****

**Scottish Government Education Analytical Services**

**Information we obtain and hold about the health and wellbeing of children and young people educated in Scotland’s schools**

**Privacy Notice**

**Who are you?**

We are the Scottish Government’s Education Analytical Services, which is part of the Scottish Government’s Learning Directorate.

**Are you allowed to ask for this personal data about my child/children’s health and wellbeing?**

Yes, we have legal powers to request data with regards the health and wellbeing of children and young people being educated in Scotland’s schools, which local authorities hold for their own purposes.

**Why do you need this data about my child/children’s health and wellbeing?**

We need this information about your child/children in order to:

* plan and deliver better policies for the benefit of all pupils, or specific groups
* better understand some of the factors which influence pupil attainment and achievement
* share good practice
* target resources better
* enhance the quality of research to improve the lives of people in Scotland
* provide a window on society, the economy and on the work and performance of government by publishing [statistical publications and additional tables about School Education](http://www.gov.scot/Topics/Statistics/Browse/School-Education/Publications)

More information about the Scottish Government’s Learning Directorate is available at [Learning Directorate - gov.scot (www.gov.scot)](https://www.gov.scot/about/how-government-is-run/directorates/learning/)

**Where do you get your data about my child/children’s health and wellbeing from?**

The data of your child/children’s health and wellbeing is initially received by the local authority from conducting their own surveys with your child/children.

**What happens if my child does not finish the survey?**

Your progress is automatically saved after each page when completing the survey. This means that responses provided will be saved and submitted on your behalf, even if the survey was not completed.

**Do you get all the data schools and local authorities have about my child/children?**

No. Although schools and local authorities require and collect a lot of additional information about your child/children, not all of this information is shared with the Scottish Government. For example, we **do not collect your child/children’s name or address**.

**What data about my child/children’s health and wellbeing is shared with you?**

The information about your child/children that is shared with, and processed by, the Scottish Government will be:

* Your Child’s Scottish Candidate Number
* Your Child’s school identifier
* Your Child’s attitude to school
* Your Child’s perception of achievement
* Your Child’s perception on the pressure of school work
* Your Child’s physical activity/exercise
* Your Child’s eating behaviours
* Your Child’s general health
* Your Child’s general wellbeing (life satisfaction)
* Your Child’s mental wellbeing (S2 pupils upwards)
* Your Child’s physical or mental health condition
* Your Child’s sleep pattern
* Your Child’s feeling of discrimination
* Your Child’s relationship with peers
* Your Child’s self-perception (body image)
* Your Child’s social media and online experience
* Your Child’s relationships with family / environment
* Your Child’s relationships with parents/carers
* Your Child’s resilience
* Your Child’s involvement in decision making
* Your Child’s use of alcohol (S2 pupils upwards)
* Your Child’s use of tobacco (S2 pupils upwards)
* Your Child’s use of drugs (S4 pupils upwards)
* Your Child’s involvement in positive activities
* Your Child’s caring responsibilities
* Your Child’s experience of bullying
* Your Child’s aspirations and career planning
* Your Child’s relationships and sexual health (S4 pupils upwards)
* Your Child’s sedentary behaviour
* Your Child’s perception on places to play

More information about this data collection can be found here:

<https://www.gov.scot/publications/health-and-wellbeing-census-2/>

**Who is processing the data about my child/children’s health and wellbeing for this project?**

The source for most of this data is information collected and held by local authorities and grant-aided schools conducting their own surveys.

Access to any data shared by local authorities with the Scottish Government is heavily restricted to only those staff who need access to it, such as analysts within the Scottish Government’s Information Management, Improvement and Evidence Unit, and IT support staff.

**How is the information about my child/children’s health and wellbeing shared with you?**

The transferring of individual level data between local authorities with the Scottish Government uses secure transfer systems.

**How do you store the data about my child/children’s health and wellbeing?**

The storage of this data about your child/children within Scottish Government, is managed effectively by the Analytical Data Infrastructure Unit (within the Scottish Government).

**Why do you need the data about my child/children’s health and wellbeing, and for what purpose?**

The individual data about your child/children is collected by the Scottish Government’s Education Analytical Services for **statistical and research purposes only** for the performance of a task carried out for reasons of public interest.

**Will my child/children be able to be identified from the data?**

No. The Scottish Government will not publish or make publicly available any information that allows for your child/children to be identified, nor will data be used by Scottish Government to take any direct actions on your child/children as a result of this information.

**Should I have known that data about my child/children’s health and wellbeing was being shared with you?**

Yes. Schools and/or local authorities who originally collected the data from your child/children are required to provide privacy notices to you to explain how your child/children’s personal data will be collected and used, and who it will be shared with.

**How long will you keep the data about my child/children’s health and wellbeing?**

Data held about your child/children within the Scottish Government is managed effectively by secure systems on secure servers and is exploited as a valuable corporate resource, subject to confidentiality restraints.

The personal data we hold about your child/children will be stored for longer periods as the data will be processed solely for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes and is subject to implementation of the appropriate technical and organisational measures required by the GDPR in order to safeguard the rights and freedoms of individuals.

**Will the data about my child/children’s health and wellbeing be legally shared with others, and for what purpose?**

The information collected about your child/children will be used to inform planning and provision of education. This could require the linkage of data to other data sources. For example, researchers or charities may be interested in applying for access to education data to meet their own research needs.

On occasion, we may share data about your child/children when it is lawful and ethical to do so, and after we have considered the following questions:

* is it in the public interest to share the data?
* are we only sharing the minimum amount of data and for the shortest possible time to meet the request?
* does the data sharing comply with the law and have we got the right consent, if needed?
* does the organisation asking for the data have sufficient security standards themselves and are they aware of statistical disclosure controls?

Organisations we may share data about your child/children with are

* Education Scotland in order for this agency to carry out its functions
* Academic institutions and organisations to carry out additional research and statistical analysis which helps inform policy development and contributes to improving outcomes for Scotland’s people
* Other Public Bodies who require the data in order to carry out their official functions.

**How do you ensure ethical standards are met?**

Any sharing or linkage of data about your child/children will be done under the strict control of Scottish Government, and will be consistent with our data policy and the National [Data Linkage Guiding Principles](https://www.gov.scot/publications/joined-up-data-better-decisions-guiding-principles-data-linkage/pages/1/). Decisions on the sharing or linkage of data about your child/children will be taken in consultation with relevant colleagues and individuals within and outwith Scottish Government as part of a Data Access Panel. At all times your rights under the GDPR and other relevant legislation will be ensured.

**What are my individual rights?**

The GDPR gives you the right to object to the processing of your child/children’s personal data. However, where the processing personal data is for scientific or historical research, or statistical purposes, these rights to object is more restricted.

**Can I object to the processing of my child/children’s health and wellbeing data?**

No. As the data we process is lawfully gathered and necessary for the performance of a task carried out for reasons of public interest, you do not have a right to object to the processing of your child/children’s personal data.

**Can I ask for my child/children’s health and wellbeing data to be deleted?**

No. As we require the data for the performance of a task carried out in the public interest (and for no other purpose, such as direct marketing), we are also not required to erase your personal data as we need to retain this data for this purpose.

**Can I ask to see what data you hold about my child/children’s health and wellbeing?**

No. As the data we process is lawfully gathered and processed for Research, Statistics and Archiving in the public interest, and that any results of the research or resulting statistics are not made available in a form which identifies your child/children, you do not have a right to request access to the data we hold about your child/children.

**How often will this Privacy Notice be reviewed?**

This Privacy Notice was created in August 2019 and will be reviewed on an annual basis.

**What if I have concerns?**

The Data Protection Officer for this data is the Data Protection & Information Assets Team (DPIAT), [dpa@gov.scot](mailto:dpa@gov.scot).

If you have any concerns around this data collection please contact the DPIAT Team, or Mick Wilson, Head of Education Analytical Services ([Mick.Wilson@gov.scot](mailto:Mick.Wilson@gov.scot)).

* or by writing to us at: Education Analytical Services, Area 2A-North, Victoria Quay, Leith, Edinburgh, EH6 6QQ.

Alternatively, any concerns may be raised with the Information Commissioners Office at [casework@ico.org.uk](mailto:casework@ico.org.uk).