

**ANNEX A**

**February 2013 – February 2017**

<b>Minister</b>	<b>Date(s)</b>	<b>Location</b>	<b>Accommodation</b>	<b>Event</b>	<b>Number of Officials Accompanying Minister</b>	<b>Cost of Minister's Travel and Subsistence</b>
Cabinet Secretary for Rural Affairs and the Environment	24/02/2013 – 27/02/2013	Belgium	[REDACTED]	Agriculture and Fisheries Council	2	£1,471.41
Deputy First Minister and Cabinet Secretary for Infrastructure, Investment and Cities	25/02/2013 – 26/02/2013	Belgium	[REDACTED]	European Policy Centre	2	£716.02
Minister for Housing and Welfare	28/02/2013 – 01/03/2013	Belgium	[REDACTED]	EU Ministers with Responsibility for Homelessness	3	£988.84
Minister for Community Safety and Legal Affairs	06/03/2013 – 08/03/2013	Belgium	[REDACTED]	Justice and Home Affairs Council	2	£791.84
Cabinet Secretary for Rural Affairs and the Environment	17/03/2013 – 20/03/2013	Belgium	[REDACTED]	Agriculture and Fisheries Council	2	£1,521.71
First Minister	03/04/2013 – 10/04/2013	USA	Ritz Carlton, Washington & JW Marriott Essex House, New York	Ministerial Visit	3	£7,105.38
Minister for Transport and Veterans	04/04/2013 – 10/04/2013	Canada	Prince George Hotel, Halifax & Hotel Le Germain, Toronto	Scotland Week and Veterans engagements	2	£4,372.22

Cabinet Secretary for Culture and External Affairs	16/04/2013 – 17/04/2013	Germany	The Ambassador's Residence	Visit to Berlin to promote Scottish Food and Drink	2	£296.15
Cabinet Secretary for Rural Affairs and the Environment	21/04/2013 – 24/04/2013	Luxembourg and Belgium	Luxembourg Hotel & Exemption S39 (1)	Agriculture and Fisheries Council	1	£2,227.80
Cabinet Secretary for Health and Wellbeing	24/04/2013 – 25/04/2013	Belgium	[REDACTED]	Minimum Unit Pricing for Alcohol (MUP) events - reception and seminar	1	£666.74
Lord Advocate	25/04/2013 – 26/04/2013	Netherlands	NH Hotel	Workshop on the European Public Prosecutor's Office and Meeting of the Consultative Forum of Prosecutors General and Directors of Public Prosecutions of the Member States of the European Union	1	£284.56
Minister for External Affairs and International Development	03/05/2013 – 04/05/2013	Germany	Maritim Grand Hotel, Hanover	Peine Highland Gathering	1	£838.50
Minister for Energy, Enterprise and Tourism	05/05/2013 – 09/05/2013	USA	Information not held	Offshore Technology Conference, Houston, Texas	1	£5,014.28
Cabinet Secretary for Finance, Employment and Sustainable Growth	05/05/2013 - 11/05/2013	South Korea and Japan	Parnas Hotel Seoul, Kyoto Hotel Okura & Imperial Hotel	Visit to South Korea and Japan	1	£4,323.82
Cabinet Secretary for Culture and External Affairs	07/05/2013 – 08/05/2013	Ireland	The Ambassador's Residence	Attending Strategy, Energy and Technology Plan Conference	1	£199.98
Cabinet Secretary for Rural Affairs and the Environment	12/05/2013 – 15/05/2013	Belgium	[REDACTED]	Brussels Agriculture and Fisheries Council	2	£1,548.78

Lord Advocate	15/05/2013 – 17/05/2013	Poland	Radisson Blu Hotel	Network of Public Prosecutors or equivalent institutions at the Supreme Judicial Courts of the member States of the European Union	1	£200.88
Minister for Youth and Women's Employment	16/05/2013 – 17/05/2013	Belgium	[REDACTED]	Attendance at EU Youth Council	2	£774.73
Cabinet Secretary for Culture and External Affairs	16/05/2013 – 17/05/2013	Belgium	[REDACTED]	European Culture and Audio-visual Council	2	£698.79
Minister for External Affairs and International Development	18/05/2013 – 23/05/2013	Qatar	Ritz-Carlton, Doha	Visit to Qatar – Doha Forum	3	£3,977.95
Lord Advocate	28/05/2013 – 02/06/2013	China	Sheraton Hong Kong Hotel & Towers	Heads of Prosecuting Agencies Conference	1	£2,774.20
Cabinet Secretary for Culture and External Affairs	29/05/2013 – 31/05/2013	Italy	Foscari Palace	Attending Venice Bienale	2	£2,256.01
Minister for Transport and Veterans	10/06/2013 – 11/06/2013	Netherlands	Mercure Arthur Frommer Hotel, Amsterdam	Visit to explore cycling in a hi-modal shared environment	1	£1,175.60
Minister for Environment and Climate Change	17/06/2013 – 18/06/2013	Luxembourg	Novotel, Luxembourg	Environment Council	2	£834.08
Minister for External Affairs and International Development	24/06/2013 – 28/06/2013	China	The Ambassador's Residence	Visit to China on behalf of the FM	4	£2,705.40

Cabinet Secretary for Rural Affairs and the Environment	24/06/2013 – 26/06/2013	Luxembourg	Novotel, Luxembourg	Agriculture and Fisheries Council	1	£1,892.60
Minister for Transport and Islands	30/06/2013 – 01/07/2013	France	Mercure Hotel, Arras	Visit to Contalmaison, for McCrae's Battalion Trust	2	£731.44
Minister for External Affairs and International Development	07/07/2013 – 08/07/2013	Latvia	Radisson Blu Hotel Eliz	Latvian Song and Dance Festival	1	£1,124.98
Minister for Environment and Climate Change	14/07/2013 – 16/07/2013	Belgium and Luxembourg	[REDACTED]	Agriculture and Fisheries Council	1	£709.18
Minister for Environment and Climate Change	13/08/2013 – 16/08/2013	Norway	Clarion Hotel and Congress	AquaNor Exhibition, Norway	2	£2,272.96
Cabinet Secretary for Rural Affairs and the Environment	20/08/2019 – 22/08/2013	Sweden & Denmark	Sheraton Hotel, Stockholm	Ministerial visit to Stockholm and Copenhagen	1	£1,645.93
Minister for Youth and Women's Employment	02/09/2013 – 04/09/2013	Germany	25 Hours Hotel, Zurich	Ministerial visit to Zurich and Stockholm	2	£1,227.59
Solicitor General	07/09/2013 – 14/09/2013	Russia	Crowne Plaza Moscow World Trade Centre	International Association of Prosecutor's Conference, Moscow	1	£1,946.19
Cabinet Secretary for Rural Affairs and the Environment	22/09/2013 – 24/09/2013	Belgium	[REDACTED]	Brussels Agriculture and Fisheries Council	1	£1,484.47
Minister for External Affairs and International Development	23/09/2013 – 25/09/2013	Switzerland	Hotel Intercontinental Geneva	Ministerial Visit to Geneva	4	£684.64

Cabinet Secretary for Justice	27/09/2013 – 29/09/2013	Spain	Renaissance Barcelona Airport Hotel and Melia Madrid Princesa	Eurofedop Conference. Meeting with Police Commissioner, Sr Alfonso Jose Luis FernAjndez DAez. Meeting with Beatriz Grande, Director General of Justice for Madrid	2	£1,561.57
Cabinet Secretary for Culture and External Affairs	04/10/2013 – 06/10/2013	Italy	Certosa di Pontignano	Pontignano Conference	1	£689.27
Solicitor General	09/10/2013 – 14/10/2013	USA	Sheraton Syracuse University Hotel	Memorial Events at Syracuse University, NY, USA – 25th Anniversary of the Lockerbie Tragedy	3	£3,424.79
Minister for External Affairs and International Development	10/10/2013 – 19/10/2013	India and Pakistan	Pearl Continental, Taj Mahal & Taj Mansingh Hotel	Ministerial Visit to India and Pakistan	6	£5,070.77
Minister for Environment and Climate Change	13/10/2013 – 14/10/2013	Luxembourg	Novotel, Luxembourg	Environment Council	1	£1,656.33
Cabinet Secretary for Rural Affairs and the Environment	16/10/2013 – 17/10/2013	Luxembourg	Novotel, Luxembourg	Agriculture and Fisheries Council	1	£981.44
Cabinet Secretary for Health and Wellbeing	29/10/2013 – 31/10/2013	Estonia	Radisson Blu Olumpia Tallinn	Alcohol conference 2013, meeting with Mr Mart Laanemae, Undersecretary for Europe and Transatlantic relations, meeting with Raul Mill to discuss e-health, dinner with Mr Taavi Roisva, Minister for Social Affairs	1	£1,742.04
First Minister	02/11/2013 – 07/11/2013	China	China World Summit Wing Hotel, Beijing	Ministerial Visit	3	£9,755.59

Minister for External Affairs and International Development	09/11/2013 – 15/11/2013	UAE	Yas Viceroy, Grand Hyatt Hotel & Dubai Grand Hotel	Ministerial visit to the Gulf	2	£2,666.95
Minister for Commonwealth Games and Sport	10/11/2013 – 16/11/2013	Sri Lanka	Cinnamon Grand Colombo	CCOGM Conference	3	£4,588.01
Minister for Environment and Climate Change	17/11/2013 – 20/11/2013	Poland	Sheraton	Conference of the Parties	2	£1,441.99
Cabinet Secretary for Culture and External Affairs	26/11/2013 – 27/11/2013	Belgium	[REDACTED]	Hosting St Andrew's Day Reception	1	£749.37
Cabinet Secretary for Education and Lifelong Learning	23/11/2013 – 01/12/2013	Canada	Fairmont Royal York, Inverary Resort, Radisson Suite Hotel Halifax & Hitlon Logan Airport - Boston	Ministerial Visits for St Andrew's Day and Portfolio Events	1	£7,057.14
Cabinet Secretary for Health and Wellbeing	02/12/2013 – 07/12/2013	USA	21C Museum Hotel, Cincinnati,	(Boston, Ohio, Washington) St Andrew's Day celebrations, signing a Memorandum of Understanding between NHS Scotland and the Cleveland Clinic, engagements relating to learning and the American healthcare system, and representing Scotland, and NHS Scotland in America. Visits on Quality and Safety, and Life Sciences and Innovation.	1	£9,055.55
Cabinet Secretary for Culture and External Affairs	08/12/2013 – 09/12/2013	Denmark and Sweden	Admiral Hotel	Visit to Denmark and Sweden	2	£570.54

Minister for Environment and Climate Change	13/12/2013 – 13/12/2013	Belgium	N/A – same day return	Environment Council	2	£421.43
Cabinet Secretary for Culture and External Affairs	15/12/2013 – 17/12/2013	France	Hotel De Castiglioni	French Government meetings and Cultural Visits in Paris	3	£746.64
Cabinet Secretary for Rural Affairs and the Environment	15/12/2013 – 18/12/2013	Belgium	[REDACTED]	Brussels Agriculture and Fisheries Council	1	£1,268.21
Lord Advocate	18/12/2013 – 22/12/2013	USA	JW Marriott, Washington	25th Lockerbie Anniversary Commemoration in Washington	3	£2,119.00
Minister for External Affairs and International Development	20/01/2014 – 29/01/2014	Malawi and Zambia	Protea Hotel, Kumbali Country Lodge & Intercontinental Lusaka	Visit to Malawi and Zambia	4	£1,903.37
Minister for Children and Young People	27/01/2014 – 28/01/2014	Belgium	[REDACTED]	Burns Supper to mark the 2014 EU Presidencies	1	£835.43
Minister for Youth Employment	30/01/2014 – 30/01/2014	Belgium	N/A – same day return	Ministerial engagement in Brussels	1	£289.54
First Minister	09/02/2014 – 11/02/2014	Spain	Westin Valencia & Silken Gran Hotel Domine	Ministerial Visit to Valencia / Bilbao	4	£1,382.80
Minister for External Affairs and International Development	12/02/2014 – 15/02/2014	Austria	Austria Trend Hotel Park Royal	Ministerial Visit to Vienna	2	£740.42

Cabinet Secretary for Finance, Employment and Sustainable Growth	12/02/2014 – 13/02/2014	Norway	PS Hotel Oslo	Visit to Norway	2	£834.12
Cabinet Secretary for Rural Affairs and the Environment	16/02/2014 – 17/02/2014	Belgium	[REDACTED]	Brussels Agriculture and Fisheries Council	1	£1,017.69
Minister for Environment and Climate Change	02/03/2014 – 03/03/2014	Belgium	[REDACTED]	Environment Council	2	£515.23
Minister for Commonwealth Games and Sport	02/03/2014 - 03/03/2014	Belgium	[REDACTED]	Ministerial Visit to Brussels	1	£466.84
Lord Advocate	03/03/2014 – 04/04/2014	Belgium	[REDACTED]	Justice and Home Affairs Council Meeting	2	£521.11
Cabinet Secretary for Culture and External Affairs	06/03/2014 – 07/03/2014	Finland	The Ambassador's Residence	Ministerial Visit to Helsinki	2	£647.16
Cabinet Secretary for Education and Lifelong Learning	21/03/2014 – 02/04/2014	New Zealand	Novotel Christchurch & Dunedin	International Summit on the Teaching Profession and other Ministerial Engagements	3	£5,624.43
Cabinet Secretary for Rural Affairs and the Environment	24/03/2014 – 25/03/2014	Belgium	[REDACTED]	Brussels Agriculture and Fisheries Council	1	£1,005.81
First Minister	03/04/2014 – 08/04/2014	USA	JW Marriott	Ministerial Visit to US for Scotland Week	3	£4,904.95
Cabinet Secretary for Culture and External Affairs	03/04/2014 – 05/04/2014	France	Pullman Eiffel Tower	Attending Palais de Chaillot Conference	2	£1,017.65



Minister for External Affairs and International Development	03/04/2014 – 10/04/2014	Canada & USA	Sutton Place Hotel, Vancouver & Intercontinental Mark Hopkins, San Francisco	Scotland Week	1	£1,916.65
Minister for Commonwealth Games and Sport	07/04/2014 – 10/04/2014	Turkey	Susesi Resort and Convention Centre	SportAccord International Convention	1	£919.55
Cabinet Secretary for Commonwealth Games, Sport, Equalities and Pensioners' Rights	27/04/2014 – 30/04/2014	Canada	Fairmont Chateau Laurier Hotel	Queen's Baton Relay	1	£5,275.87
First Minister	28/04/2014 – 28/04/2014	Belgium	N/A – same day return	Ministerial visit to Brussels	3	£490.00
Cabinet Secretary for Health and Wellbeing	29/04/2014 – 30/04/2014	Belgium	[REDACTED]	Meetings regarding minimum Unit-pricing	1	£490.66
Minister for Energy, Enterprise and Tourism	04/05/2014 – 07/05/2014	USA	Hilton at Post Oak	Offshore Technology Conference	2	£5,440.90
Cabinet Secretary for Culture and External Affairs	05/05/2014 – 06/05/2014	Poland	Le Royal Meridien Bristol	Cultural Relations Visit	2	£408.26
Lord Advocate	05/05/2014 – 09/05/2014	Botswana	Information not held	Commonwealth Law Ministers	1	£3,684.70
Cabinet Secretary for Rural Affairs and the Environment	06/05/2014 – 08/05/2014	Belgium	[REDACTED]	Brussels Seafood Expo	2	£870.22

Cabinet Secretary for Health and Wellbeing	12/05/2014 – 14/05/2014	Greece	Crowne Plaza, Athens	eHealth Forum, Athens	1	£380.84
Cabinet Secretary for Training, Youth and Women's Employment	19/05/2014 – 20/05/2014	Belgium	[REDACTED]	EU Youth Council	2	£444.82
Cabinet Secretary for Culture and External Affairs	29/05/2014 – 31/05/2014	Ireland	Bewleys Hotel Ballsbridge & Strand Hotel, Lerwick	Attending Listowel Writers Week	2	£881.37
Minister for External Affairs and International Development	11/06/2014 – 11/06/2014	Belgium	N/A – same day return	Scotland's Contribution to the EU Post 2015 Development Agenda:	2	£339.97
Minister for Environment and Climate Change	11/06/2014 – 12/06/2014	Luxembourg	Novotel, Luxembourg	Environment Council Luxembourg	2	£1,640.00
Cabinet Secretary for Rural Affairs and the Environment	16/06/2014 – 17/06/2014	Luxembourg	Novotel, Luxembourg	Agriculture and Fisheries Council	1	£1,449.87
Solicitor General	21/06/2014 – 29/06/2014	Canada	Fairmont Pacific, Vancouver	Attendance at the International Society for the Reform of Criminal Law Conference held in Vancouver	3	£5,646.22
Minister for Community Safety and Legal Affairs	26/06/2014 – 27/06/2014	Ireland	Morgan Hotel, Dublin	British Irish Council - Misuse of Substances	2	£413.65
Minister for Transport and Veterans	30/06/2014 – 02/07/2014	France	Mercure Hotel, Aras	Ministerial visit to Contalmaison France, for McCrea Battalion Trust	0	£1,640.28

Minister for External Affairs and International Development	15/07/2014 – 15/07/2014	Belgium	N/A – same day return	Event on Scotland's History and Europe	2	£351.57
Lord Advocate	04/08/2014 – 05/08/2014	Belgium	[REDACTED]	Attend First World War Centenary Commemorative Service	1	£478.92
Minister for Energy, Enterprise and Tourism	01/10/2014 – 02/10/2014	France	Marriott Rive Gauche Hotel	Ocean Energy Europe 2014 Conference	2	£685.75
Cabinet Secretary for Culture, Europe and External Affairs	03/10/2014 – 05/10/2014	Italy	NH Hotel	Attending the Pontingano Conference	2	£124.50
Minister for Energy, Enterprise and Tourism	05/10/2014 – 06/10/2014	Belgium	[REDACTED]	Community Energy Across Europe - making it happen' Conference  Accessible Tourism: Let's give shape to hospitality quality! conference	1	£454.14
Minister for Housing and Welfare	05/10/2014 – 06/10/2014	Belgium	[REDACTED]	International Tenants Day 2014 with International Union of Tenants (IUT)	2	£635.99
Cabinet Secretary for Rural Affairs and Environment	12/10/2014 – 14/10/2014	Luxembourg	Novotel, Luxembourg	Agriculture and Fisheries Council	1	£649.47
Cabinet Secretary for Culture, Europe and External Affairs	14/10/2014 – 15/10/2014	Belgium	[REDACTED]	Ministerial Engagements in Brussels	1	£547.33
Cabinet Secretary for Rural Affairs and Environment	19/10/2014 – 20/10/2014	France	Hotel du Louvre, Hyatt Hotel	Aberdeen to Paris for SIAL Food Show	1	£1,179.85

Minister for Environment and Climate Change	20/10/2014 – 26/10/2014	Chile	Ritz Carlito Santiago & Hotel Colonas	AquaSur	2	£7,619.31
Cabinet Secretary for Culture, Europe and External Affairs	29/10/2014 – 30/10/2014	Ireland	The Ambassador's Residence	Ministerial Engagements in Dublin	2	£89.74
Minister for Environment and Climate Change	05/11/2014 – 06/11/2014	Belgium	[REDACTED]	UK Aquaculture Forum meeting	2	£572.48
Cabinet Secretary for Culture, Europe and External Affairs	07/11/2014 – 07/07/2014	Belgium	N/A – same day return	Speaking at Le Nouvel Observateur Debate	2	£539.45
Minister for External Affairs and International Development	09/11/2014 – 11/11/2014	Switzerland	Manotel Jade, Geneva	UNITAR Scottish Government Climate Justice Event	2	£834.78
Cabinet Secretary for Rural Affairs and the Environment	09/11/2014 – 10/11/2014	Belgium	[REDACTED]	Agriculture and Fisheries Council	2	£1,010.00
Cabinet Secretary for Rural Affairs, Food and the Environment	04/12/2014 – 04/12/2014	Belgium	N/A – same day return	Meeting with EU commissioner	1	£436.35
Minister for Environment and Climate Change	08/12/2014 – 12/12/2014	Peru	Radisson Decapolis Hotel, Lima	UNFCCC Conference of Parties 20	3	£5,289.24
Cabinet Secretary for Education and Lifelong Learning	11/12/2014 – 12/12/2014	Belgium	[REDACTED]	Meeting of EU Education Council	1	£428.85
Solicitor General	11/12/2014 – 12/12/2014	Netherlands	NH Den Haag	Eurojust Consultative Forum of Prosecutors General and Directors of Public Prosecutions of the Members States of the EU	2	£442.25

Cabinet Secretary for Rural Affairs, Food and the Environment	15/12/2014 – 16/12/2014	Belgium	[REDACTED]	Agriculture and Fisheries Council	2	£496.15
Lord Advocate	18/12/2014 – 21/12/2014	USA	JW Marriott, Washington	Lockerbie Commemoration Ceremony	1	£1,225.90
Cabinet Secretary for Rural Affairs, Food and the Environment	25/01/2015 – 26/01/2015	Belgium	[REDACTED]	Agriculture and Fisheries Council	2	£699.25
Cabinet Secretary for Culture, Europe and External Affairs	26/01/2015 – 27/01/2014	Ireland	The Ambassador's Residence	Irish Ministerial Burns Day	3	£129.52
Minister for Housing and Welfare	11/02/2015 – 11/02/2015	Ireland	N/A – same day return	Housing Minister and the Irish Housing Tribunal	3	£64.46
Cabinet Secretary for Culture, Europe and External Affairs	26/02/2015 – 27/02/2015	Ireland	Clyde Court Hotel	British Irish Chamber of Commerce	4	£515.98
Cabinet Secretary for Justice	27/02/2015 – 27/02/2015	Ireland	N/A same day return	Trilateral Meeting - Frances Fitzgerald TD, Minister for Justice and Equality & David Ford MLA, Minister of Justice	2	£180.15
Minister for Community Safety and Legal Affairs	12/03/2015 – 13/03/2015	Belgium	[REDACTED]	JHA Council	1	£537.53
Cabinet Secretary for Rural Affairs and Environment	15/03/2015 – 16/03/2015	Belgium	[REDACTED]	Agriculture and Fisheries Council	1	£565.80
Cabinet Secretary for Education & Lifelong Learning	26/03/2015 – 31/03/2015	Canada	Omni King Edward, Toronto & Fairmont Banff	International Summit on the Teaching Profession	2	£2,012.01

			Springs, Calgary			
Minister for Business, Energy and Tourism	30/3/2015 – 02/04/2015	USA	Hilton at Post Oak	Ministerial Visit to Houston	1	£4,751.34
Minister for Europe and International Development	04/04/2015 - 09/04/2015	Dubai & Qatar	Al Mirqab Hotel, Doha & Dustin Thani, Dubai	Visit to the Gulf (Dubai & Qatar)	3	£1,758.37
Cabinet Secretary for Infrastructure, Investment and Cities	06/04/2015 - 11/04/2015	Canada/USA	Inter-Continental, Toronto Centre & Affinia Fifty, New York City	Scotland Week 2015 visits to Toronto and New York	3	£2,280.17
Cabinet Secretary for Culture, Europe and External Affairs,	06/04/2015 - 13/04/2015	USA	Affinia Fifty, New York City	Scotland Week	3	£3,004.13
Lord Advocate	13/04/2015 - 19/04/2015	Mauritius	St Regus Resort	Heads of Prosecution Agencies Conference	2	£3,599.14
Cabinet Secretary for Rural Affairs and Environment	19/04/2015 - 20/04/2015	Luxembourg	Novotel Kirchberg, Luxembourg & [REDACTED]	EU Parliament Agricultural	1	£1,965.26
Cabinet Secretary for Rural Affairs and Environment	10/05/2015 – 11/05/2015	Belgium	[REDACTED]	Agrifish Council	1	£928.63
Cabinet Secretary for Culture, Europe and External Affairs	18/05/2015 – 19/05/2015	Belgium	[REDACTED]	Meeting with the EU Culture Summit Council	3	£202.97

Cabinet Secretary for Culture, Europe and External Affairs,	19/05/2015 – 20/05/2015	France	Top Palace Cannes Hotel	Cannes Film Festival and EU Culture Summit	3	£414.49
Lord Advocate	25/05/2015 – 27/05/2015	France	Sofitel, Strasbourg	Visit to the European Court of Human Rights	5	£484.18
Cabinet Secretary for Fair Work, Skills and Training	01/06/2015 – 02/06/2015	Belgium	[REDACTED]	Europe's Job Policy Shake Up Conference (Speech/Q&A)	3	£780.45
First Minister	01/06/2015 – 02/06/2015	Belgium	[REDACTED]	Visit to Brussels	2	£939.80
Cabinet Secretary for Rural Affairs, Food and the Environment	03/06/2015 – 03/06/2015	Belgium	N/A – same day return	Brussels event with Commissioner Vella: Green Week - Speech and Q&A	2	£409.80
Minister for Environment, Climate Change and Land Reform	04/06/2015 – 04/06/2015	Belgium	N/A – same day return	Green Week Brussels	1	£388.95
First Minister	07/06/2015 – 12/06/2015	USA	The Ambassador's Residence	Visit to New York and Washington	2	£1,284.94
Minister for Environment, Climate Change and Land Reform	14/06/2015 – 16/06/2015	Luxembourg	Novotel Kirchenburg	Environment Council and Agrifish Council	2	£1,062.13
First Minister	18/06/2015 – 19/06/2015	Ireland	[REDACTED]	British Irish Council	2	£441.63

Minister for Public Health	18/06/2015 - 19/06/2015	Ireland	Westbury Hotel	BIC Summit	1	£198.73
Cabinet Secretary for Infrastructure, Investment and Cities	21/06/2015 - 22/06/2015	Italy	Mini Hotel Tiziano	Resilience (CIR) International Network Conference in Milan	1	£2,488.62
Cabinet Secretary for Culture, Europe and External Affairs	27/06/2015 - 03/07/2015	Japan	Imperial Hotel, ANA Crowne Plaza & Royal Park Hotel	Ministerial engagements in Japan	3	£3,504.42
Minister for Learning, Science and Scotland's Languages	29/06/2015 - 30/06/2015	Switzerland	Crowne Plaza	CERN	3	£523.83
Minister for Europe and International Development	29/06/2015 - 30/06/2015	Belgium	[REDACTED]	Meeting with the Centre for European Policy Studies	2	£352.66
Minister for Community Safety and Legal Affairs	30/06/2015 - 01/07/2015	Belgium	[REDACTED]	Various Ministerial meetings	1	£601.43
Minister for Europe and International Development	30/06/2015 - 02/07/2015	Italy	NH Collection Milano President	Milan Expo 2015	2	£1,317.72
Minister for Environment, Climate Change and Land Reform	01/07/2015 - 02/07/2015	France	Hotel Axotel Perrache	World Summit: Climate and Territories	2	£750.75
Cabinet Secretary for Infrastructure, Investment and Cities	01/07/2015 - 02/07/2015	France	Mercure Atria Arras Centre Hotel	McCrae's Battalion Trust Ceremony and Reception in Contalmaison	1	£2,085.97



Cabinet Secretary for Infrastructure, Investment and Cities	02/07/2015 – 02/07/2015	Belgium	N/A – same day return	Various meetings in Brussels	1	£305.04
Minister for Local Government and Community Empowerment	04/07/2015 – 05/07/2015	Germany	Gunnewig Hotel Bristol Bon	Inscription of the Forth Bridge as a World Heritage Site Conference	1	£642.00
Minister for Europe and International Development	21/07/2015 – 22/07/2015	Ireland	Highland Hotel	MacGill School 2015	3	£268.00
First Minister	25/07/2015 – 01/08/2015	China	Kerry Hotel, Peace Hotel, Shangri La Hotel	China & Hong Kong	2	£6,233.92
Minister for Environment, Climate Change and Land Reform	15/08/2015 – 18/08/2015	Norway	Nidelven, Hotel	AquaNor.	2	£1,289.35
Cabinet Secretary for Rural Affairs and Environment	06/09/2015 – 07/09/2015	Belgium	[REDACTED]	Emergency EU Summit	1	£630.81
Cabinet Secretary for Rural Affairs and Environment	10/09/2015 – 12/09/2015	Italy	NH Collection Milano President	Milan Expo	3	£1,144.37
Minister for Community Safety and Legal Affairs	14/09/2015 – 14/09/2015	Belgium	[REDACTED]	Justice & Home Affairs Council	1	£440.95
Cabinet Secretary for Rural Affairs and Environment	15/09/2015 – 15/09/2015	Belgium	[REDACTED]	European Parliament Committee Hearing	2	£900.21

Minister for Environment, Climate Change and Land Reform	17/09/2015 - 18/09/2015	Belgium	[REDACTED]	Environment Council Brussels	1	£609.81
Minister for Europe and International Development	01/10/2015 - 03/10/2015	Italy	NH Hotel	Pontignano Conference 2015	2	£533.50
Minister for Europe and International Development	03/10/2015 - 05/10/2015	Greece	Orfeas Hotel	Lesbos visit to Mercy Corps and Red Cross, SG humanitarian funding	2	£842.74
Cabinet Secretary for Education and Lifelong Learning	05/10/2015 - 05/10/2015	Belgium	[REDACTED]	Visit to Belgium	1	£441.95
Cabinet Secretary for Rural Affairs and Environment	11/10/2015 - 13/10/2015	Germany	Holiday Inn Express	Anuga Trade Show, Cologne	2	£1,484.01
Minister for Europe and International Development	18/10/2015 - 25/10/2015	Malawi	Kumbali Lodge & Protea Hotel, Ryalls	Visit to Malawi (Lilongwe and Blantyre)	3	£2,950.06
Cabinet Secretary for Culture, Europe and External Affairs	20/10/2015 - 21/10/2015	France	N/A – travelled on to Brussels	Ministerial Engagements in Paris to build on strong existing relations between France and Scotland and promote strong positive message on EU reform	4	£516.12
Minister for Sport, Health Improvement and Mental Health	21/10/2015 - 22/10/2015	France	Sheraton Paris	European Sports Championships Board Meeting in Paris	1	£544.35
Cabinet Secretary for Culture, Europe and External Affairs	21/10/2015 - 22/10/2015	Belgium	[REDACTED]	Friends of Europe engagements in Brussels	2	£453.60

Cabinet Secretary for Culture, Europe and External Affairs	29/10/2015 – 30/10/2015	Jersey	Radisson blu St Helier	British Irish Council Creative Industries Sector Meeting in Jersey	2	£436.59
Lord Advocate	29/10/2015 – 01/11/2015	Spain	Crown Plaza Madrid Airport	Santa Marta Group Human Trafficking Conference	2	£278.85
Cabinet Secretary for Rural Affairs, Food and the Environment	08/11/2015 – 14/11/2015	Canada/USA	The Fairmont Queen Elizabeth, The Fairfax & The Refinery	Visit to Canada and USA	3	£1,345.05
Cabinet Secretary for Culture, Europe and External Affairs	08/11/2015 – 09/11/2015	Ireland	The Ambassador's Residence	Addressing European Movement Ireland National Conference	3	£757.35
Minister for Environment, Climate Change and Land Reform	15/11/2015 – 16/11/2015	Belgium	[REDACTED]	Agrifish Council in Brussels	3	£653.24
Minister for Youth and Women's Employment	15/11/2015 – 16/11/2015	Belgium	[REDACTED]	Women's Entrepreneurship Event in Brussels	2	£593.05
Cabinet Secretary for Culture, Europe and External Affairs	24/11/2015 – 24/11/2015	Belgium	[REDACTED]	EU Education, Youth, Culture and Sport Council in Brussels	2	£552.12
Minister for Parliamentary Business	27/11/2015 – 27/11/2015	Belgium	[REDACTED]	2015 Davis Cup final: Great Britain v Belgium	1	£511.23
Minister for Community Safety and Legal Affairs	03/12/2015 – 03/03/2015	Belgium	[REDACTED]	Justice and Home Affairs Council In Brussels	1	£453.41
Minister for Environment, Climate Change and Land Reform	03/12/2015 – 07/12/2015	France	Penta Hotel	Conference of the Parties 21 PARIS	2	£1,758.70

First Minister	06/12/2015 – 07/12/2015	France	UK Embassy	Visit to Paris to undertake events in connection with the 2015 Paris Climate Conference - United Nations Framework Convention on Climate Change - UNFCCC cop 21 Paris	2	£1,148.50
Cabinet Secretary for Rural Affairs Food and the Environment	13/12/2015 – 15/12/2015	Belgium	[REDACTED]	Agrifish Council in Brussels	3	£737.67
Cabinet Secretary for Fair Work, Skills and Training	17/01/2016 – 19/01/2016	Ireland	Buswells Hotel, Dublin	Meeting with Ministerial counterparts in ROI and NI.	3	£412.21
Minister for Europe and International Development	25/01/2016 – 26/01/2016	Belgium	[REDACTED]	Scottish Government Brussels Office Burns Supper for EU Diplomatic Community	1	£660.95
Minister for Europe and International Development	17/02/2016 – 19/02/2016	Ireland	Clayton Hotel, Ballsbridge	Dundalk Centre for Cross Border Studies/Dublin British Irish Chamber of Commerce	3	£185.76
Cabinet Secretary for Education and Lifelong Learning	03/03/2016 – 04/03/2016	Germany	Park Inn Alexanderplatz	International Summit on the Teaching Profession, Berlin	2	£498.89
Minister for Environment, Climate Change and Land Reform	03/03/2016 – 04/03/2016	Belgium	[REDACTED]	Environment Council Brussels	1	£535.91
Lord Advocate	17/03/2016 – 18/03/2016	Guernsey	The Duke of Richmond Hotel	Law Officers Summit	2	£440.34
Minister for Housing and Welfare	05/04/2016 – 11/04/2016	USA	Affinia Fifty Hotel	Scotland Week	1	£2,280.48

Lord Advocate	06/04/2016 – 08/04/2016	USA	Affinia Fifty Hotel	United Nations Event on Ending Human Trafficking by 2030: The Role of Global Partnerships in Eradicating Modern Slavery	1	£2,940.28
Minister for International Development and Europe	23/05/2016 – 24/05/2016	Belgium	[REDACTED]	Travelled to engage with internal and external stakeholders in Brussels.	2	£548.30
Cabinet Secretary for Environment, Climate Change and Land Reform	19/06/2016 – 20/06/2016	Luxembourg	Novotel Luxembourg	Environment Council	2	£606.13
Cabinet Secretary for the Rural Economy and Connectivity	26/06/2016 – 27/06/2016	Luxembourg	Novotel Luxembourg	EU Agriculture & Fisheries Council in Luxembourg	1	£1,109.37
First Minister	29/06/2016 – 29/06/2016	Belgium	N/A – same day return	Various meetings regarding Scotland's place in Europe	3	£924.60
First Minister	30/06/2016 – 01/07/2016	France	Renaissance St Pancras	The National Commemorative event to mark the Centenary of the Battle of the Somme - The National Commonwealth War Graves Commission's Thiepval Memorial	1	£1,113.56
Cabinet Secretary for Economy, Jobs and Fair Work	30/06/2016 – 01/07/2016	France	L'Hermitage Gantois	McCrae's Battalion Trust – 100th Anniversary commemorating the 1st Day of the Battle of the Somme in Contalmaison.	1	£1,057.45
First Minister	09/08/2016 – 09/08/2016	Germany	N/A – same day return	Ministerial meeting in Berlin	2	£548.77
First Minister	19/08/2016 – 22/08/2016	Bosnia and Herzegovina	Hotel Europe	Visit to Srebrenica, Sarajevo	4	£2,760.75

Deputy First Minister and Cabinet Secretary for Education and Skills	14/09/2016 – 15/09/2016	Iceland	Hilton Reykjavik Nordica	Attending 2 day Atlantic Rim Collaborators Summit in Reykjavik	1	£510.74
Cabinet Secretary for Culture, Tourism and External Affairs	16/09/2016 – 17/09/2016	Italy	N/A - Gift	The 24th Pontignano Conference, Who Owns the Future?	1	£895.87
Cabinet Secretary for Culture, Tourism and External Affairs	26/09/2016 – 26/09/2016	France	N/A – same day return	Harlem Désir, the Minister of State for European Affairs	1	£385.07
Cabinet Secretary for Environment, Climate Change and Land Reform	29/09/2016 – 30/09/2016	Belgium	[REDACTED]	Extraordinary Environment Council - Paris Agreement ratification	2	£638.23
Cabinet Secretary for Justice	30/09/2016 – 30/09/2016	Netherlands	N/A – same day return	Meeting with Director of Europol, Rob Wainwright at the Hague.	2	£570.12
First Minister	06/10/2016 – 08/10/2016	Iceland	The Ambassador's Residence	Arctic Circle Assembly	3	£333.45
Minister for International Development and Europe	07/10/2016 – 12/10/2016	Malawi	Leslie Lodge & Central African Wilderness	Ministerial Engagements in Malawi	3	£1,692.44
Minister for Business, Innovation and Energy	10/10/2016 – 12/10/2016	Germany	Hotel Krone	Led trade mission to Germany	2	£2,300.31
Cabinet Secretary for Culture, Tourism and External Affairs	12/10/2016 – 13/10/2016	Belgium	Hotel Krone	Friends of Europe Conference	3	£430.27
Lord Advocate	12/10/2016 – 15/10/2016	Luxembourg	Novotel Luxembourg	Justice and Home Affairs Council of the European Union. Meeting with various Judges of European Court of Justice.	2	£946.39

Cabinet Secretary for Culture, Tourism and External Affairs	19/10/2016 – 19/10/2016	Belgium	N/A – same day return	Ministerial Engagements	3	£259.87
Cabinet Secretary for Culture, Tourism and External Affairs	19/10/2016 – 21/10/2016	Malta	Excelsior Grand Hotel Malta	Ministerial Engagements	2	£1,121.56
Minister for UK Negotiations on Scotland's Place in Europe	19/10/2016 – 20/10/2016	Belgium	[REDACTED]	Brussels - Scotland's future in Europe	1	£614.87
Lord Advocate	27/10/2016 – 30/10/2016	USA	Sheraton Syracuse University Hotel	Syracuse University Lockerbie Memorial.	2	£3,824.12
Cabinet Secretary for Environment, Climate Change and Land Reform	03/11/2016 – 04/11/2016	Guernsey	Hilton	British Irish Council Ministerial Environment Meeting	1	£653.45
Cabinet Secretary for Economy, Jobs and Fair Work	05/11/2016 – 08/11/2016	United Arab Emirates	Sheraton Abu Dhabi	Abu Dhabi on an inward investment visit	1	£1,508.40
Minister for International Development and Europe	06/11/2016 – 08/11/2016	Estonia	The Ambassador's Residence	Ministerial Engagements in Estonia	2	£408.27
Lord Advocate	08/11/2016 – 09/11/2016	Belgium	[REDACTED]	Meetings with various individuals in Brussels.	2	£932.61
Cabinet Secretary for Environment, Climate Change and Land Reform	12/11/2016 – 16/11/2016	Morocco	Hotel EL Saadi & Hilton Paris Orly Airport	United Nations Framework Convention on Climate Change (UNFCCC COP2)	3	£1,382.29
Cabinet Secretary for the Rural Economy and Connectivity	13/11/2016 – 14/11/2016	Belgium	[REDACTED]	EU Agriculture & Fisheries Council in Brussels	2	£389.52

Minister for UK Negotiations on Scotland's Place in Europe	17/11/2016 – 18/11/2016	Germany	TITANIC Chaussee Berlin	Süddeutsche Zeitung Economic Summit 2016 on 'The Brexit and its consequences'	1	£205.90
Minister for International Development and Europe	20/11/2016 – 22/11/2016	Austria, Czech Republic, Slovakia	Devin Hotel Bratislava	Ministerial Engagements	2	£597.63
Minister for UK Negotiations on Scotland's Place in Europe	20/11/2016 – 21/11/2016	Belgium	[REDACTED]	Brussels-based stakeholders regarding Brexit	4	£549.07
First Minister	28/11/2016 – 29/11/2016	Ireland	[REDACTED]	Visit to Dublin	3	£395.39
Minister for Parliamentary Business	08/12/2016 – 10/12/2016	France	Hôtel Best Western Marais Bastille	Open Government Partnership International Summit, Paris	2	£511.34
Cabinet Secretary for the Rural Economy and Connectivity	11/12/2016 – 14/12/2016	Belgium	[REDACTED]	Agriculture and Fisheries Council in Brussels	1	£794.23
Cabinet Secretary for Culture, Tourism and External Affairs	15/01/2017 – 16/01/2017	Belgium	[REDACTED]	Ministerial Engagements	2	£608.58
Minister for Employability and Training	22/04/2017 – 24/04/2017	Belgium	[REDACTED]	Best practice sharing visit in relation to the Devolved Employability Services which will be delivered by the Scottish Government from April 2017	2	£745.96
Cabinet Secretary for Culture, Tourism and External Affairs	30/01/2017 – 30/01/2017	Belgium	N/A – same day return	European Parliament Constitution Committee	1	£458.04



Cabinet Secretary for Culture, Tourism and External Affairs	11/02/2017 – 18/02/2017	Japan	Imperial Hotel, Royal Park Hotel & Hotel New Nagasaki	Ministerial Engagements in Japan	3	£4,250.60
Minister for International Development and Europe	15/02/2017 – 19/02/2017	Norway	Clarion Collection Hotel Gabelshus	Engagements to strengthen the bilateral relationship between Scotland and Norway in line with the aims of the Nordic Baltic Policy Statement.	3	£1,959.25
Cabinet Secretary for Environment, Climate Change and Land Reform	27/02/2017 – 28/02/2017	Belgium	[REDACTED]	Environment Council	3	£586.65