

LONGANNET TASK FORCE – SIXTH MEETING – 1 MARCH 2017

BRIEFING FOR MINISTER FOR BUSINESS, INNOVATION AND ENERGY SIXTH LONGANNET TASK FORCE MEETING - WEDNESDAY 1 MARCH 2017

Purpose	<ul style="list-style-type: none"> • The Scottish Government established the joint Longannet Task Force to support workers, businesses and communities impacted by Scottish Power’s decision to close Longannet Power Station in March 2016, earlier than planned. • This is the Task Force’s sixth meeting of and provides an opportunity for: <ul style="list-style-type: none"> ○ Scottish Power to update members on its future plans for the site; including confirming that the demolition contract will be awarded to Brown and Mason. ○ Updates on support and training for the workforce; support for community regeneration; and business support and growth / infrastructure investment. • This is the third Longannet Task Force you have co-chaired with Cllr Ross. (previous meetings on 27 September and 6 December 2016.)
Who	<p>Key participants are:</p> <ul style="list-style-type: none"> • Fife Council Leader (Cllr David Ross) who will co-chair the Task Force • Fife Council Depute Leader (Cllr Lesley Laird) • Council representatives from Falkirk, Clackmannanshire, West Lothian • Representatives from Scottish Power • Workforce representatives • Representatives from political parties
Where	Falkirk Stadium (Brockville Lounge), 4 Stadium Way, Falkirk FK2 9EE
When	Wednesday 1 March 2017, 10:45 – 11.45
<p>Annex: Annex A: Agenda Annex B - Steering Brief Annex B: Attendees <u>Papers (Circulated)</u> Annex D: Paper LTF 22: Workforce Update Annex E: Paper LTF 23: Community Regeneration Annex F: Paper LTF 24: Business Support & Growth / Business Infrastructure & Investment Annex G: Paper LTF 25: Energy Strategy (information only, no presentation/discussion) Annex H: Minutes from previous Longannet Task Force meeting (6 December 2016)</p> <p><u>Additional briefing</u> Annex I: Action Log Annex K: Longannet Task Force Core brief Annex L: Business Support (including information on specific businesses affected by the closure)</p>	
Official support	<p>Oonagh Gil - Deputy Director, Enterprise and Cities (07825 532 218) Karen Jackson - Local Economic Development (07584 491542) (Task Force Secretariat)</p>

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AGENDA & STEERING BRIEF

ANNEX A

1. 10:45 – 10:50 **Welcome and Introductions**
- Minister to chair
2. 10:50 – 10:55 **Minutes and Matters Arising (06 December 2016)**
- Cllr Ross to chair
3. 10:55 – 11:05 **Future Use of the Site including Medium Term Economic Recovery (Strand 5) and Environmental Mitigation (Strand 6)**
- Minister to chair
LEE WARREN and GEORGE CAMPS, SCOTTISH POWER to update on power station decommissioning progress and next steps covering:
 - Contractual and business development opportunities for local companies.
 - Progress with Valleyfield and Longannet Ash Lagoons Remediation Plans
4. 11:05 – 11:20 **Workforce Support and Training (Strand 1)**
- Minister to chair
(Paper 1) CALUM McLEAN, SKILLS DEVELOPMENT SCOTLAND, to outline the work being undertaken to support affected individuals, including:
 - Training undertaken or committed.
 - Support for clients who remain unemployed.
 - Tracking positive outcomes.
5. 11:20 – 11:30 **Supporting Community Regeneration (Strand 3)**
- Cllr Ross to chair
(Paper 2) GEORGE SNEDDON, FIFE COUNCIL to lead with input from GARRY DALLAS, CLACKMANNANSHIRE COUNCIL and DOUGLAS DUFF, FALKIRK COUNCIL discussing:
 - Community Choices Fund Implementation
 - Coalfields Regeneration Trust Charrette Arrangements
6. 11:30 – 11:40 **Business Support and Business Infrastructure and Investment (Strands 2 & 4)**
- Cllr Ross to chair
(Paper 3) GEORGE SNEDDON, FIFE COUNCIL to lead on:
 - sub-regional business park audit.
GARRY DALLAS, CLACKMANNANSHIRE COUNCIL and ROBIN PRESSWOOD, FIFE COUNCIL on:
 - progress on the Capital Stimulus Fund projects in Fife and Clackmannan to support the delivery of capital workstreams for local economic development.
 - Stirling Clackmannan City Region Deal and opportunities for Fife within the Edinburgh City Region Deal and Tayside City Region Deal.
7. 11:40 – 11:45 **Next Task Force Meeting Date, Thanks and Close**
- Cllr Ross to chair
8. 11:45 **Meeting ends**

STEERING BRIEF

ANNEX B

1. Welcome and introductions

(10.45-10.50)

[Minister to lead this item]

- Welcome everyone to sixth meeting of Longannet Task Force.
- Before we start I just like to say that there has been quite a number of apologies received from those who are unable to attend, so I won't list through them but they will be recorded in the minutes.
- Cllr Ross, Cllr Laird, Gordon (Mole), Danny (Cusick) and I are joining you after attending the formal launch of the Fife Enterprise Hub in Glenrothes this morning.
- The development of the Hub was one of the projects undertaken by the Fife Task Force, which formally ended last October, and is a good example of the investment in Fife to address the needs of business.
- Looking ahead to this meeting, I welcome the work undertaken by members of Longannet Task Force since we last met on 6 December and look forward to hearing updates on activity during today's discussion.
- I recognise that we have an hour today and would emphasise the need to run to time.
- *The meeting is only one hour in duration with four substantive agenda times. Private office has advised that the Minister must leave on time for other commitments. The Minister may wish to remind those providing updates to try and keep the discussion to allotted times.*
- *Invite Cllr Ross to make any comments before inviting him to lead the next item.*

2. Minutes and matters arising

(10.50-10.55)

[Cllr Ross to lead this item]

- *Minutes from meeting on 6 December 2016 have been circulated. (circulated to members in advance, at **Annex H**).*
- *Nine action points were captured from the last meeting. A breakdown of the actions is captured in **Annex I** which has not been tabled and is simply for information. The majority will be completed via the member updates to follow.*
- *When invited by Cllr Ross to comment, the Minister may wish to make the following comments:*
 - *You may recall that at the last Task Force meeting I committed to meet with Cllr Craig Martin (Leader, Falkirk Council) to discuss Falkirk Councils' proposals for a Grangemouth Investment Zone.*
 - *Cllr Martin and I had a very productive meeting on 24 January, and I look forward to continuing that discussion tomorrow when I attend the Falkirk Economic Partnership and to explore options to help increase economic resilience, support future growth and create employment opportunities in the area.*
- *Cllr Martin is unable to attend today's Task Force meeting and has offered his apologies.*

(10.45-10.50)

3. Future Use of the Site including Medium Term Economic Recovery (Strand 5) and Environmental Mitigation (Strand 6)

[Minister to lead this item]

LEE WARREN and GEORGE CAMPS, SCOTTISH POWER, to update on power station decommissioning progress and next steps covering:

- *Contractual and business development opportunities for local companies.*
- *Progress with Valleyfield and Longannet Ash Lagoons Remediation Plans*

Background

- Scottish Power have confirmed that the demolition contract has been awarded to Brown and Mason Ltd. Site demolition will be a 5 year programme.
- This was confirmed at the Longannet Operations Group meeting on 31 January (attended by SG, Local Authority representatives, Scottish Power, Scottish Enterprise, SDS, Transport Scotland).
- Today's update will be the first time many TF members will hear this. It is possible some will be disappointed a local company was not offered the contract. However, B&M has expressed interest in recruiting locally at all experience levels to establish a Scottish base, and was in talks with previous Longannet staff.
- Scottish Power informed the Ops Group that B&M has expressed interest in engaging with local authorities and Scottish Enterprise.
- It is understood that B&M is looking to have upwards of 150 staff on site by the end of the first year of the demolition process.

- I would like to invite **LEE WARREN** (Station Manager / Head of UK Thermal) and **GEORGE CAMPS** (Project Manager) from SCOTTISH POWER, to update on power station decommissioning progress and next steps.

After update

- Welcome that update – recognise the company's focus on safety - and welcome the expressed interest from Brown and Mason to recruit staff locally.
- I would be particularly keen to hear the specific detail around the opportunities for local recruitment and, in particular, the possible numbers involved.
- *Invite questions from Cllr Ross and other members of the Task Force*

4. Workforce support and training (Strand 1)

(11:05 – 11:20)

[Minister to lead this item]

CALUM McLEAN, SKILLS DEVELOPMENT SCOTLAND, to outline the work being undertaken to support affected individuals, including:

- *Training undertaken or committed.*
- *Support for clients who remain unemployed.*
- *Tracking positive outcomes.*

[Paper circulated in advance to members - LTF 22, included at Annex D]

- *A paper has been circulated ahead of the meeting on the next agenda item, Workforce support and training.*
 - I invite **CALUM MCLEAN** (Skills Development Scotland) to provide the members with an update on the work being undertaken on workforce support.

After update

- Encouraged to hear that positive destinations for staff have increased by 5% since last meeting [87% now against the 82% at 6 December].
 - Greatly encouraged by the good work undertaken by SDS, the local authorities and Right Management in supporting those made redundant – your focused and joined up action has delivered good outcome for people impacted.
- *Invite questions from Cllr Ross and other members of the Task Force*

5. **Supporting Community Regeneration (Strand 3)** (11:20 – 11:30)

[Cllr Ross to lead this item]

[Paper circulated in advance to members - LTF 23, included at Annex E]

- *Cllr Ross will invite GEORGE SNEDDON (Fife Council), to update on Community Choices Fund Implementation and Coalfields Regeneration Trust Charrette Arrangements. Following this he will request input from GARRY DALLAS (Clackmannanshire Council) and DOUGLAS DUFF (Falkirk Council).*

Charrette Mainstreaming Programme: £20,000 to Coalfields Regeneration Trust (CRT)

Background

- CRT was awarded £20,000 funding by the SG on 22 November 2016 towards the Scottish Government's Charrette Mainstreaming Programme, to support local people identify for themselves the issues and opportunities in Kincardine, deciding what to do about them and being responsible for delivering the action that will make a difference.
- A design team to support CRT will be appointed and Community Planning Partners, Council Officers and the local community will support delivery of the Charrette. It is anticipated that the Charrette will occur over five – seven days in late spring/early summer 2017.
- This is noted in the LTF Paper 19 (circulated ahead of the meeting) and will be raised by Pauline Douglas during her contribution. No formal announcement has been made, and this will be the first instance of it entering the public domain.

Charrette Mainstreaming Programme

- The Charrette Mainstreaming Programme invites community groups and Third Sector organisations to apply for a grant and take the lead in setting up a charrette for their community. SG will provide 50% of the funding required, the balance to be provided by the sponsor (applicant).

After the presentation

- *The Minister may wish to make the following remarks:*
 - Welcome this helpful update. Community involvement is critical to ensure economic recovery in those communities affected by the closure of Longannet.

6. Business Support and Business Infrastructure and Investment (Strands 2 & 4)

[Cllr Ross to lead this item]

[Paper circulated in advance to members - LTF 24, included in Annex F]

- *Cllr Ross will invite updates from:*
 - *GEORGE SNEDDON (Fife Council) on sub-regional business park audit.*
 - *GARRY DALLAS (Clackmannanshire Council) and ROBIN PRESSWOOD (Fife Council) on progress on the Capital Stimulus Fund projects in Fife and Clackmannan to support the delivery of capital workstreams for local economic development, and the Stirling Clackmannan City Region Deal and opportunities for Fife within the Edinburgh City Region Deal and Tayside City Region Deal.*
 - *DOUGLAS DUFF (Falkirk Council) on Grangemouth Investment Zone.*
- *Alison Irvine, Transport Scotland, may be invited to update on the STAG (Scottish Transport Appraisal Guidance), although we understand that there has been little progress since the last Task Force meeting.*
- *Minister may wish to highlight:*
 - *We are committed to supporting sustainable and inclusive economic growth in areas affected by Longannet's closure.*
 - *Across the area, we are committed to working with local partners to support their growth ambitions – you will see that there are a variety of approaches towards that engagement, shaped by local circumstances and opportunities.*
 - *The Scottish Government remains committed to supporting a City Region Deal for Edinburgh and South East Scotland and is working closely with the city region partners, including Fife Council, to understand their ambitions and develop proposals which will unlock investment and secure and grow the regional economy.*

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- The Scottish Government is also fully committed to supporting a Stirling and Clackmannanshire City Region Deal, and has been consistent in that support for a considerable amount of time.
- I understand the first formal tripartite (between SG, UKgov & councils) discussion on the Stirling and Clackmannanshire City Region Deal is currently being arranged, where the councils will present Governments with their joint regional vision. I look forward to hearing back on the progress.
- As I said earlier, I shall be meeting with Falkirk Economy Partnership tomorrow to discuss potential opportunities around the Grangemouth Investment Zone.
- Also welcome the progress being made in delivering the Economic Stimulus projects, providing tangible support to support business infrastructure projects identified by the Task Force as priorities in Kincardine and in Clackmannanshire, and £1.6 million in North Ayrshire.

11:40 – 11:45

7. Next Task Force Meeting Date, Thanks and Close

[Cllr Ross to lead this item]

- *Cllr Ross will look to suggest a further meeting Task Force meeting following the May local government elections – possibly in June.*
- *There was a consensus among the Operations Group members that, given the work already undertaken and the various strands of work being taken forward to promote growth, the Task Force is coming to the end of the its lifespan, perhaps with one further meeting.*
- *Local Authority Officials met in February to begin to discuss what vehicle could take forward key areas of work, ensuring the future economic development of the area, including a potential sub-regional partnership.*

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- *Minister may wish to use the following lines:*
 - Today has offered us a valuable update on the progress made across the strands of work by all Task Force members and has given us helpful information from Scottish Power about its future plans for the site.
 - Recognise value of today's discussion and that the work of all the members who have contributed.
 - Looking forward – perhaps an update following the local elections would be helpful, but with the Longannet site now entering a five year demolition process and positive destinations now achieved for the majority of the workforce, I suspect that the Task Force in its current format may have come to the end of its work.
 - Understand that local authorities have been in initial discussions about how best to take forward further action – perhaps we can reflect further and agree when best to draw the Longannet Task Force to a close.

AOB

[Paper circulated in advance to members - LTF 25, included at Annex G]

- *Draft Energy Strategy paper tabled at request of Fife Council, but has no agenda item or policy lead to talk to the paper.*
- *Minister to note:*
 - I would like to draw members attention to Paper 25: Draft Scottish Energy Strategy summary.
 - Fife Council colleagues asked for an update on the Scottish Government's Draft Scottish Energy Strategy – given today's full agenda we circulated a summary paper.
 - We are currently consulting on the document and would welcome views before the consultation closes at the end of May
 - If members found it useful, we could arrange for a more detailed discussion of the next steps following the consultation the next Task Force meeting?

8. **Meeting Ends**

(11.45)

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ANNEX C

ATTENDEES

Name	Organisation	Attending
Paul Wheelhouse MSP	Scottish Government	Yes
Cllr David Ross	Fife Council	Yes
Cllr Lesley Laird	Fife Council	Yes
George Sneddon	Fife Council	Yes
Robin Presswood	Fife Council	Yes
Lucinda McAllister	Fife Council	Yes
Andrew Sim	Fife Council	Yes
Kirstin Marsh	Fife Council	Yes
Pete Reid	Falkirk Council	Yes
Douglas Duff	Falkirk Council	Yes
Mary Pitcaithly	Falkirk Council	Yes
Cllr Jim Stalker	Clackmannanshire Council	Yes
Cllr Robert (Bobby) McGill	Clackmannanshire Council	Yes
Garry Dallas	Clackmannanshire Council	Yes
Ian Fraser	Clackmannanshire Council	Yes
Jim Henderson	West Lothian Council	Yes
Shirley-Anne Somerville MSP	Llocal MSP (SNP) (Dunfermline MSP) (attending as constituency MSP not Ministerial capacity)	Yes
Alex Rowley MSP	Labour Rep (Mid-Scotland and Fife Regional)	Tent.
Cllr Tony Martin	LibDem rep (Dunfermline South Ward)	Tent.
Graeme Spencer	Office of Douglas Chapman MP	Yes
Lee Warren	Scottish Power	Yes
George Camps	Scottish Power	Yes
Lisa Moir	Scottish Power	Yes
Iain Cockburn	Hargreaves	Tent.
Cllr William Ferguson	Valleyfield Ash Lagoons Liaison Committee	Yes
Pauline Douglas	Coalfields Regeneration Trust	Tent.
Andrew Hemphill	Clydeport	Tent.
Richard Hardy	Prospect	Yes
Billy Parker	Unite	Tent.
Jim Moohan	GMB	Tent.
Danny Cusick	Scottish Enterprise	Yes
Lawrence Wyper	Scottish Enterprise	Yes
Alison Irvine	Transport Scotland	Yes
Calum McLean	SDS	Yes
Martin Nowakowski	DWP	Yes
Alan Mitchell	Chambers of Commerce	Tent.

Michael Westwater	SG - Planning	Yes
Oonagh Gil	SG - Economy	Yes
Karen Jackson	SG - Secretariat	Yes
Walter McConnachie	SG - Secretariat	Yes
Graeme Malcolm	SG - Secretariat	Yes
Margaret Sutor	SG - PACE	Yes





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ANNEX C (cont.)





Apologies

Name	Organisation	Represented by
Steve Grimmond	Fife Council	George Sneddon
Cllr Bobby Clelland	Fife Council	
Cllr Craig Martin	Falkirk Council	
Elma Murray	North Ayrshire Council	
Cllr Joe Cullinane	North Ayrshire Council	
Cllr John McGinty	West Lothian Council	Jim Henderson
Graham Hope	West Lothian Council	Jim Henderson
David Jerome	Clydeport	Andrew Hemphill (Tentative)
Grahame Smith	STUC	
Garry Crawley	Unison	
Mary McAllan	SG – Economic Development	Oonagh Gil
John McNairney	SG - Chief Planner	Michael Westwater
Fiona Hepplewhite	SG – Energy	
Dermot Rhatigan	SG - Energy	
Adam Priestley	Transport Scotland	Alison Irvine
Douglas Chapman MP	Local MP (SNP) (Dunfermline and West Fife MP)	Graeme Spence
Murdo Fraser MSP	Conservative rep (Mid-Scotland and Fife Regional)	

MEMBERS FROM POLITICAL PARTIES / COUNCILS

FIFE COUNCIL	
	<p>CLLR DAVID ROSS (Labour – Kirkcaldy North Ward)</p> <ul style="list-style-type: none"> • Leader of Fife Council / Co-Chair of Longannet Task Force • Succeeded Alex Rowley (who stood down after being elected as MSP) as Leader of the Council in February 2014.
	<p>CLLR LESLEY LAIRD (Labour)</p> <ul style="list-style-type: none"> • Deputy Leader of Fife Council and Executive Spokesperson Economy and Planning. • Lesley also is a Board member of the Fife Economy Partnership, Business Gateway, Fife Coast & Countryside Trust and a Trustee of the Muir Dean Trust
	<p>CLLR WILLIAM FERGUSON (Independent)</p> <ul style="list-style-type: none"> • Valleyfield Ash Lagoons Liaison Committee • Fife Council Ward: West Fife and coastal villages
POLITICAL PARTY REPRESENTATIVES (INCLUDING LOCAL MP/ MSP)	
	<p>SHIRLEY-ANNE SOMERVILLE MSP (SNP)</p> <ul style="list-style-type: none"> • Local MSP, Dunfermline • Minister for Further Education, Higher Education and Science • Attending as constituency MSP not Ministerial capacity • Task Force SNP Rep

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	ALEX ROWLEY MSP (Labour) <ul style="list-style-type: none">• Task Force Labour Rep• Mid-Scotland and Fife Regional MSP
	CLLR TONY MARTIN (Lib Dem) <ul style="list-style-type: none">• Lib Dem rep• Fife Council Dunfermline South Ward
OTHER COUNCILS	
	CLLR BOBBY MCGILL, CLACKMANNANSHIRE COUNCIL (Labour) <ul style="list-style-type: none">• Leader of the Council
	CLLR JIM STALKER, CLACKMANNANSHIRE COUNCIL (Labour) <ul style="list-style-type: none">• Depute Provost and Spokesperson for Business & Enterprise

PAPER 22 (ITEM 4): WORKFORCE SUPPORT

INTRODUCTION

1. Partnership Action for Continuing Employment (PACE) is the Scottish Government's initiative dedicated to helping individuals and employers when faced with redundancy situations. Through providing skills development and employability support, PACE aims to minimise the time individuals affected by redundancy are out of work. Skills Development Scotland leads on the delivery of PACE on behalf of the Scottish Government in conjunction with other key partners including the Department for Work and Pensions and local authorities. This paper provides an update on PACE activity to support employees affected by the closure of Longannet Power Station.

2. A comprehensive support programme has been delivered for Longannet employees and contractors. This has included the establishment of an on-site resource centre at Longannet, provision of employability support; advice about benefits; business start-up advice; support to access training and an on-site jobs fair. Active engagement with ex Longannet workers continues and long term support will be provided across Scotland by the network of PACE partners, through the web and through the PACE helpline.

PACE SUPPORT FOR EMPLOYEES AFFECTED BY LONGANNET CLOSURE

3. In August 2015, Scottish Power confirmed a decision to close Longannet Power Station, affecting over two hundred and thirty Scottish Power staff and additional contractors. PACE engaged with Scottish Power and supply chain companies to support affected employees.

4. Scottish Power engaged Right Management, a private sector outplacement company, to lead on the delivery of outplacement support to its staff. PACE and Right Management have provided an integrated redundancy support service to Scottish Power staff, with Right Management taking the lead on employability skill development such as CV preparation and interview technique support.

5. Redundancy support services were publicised to Scottish Power and contractor employees through communication by employers, trades unions, Right Management and PACE.

6. A full PACE support service has been delivered to contractors affected by the closure: Cape Industrial; Costain and Peel Ports.

7. An on-site resource centre was established at Longannet in mid-November 2015. It was used to deliver redundancy support services to all staff on site, including contractors. The on-site resource centre has now closed as the site prepares for demolition. Scottish Power have confirmed that there are no employees on site under threat of redundancy and so there is no further requirement for PACE delivery.

ANNEX D (cont.)

8. A range of support has been provided to employees, including;
- Advice on finding work including preparing CV's, cover letters and applications and interview techniques, use of Linked in; Presentation Skills
 - Advice on claiming state benefits
 - Business start-up advice
 - Advice on and support to access training
 - Retirement options
 - Pensions advice
9. A jobs fair was held on site on 28th January 2016. There were 25 exhibitors, (employers, recruitment agencies and advice agencies) and the event was attended by 170 employees.

DESTINATIONS AND TRAINING

Current Destinations

10. Three hundred and seventy former Scottish Power employees/ contractors are listed in the data system used by SDS to record support for Longannet employees.
11. The current destinations of customers in PACE tracker are shown in the following table.

Table 1 – customer destinations

	%	Count
Employed full time	52%	192
Employed part time	0.5%	2
Self employed	1.5%	5
Unemployed	9%	32
In education/ training	6%	23
Not available for work (inactive) ¹	18%	69
Chosen not to access further support	13%	47
Total	100%	370

1 - reasons include retirement; ill health; pregnancy; choosing not to seek benefits/ work.

DWP has cross checked all thirty two customers recorded as “unemployed” and forty seven customers recorded as “chosen not to access further support.” Only twelve customers are currently claiming work related benefits. It is likely, but cannot be confirmed, that this is a more realistic figure for the number of unemployed customers.

The other customers have had no recent claim or no claim to benefits

ANNEX D (cont.)

12. Of those who are not economically inactive, or who have chosen not to access further support, 78% are in employment/ self-employment and 87% have secured a positive destination of employment/ self-employment or training.

Employers include Marine Harvest; Hovis; WGN Engineering; Brightwork; Pitlochry Hotel; Scottish Water; T Page Motor Engineering; Meridian; Hargreaves; Adverco; Kura; Emergency 1; Royal Troon Golf Course; Chem Tech Ltd; Airborne Colours; Norbord and Asda.

13. There are currently forty seven former employees who have previously engaged with PACE, chosen not to access further support since the closure and have not provided information about their destination. These customers have not responded to contact attempts which include phones from SDS and Fife Council; e mails, letters and social media contacts. The most recent contact attempt was an incentivised letter, resulting in two replies. It is likely these are ex-employees who feel they do not require further support, and the recommendation of the Longannet Operational Group, is that in future, efforts are focussed on supporting those customers who are unemployed.

14. Scottish Power have reported previously that a large number of their employees have retired and a cross check of data on PACE Tracker has shown that of 141 Scottish Power employees on the system, fifty two have left the organisation and accessed their pension.

Training

16. One hundred and sixty six Scottish Power staff/ contractors have enquired about training. Some customers have moved into employment and training is no longer required. Others have indicated they do not require training due to personal circumstances such as retirement or ill health. All customers with confirmed training requests have completed training, are currently undertaking training or have had a commitment to training and are awaiting a start date. SDS and other PACE partners will continue to provide information about training and support customers to access it in future should this be required.

17. Table 2 below shows type of training, the number of episodes of each training type and the funding committed. It includes training already undertaken, ongoing training and training committed to.

Table 2 – training commitments

Type of training	Number of episodes	Expenditure (£)
LGV	10	16614
360 excavator	4	6278
Opito Combined Ops	2	2300
Cat and Geny	1	2674
Forklift	2	2900
NEBOSH health and safety	7	5140
NEBOSH fire safety	1	1800
NEBOSH environmental safety	1	800
17 th Edition IEE Regs	8	3950
Dog Grooming	1	2860
Offshore safety	1	950
Scaffolding	1	950
Photography and video	1	750
Lean six sigma	1	750
PSV	1	1500
Introduction to Wind Turbines	12	1920
Prince 2	4	4563
Primavera 6	1	3292
CSCS	17	3237
New Roads Street Work Act	1	325
CPC	4	4495
HV/ LV switching	1	1716
Rear loading dumper	2	2600
PAT testing	1	830
ADR Hazardous Goods	1	800
Asbestos sampling	1	650
Verification of electrical systems	3	2658
Core skills	7	4500
IRCA	2	1500
Safety passport	1	130
Total	100	£83,482

LONG TERM SUPPORT FOR LONGANNET STAFF

PACE onsite delivery has finished and the onsite resource centre has been dismantled as the site is prepared for demolition. Scottish Power have confirmed that there are no employees on site under threat of redundancy.

PACE partners will continue to work with unemployed Longannet staff/ contractors to help them find work. Information about job opportunities, such as those provided through site demolition, will be communicated.

All redundant employees have been provided with PACE information and PACE partners are available to assist any current or ex-employee or contractor should they require it. Employees who have dispersed throughout Scotland can access further support through the network of SDS Centres, the SDS redundancy support helpline (0800 917 8000) and redundancyscotland.co.uk

Calum MacLean, Employer Services Manager, Skills Development Scotland

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17th February 2017

PAPER 23 (ITEM 5): SUPPORTING COMMUNITY REGENERATION

1. The fifth Task Force meeting (December 2016) received an update on Community Choices Fund implementation arrangements across Fife Council, Clackmannanshire Council and Falkirk Council areas respectively. At that meeting, town centre interventions and the work within the local communities led by Coalfields Regeneration trust were also reported.

COMMUNITY CHOICES FUND IMPLEMENTATION ARRANGEMENTS

2. Applications were made by Fife Council, Falkirk Council and Clackmannanshire Council respectively to the Scottish Government Community Choices Fund. The Scottish Government has supported the applications made by the local authorities and match funding has, in each case, been identified.

Fife Council

3. Combining funding from the Scottish Government Community Choices Fund with funding support from Fife Council, a total small grants fund of £60,000 has been made available to not-for-profit voluntary or community groups and organisations. Following representations the original application to the Scottish Government was modified to include the communities of High Valleyfield, Newmills and Torryburn. This illustrates the keen interest for the participatory budgeting initiative locally and has ensured that the community steering group convened to manage the fund includes representatives from Kincardine, Saline & Steelend, Culross, Low Valleyfield, High Valleyfield, Newmills and Torryburn.

4. Support and advice has been made available from Fife Council and Coalfields Regeneration Trust to assist community groups to bring forward project proposals. These are to be for single projects under £10,000 and will be assessed by the community steering group before selection at a community event on 4 March 2017.

Clackmannanshire Council

5. Around 50 projects from a broad range of community groups and organisations across Clackmannanshire Council area applied for grant awards of up to £5000 following the launch of a participatory budgeting fund of £100,000 in December 2016. Following this and a selection process including a decision event held on 21 January 2017, 15 projects were awarded funding for completion by 31 March 2017.

6. This initiative illustrates the commitment by Clackmannanshire Council to empower local people providing the opportunity for interested groups and organisations to decide which projects they feel would most benefit their area. The process was also jointly coordinated by Clackmannanshire Council and Clackmannanshire's community councils ensuring inclusivity.

Falkirk Council

7. Falkirk Council has also been progressing an allocation of £68,000 Community Choices monies. This is being progressed consistent with the Council's broader Locality Planning objectives and in conjunction with local stakeholders. Support has been made available via the Coalfields Regeneration Trust developing similar approaches previously deployed in the communities of Airth Parish, Bo'ness and Whitecross.

COALFIELDS REGENERATION TRUST (CRT) – KINCARDINE, CHARRETTE

8. Following the award of £20,000 by the Scottish Government on 22 November 2016 Fife Council have contributed £10,000 to allow Coalfields Regeneration Trust (CRT) to lead delivery of a charrette in Kincardine.

9. A consultancy procurement exercise has occurred by CRT and the appointment was made of a design team on 20 February 2017. The charrette will support local people to identify for themselves the issues and opportunities in Kincardine, deciding what to do about them and being responsible for delivering the action that will make a difference.

10. The design team to support CRT will publicise a detailed programme of community engagement including intended pre charrette consultation with local stakeholders during March and April 2017 with formal commencement of the charrette scheduled for mid May 2017.

11. The charrette will seek the involvement of Community Planning Partners, Fife Council and the local community with reporting expected at the end of June 2017. It will also provide a platform to evidence the value of the Scottish Government Charrette Mainstreaming programme and evidence consistent with the Longannet Task Force, proactive community involvement in improving conditions for local economic growth.

Prepared by Fife Council

**PAPER 24 (ITEM 6): BUSINESS SUPPORT AND GROWTH /
BUSINESS INFRASTRUCTURE AND INVESTMENT**

STRENGTHENING THE ECONOMY THROUGH GROWTH

Purpose

1. This paper draws together an overview of initiatives contributing to economic growth and recovery across the geography covered by the Longannet Task Force. It reports progress with:

- projects being funded through the economic stimulus fund;
- city deals;
- the potential for a Grangemouth Investment Zone;
- exploring the feasibility of a sub-regional employment park; and
- suggests that further work is taken forward to consider how best to support growth in the sub-region.

Economic Stimulus Fund

2. On 6 September 2016, as part of the Scottish Government's Programme for Government, a £100 million capital investment package that included £10 million to support capital investment in local economic development projects was announced.

3. To enable the additional resources to be legally committed in financial year 2016-17, a focus was placed on existing projects that could be accelerated to help support economic resilience and future growth, helping to create and retain jobs in local communities where there had been economic challenge and company closure.

4. Four projects were identified in: Borders (Hawick Action Plan), North Ayrshire, Clackmannanshire and Fife. The fifth Longannet Task Force meeting on 6 December 2016 considered a report outlining progress with local economic development projects resourced from the Scottish Government economic stimulus fund. Details of the projects linked to Longannet Task Force member local authorities are set out as follows:

- **Irvine Bay** (managed by Irvine Bay on behalf of North Ayrshire Council): £1.675m to support the construction of new industrial business space, roads and utility network infrastructure expansion aimed at attracting growth companies and mobile investment in manufacturing from the life and chemical science sectors to the Irvine Life Science Enterprise Area. The project is aligned to Strand 2 (Business Recovery and Growth) and Strand 4 (Infrastructure and Investment) of the Longannet Economic Recovery Plan.
- **Clackmannanshire Council**: £2.0m to support the creation of business units and a community enterprise hub in Clackmannan for businesses, community and social enterprises to enable increased SME development and support growing businesses to relocate to more suitable premises. The project has evolved in response to the long term decline of Clackmannan town centre and is aligned to

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Strand 2 (Business Recovery and Growth) and Strand 3 (Supporting Community Regeneration) of the Longannet Economic Recovery Plan.

- **Fife Council:** £2.7m to support an enterprise hub and industrial workshops in Kincardine to support diversification and business growth by offering support services for businesses and community enterprise and accommodation for SMEs. The project will develop a prominent vacant site, increase local employment opportunities, reduce the need for travel outwith the area for work and boost private sector investment locally. The project is aligned to Strand 2 (Business Recovery and Growth), Strand 3 (Supporting Community Regeneration) and Strand 4 (Infrastructure and Investment) of the Longannet Economic Recovery Plan.

City Region Deals

5. The Scottish Government is committed to working with all its cities to unlock investment, whether that is individually or collectively and whether that is through a City Region Deal, one of the Scottish Government's devolved initiatives to stimulate growth and deliver infrastructure investment, or a combination of measures.

6. City Region Deal investment will benefit Scotland as a whole, creating thousands of jobs and up-skilling local labour markets. The Scottish Government will continue to work to support City Regions developing proposals and is also working with regions to address regional economic inequalities to allow all of Scotland's regions and communities to prosper. That commitment to work in partnership across the public sector, will boost economic growth outside the traditional growth areas of Scotland.

7. Clackmannanshire Council is a partner in the proposed Stirling and Clackmannan City Region Deal while Fife Council, given Fife's economic geography, is fully engaged in discussions on the Edinburgh and South East Scotland City Region Deal as well as the developing Tay Cities Region Deal proposals. A summary of each proposal is set out below:

- **Edinburgh City Region Deal:** The Scottish Government remains committed to supporting a City Region Deal for Edinburgh and South East Scotland and is working closely with the city region partners, including Fife Council, to understand their ambitions and develop proposals which will unlock investment and secure and grow the regional economy. Full engagement in tripartite discussions with the city region partners and the UK Government is on-going and the Scottish Government is committed to working with them towards a spring 2017 Heads of Terms announcement.
- **Tay Cities Region Deal:** Dundee, Perth & Kinross, Angus and Fife published their Tay Cities Region Deal proposals on 3 February. This document is a high level overview consisting of two parts: Part 1 – Tay Cities Regional Economic Strategy 2017-2037; and Part 2 – Tay Cities Deal Proposal. During February, the four Council Executive committees met to discuss and approve the deal proposals which will be officially submitted to Scottish and UK Governments in early March 2017 when discussions on the projects can officially commence towards a Heads of Terms.

ANNEX F (cont.)

- **Stirling and Clackmannan City Region Deal:** Following the November 2016 announcement by the UK Government that it was committing to tripartite discussions around a City Region Deal for Stirling and Clackmannanshire the Scottish Government has worked with the councils to keep updated on their progress. The first formal tripartite discussion is currently being arranged, where the councils will present their joint regional vision and the projects which they consider are needed to contribute to that. Following this, a series of thematic workshops will be held to examine, discuss and develop the proposals in more detail.

Supporting Regional Growth Ambitions

8. Recognising the potential for investment and job creation in and around Grangemouth by unlocking and maximizing the substantial opportunities to stimulate inclusivity and growth and deliver infrastructure investment, the leader of Falkirk Council and the Minister for Business, Innovation and Energy agreed at the 6 December Task Force to meet to discuss the potential to support a Grangemouth Investment Zone. An initial meeting to discuss Falkirk Council's growth aspirations, including its ambitions for the Grangemouth Investment Zone, was held on 24 January. Further discussions, bringing together key public and private sector partners will take place at the Falkirk Economy Partnership meeting on 2 March where the Scottish Government and Falkirk Council hope to commit to exploring the proposition further.

Feasibility Study - Provision of Sub-Regional Employment Park

9. The fourth Longannet Task Force meeting on 27 September 2016 agreed to:

“Commission a study to assess the feasibility and viability of developing a strategic business park in the Upper Forth Area; to identify a preferred site; and to outline a delivery model for any such development”.

10. A consultancy brief and commission has been prepared by the respective local authorities and Scottish Enterprise. Tender returns are expected on 24 February 2017 from which it is expected an appointment will be made which will:

- appraise the existing supply of employment land and property, current market activity including uptake and the business justification for the creation of a sub-regional business park;
- analyse future employment land and property demand requirements within the sub region; and
- appraise the feasibility of sites or strategic locations within the sub-region including likely technical suitability and proposed delivery model(s).

11. The study will appraise the business justification for investment in the creation of a new strategic business park to serve the sub-region (Upper Forth) closest to Longannet Power station. It is being progressed by a steering group comprising officers from Fife Council, Clackmannanshire Council and Scottish Enterprise, with

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support provided by Falkirk Council. Scottish Power representatives are also affiliated to the steering group.

12. It is expected that study outputs will be reported over duration of 9 weeks with stage reporting and final completion by mid May 2017. The recommendations made will supplement additional work underway to appraise the strategic transport network, implement local economic development capital projects and market investment opportunities, including employment sites within the Upper Forth

Potential for other regional partnership initiatives

13. Recognising that economic infrastructure, skills and accessibility improvements are central to the future growth of the sub-region, the leaders of Fife Council, Falkirk Council and Clackmannanshire Council have proposed that for Task Force momentum to be maintained, officers should explore with the Scottish Government and Scottish Enterprise, options which reflect the partnerships forged to date and enable the sustained economic growth of the sub-region.

These options will include how best outputs from the the Task Force strategic transport assessment pre-appraisal and the feasibility study into a sub-regional business park are progressed.

Recommendation

14. Task Force members are invited to note the examples of local economic development growth activity and other structures that support alignment and collaboration.

Scottish Government
21 February 2017

Overview

- **On 24 Jan** the Scottish Government launched its consultation on the **draft Scottish Energy Strategy**. It is the first of its kind, providing a full explanation of the energy system in Scotland - covering both supply and use.
- It sets out a vision for the future of energy in Scotland which is consistent with our **draft Climate Change Plan** and its modelling.
- The Scottish Government's vision for 2050 is for **a modern, integrated, low carbon energy system** that delivers reliable supplies of energy at affordable prices to consumers in all parts of Scotland - building upon the existing economic strengths of the energy sector in Scotland, whilst protecting energy security and tackling fuel poverty

The draft Energy Strategy seeks views on a wide range of issues, including:

- **An ambitious new 2030 target of 50% of Scotland's energy consumption to be met by renewable energy** - demonstrating Scottish Government's commitment to a renewable future.
- **Getting the market right for renewables as the costs continue to fall** – particularly in onshore and offshore wind; providing **certainty and leadership despite changes to UK Government's support for the sector**.
- Building on the success of our existing energy industries and exploring the role of new forms of energy – **Scotland's oil and gas industry** as the engineering and technical bedrock for our wider energy transition.
- Opportunities to develop new energy sources and technologies in Scotland, like **Hydrogen and Carbon Capture and Storage**.
- **A renewed focus on energy efficiency** – taking a targeted approach to reducing demand and improving the energy efficiency of Scotland's homes and buildings through **Scotland's Energy Efficiency Programme**.
- **We want to see an energy market that works for everyone** – the role of regulation, Smart Meters and other innovative technologies, and new business models to support enhanced consumer engagement – particularly for the most vulnerable in society.
- We remain committed to creating **vibrant local energy economies**, as part of a varied and proportionate response to the transformation of Scotland's energy system.
- **A strategic, local approach to planning for energy** – working in partnership with Local Authorities and partners, building on existing Scottish Government support, and exploring the role of a **Government-Owned Energy Company** and the creation of a **Green Energy Bond** to support Scottish energy projects.

The draft Energy Strategy is **open for consultation until 30 May 2017**.

- There are **four accompanying consultation documents** covering Scotland's Energy Efficiency Programme (30 May), Heat and Energy Efficiency Strategies and District Heating Regulation (18 April), Onshore Wind Policy (30 May), and Unconventional Oil and Gas (31 May).

- Throughout this consultation period the Scottish Government will **engage widely with a variety of stakeholders**. The results will be analysed and considered in the development of the final strategy, for publication in the latter half of 2017.

The future for thermal sites in Scotland

- **The Strategy highlights the Scottish Government’s position towards thermal electricity generation in Scotland** – recognising the key role it has to play in providing base-load capacity and supporting the resilience of the electricity system, as part of a balanced mix of electricity supply.
- The Scottish Government takes the view that important strategic and regional factors merit much stronger consideration in future system design and planning as part of the transition to a low-carbon future energy system. These include the location of existing infrastructure and sites designated for energy production, existing transmission infrastructure, sources of large-scale industrial emissions and proximity to pipeline and storage networks.
- The Scottish Government’s policy remains that **existing nuclear electricity plants should not be replaced with new nuclear generation, under current technologies**.
- As with all of Scotland’s decommissioned thermal sites, including Longannet, the Scottish Government will work with site owners, developers, Local Authorities, National Grid and UK Government to explore all options for their continued use as generation sites, with a view to making use of the assets already in place including the skilled local workforce and grid infrastructure. **The consultation invites views on this approach.**

Coal Production in Scotland and the Scottish Coal Task Force

- Coal has historically played a very important role in meeting Scotland’s needs for electricity.
- However, the reducing market for coal-fired electricity in the UK along with a low international price of coal have contributed to the stepping down of coal production in Scotland over the past few years although **there remains a small market demand for specialised coals in Scotland**.
- Following the liquidation of ATH and SRG mining companies in 2013, Scotland’s then Energy Minister Fergus Ewing established a cross-party Coal Taskforce **to deal with the key issues of coal sector employment, improving regulation and promoting restoration of legacy sites**.
- The taskforce acted swiftly and successfully to ensure that the rail regulator **the ORR reconsidered its plans at that time to increase freight access charges for coal trains**. Due to its distance based charging structure this would have been particularly detrimental for Scottish Operators.
- **The Scottish Mines Restoration Trust (SMRT)** was created to seek innovative solutions to restoration and the Trust went on to take over the ownership and care of eight legacy surface mines. A restoration working group was also established which explored and recommended best practice planning and controls for surface mining.
- The **draft Energy Strategy** sets out a range of new actions we propose to make in order to support the demonstration of carbon capture and storage technology in Scotland.

- In 2015, the Scottish Government commissioned the Summit Power Group to undertake feasibility work on their plans to build a coal-gasification CCS power plant in Grangemouth. This work is ongoing and due to complete in 2017.

Community Power/Heat Networks

A wide range of support is already available to enable the development of community power and heat networks in local authority areas:

- **The [Scotland Heat Map](#)** enables local authorities to develop better strategic and local planning outputs for district heating.
- **The District Heating Strategy Support Programme** supports local authorities to implement strategies to develop district heating in a sustainable way.
- **The [Heat Network Partnership \(HNP\)](#)** coordinates the numerous avenues for advice and support available for public and private sector projects via the Scottish Government's core programmes.
- **The [District Heating Loan Fund \(DHLF\)](#)** offers loans to support the development of district heating networks in Scotland - to local authorities, registered social landlords, small and medium sized enterprises and energy services companies (ESCOs) with less than 250 employees.
- **The [Low Carbon Infrastructure Transition Programme \(LCITP\)](#)** supports the acceleration of low carbon infrastructure projects across the public, private and community sectors to develop investment grade business cases to help projects secure public and private capital finance.
- **[Local Energy Scotland's \(LES\)](#)** Community and Renewable Energy Scheme's (CARES) established an Infrastructure Investment Fund (IIF) to stimulate innovative approaches to unlock potential for local renewable energy generation in areas such as the delivery of renewable heat and electricity to local consumers. £35 million has been made available through CARES since 2013 to support community and local energy.

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ANNEX H

**LONGANNET TASK FORCE: FIFTH MEETING – TUESDAY 6 DECEMBER 2016
KINCARDINE COMMUNITY CENTRE MEETING MINUTE - DRAFT**

Co-chairs

Paul Wheelhouse MSP, Minister for Business, Innovation and Energy
Councillor David Ross, Leader, Fife Council

Attendees

Member Organisations	Representatives	Position
Scottish Government:	Oonagh Gil	Deputy Director, Enterprise and Cities Division
	Margaret Sutor	PACE Policy Manager
	Alison Irvine	Head of Strategic Transport Planning, Transport Scotland
	Michael Westwater	Planning and Architecture Division
(Joint Secretariat)	Karen Jackson	Enterprise and Cities Division
(Joint Secretariat)	Graeme Malcolm	Enterprise and Cities Division
(Joint Secretariat)	Walter McConnachie	Enterprise and Cities Division
Fife Council:	Robin Presswood	Head of Economy, Planning and Employability
	George Sneddon	Service Manager Economic Development
	John Mitchell	Service Manager, Asset Management & Sustainable Transport
(Joint Secretariat)	Kirstin Marsh	Task Force – project manager
(Joint Secretariat)	Andrew Sim	Task Force – project manager
Falkirk Council	Cllr Craig Martin	Council Leader
	Pete Reid	Growth & Investment Unit, Economic Development
Clackmannanshire Council	Cllr Jim Stalker	Spokesperson for Business & Enterprise
	Garry Dallas	Executive Director
	Ian Fraser	Strategic Policy Manager
Public Sector:		
Scottish Enterprise	Danny Cusick	Senior Director, Food & Drink, Tourism and Textiles
Scottish Enterprise	Lawrence Wyper	Senior Manager of Cities & Regions, Customer Operations
SDS	Calum McLean	PACE Manager
Private Sector:		
Scottish Power	Alan Kemp	Maintenance and Engineering Manager
Scottish Power	George Camps	Project Manager
Scottish Power	Lisa Moir	Non Operational Site Manager
Unions:		
STUC	Stephen Boyd	Assistant Secretary
Local politicians:		
Scottish Conservatives Rep.	Murdo Fraser MSP	Member for Mid-Scotland and Fife
Fife Council	Cllr Bobby Clelland	Chair of South West Fife Area Committee
Community Representation:		
Valleyfield Ash Lagoons Liaison Committee	Cllr William Ferguson	Chair of Valleyfield Ash Lagoons Liaison Committee
Coalfields Regeneration Trust	Pauline Douglas	Head of Operations (Scotland)

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ANNEX H (cont.)

Apologies

Member Organisations	Representatives	Position
Scottish Government		
	Mary McAllan	Director of Enterprise
	Adam Priestley	Senior Transport Planner, Transport Scotland
	David McPhee	Head of Business and Digital Unit, OCEA
DWP	Martin Nowakowski	Fife Customer Services Operations Manager
Local Authorities		
Fife Council	Cllr Lesley Laird	Depute Leader, and Executive Spokesperson (Planning and Economy)
Fife Council	Steve Grimmond	Chief Executive
Fife Council	Lucinda McAllister	Service Manager, Employability & Employer Engagement
Falkirk Council	Douglas Duff	Head of Economic Development & Environmental Services Development Services
West Lothian Council	Cllr John McGinty	Leader of West Lothian Council
West Lothian Council	Jim Henderson	Business Development Manager
North Ayrshire Council	Elma Murray	Chief Executive
North Ayrshire Council	Cllr Joe Cullinane	Leader of North Ayrshire Council
Private Sector:		
Scottish Power	Lee Warren	Head of UK Thermal
Clydeport	Andrew Hemphill	Operations Manager
Hargreaves	Ian Cockburn	Group Finance Director
Fife Chamber of Commerce	Alan Mitchell	Chief Executive
Employee Rep:		
Unison	Gerry Crawley	Regional Organiser
Unite	Billy Parker	Senior officer
GMB	Jim Moohan	Scotland Senior Organiser
Prospect	Richard Hardy	Officer
STUC	Grahame Smith	General Secretary
Party Representatives:		
Local MP (SNP Rep.)	Douglas Chapman MP	Member for Dunfermline and West Fife
Local MSP (SNP Rep.)	Shirley-Anne Somerville MSP	Member for Dunfermline
Scottish Labour Rep.	Alex Rowley MSP	Member for Mid-Scotland and Fife Regional
Scottish Liberal Democrat Rep.	Cllr Tony Martin	Fife Council, Dunfermline South Ward

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ANNEX H (cont.)

Action Description	Lead/s
Action – Scottish Power and PACE to review destinations of decommissioning team staff with update to be included in future Task Force reporting.	SDS and Scottish Power
Action – CRT to approach Planning Aid Scotland (PAS) to explore opportunities to assist delivery of the charrette.	CRT and Fife Council
<p>Action – SE / FC to confirm ScotAsh plans to import ash.</p> <p>Action – SE to ensure that ScotAsh is engaged with SEPA.</p> <p>Action – LA officers to undertake further scoping on how to attract strategic investment to the Upper Forth area. Cross-authority discussion to be arranged.</p> <p>Action – Further discussion to take place between Mr Wheelhouse and Cllr Martin regarding Grangemouth Investment Zone</p>	<p>Scottish Enterprise and Fife Council</p> <p>Local Authorities</p> <p>Scottish Government</p>
<p>Action – local authorities and Transport Scotland to provide an update on findings of the Transport Pre-Appraisal at the next Task Force meeting</p> <p>Action – Scottish Power and local authorities to continue to focus on potential opportunities for local companies to be part of a larger demolition contract via sub-contracting arrangements</p> <p>Action – Scottish Power to continue to keep Task Force updated on future plans for the site, with an immediate focus on transport planning implications.</p>	<p>Transport Scotland and Fife Council</p> <p>Scottish Power</p> <p>Scottish Power</p>
Action – Secretariat to make arrangements for an early-March 2017 meeting of the Task Force noting the start of the Local Government pre-election period.	Fife Council and Scottish Government

1. Welcome and introductions

1.1 Cllr. Ross welcomed attendees, and introduced Pauline Douglas of the Coalfields Regeneration Trust (CRT).

2. Minutes and matters arising

2.1 The note of the 27 September 2016 Task Force meeting was agreed as an accurate record of the discussion. Most matters arising were covered by the substantive agenda items.

2.2 Mr Wheelhouse noted that he had passed on Fife Council's request for a meeting with Ken Barclay and the Business rates review team but that, regrettably, they were unable to accommodate this request. The Minister welcomed the written submission to the review from Fife Council and confirmed that this was under active consideration.

3. Workforce Support and Training (Strand 1)

3.1 Cllr. Ross invited Calum McLean, SDS, (on behalf of PACE Partners) to lead the discussion workforce support and training. The main points of the discussion were:

- A resource centre continued to be in place at Longannet to deliver services from PACE partners and Right Management to employees and affected contractors. This complemented other initiatives undertaken to support the workforce over the past 12 months, including the job fair held on 28 January 2016.
- An additional 24 customers had been added to the database since the last update to the Task Force meeting in September. A total of 370 clients were now being tracked.
- The proportion of clients recorded with 'unknown' destinations had fallen from 23% (60) at the last update to 13% (48). These individuals were now recorded as clients 'who have chosen not to access further support'.
- 57.5% (211) of individuals were noted as in employment or self-employment, with 13.5% (50) recorded as unemployed.
- Active tracking and follow-up was on-going, including social media, telephone calls and (most recently) an incentive to encourage engagement.
- 98 episodes of training had been allocated and were largely complete. This satisfied the 166 enquiries recorded to date but monitoring would continue.
- The Scottish Power decommissioning team (31 staff) were currently being supported with 22 individuals actively engaged. SDS and Scottish Power confirmed a variety of factors accounted as to why not all staff were engaged, but that analysis would continue.
- Scottish Power confirmed that staff were satisfied that training was being put in place as requested.

3.2 The Chairs noted that this was encouraging progress since the September 2016 Task Force meeting, and thanked all partners for their contribution, but sought

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focus on those still requiring support to find a positive outcome, particularly the (50) unemployed clients and the members of the decommissioning team.

Action – Scottish Power and PACE to review destinations of decommissioning team staff with update to be included in future Task Force reporting.

4. Supporting Community Regeneration (Strand 3)

4.1 Mr Wheelhouse invited George Sneddon, Fife Council; Garry Dallas, Clackmannanshire Council; and Pete Reid, Falkirk Council, to provide an update on progress. The main points of the discussion were:

- Each of the local authorities was developing participatory budgeting projects, with funding support from the Scottish Government Community Choices Fund.
- In Fife, a community steering group “Forward West Fife”, would be established to empower communities to bid for funding of projects to enhance or contribute to the local area. Successful projects would be selected in February 2017.
- In Falkirk, participatory budgeting arrangements were progressing as part of partnership with the Coalfield Regeneration Trust (CRT).
- In Clackmannanshire, a series of property acquisitions were being progressed to support business relocations and work was progressing to create new business premises. Engagement with stakeholders including Development Trust/s and Clackmannan Community Council continued and separately, housing associations had been identified to support the acceleration of development.

4.2 The Minister thanked the local authorities for respective updates, and invited Pauline Douglas to provide an update on the work of CRT. The main points of the discussion were:

- CRT was supporting local communities to have their say, and to get involved in delivery. This was being facilitated by a dedicated CRT member of staff.
- CRT organised a community seminar in July, which identified delivery priorities, informing launch of a Longannet Initiative report in November 2016.
- CRT had submitted funding applications on behalf of the community and was linking with Business Gateway Fife to support local businesses / traders.
- Discussions were underway between CRT and the owner of a vacant building in Kincardine regarding acquisition and development of an Enterprise Hub.
- Charrette funding had been secured from Scottish Government, and CRT were working to put in place match-funding and procuring the professional services needed to deliver the charrette.
- CRT was engaging with Development Trust Association Scotland, with a view to establishing a Development Trust to maintain long term momentum.
- A youth leadership programme was being developed.

4.3 Mr Wheelhouse welcomed the work of local authorities and CRT. He noted that community capacity building was a key part of the work required, and suggested that would be worth developing a relationship with Planning Aid Scotland (PAS), which could have a role to play particularly on the management of the charrette process.

4.4 Cllr. Ross welcomed the enthusiasm of the community in engaging on this strand of work and underlined the importance of their input, both in terms of generating ideas and supporting delivery going forward.

Action – CRT to approach Planning Aid Scotland (PAS) to explore opportunities to assist delivery of the charrette.

5. Business Support and Business Infrastructure (Strands 2 and 4)

5.1 Cllr. Ross invited Danny Cusick, Scottish Enterprise, to provide an update on progress to date. The main points of the discussion were:

- The supply chain impacts of the Longannet closure had been minimised through supporting engagement or diversification by/for affected companies.
- Two companies highlighted as having been significantly affected were ScotAsh and Fergusson Coal:
 - ScotAsh had progressed investment plans to import ash and continue operations safeguarding 16 jobs onsite at Longannet.
 - Fergusson Coal was confirmed to have entered administration with a loss of 22 jobs, at Hunterston (13) and Stirling (9). PACE had provided redundancy support to those affected and an acquisition by CPL Fuels for part of the business secured a remaining 67 jobs.
- OCEA research showed a 0.2% contraction in the sector nationally, but the one-off nature of the closure of Longannet meant that expectations were that this would not have an on-going impact.

5.2 Cllr. Clelland welcomed the jobs safeguarded at ScotAsh, but concerns were raised on the quantities of ash imported and the impact on the local community if there was to be additional freight traffic. Fife Council indicated that ScotAsh were in discussion with Scottish Power to obtain agreement to use the jetty to allow delivery of ash by ship from the River Forth; however confirmation would be sought from ScotAsh. Mr Wheelhouse agreed suggesting that an early discussion with SEPA to confirm any regulatory requirements would also be beneficial. Cllr. Ferguson welcomed the news from ScotAsh referencing the company success and the jobs safeguarded by their continuing presence onsite.

5.3 Cllr. Ross invited Robin Presswood, Fife Council; Ian Fraser, Clackmannanshire Council; and Pete Reid, Falkirk Council, to update on respective local authority progress related to Strands 2 and 4. The main points of the discussion were:

- Evidence was provided via case studies that Business Gateway was working successfully with individuals who wished to start up new businesses. This was noted to be a credit to the individuals involved, many of whom were former employees of Scottish Power. There was also highlighted to be a continuing, parallel focus on supporting local business growth.
- Funding was in place to support feasibility work on a sub-regional employment park. The £20,000 proposed feasibility study included a contribution from Scottish

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Enterprise which was welcomed. It was expected that consultancy support would be sought by the end of 2016.

- A marketing prospectus had been completed identifying designated employment sites available for investment and copies of this were circulated. This summarised locational advantages and future prospects for investment within the Upper Forth sub-region. Promotion of these sites had commenced, including online via www.investinfife.co.uk/content/upper-forth/.
- Progress was reported, following the announcement of Scottish Government Local Economic Development Capital Stimulus funding, with plans to construct a number of small industrial workshop units in Kincardine. Heads of Terms had been agreed for a potential site acquisition, site investigations were underway and following conclusion of these and it was indicated that a planning application would be lodged. The preferred site for the industrial workshops could also provide a site for an enterprise hub office development, however, refurbishment of an existing town centre building was preferred and was being pursued separately.
- In Clackmannanshire, work was continuing to build renewed community and investor confidence, with efforts to address dereliction and create new opportunities for growth.
- Scottish Government Local Economic Development Capital Stimulus funding would also be used to support the development of live/work units and to support company growth in Clackmannanshire.
- Business Gateway in Falkirk had been extremely busy, both as part of a coordinated PACE response and in the provision of one-to-one support, following separate redundancy impacts at Longannet, Carron Phoenix, and Clyde Sweepers. Support was going well in these challenging circumstances.
- Falkirk Council indicated their support for work to scope provision of a sub-regional employment park noting that resource had already been committed to preparation of a TIF scheme which can provide baseline information. The prospectus of sites was also welcomed by Falkirk Council.

5.4 Cllr. Martin, Falkirk Council, noted disappointment that Scottish Government Local Economic Development Capital Stimulus funding had not been provided for the Falkirk area, despite the loss of some 700 manufacturing posts lost in the area in recent times. He outlined an aspiration for Falkirk to become a centre of excellence for the energy sector, despite not being aligned with any City Deal, with the Grangemouth Investment Zone at the heart of this. He commended the efforts of Business Gateway staff and Falkirk Council officers in developing a number of exciting projects.

5.5 Cllr. Ross highlighted that the focus of the Task Force to date had been on workforce and community support, but that there was now a need to draw longer-term thinking together. Fife Council would welcome a cross-authority discussion in this regard.

5.6 The Minister welcomed progress with Scottish Government Local Economic Development Capital Stimulus projects in Fife and Clackmannanshire, and CRT involvement with this work. He also welcomed the UK Government support for the Stirling/Clackmannanshire City Deal, and added his own support to this. A City Deal type funding arrangement for the Grangemouth Investment Zone was being considered and Mr Wheelhouse would welcome further discussion with Cllr. Martin regarding this, noting the challenges of a series of recent closures in the area. Cllr

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Martin indicated that he had very recently written to Mr Wheelhouse suggesting a meeting.

5.7 Murdo Fraser MSP indicated that the prospectus of sites was a helpful addition to efforts to attract investment, but asked if there were opportunities to outline other financial incentives (in addition to RSA). Cllr Ross indicated that this was a more medium term requirement and remitted officers to undertake further scoping to support a cross-authority discussion on this. It was noted that one of the issues for the (Upper Forth) area is being peripheral to Strategic Development Plan areas within Scotland and recently City Deals therefore the area had seen a sustained period without any strategic investment focus. There was, therefore, an opportunity to explore further the assets and opportunities of the area including how strategic business infrastructure can be best provided and a vision or funding strategy realised to promote investment.

Action – SE / FC to confirm ScotAsh plans to import ash.

Action – SE to advise ScotAsh of the need to engage with SEPA on regulatory compliance.

Action – LA officers to undertake further scoping on how to attract strategic investment to the Upper Forth area. Cross-authority discussion to be arranged.

Action – Further discussion to take place between Mr Wheelhouse and Cllr Martin regarding Grangemouth Investment Zone.

6. Future Use of the Site (Strand 5) and Environmental Mitigation (Strand 6)

6.1 The Minister invited John Mitchell, Fife Council, to lead the discussion with input from Alison Irvine, Transport Scotland, on progress with the Transport Pre-Appraisal. The main points of the discussion were:

- A study had been commissioned on an area-wide basis (indicative map included in Paper 21), to be completed in February 2017.
- This study would look at road, rail and estuarial transport opportunities.
- The focus of this work was on the preparation of a baseline for the sub-region noting the likely need to assess further strategic opportunities in the area.

6.2 The Minister welcomed progress and requested a further update following the completion of the pre-appraisal. He asked what the likelihood was for a requirement to emerge for full STAG. In reply Transport Scotland confirmed that this work was the first stage of a STAG, and that future decisions on how to progress would be informed by the findings of the pre-appraisal. There was potential for this to feed into a future STAG if required.

6.3 Cllr. Ross noted the likely timescales for any rail proposals would be long-term and that it was important to manage expectations, including the relationship with rail operator's investment control plan periods. The pre-appraisal would also need to cover bus links between villages, and this had come through strongly in previous community consultation events. Transport Scotland advised that the freight line was

LONGANNET TASK FORCE – SIXTH MEETING – 1 MARCH 2017

an asset, and potential future opportunities and requirements for freight use needed to be carefully considered. Regarding village access, the study would gather baseline info, but next steps beyond that depended on outcomes. The wider strategic landscape, including the National Transport Strategy and the Strategic Transport Projects Review along with the forthcoming Scottish Government Planning Review would all have to be considered. Control Periods were now approached with a continuous planning approach, introducing more flexibility for new and emerging projects to be factored in.

6.4 Cllr Ferguson stressed the importance of future maintenance of Kincardine Bridge, as a vital part of the infrastructure in the area.

6.5 The Minister introduced George Camps, Scottish Power, and invited him to provide an update on power station decommissioning process. The main points of the discussion were:

- George reported that decommissioning was progressing well; work on site was now focused on removal of chemicals and work on sub-station in preparation for demolition.
- The demolition contract was out to tender.
- Feedback had been provided to Scottish Power from the Valleyfield Ash Lagoons Liaison Committee on proposals for the Valleyfield Lagoons. A plan had been prepared for submission in 2016 to SEPA for the Valleyfield Lagoons.
- Plans and remediation proposals for the Longannet Lagoons were expected to follow, with submission to SEPA into early 2017.

6.6 Cllr Ross thanked Scottish Power for the update and welcomed progress on the site.

6.7 Pete Reid, Falkirk Council, requested that Scottish Power should try to ensure that local companies should be given an opportunity to be part of any larger demolition contract via sub-contracting arrangements with the main contractor appointed. Scottish Enterprise indicated that they would be able to support companies exploit any supply chain opportunities identified.

6.8 George Sneddon, Fife Council, noted that uncertainty over future use of the site was a constraint on transport planning and highlighted the need for some degree of clarity from Scottish Power. This was agreed to be critical to future infrastructure planning, specifically the outcomes and next steps for the transport pre-appraisal.

Action – Local Authorities and Transport Scotland to provide an update on findings of the Transport Pre-Appraisal at the next Task Force meeting.

Action – Scottish Power and local authorities to continue to focus on potential opportunities for local companies to be part of a larger demolition contract via sub-contracting arrangements.

Action – Scottish Power to continue to keep Task Force updated on future plans for the site, with an immediate focus on transport planning implications.

7. Next Meeting

7.1. The Minister noted the need to maintain momentum and an early March 2017 date for the next meeting of the Task Force was agreed. Falkirk Council offered to host the next meeting.

7.2. The meeting closed at 11.30, with the Minister and Cllr. Ross thanking the members for their attendance.

Action – Secretariat to make arrangements for an early-March 2017 meeting of the Task Force, noting the start of the Local Government pre-election period.

**Fife Task Force Secretariat
20 January 2017
Circulation Draft**

LONGANNET TASK FORCE – SIXTH MEETING – 1 MARCH 2017

ANNEX I

LONGANNET TASK FORCE ACTION LOG ACTION POINTS FROM 6 DECEMBER TASK FORCE

Description of action	Action Owner	Current status	Date action closed	Notes/Papers
Scottish Power and PACE to review destinations of decommissioning team staff with update to be included in future Task Force reporting.	SDS/PACE	Complete	1 March	PACE will report update at 1 March TF.
CRT to approach Planning Aid Scotland (PAS) to explore opportunities to assist delivery of the charrette.	CRT / Fife Council (FC)	Ongoing	Ongoing	FC will provide update at 1 March TF
Scottish Enterprise / FC to confirm ScotAsh plans to import ash.	SE / FC	Ongoing	Ongoing	SE in talks with SEPA
Scottish Enterprise to ensure that ScotAsh is engaged with SEPA.	SE / FC	Ongoing	Ongoing	SE in talks with SEPA
LA officers to undertake further scoping on how to attract strategic investment to the Upper Forth area. Cross-authority discussion to be arranged.	LAs	Ongoing	Ongoing	Local authority officials met mid-February
Further discussion to take place between Mr Wheelhouse and Cllr Martin regarding Grangemouth Investment Zone	SG / Falkirk Council	Complete	24 January	Meeting took place 24 Jan 2017 with Minister meeting Falkirk Economic Partnership on 2 March.
Local authorities and Transport Scotland to provide an update on findings of the Transport Pre-Appraisal at the next Task Force meeting.	TS / FC	Pending	1 March	FC will provide update at 1 March TF
Scottish Power and local authorities to continue to focus on potential opportunities for local companies to be part of a larger demolition contract via sub-contracting arrangements	SP	Pending	1 March	Demolition contract awarded to Brown & Mason. Sub contract arrangements TBC SP will provide update at 1 March TF
Scottish Power to continue to keep Task Force updated on future plans for the site, with an immediate focus on transport planning implications.	SP	Ongoing	1 March	SP will provide update at 1 March TF

Top Line: The Longannet Task Force brings together key public and private sector partners to co-ordinate the development of a joint, multi-agency plan to explore how to deliver initiatives that can support individuals, business and communities most affected by the early closure of Longannet Power Station with the loss of 236 jobs.

Policy Context

- In March 2015 Scottish Power (SP) signalled that it would likely close Longannet in March 2016 (it was scheduled to close in 2020), citing the UK Government's transmission charging framework as a key factor in the company's decision.
- In August 2015 SP confirmed closure, ending 46 years of power production.
- Immediately following the announcement SG established Longannet Task Force which first met on 24 August 2015 (and subsequently on 29 September 2015, 29 February 2016 and 27 September 2016, 6 December 2016) to build on the work already undertaken, and develop a multi-agency economic recovery plan to mitigate the impacts of closure locally and across the supply chain. The Task Force will next meet on 1 March 2017.
- Local authorities presented a costed plan seeking £9m additional resources for the effective delivery of the economic recovery plan. Ministers stressed that Task Forces do not come with an automatic entitlement to additional resource but bring together key partners to work together, adding focus to on-going work and that consideration would be given to explore how initiatives in the plan could be delivered. Officials are taking forward detailed discussions.

Key facts

- The Task Force is co-chaired by the Minister for Business, Energy and Tourism and Cllr David Ross, Leader, Fife Council, and brings together key partners, including: Fife, Falkirk, Clackmannanshire, North Ayrshire and West Lothian councils; Scottish Government; SE/SDI; SDS/PACE; Transport Scotland; Dep't of Work and Pensions; key private sector representatives (SP, Hargreaves, Clydeport), trades unions; community group representatives, and local politicians (MSPs and MPs).
- The agreed remit of the Economic Recovery Plan is: workforce support; community support; mitigating the effects on the supply chain; produce a masterplan for the long term future of the site; and consider the economic infrastructure of the local area.
- An Operational Group ensures progress of key workstreams. It includes representatives from local authorities, Scottish Government, SE, SDS and SP.
- Including contractors, 370 clients are listed on the PACE Tracker of which 87% have secured positive destinations in either work or training (not including 47 who no longer wish PACE support, and 69 who are economically inactive – ie. retired, pregnant, ill health).
- Longannet also estimated to support 800 indirect and induced supply-chain jobs.
- SP has estimated its supply-chain in Scotland is approx. £48 million (2014). Two supply-chain events have been held, providing an opportunity for companies to meet with SE and Business Gateway officials to explore support options.
- Of 41 companies invited to the first event (31 August 2015), 23 attended. Of 180 companies invited to the second event (29 February 2016), only 15 attended.
- The decommissioning (not demolition) process will take around one year employing an estimated 47 staff on site. SP is still to take a decision on the site's future use.
- SE has confirmed that 185 companies are known to date to be within the supply chain, 18 of which are account managed by a SE. The impact on SE's account managed companies in the supply-chain has been minimal.
- 94% of the suppliers had contract spend of less than £100,000. Only 6% have contract spend between £100,000 and £5 million.

Contact: Graeme Malcolm, Enterprise and Cities Division Ext: 41147

SCOTTISH ENTERPRISE

FIFE - 2016/17 Q1 & Q2

- There were **112** account managed companies in Fife at end of Q2 2016/17.
- **4** RSA awards totalling **£545,000**, creating **33** new jobs and safeguarding **19**.
- **1** SIB investment of **£127 200** was made.
- **48** companies were assisted by SDI.
- **4** R&D grants, **14** innovation support grants and **5** SMART R&D grants were awarded.
- SE participates fully in community planning. Fife Economy Partnership is currently refreshing the **Fife Economic Strategy 2013 - 2023**, taking cognizance of recent checks to the Fife economy.
- Working with partners on **Edinburgh & South East Scotland City Region Deal and Tay Cities Deal** – opportunities for Fife.
- SE has awarded **£15,000** to support a ‘**Longannet Task Force Strategic Transport Assessment**’ study.

CLACKMANNANSHIRE - 2016/17 Q1 & Q2

- There were **21** account managed companies at the end of Q2 2016/17.
- **13** companies were assisted by SDI.
- SMAS conducted **1** manufacturing review.
- **2** R&D grants and **1** innovation support grant were awarded.

FALKIRK - 2016/17 Q1 & Q2

- There were **51** account managed companies at the end of Q2 2016/17.
- **1** RSA award of **£150,000**, creating **9** new jobs and safeguarding **4**.
- **20** companies were assisted by SDI.
- SMAS conducted **5** manufacturing reviews and completed **1** project.
- **2** R&D grants, **7** innovation support grants and **1** SMART R&D grant were awarded.

West Lothian (2015/16)

- There were 97 account managed company close of 2015/16.
- 4 RSA offers were made totalling £525,000, creating 68 jobs.
- 6 SDI Investments totalling £710,023.
- 84 companies were supported to internationalise by SDI.

North Ayrshire (2015/16)

- There were 57 account managed company close of 2015/16.
- 4 RSA offers were made totalling £880,000, creating 47 jobs and safeguarding 41.
- 40 companies were supported to internationalise by SDI.

BUSINESS GATEWAY

- In 2015-16, BG supported 9,087 businesses start up, estimated to have created nearly 10,000 jobs across Scotland.
- Workshop attendance was at the second highest level on record with 24,678 people attending one of over 3,100 events and workshops run across Scotland.
- Customer satisfaction remains high, with 84% of people expressing their satisfaction with the service and 85% of people saying that they would recommend the service.

Contact: Graeme Malcolm, Enterprise & Cities, x41147

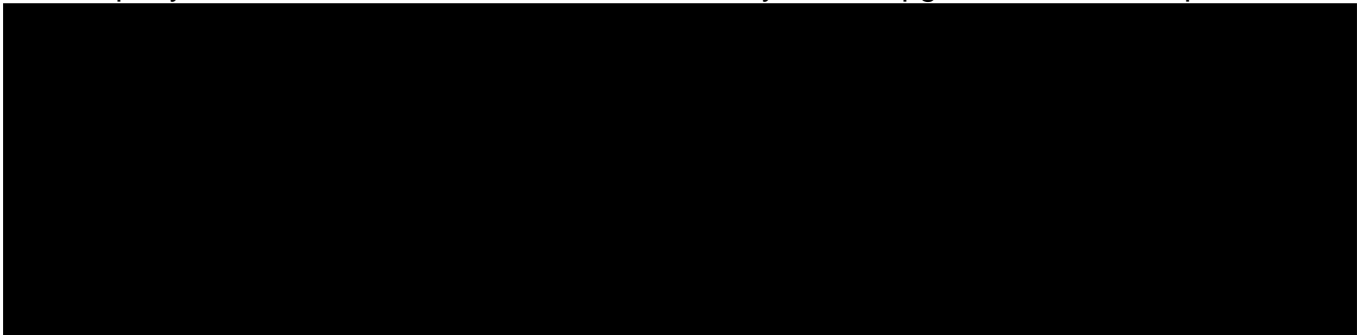
IMPACT ON INDIVIDUAL SUPPLY-CHAIN COMPANIES THAT MET WITH MR EWING ON 29 FEBRUARY 2016

OVERALL IMPACT

Two specific supply chain events have been held (both hosted by Fergus Ewing) together with ongoing and coordinated follow up with every Scottish based company. The evidence from this indicates that the supply chain impact on the Longannet closure has been far less than originally anticipated with very few companies indicating any significant impact; there is a combination of reasons for this: firstly, the number of suppliers was large and widely spread throughout the whole of Scotland and not concentrated in the immediate vicinity of the site; secondly, very few contracts were of significant scale with the vast majority of a value of less than £100K; thirdly, the advance notice given by Scottish Power on their intentions to close the plant provided time for companies to look at alternative business streams. The companies highlighted below are those that came forward as part of the supply chain workshops.

SCOTASH

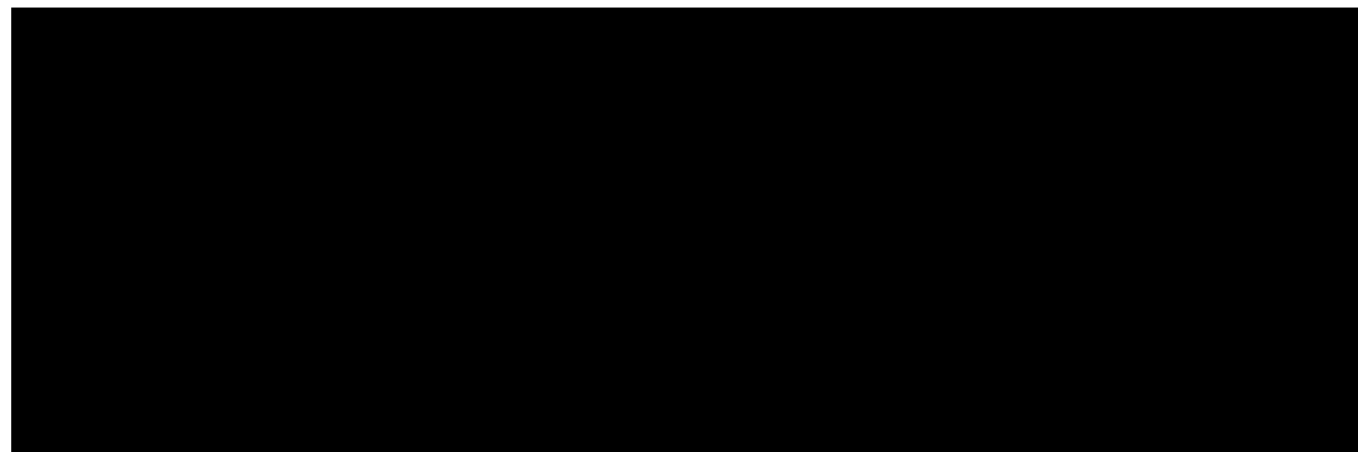
- SE Account Manager continues to meet Scotash (latest meeting on 14th February). The company have advised there has been some delay on the upgrade work on the plant.



SE has a meeting arranged with the company for 16th March for further update.

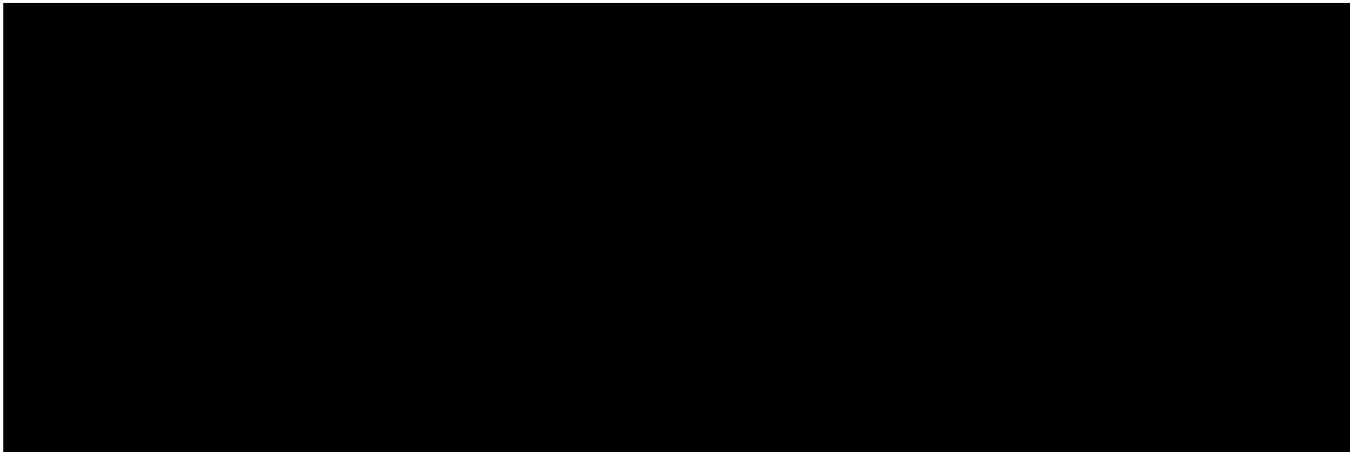
EDM GROUP

- The company continue to liaise direct with Business Gateway (Alison Davidson).



FERGUSSON GROUP

- Certain business assets of the Fergusson Coal Group have been acquired by CPL Industries Limited via its wholly owned subsidiary, CPL Fuels Limited following the appointment of joint administrators KPMG in November 2016. This provides employment for 79 of the company's staff.
- Brothers Alan and Tom Fergusson are working with KPMG and will continue to manage the majority of Fergusson's operations.
- No further contact has been made with SE following the meeting held on 4th August.



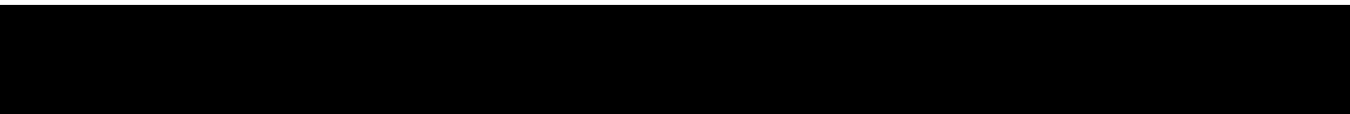
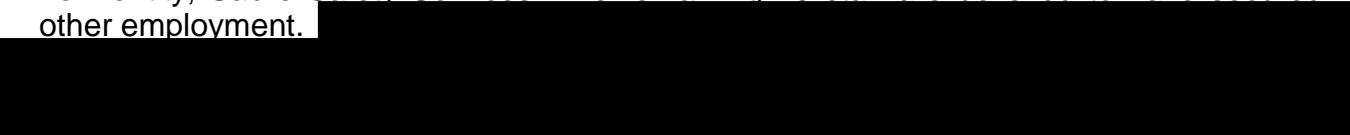
Other Company Updates

Sabre Safety

Sabre Safety, a Cupar based company announced in early February that they had gone into administration, with the potential loss of 46 jobs. The company supply "Breathing Air" & Gas Detection products to the Oil & Gas industry, and has been severely affected by the continued Oil & Gas downturn.

SE offered support to the administrators, KPMG, and PACE and SDS were aware of the situation and delivered information packs to the company for distribution to employees.

During February, the company was bought by Starn Energy Services Group who already own Safehouse Habitats in Dundee (SE account managed). 15 of the staff were transferred over and a further 20 of the redundant staff have also been taken on by the new entity, Sabre Safety Services. The remaining 10 staff are believed to have secured other employment.



Update provided by Scottish Enterprise - 17 February 2017