

Annex A

National Implementation Support Group NISG Meeting – 31 August 2016 Action Points

New Actions

ID	Action Point	Discussion/Decision	Due	Lead	Status
Matters arising					
16 (34)	Within constraints SG will keep NISG advised and give early sight of the Minister's statement if possible.	Mr Swinney will be making a statement to parliament to explain how the next steps for the Policy following the Supreme Court Judgment.		[Redacted text]	Complete
16 (35)	SG to invite identified individuals to meet to discuss key principles and worked examples around information sharing.	NISG keen to make sure clear messaging about what the Supreme Court Judgment means for practitioners. Agreed to convene a group of senior individuals to look at the existing legislative landscape and work to articulate some key principles and worked examples on information sharing.	25 October 2016	Secretariat	Meeting booked for 25 October at Victoria Quay, Edinburgh
16 (36)	SG to assess current position and present findings to the next meeting.	Following the Supreme Court judgment our current position and how we mitigate for certain scenarios has shifted. SG will assess and advise NISG.	13 October 2016	[Redacted text]	
16 (37)	SG to develop a communications plan to address the issues	NISG are clear that getting communications right is key in order to make sure practitioners	End of year	New SG Comms Lead/ [Redacted]	

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	discussed and to seek dialogue on issues of accuracy in the media.	are clear and also to address the misinformation and negative campaigning that exists. Where possible we should be robustly challenging inaccurate reporting.		text]	
16(38)	Lead Officers and CEL 29 members to be advised of current position re SAR's at next joint meeting, and that they should keep a watching brief.	NISG members reported little increase in Subject Access Requests at this stage. Agreed that Lead Officers and CEL 29 Group should keep a watching brief.	15 September 2016	[Redacted text]	Completed informally

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Attendees

Name	Area
[Redacted text]	NHS Lanarkshire
[Redacted text]	Perth & Kinross Council
[Redacted text]	<i>Social Work Scotland</i>
[Redacted text]	National Parent Forum Scotland
[Redacted text]	Police Scotland
[Redacted text]	Children in Scotland
[Redacted text]	Care Inspectorate
[Redacted text]	Association of Directors of Education in Scotland
[Redacted text]	Barnardos (for the Coalition of Care and Support Providers Scotland)
[Redacted text]	Highland Council
[Redacted text]	Education Scotland
[Redacted text]	Convention of Scottish Local Authorities

Apologies

Name	Area
[Redacted text]	Education Scotland
[Redacted text]	Police Scotland
[Redacted text]	Care Inspectorate
[Redacted text]	NHS Health Scotland
[Redacted text]	Scottish Government
[Redacted text]	Education Scotland
[Redacted text]	Police Scotland

National Implementation Support Group
NISG Meeting – 13 October 2016
Action Points

New Actions

ID	Action Point	Discussion/Decision	Due	Lead	Status
Matters arising					
16 (39)	SG to share engagement programme with NISG members for comment and suggestions.	SG updated on programme for 3 month engagement on information sharing.	13 October 2016	[Redacted text]	Complete
16 (40)	SG to share communications strategy with NISG before end of 2016 for sign off.	SG provided an update on the communications strategy. SG will continue with positive messages and new Communications Manager will begin shortly and review Communications strategy. It was felt to be important to link to local communications.	End of year	New SG Comms Lead/ [Redacted text]	Ongoing
16 (41)	SG to share policy statement with NISG for comment.	SG have drafted a policy statement to provide an update on the Scottish Government policy on Named Persons in the context of the GIRFEC approach.	13 October 2016	[Redacted text]	Complete and published online.
16 (42)	Joe and [Redacted text] to look at resources, Seemis and Child's Plan.	Discussion of Seemis group chaired by [Redacted text]	16 November 2016	Joe Griffin	To give verbal update
16(43)	[Redacted text] to pull out key themes of what the Care	Discussion on NISG work programme for the coming months. A focus on GIRFEC	16 November 2016	[Redacted text]	Postponed until the next

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	<p>Inspectorate are seeing, to inform discussions on the NISG workplan.</p> <p>[Redacted text] to speak to [Redacted text] about agenda for next meeting.</p>	<p>implementation was emphasised. National practice model, Child's Plan, use of wellbeing indicators, reporting and workforce all suggested.</p>			meeting.

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Name	Organisation
[Redacted text]	Perth & Kinross Council
[Redacted text]	Care Inspectorate
[Redacted text]	Association of Directors of Education in Scotland
[Redacted text]	Police Scotland
[Redacted text]	Highland Council
[Redacted text]	Education Scotland
[Redacted text]	Information Commissioners Office
Joe Griffin	Scottish Government
[Redacted text]	Scottish Government
[Redacted text]	Scottish Government

Apologies

Victoria Quay, Edinburgh EH6 6QQ
www.gov.scot



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[Redacted text]	NHS Lanarkshire
[Redacted text]	Education Scotland
[Redacted text]	National Parent Forum Scotland
[Redacted text]	Barnardos (for the Coalition of Care and Support Providers Scotland)
[Redacted text]	NHS Health Scotland
[Redacted text]	Care Inspectorate
[Redacted text]	Children in Scotland
[Redacted text]	Children in Scotland
[Redacted text]	Police Scotland
[Redacted text]	Social Work Scotland
[Redacted text]	Convention of Scottish Local Authorities
[Redacted text]	Social Work Scotland
[Redacted text]	Information Commissioners Office
[Redacted text]	Scottish Government
[Redacted text]	Scottish Government

NISG Meeting Notes

26/06/17

SG Officials: [Redacted text]

This meeting included an overview of the Information Sharing Bill and questions from the NISG members.

- Explained the core change that the Bill proposed being “duty to share information” to “duty to consider sharing information”.
- New legislation will seek the responsibility of service providers to comply with.
- A clear message that the Named Person service is NOT a service which children, young people or parents are compelled to use. The service is purely to benefit those who wish to use it and every child and young person has that right.
- The members agreed that statutory guidance should sit alongside the Code of Practice.
- Recording of information is made explicit but if information is at this point not being recorded to a high standard then the duty to consider sharing may not result in effective or reliable information being shared.
- The members emphasised that guidance needs to be consistent and the Code needs to be definitive for professionals and front line staff.
- Legal gateways need to be identified and included into the Code to guide staff in certain situations.
- Police Scotland made a point that police on the front line will not be able to determine what comes next in terms of chasing explicit consent. The legal gateways could prevent Police Scotland getting it right for every child as getting the right information to the right people immediately could be obstructed due to restrictions on consent.
- Members agreed that the Code needs to be a document which all agencies can use. Police Scotland cannot use the same Code as social workers etc.
- SG officials informed members that new GDPR will inevitably influence the Code hence why it is only an illustrative draft at present.

The members were asked to provide suggestions on what they would find useful for future progress alongside getting it right for every child and the Information Sharing Bill.

- Young carers statements – opportunity to link plans together for example the Child’s Plan and the proposed Code of Practice talking to each other.
- Aims for each plan needs to be fulfilled.
- Messaging needs to be consistent from SG and COSLA.
- Opening statement of the meeting (overview of the bill) is a very clear description and in fact resolved some queries members had.
- Re-invigoration of getting it right for every child is a must and emphasise it’s a national priority.

- Members expressed their views on the groups role in that it encouraged strategic implementation, leadership. The group suggested future meetings for further discussion on future stages of the bill, achievements and ambitions.



National Implementation Support Group
NISG Meeting – 18 August 2017
Action Points

New Actions

ID	Action Point	Discussion/Decision	Due	Lead	Status
Matters arising					
1	NISG members to provide sector updates at each meeting.	Agreement that the membership was broadly right however NISG should take some time to reflect on this and come back with any further thoughts/suggestions. Agreement about level of commitment required and that future meetings should as far as possible be themed around the current landscape, with scope to invite others to update the group when appropriate. Need to set timescales for life of NISG (12-18 months). Agreed meetings would be every 2 months.	Every Meeting	NISG group all members	
2	Draft risk register.	Members agreed to reintroduce a risk register which will inform work for CEL29 and Lead Officers Group.	11 Oct 2017	[Redacted text]	
3	Revise what does success look like document to reflect discussion and recirculate for comment.	NISG Discussed the what does success look like document, feedback is recorded below; • Focus should be on	asap	[Redacted text]	
4	Agree 10 measures of what success at Getting it right for every child would mean, which can inform a matrix to	Getting it right for every child about culture, not just systems putting children and families at the centre and that Named Person is part of Getting it right for	11 Oct 2017	NISG Group all members	

ID	Action Point	Discussion/Decision	Due	Lead	Status
	help measure implementation of Getting it right for every child.	<p>every child but not all of it.</p> <ul style="list-style-type: none"> Needs to be future proofed, recognition that things will change so build in review. Need to get organisations to back this and build in a way of making it easier to report progress. Need to make sure Getting it right for every child informs new policies to have this at the forefront of their thinking. Needs to be absolutely embedded. Needs something like a Getting it right for every child Quality Impact Assessment. Children's services plans will help with gathering evidence where 			
5	Share North Lanarkshire's learning about "Child Friendly Place"	<p>partnership working has improved and allow us to measure this.</p> <ul style="list-style-type: none"> Suggest some form of Getting it right for every child accreditation process. Need to record and measure impact for this to work. Don't currently have a process but there are lots of systems we need to link in to. North Lanarkshire happy to share work they have been doing with partners to make it a "child friendly place" Learning about what it means for organisations to put children at the heart of things and how that translates in signing people up. 	11 Oct 2017	[Redacted text]	

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6	Review Communications Strategy and feed back comments	<p>Draft communications plan shared with NISG for discussion on reinvigorating Getting it right for every child.</p> <p>Agreed that communication key and that each sector has different communications needs.</p> <p>Members to provide information about what is happening in their areas to link in to timeline in communications plan.</p> <p>Agree that Getting it right for every child message/thinking should be ingrained through the Scottish Government. Getting it right for every child principles and key messages should be reflected at every level.</p> <p>Need to identify streams of work to help achieve mainstreaming of GIRFEC.</p> <p>Agree that the communications plan will be a living document on the agenda at every meeting.</p>	18 Sep 2017	NISG Group all members	
7	SG to consider workshop after review of Childrens services plans.	<p>AOB</p> <p>Care inspectorate updated that future models of inspection still with minister but they will look in much more detail at vulnerable children or the corporate</p>	Update on 11 Oct 2017	[Redacted text]	

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		<p>parents.</p> <p>SG looking at Childrens Services Plans and bringing people together to talk about these broadly to try and embed best practice more widely. [Redacted text] suggested that perhaps some of the work on integrated planning may feed in.</p>			

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[Redacted text]	NHS Lanarkshire
[Redacted text]	ADES
[Redacted text]	NPFS
[Redacted text]	COSLA
[Redacted text]	Care Inspectorate
[Redacted text]	SG
[Redacted text]	SG
[Redacted text]	SG
[Redacted text]	SG

Apologies

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[Redacted text]	Care Inspectorate
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[Redacted text]	Education Scotland
[Redacted text]	NHS
[Redacted text]	Children in Scotland
[Redacted text]	Barnardo's
[Redacted text]	SWS
[Redacted text]	SG