



National Cancer Treatment Group

Terms of Reference

18th June 2020

The National Cancer Treatment Group (NCTG) has been established under the authority of the Cabinet Secretary for Health and Sport to provide national oversight for recovery of cancer treatments during the recovery phase of the NHS from the COVID-19 pandemic, and through any secondary surges in COVID-19 incidence.

This group will report to the National Cancer Recovery Group (NCRG).

1. Key purpose of the group

- Agreeing and promoting clinical prioritisation of cancer treatments
- Promote awareness of and adherence to national prioritisation guidelines
- Designing and promoting mechanisms for prioritising at local, regional and national levels
- Identifying cancers which may benefit from a national or supra-regional approach
- Monitoring ongoing demand and capacity across each region
- Responding to requests for mutual aid for regions where capacity is challenged
- Facilitating the movement of patients and staff between boards if required

2. Membership

The group will be made up of a small number of key representatives who will meet weekly and liaise between meetings and react swiftly to emerging issues. Representatives and experts may be invited to the core or main group on an ad hoc basis to provide advice on specific matters.

Group Members:

- Cancer Network Clinical Leads
- Cancer Network Managers
- Director of Planning Rep
- Scottish Government Cancer Policy and Cancer Access
- National Services Division
- Managed Clinical Network Clinical Lead - HepatoPancreatoBiliary (HPB)
- Managed Clinical Network Manager - HepatoPancreatoBiliary (HPB)
- Nursing/ Scottish Executive Nurse Directors (SEND) representative
- Gynaecological Oncology Representative
- NCRG Data Subgroup Chair
- (Radiotherapy and Systemic Anti-Cancer Therapy (SACT) leads to join ad hoc)

3. Accountability

Individual group members are responsible for gathering views of their colleagues and networks they represent. Members are also responsible for cascading relevant information back to their networks as appropriate.



The NCTG will report to the National Cancer Recovery Group, who will also act as an arbiter for any unresolvable decisions, particularly around clinical prioritisations at NCTG.

4. Review

The group will review the necessity and relevance of its work and the terms of reference as we transit between the phases of recovery and renewal of the NHS from the 2020 COVID-19 pandemic.

5. Ways of working

The SG Cancer Policy Team will provide secretariat for the group. Meetings will be held 10am – 12 noon fortnightly on Thursdays, with frequency of meetings subject to ongoing review. Meetings be by video-conference. Agenda and papers will be circulated prior to meetings.

Meetings will be chaired by Dr Seamus Tehan, Clinical Lead, West of Scotland Cancer Network. SCAN and NCA Leads James Mander and Iain Tait will act as Vice-Chairs.

Scottish Government Cancer Policy Team will facilitate sharing of information and resources between group members.

Cancer Policy Team can be contacted by email CancerPolicyTeam@gov.scot