pertinent. I will make the request, whether it is granted considering our cancellation of this one is acceptable.

I look forward to unbiased and open conversations in the future and thank you once again for the offer.

Best Regard

[REDACTED]

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From: [REDACTED]
Sent: 09 March 2017 12:46
To: [REDACTED]
Subject: June Proposal Timeline.docx

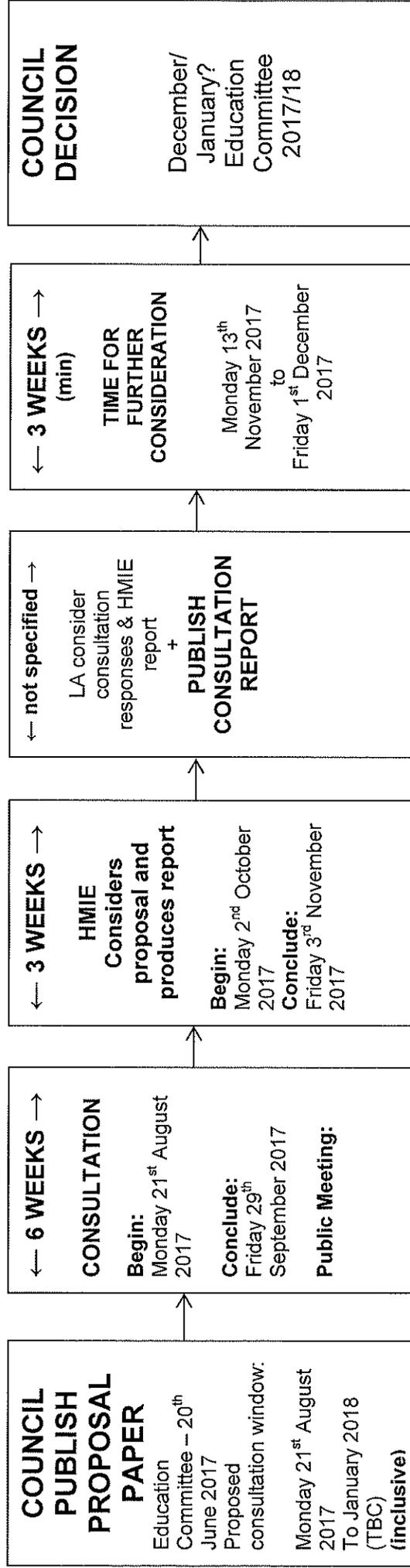
Hi [REDACTED]

As per our conversation please find our timeline for consultations if we are to take papers to June Committee – would be up to three stat con processes. Would ES be able to support this? This would be to consider closure for July 2018. I will send up the September one next. [REDACTED]

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**SCHOOLS (CONSULTATION) (SCOTLAND) ACT 2010 – TIMELINE FOR AN EA PROPOSAL
 EDUCATION AUTHORITY: DUMFRIES & GALLOWAY COUNCIL
 SCHOOLS COVERED BY PROPOSAL: _____ (Proposal to close School ...)**



Notify SG
3 weeks – for stakeholders to make representations to Ministers requesting ‘call-in’
5 weeks – for Ministers to decide whether to call in or not

IF CALLED IN BY THE MINISTER, IT IS THEN REFERRED TO SCHOOL CLOSURE REVIEW PANEL TO REVIEW WITHIN 7 DAYS AND NOTIFY LOCAL AUTHORITY WITHIN 8 WEEKS IF OF THEIR DECISION (EXTENDED TO 16 WEEKS IF FURTHER INFORMATION IS REQUIRED OR QUERIED)

IF THE DECISION IS NOT CALLED IN, A COUNCIL CAN IMPLEMENT ITS DECISION

From: [REDACTED]
Sent: 27 July 2017 15:22
To: [REDACTED]
Subject: New Dates HGIOS?4 PL

Okay, Plan B options are as follows:-

28th August- I have tentatively booked Lochside Education Centre from 9-5 as [REDACTED] has to be at Ae for 6pm which takes 20-30 mins dependant on traffic. I appreciate that you have to drive here so we could offer 10-12 and 1-3, and/ or 3.30-5ish as have to allow people time to get there after school. This would be for Nithsdale area.

There is no availability for **29th August** so I could try for a different venue- possible in another area? I could try Lockerbie (Annandale & Eskdale) or Castle Douglas (Stewartry)- any preference?

30th August – I have booked **Lochside 9-2pm** as that is only time available at that venue and [REDACTED] needs to be at Kirkbean for 3.30pm, not sure how that will work as we cannot run over lunchtime so possible only one session and Nithsdale again?

5th September and morning of **6th September**- I have managed to get Douglas Ewart High School for all day on the **5th** at **9.30-6pm** allowing for three sessions, an overnight stay followed by a morning session if needed before [REDACTED] travels to Garliston for 3.30pm followed by Whithorn at 6pm. This will cover the West. We could alternatively start on **5th** at the afternoon session which would allow travelling time.

We would thereafter only need a day (either **5th** or **6th** October might be a possibility) for whichever of Lockerbie (Annandale & Eskdale) or Castle Douglas (Stewartry) we don't do on **29th** August.

Just trying to get this arranged before you go off, [REDACTED] - I feel that I could apply for a job as a travel agent now ☺

Kind regards,

[REDACTED]

[REDACTED]

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From: [REDACTED]
Sent: 28 August 2017 12:47
To: [REDACTED]
Subject: PL-HGIOS4

Hi All,
Just confirming that [REDACTED] will meet you at St. Columba's at 3.30pm tomorrow (29th August) for the HGIOS4 PL session. (Thanks for hosting [REDACTED])
In haste,
[REDACTED]

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From: [REDACTED]
Sent: 12 September 2017 22:35
To: [REDACTED]
Subject: RE: Ae Primary School

Oh yes jolly good fun – was up are carsephairn in the very north of region before! Lovely scenery driving through our region.

Oh that is good hope you recover and it goes well. [REDACTED]

From: [REDACTED]
Sent: 12 September 2017 22:00
To: [REDACTED]
Subject: RE: Ae Primary School

Doing the miles again!!!
I am inspecting this week so in the one place and own bed. Back down next week
[REDACTED]

From: [REDACTED]
Sent: 12 September 2017 21:42
To: [REDACTED]
Subject: RE: Ae Primary School

Same with Garlieston – tonight – [REDACTED] will update you. [REDACTED]

From: [REDACTED]
Sent: 12 September 2017 21:37
To: [REDACTED]
Subject: RE: Ae Primary School

[REDACTED]
Thanks for this- it is sounding more constructive as you say.
[REDACTED]

From: [REDACTED]
Sent: 12 September 2017 12:02
To: [REDACTED]
Subject: Ae Primary School

[REDACTED]
Thought it would be useful to give you an update with progress on the consultation – since the public meeting last meet there has been further engagement with parents and we attend another community meeting last night. This was a very well organised and constructive event with plenty of interest and good constructive questions that we were able to answer positively.

Questions that have started to creep in is a focus on the support we offer for pupils for transition, choice of alternative schools and the community taking over the facility if the learning was to stop. A key item that has emerged was when the school was built this was at a time where the settlement was planned to be significantly bigger that it has materialised to be. This explains why we have school without the commensurate community.



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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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From: [redacted]
Sent: 07 July 2017 11:40
To: [redacted]
Subject: RE: Consultations

Thank you! Where is he based? [redacted]

From: [redacted]
Sent: 07 July 2017 10:40
To: [redacted]
Subject: RE: Consultations

[redacted]
Can you hang fire and contact [redacted] when he is back on Monday. I am away on Sunday so not able to do it myself. Do not despair!!

Thanks
[redacted]

[redacted]

[redacted]

From: [redacted]
Sent: 07 July 2017 09:10
To: [redacted]
Cc: [redacted]
Subject: RE: Consultations

Okay – so do you think I go back to elected members and stick with same dates? C

From: [redacted]
Sent: 06 July 2017 16:59
To: [redacted]
Subject: Consultations

[redacted] is away just now but his colleague has advised me that week beg 9 October is a non-inspection week and the colleagues already planned in for this work are not available.

[redacted]

[redacted]

Tel: [REDACTED]
Address: [REDACTED]

Web: www.educationscotland.gov.uk

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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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From: [REDACTED]
Sent: 10 July 2017 20:37
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: D&G consultations changes

Thanks [REDACTED] and good to chat with you. We will run it through the timeline to understand impact and share with elected members. 🙌

From: [REDACTED]
Sent: 10 July 2017 12:29
To: [REDACTED]
Cc: [REDACTED];
[REDACTED]
Subject: RE: D&G consultations changes

Hi [REDACTED]

We discussed briefly and I think we have an agreed path forward as follows:

- Your 6 week consultation phase to conclude now on Fri 29th Sep;
- D&G school holidays w/c 16th and 23rd Oct; and
- Our timeline to now commence Wed 4th Oct and still conclude and report back by Fri 3rd Nov (4 ½ weeks).

This will still allow our HMIs to visit the affected schools between the period Wed 4th and Fri 13th Oct, i.e. before they close for the 2 weeks, and provides more flexibility around a holiday period for them.

Please get back to me once you have considered further and I will make the necessary adjustments at this end.

Kindest regards.

[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 06 July 2017 16:58
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: D&G consultations changes

Thanks [REDACTED]

I will send this information back to [REDACTED] to let her know. My [REDACTED] is in a Glasgow school and [REDACTED] holidays are Monday 16th to Friday 20th October which is why I did not register it is a non-inspection week. I go on holiday on Sunday so it will be best if [REDACTED] contacts [REDACTED] directly to discuss I think.

Thank [REDACTED]

[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 06 July 2017 15:59
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: D&G consultations changes

[REDACTED]

Week beginning 9th October is a non-inspection week. I have checked [REDACTED] calendars. [REDACTED] is on leave on Thursday 12th and Friday 13th and [REDACTED] is on leave on Monday 9th. I am not sure what our stance would be about an EA requesting the main consultation week to be on a non-inspection week. It's just unfortunate that Dumfries & Galloway are one of the EAs that their October break doesn't start until week beginning 16th October. [REDACTED] is back on Monday and under the circumstances, I will wait to see what his opinion is on it. Thanks.

[REDACTED]

From: [REDACTED]
Sent: 06 July 2017 08:19
To: [REDACTED]
Cc: [REDACTED]
Subject: D&G consultations changes

[REDACTED]

I appreciate the considerable work you have done to put the consultations in place for the three rural closes in Dumfries and Galloway.

The elected members have requested a shift by one week ie our fieldwork beginning week commencing the **9 October** rather than the 2 October. I have explained this could prove very difficult due to our workload and staffing constraints. Overall, they would like the process to begin a week later giving a full week back at school before they get underway. I think they are trying to head off potential criticism and ensure all stakeholders are made fully aware of the proposals.

Sorry about this

[Redacted]

[Redacted]

Tel: [Redacted]

Address: [Redacted]

Web: www.educationscotland.gov.uk

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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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From: [REDACTED]
Sent: 11 August 2017 13:21
To: [REDACTED]
Subject: RE: Education Scotland - NIF evidence

Thank you [REDACTED]
[REDACTED] will get onto this and I do not see it as problematic.

In return, I send you an early draft of our authority report which, once finalised, is due to go to committee next month. As always I would appreciate your guidance. There is still work to do on our overall team plan, in terms of consistency and levelling of the tasks, but I hope that the tone and ambition can be gauged from here. Any comments to help us would, as always, be warmly received. I am trying to take a 5 year political plan, 5 business plan and 5 year budget, with the children's services plan and a one year NIF (Then there is the LOIP).

I think our one year planning approach within a 5 year context makes it realistic for schools to know what to expect in the short term with an eye on the longer term picture. I hope this comes out from the document.

Best wishes

[REDACTED]

From: [REDACTED]
Sent: 11 August 2017 09:38
To: [REDACTED]
Subject: Education Scotland - NIF evidence

[REDACTED]

As you know Education Scotland is working closely with Scottish Government in gathering evidence for the National Improvement Framework. As Area Lead Officers, we have been asked to complete the enclosed report early in November. I appreciate the report is still in draft but there is likely to be minimal change when it is finalised. Authorities will be requested to share with the ALO team sufficient data, by the end of October, to enable us to complete the reports. I know that you already hold the data, but there is more to discuss in shaping up the evaluative text that sits alongside it.

At this stage, if you are able to share with me your initial thoughts on the report by 24 August that would be appreciated. I know [REDACTED] you have already written a NIF report and are in a very comfortable position in relation to the data you hold and in your knowledge of your schools. All I am looking for at this stage are a couple of lines on your views about the report and if you are content to work with me on completing it. Later this year, the contents of the report will form much of the evidence for the Shared Risk Assessment process.

Happy to discuss and thanks

[REDACTED]

[REDACTED]

Tel: [REDACTED]
Address: [REDACTED]

Web: www.educationscotland.gov.uk

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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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From: [REDACTED]
Sent: 29 September 2017 12:06
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: HGIOS 4

Yes, I have been keeping an eye on numbers, [REDACTED] and am disappointed that we haven't had more after trying to meet their request for more input in the West and raising awareness at the Stranraer Cluster meeting. Think they are struggling though, I just spoke to the HT at Belmont this morning he has three staff off and cannot get supply...

Kind regards,
[REDACTED]

[REDACTED]

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From: [REDACTED] [REDACTED]
Sent: 29 September 2017 11:20
To: [REDACTED]
Cc: [REDACTED]
Subject: HGIOS 4

[REDACTED]

I am due to come down next week for the HGIOS4 sessions. The numbers in Castle Douglas on Friday morning look fine. The numbers on Thursday in Stranraer are not sufficient as yet and I am awaiting an update on the bookings. If the numbers remain the same I think we will need to pull the 5 people booked over the three sessions into one on Thursday afternoon or I can perhaps go to one of their schools.

Thanks
[REDACTED]

[Redacted]

Tel: [Redacted]
Address: [Redacted]

Web: www.educationscotland.gov.uk

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From: [REDACTED]
Sent: 27 July 2017 09:21
To: [REDACTED]
Subject: RE: HGIOS?4 Workshops

Importance: High

[REDACTED] - you are working too hard, lol! (Probably multi-tasking with all your commitments, I know what it is like) Don't worry about it, but I think that you have resent the *original* dates again below. My understanding from [REDACTED] is that it is 28/29/30th AUGUST and 5th/6th SEPTEMBER with public meetings for Statutory consultation on 28th August for Ae Primary at 6pm and 30th August 3.30pm at Kirkbean, 6pm at Whithorn. In addition, public meetings are scheduled for 6th September; 3.30pm Garliston and 6pm Whithorn.

I had not been copied into the Statutory correspondence, so it is helpful to have these dates to work around , although I am aware these are not 'set in stone' and may change.

I understand by coincidence, [REDACTED] may be available on the 5th and 6th October as are you [REDACTED], so I will have a play around today to see what we can fit in. [REDACTED] was clear that if needs be, she is happy to present the Professional Learning on her own, but if I firm up the new dates we can see if you are both available. Please note that the August dates may be quite short notice for staff to sign up for, which could affect uptake but as soon as we have everything confirmed I will publicise on Engage online...

Could you both please confirm that I am on the right lines before I proceed?

Kind regards,

[REDACTED]

[REDACTED]

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From: [REDACTED] [REDACTED]
Sent: 27 July 2017 08:37
To: [REDACTED]
Subject: RE: HGIOS?4 Workshops

Hi [REDACTED]

Sorry but I got the months wrong on my email. Hence your comment on our work ethic!

It should have read:

28, 29 and 30 September
5 and 6 October

Thanks,

[REDACTED]

From: [REDACTED]
Sent: 26 July 2017 12:58
To: [REDACTED]
Subject: RE: HGIOS?4 Workshops

[REDACTED] has asked that I contact [REDACTED] to cover the 5th & 6th October, so you will have someone on hand. Do you have an idea of which locations for which days would fit in best with your other commitments, Shona? I am keen to organise venues as I know how tricky that can be...

Kind regards,

[REDACTED]

[REDACTED]

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From: [REDACTED]
Sent: 26 July 2017 12:10
To: [REDACTED]
Subject: RE: HGIOS?4 Workshops

Thanks [REDACTED]

We may need to jiggle about depending on what folks need. I think it is important we prioritise what the teachers need.

As for Saturdays- I may well be on that bus when Bishopton RC come down for away games!!!
Thanks for your work on this

From: [REDACTED]
Sent: 26 July 2017 11:11
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: HGIOS?4 Workshops

Dear [REDACTED]

I am very impressed with Education Scotland's work ethic- was it intentional to include a Saturday in your offer (Sep.30th)? (Joking apart, we have held some PL on Saturday mornings in the past? Also, not sure if you are intending 5 days instead of 4 or it was a 'spare' possibility? The corporate diary is clear for 28th & 29th September and 5th & 6th October. My diary is fine for the September dates, I am away on the two October days but this is not of particular import, as I am merely facilitating- I will have all the arrangements/ venues booked for you etc..

Kind regards,
[REDACTED]

[REDACTED]

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From: [REDACTED] [REDACTED]
Sent: 25 July 2017 13:43
To: [REDACTED]
Subject: RE: HGIOS?4 Workshops

Hi [REDACTED]

I've spoken again to [REDACTED] and we think we should make these sessions 2 hours the same as the other ones on offer.

You'll know best start and finish times working around locations suited to the public meetings.

Thanks,

[Redacted]

From: [Redacted]
Sent: 24 July 2017 15:25
To: [Redacted]
Cc: [Redacted]
Subject: HGIOS?4 Workshops

Hi [Redacted]

[Redacted] have been looking at dates for these. Looks like the following are possibilities:

28, 29 and 30 September
5 and 6 October

We can probably do a mixture of daytime and twilight but Shona will also need to work around the public meetings on some of these dates. We will be able to firm up times and suitable areas once these are confirmed.

Kind regards,

[Redacted]

[Redacted]

Tel: [Redacted]
Address: [Redacted]

Web: www.education.gov.scot

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From: [REDACTED]
Sent: 28 July 2017 12:11
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: New Dates HGIOS?4 PL

Morning All,

Please find below ES PL programme, hopefully this is as we discussed this morning, [REDACTED]

Plan Z-

West

5th October –Stranraer Academy meeting room (HGIOS?4)- Maintaining this as contact with Stranraer as Shona requested below. Suggest 10-12 (to allow travelling time), 1-3 and 4-6pm

9th October –Stranraer Academy meeting room (Exploring Excellence, Equality and Equity)

10th October –Stranraer Academy meeting room (Outcomes)

Stewartry

5th September- Douglas Ewart High School (HGIOS?4)- Afternoon and twilight sessions **only** 1-3pm & 4-6pm

6th September- Douglas Ewart High School (HGIOS?4)- Morning session **only** 9.30-11.30am

6th October – Castle Douglas High School* (HGIOS?4)- Morning session **only** 9.30-11.30am –this will allow Dalry/Carsphairn Kells area to access

11th October- Castle Douglas High School* (Outcomes)

12th October- Castle Douglas High School* (Exploring Excellence, Equality and Equity)

Nithsdale

28th August- Lochside Education Centre, Cree (HGIOS?4)- Two sessions 10-12 (to allow travelling time), 130-3.30pm (This session SR only)

30th August-Wallace Hall Academy* (HGIOS?4) Morning session **only** 9.30-11.30am to allow upper Nithsdale schools to access

13th November- Lochside Education Centre, Cree (Exploring Excellence, Equality and Equity)

14th November- Lochside Education Centre, Cree(Outcomes)

Annandale & Eskdale

29th August-Lockerbie Academy*- (HGIOS?4) Suggest 9.30-11.30 1-3 and 4-6pm

29th November-Lockerbie Academy*- (Exploring Excellence, Equality and Equity)

30th November-Lockerbie Academy* (Outcomes)

*venue tbc

[REDACTED] I will send you the CPD request form to complete, please, as [REDACTED] jets off to warmer climes...

Kind regards,
[REDACTED]

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From: [REDACTED] [REDACTED]
Sent: 27 July 2017 16:11
To: [REDACTED]
Subject: RE: New Dates HGIOS74 PL

Hi [REDACTED]

A 10 am start on the 28th would be good as I will be on the go until after 7pm that day- I have meetings at Ae PS 3.30 pm and Aimsfield PS 6 pm. I would do the morning with [REDACTED] and he would do the afternoon by himself so that I can be at Ae on time.

Are Max High able to offer us anything on the 29th? If not, I suggest the Lockerbie area. [REDACTED] will work together on 29th.

For the 30th, Simon and I can only do a morning session as he needs to be in Denholm in the afternoon and I need to be in Kirkbean PS at 3.30 pm and New Abbey PS at 6 pm.

The 5th and 6th September seem fine but an **afternoon start** on the 5th would be best to reduce costs as a 9am would mean us staying the night before.

[REDACTED] what about us offering something right in Stranraer in October? Park Primary are good at hosting folks. Also, which is your most south easterly school and what about the Dalry/ Carsphairn area?

Thanks for this and your travel certificate will be awarded when you have completed all events!!

[REDACTED]

From: [REDACTED]
Sent: 27 July 2017 16:02
To: [REDACTED]
Subject: RE: Dumfries and Galloway : School Consultations - timelines / provisional public meeting dates

That's great. Thank you [REDACTED]

With best regards
[REDACTED]

From: [REDACTED]
Sent: 27 July 2017 11:04
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Dumfries and Galloway : School Consultations - timelines / provisional public meeting dates

[REDACTED]
Thank you for this. I will be able to attend all of the public meetings.
[REDACTED]

Tel: [REDACTED]
Address: [REDACTED]
Web: www.educationscotland.gov.uk

From: [REDACTED]
Sent: 27 July 2017 10:53
To: [REDACTED]
Cc: [REDACTED]
Subject: Dumfries and Galloway : School Consultations - timelines / provisional public meeting dates

Hi [REDACTED]

Please find attached the timelines [REDACTED] and proposed public meeting dates / times [REDACTED]. The public meetings are provisionally in the diary. Can you confirm if these are suitable to you [REDACTED] will forward on the invites and proceed with additional paperwork / adverts etc.

AE Primary School – Statutory Consultation Public Meetings

Date	Time	Location
Monday 28 th August 2017	3.30pm to 4.30pm	AE Primary School
Monday 28 th August 2017	6.00pm to 7.00pm	Amisfield Primary School

Kirkbean Primary School – Statutory Consultation Public Meetings

Date	Time	Location
Wednesday 30 th August 2017	3.30pm to 4.30pm	Kirkbean Primary School
Wednesday 30 th August 2017	6.00pm to 7.00pm	New Abbey Primary School

Garlieston Primary School – Statutory Consultation Public Meetings

Date	Time	Location
Wednesday 6 th September 2017	3.30pm to 4.30pm	Garlieston Primary School
Wednesday 6 th September 2017	6.00pm to 7.00pm	Whithorn Primary School

With best regards

[Redacted]

[Redacted]

[Redacted]

Tel: Internal: [Redacted]
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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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From:

Sent:

[REDACTED]
27 July 2017 13:17

To:

Cc:

Subject:

[REDACTED]
[REDACTED]
RE: Dumfries and Galloway : School Consultations - timelines / provisional public meeting dates

And the slightly adjusted timeline is also fine for the HMI involved.

Kindest regards.

[REDACTED]

[REDACTED]