## **MEETING REQUEST FORM**

The Social Security (Scotland) Act requires the Scottish Government to make advocacy support available to those people with a disability who need an advocates help when engaging with the Scottish social security system. The Scottish Government must also set out independent standards for services providing this social security advocacy support.

Should you be interested in working with us to develop the standards, please complete this form and return it to us by:

- email at <a href="mailto:socialsecurityadvocacy@gov.scot">socialsecurityadvocacy@gov.scot</a>
- sending it to us at Social Security Advocacy, Act Implementation Team, 5<sup>th</sup> Floor, 5 Atlantic Quay, 150 Broomielaw, Glasgow G2 8LU
- or if you need help to complete the form you can call us on 0800 029 4974
- 1. Your name
- 2. Address

- 3. Email address
- 4. Telephone/Mobile number
- 5. What is your preferred form of communication (how would you like us to get in touch with you, by telephone, email or post)?
- 6. Please let us know of any accessibility requirements you have (including dietary and mobility requirements)
- 7. Please select the meeting/s you wish to attend by selecting your 1<sup>st</sup> and 2<sup>nd</sup> choice in the table below.

| ADVOCACY SERVICE USER MEETINGS |   |         |          |        |              |                 |                 |  |  |  |
|--------------------------------|---|---------|----------|--------|--------------|-----------------|-----------------|--|--|--|
| Area                           | Venue   | Date of | Starting | Ending | Closing date | Please select   |                 |  |  |  |
|                                |   | meeting |          |        | for request  | 1 <sup>st</sup> | 2 <sup>nd</sup> |  |  |  |
|                                |   |         |          |        | to attend    | choice          | choice          |  |  |  |
| Glasgow                        | Marriott<br>500 Argyle St,<br>Glasgow<br>G3 8RR   | 30 Oct  | 10:30    | 13:00  | 16 Oct       |                 |                 |  |  |  |
| Edinburgh                      | Edinburgh International Conference Centre, The Exchange, 150 Morrison St, Edinburgh EH3 8EE | 01 Nov  | 10:30    | 13:00  | 18 Oct       |                 |                 |  |  |  |
| Aberdeen                       | Jurys Inn,<br>Union Square,<br>Guild St,<br>Aberdeen<br>AB11 5RG                            | 08 Nov  | 10:30    | 13:00  | 25 Oct       |                 |                 |  |  |  |
| Inverness                      | Royal Highland<br>Hotel,<br>18 Station Square,<br>Academy St,<br>Inverness<br>IV1 1LG       | 14 Nov  | 10:30    | 13:00  | 31 Oct       |                 |                 |  |  |  |
| Dumfries                       | Cairndale Hotel,<br>English St,<br>Dumfries<br>DG1 2DF                                      | 22 Nov  | 10:30    | 13:00  | 08 Nov       |                 |                 |  |  |  |

| ADVOCACY SERVICE PROVIDER MEETINGS |   |                 |          |        |                                    |                        |                                       |  |  |  |  |
|------------------------------------|---|-----------------|----------|--------|------------------------------------|------------------------|---------------------------------------|--|--|--|--|
| Area                               | Venue   | Date of meeting | Starting | Ending | Closing date for request to attend | Pleas<br>1st<br>choice | e select<br>2 <sup>nd</sup><br>choice |  |  |  |  |
| Glasgow                            | Marriott<br>500 Argyle St,<br>Glasgow<br>G3 8RR   | 30 Oct          | 14:00    | 16:30  | 16 Oct                             |                        |                                       |  |  |  |  |
| Edinburgh                          | Edinburgh International Conference Centre, The Exchange, 150 Morrison St, Edinburgh EH3 8EE | 01 Nov          | 14:00    | 16:30  | 18 Oct                             |                        |                                       |  |  |  |  |
| Glasgow                            | Glasgow Teachers<br>Building,<br>14 St Enoch SQ<br>Glasgow<br>G1 4DB                        | 06 Nov          | 14:00    | 16:30  | 23 Oct                             |                        |                                       |  |  |  |  |
| Aberdeen                           | Jurys Inn,<br>Union Square,<br>Guild St,<br>Aberdeen<br>AB11 5RG                            | 08 Nov          | 14:00    | 16:30  | 25 Oct                             |                        |                                       |  |  |  |  |
| Inverness                          | Royal Highland<br>Hotel,<br>18 Station Square,<br>Academy St,<br>Inverness<br>IV1 1LG       | 14 Nov          | 14:00    | 16:30  | 31 Oct                             |                        |                                       |  |  |  |  |
| Edinburgh                          | Hilton Carlton,<br>19 North Bridge,<br>Edinburgh<br>EH1 1SD                                 | 20 Nov          | 14:00    | 16:30  | 06 Nov                             |                        |                                       |  |  |  |  |
| Dumfries                           | Cairndale Hotel,<br>English St,<br>Dumfries<br>DG1 2DF                                      | 22 Nov          | 14:00    | 16:30  | 08 Nov                             |                        |                                       |  |  |  |  |

## Thank you

**N.B.** Please be aware that the information you have provided on this form will only be held for the purpose of organising these events. Thereafter, the information will deleted/destroyed.