

Phase One - contracting and baseline

Exploratory meeting with permanence leads
First meeting with head of service and senior management
Agree resource requirements and local programme governance
Baseline data work begins
Baseline charts shared with head of service and senior management and agreement to progress with PACE
Review of support
Engagement with partners and preparation for whole system PACE

Phase Two - diagnosing and testing

Initial two day improvement learning and development event
Agree local operation and meetings schedule with partner participants
Develop improvement aims and change theory
Process mapping, forcefield analysis, cause and effect and driver diagrams, measurement workshops
Agree measurement plans
Fortnightly PACE leads meetings to review driver diagrams, data and measurement progress, tests of change, capture and recording local learning
Progress to regular works team meetings and six weekly permanence leads meetings
Local PACE Practice Exchange Workshop at 4-6 months to share work and learning
Review of support

Phase Three - implementation

Emerging evidence of improvement supported by data and charts
Successful tests of change have been completed and implemented
Local implementation of improvement methods has begun including training and wider communication
Expected results are at least 20% complete - this can be either project numeric goals or each measure is showing 20% or more progress towards goals
Improvement project progress score of at least 3.5 showing improvement or 4 showing significant improvement