

ELC Expansion Programme Update (May 2019)

1. DELIVERY ASSURANCE

Simon and the delivery assurance team have been around the country over the last few weeks meeting councils to discuss implementation. We have been able to provide access to individual support where required on issues of policy, capital programme management, business modelling, and contingency planning. A key topic of discussion has been understanding the specific challenges that authorities face, and how Scottish Government can support councils and add to council's existing additional capabilities. We will also be engaging with ADES Early Years and Resources networks to discuss delivery at future meetings.

If the team have not yet made contact with you to arrange a specific discussion, this will happen in the coming weeks. If you would like to discuss any issues that affect the delivery of your programme, please contact Simon.

Contacts: **Simon Mair** simon.mair@gov.scot / ELCDeliverySupport@gov.scot

Progress Reporting

Local authorities will have received a request for data from the Improvement Service on the progress of delivery of the expansion up to 30 April 2019, as well as an additional data request for one year to go. Both of these returns should be sent to the Improvement Service by 5 pm on 11 June 2019.

Adam Hall joined the Improvement Service in early May as ELC Business Analyst and a second business analyst will also be joining the team over coming weeks.

Contact: **Adam Hall** ELC@improvementservice.org.uk

Infrastructure support

SFT has expanded and strengthened its ELC infrastructure support team. Ann Jacob-Chandler has transferred from SFT's hub team to join Gemma, Stephen and Alastair who are currently providing infrastructure support to local authorities' ELC infrastructure programmes. Ann has a wealth of experience in the delivery of public infrastructure projects given her previous role as Territory Programme Director for hub East Central. Ann's contact details are below.

The ELC team are looking forward to working with local authorities over the coming months as many projects move from the development phase into construction.

Contact: **Alastair Young** – 07775 665427 / alastair.young@scottishfuturetrust.org.uk

Contact: **Ann Jacob-Chander** – 07568 429004 / ann.chandler@scottishfuturetrust.org.uk

Local Authority ELC KHub Group

A new Knowledge Management Project Officer has been appointed by the Improvement Service. John Mitchell will start at the end of May and, as part of his role, he will help manage the local authority ELC expansion KHub group.

Contact: ELC@improvementservice.org.uk

ELC Case Studies

A group of Local Authority representatives from each Regional Improvement Collaborative have been working with Aileen McLean, Professional Advisor on ELC, to collect examples of case studies linked to the opportunities and challenges within the ELC expansion. The first case study was launched on the KHub group last week. This was an example from Falkirk Council on Marvellous Mealtimes and is a great example of the benefits of the programme on outcomes for children. This was produced by two Equity and Excellence Leads working in Falkirk ELC settings. Other examples will appear on KHub in the next few weeks so have a look and encourage others to sign up. If you have an example of good work in progress that might be good for a case study please contact Aileen.

Contact: Aileen.McLean@gov.scot

2. PROGRAMME-WIDE ACTIVITIES

Communications and Engagement

Sheree McAlpine recently started in post as ELC Programme Communications and Engagement Manager. We would really like to encourage you to follow our Twitter handle @ELCScotGov and tag us in tweets you put out about ELC and the expansion. We have also added an Annex to the programme update which contains a calendar of upcoming events and milestones which may be of interest.

Contact: **Sheree McAlpine** 0131 244 8460 / sheree.mcalpine@gov.scot

Joint Delivery Board

The next Joint Delivery Board meeting is being held on 25 June at the new Wallyford Primary School. Members will consider updated local authority progress data and discuss the Scottish Study of Early Learning and Childcare (SSEL). More information on the Board can be viewed at <https://www.gov.scot/groups/early-learning-and-childcare-joint-delivery-board/>.

Contact: **Sarah Duncan** sarah.duncan@gov.scot

3. SERVICE MODELS

Funding Follows the Child and the National Standard for ELC Providers

Funding Follows the Child and the National Standard for early learning and childcare providers: Principles and practice was published on 18 December, a joint Scottish Government and COSLA publication. Supporting Operating Guidance and a Question and Answer document to further support the sector was also published.

To support the introduction of Funding Follows the Child from August 2020 a series of presentation and workshop sessions will be run across local authority areas. We will look to tailor these sessions to meet the needs of the local area and we would be more than happy to support further events over the coming months. Please contact us to register your interest and we will do our best to meet your request.

Contact: **Laura Hill** 07824 607496 / fundingfollowsthechild@gov.scot

Update on Scotland Excel guidance from Scottish Government and COSLA

The Scottish Government, on behalf of the Service Models Working Group, commissioned Scotland Excel to develop a suite of supporting operational guidance and information that helps local authorities and providers in the private and third sectors, including childminders, implement Funding Follows the Child, and the underpinning National Standard, from August 2020.

This includes the following technical guidance notes which were published on 29 April and cover:

- [Funding Follows the Child and the National Standard for ELC Providers: Guidance on Meeting Criteria 7 - Business Sustainability;](#)
- [Funding Follows the Child and the National Standard for ELC Providers: Guidance for Setting Sustainable Rates from August 2020;](#) and,
- [Funding Follows the Child and the National Standard for ELC Providers: Transition Options Guidance on Contracting.](#)

We are working with Scotland Excel to include specific sessions on the guidance as part of our wider programme of engagement to support implementation of Funding Follows the Child.

Contact: **Laura Hill** 07824 607496 / fundingfollowsthechild@gov.scot

Legislative changes

On 3 May the Scottish Government laid two pieces of secondary legislation in the Scottish Parliament to support the ELC expansion programme:

[The Children and Young People \(Scotland\) Act 2014 \(no.1\) Order 2019.](#)

- This order will remove the minimum session length for funded ELC (currently 2.5 hours) and increase the maximum session to 10 hours or less (currently 'less than 8 hours') so funded ELC can be delivered in a whole day session (e.g. 08:00-18:00).
- The changes to session length will support our wider efforts to improve flexibility of access to affordable ELC and support parents who are in work, training or further study.
- Changes to the minimum framework will not place an obligation on ELC settings to provide the maximum 10 hour sessions where these are not already offered.
- It is intended that this order will take force from August 2019 to support local authorities to provide more flexibility on session lengths, and to test new delivery models, during the phasing period and in preparation for full implementation of 1140 hours.

[The Children and Young People \(Scotland\) Act 2014 \(no.2\) Order 2019.](#)

- This order will formally change in legislation the amount of funded ELC children are entitled to from 600 hours to 1140 hours. This will provide the necessary legislative basis to underpin the work local authorities are already doing to deliver the expanded ELC offer from August 2020.

The Education and Skills Committee agreed the Orders on 22 May 2019, and they will now be subject to a vote in the Scottish Parliament before summer recess.

Contact: **Jessica Galway** 0131 244 4845/ Jessica.Galway@gov.scot

ELC Partnership Forum

In order to support and promote genuine partnership between providers and local authorities, the Scottish Government and COSLA established the ELC Partnership Forum. The next meeting of the Forum will take place on 18 June in the Forth Valley and West Lothian Regional Improvement Collaborative (RIC) area at the Stirling Highland Hotel.

Any provider can apply to join the membership pool (via the email address below), however attendee numbers for each Forum are limited in order to enable small group discussions. Meetings are taken around the country using RIC areas as a guiding principle and to help maximise local representation, wherever possible. The Forum's membership pool is steadily increasing with 158 members now having joined, which includes 138 members from the private and third sector.

We understand that some RIC areas are looking at setting up local partnership arrangements, with the West Partnership establishing its own forum. Its inaugural meeting will take place on 7 June.

We are also planning to facilitate a significant Forum event in late summer to involve all members of the pool, local authorities and national organisations. More information about this will follow.

All information and supporting arrangements for the Forum's activities are available on the [Knowledge Hub](#). A guide to accessing the Knowledge Hub can be provided on request (again, via the email address below).

Contact: ELCPartnershipForum@gov.scot

4. UPTAKE, ELIGIBILITY AND ENGAGEMENT

Parental communication

The second phase of ELC content is now live on the Parent Club website – www.parentclub.scot/elc. This includes pages on funding, quality and questions to ask, as well as drop down menus to take parents to local authority pages for more local information. We should have case studies of parents and practitioners being added this month too.

We are currently working with key stakeholders, including local authorities, to create a parental communication “toolkit” with the aim of helping to promote and raise awareness of the 1140 hours expansion of funded ELC from August 2020. Following discussions with a variety of stakeholders, we are hoping that the “toolkit” will contain a variety of resources, including, but not limited to:

- Leaflets
- Posters
- FAQs
- Parent friendly guides
- Case studies
- Photos and messages ready to use for social media

We would also like to use the opportunity to share best practice around parental communication. If anyone is working on making their application forms or other parental communications more accessible, we would love to hear from you.

Contact: **Laura Tooey** 0131 244 0743 / laura.tooey@gov.scot

Impact Assessments

Our Equality Impact Assessment (EqIA) and Children's Rights and Wellbeing Assessment were published this month as part of the legislation package. These can be viewed here: <https://www.legislation.gov.uk/sdsi/2019/9780111042052/resources>.

We are finalising our [Fairer Scotland Duty Assessment](#) (FSDA) following a successful workshop earlier this month. If you would like to discuss this assessment please contact Fran.

The impact of the policy will, of course, depend on local implementation. That is why we are hoping to share our learning with local authorities, to support local EqIAs and FSDAs. We are hoping to host some events later in the year to share our learning and support the sharing of best practice between local authorities.

Contact: **Fran Iwanyckyj** 0131 244 7481 / Francesca.iwanyckyj@gov.scot

5. QUALITY

National Induction Resource

The National Induction Resource (action 3 from the [Quality Action Plan](#)) is now available on the SSSC Learning Zone: <http://learningzone.workforcesolutions.sssc.uk.com/course/view.php?id=98>. The resource provides consistent information to new staff about, for example, codes of practice, standards and qualifications and makes staff aware of the range of existing and new support to be made available. It is designed for and available to all staff working in the ELC sector. It will be constantly evaluated and added to on a regular basis.

We have publicised this resource through flyers that are being sent to every setting in Scotland.

Contact: **Luke McPherson** 0131 244 3840 / Luke.McPherson@gov.scot

National Directory of Continued Professional Learning (CPL)

A reminder that the [National Directory of CPL](#) (action 5 from the [Quality Action Plan](#)) is now live on the Care Inspectorate Hub.

The directory is searchable by local authority area and theme and can help ELC staff to identify relevant opportunities and to plan their professional learning.

Contact: **Luke McPherson** 0131 244 3840 / Luke.McPherson@gov.scot

6. WORKFORCE

Recruitment Marketing Campaign

We expect to be live with a further phase of our national marketing campaign activity, aimed at career-changers and parental returners, from mid-June.

In the meantime, the campaign website contains resources which can be used for local recruitment activity. We'd encourage everyone to make use of these resources to ensure a consistent approach across the country. We are very happy to discuss how we can support local

recruitment/marketing efforts. Campaign resources can be found at:
<https://childcarecareerscotland.scot/resources/>

Contact: **Scott Sutherland** 0131 244 9890 / scott.sutherland@gov.scot

MyJobScotland website

Private and third sector ELC providers registered with the Care Inspectorate can now post jobs on the myjobscotland website free of charge, following an agreement between Scottish Government and COSLA to support providers with their recruitment needs in the period leading up to 2020.

Anyone wishing to advertise vacancies should visit www.myjobscotland.gov.uk/recruiter

Contact: **Kathryn Chisholm** 0131 244 0274 / kathryn.chisholm@gov.scot

7. EVIDENCE AND ANALYSIS

Transformation of the ELC Census

Work is on-going for developing a new ELC data management system. Local authorities and settings have been made aware that NAMS is being retired and a new system is being developed.

Contact: **Keira Gore** 0131 244 1690 / keira.gore@gov.scot

Scottish Study of Early Learning and Childcare (SSEL)

Having completed our information sessions across Scotland, Phase 2 data collection is now underway within 30 local authorities. This phase is focused on four and five-year-olds who are starting Primary 1 in August 2019. We very much appreciate the support of all involved in this important national study.

Contact: **Catriona Rooke** 0131 244 7203 / cateriona.rooke@gov.scot

ELC Programme – Communications and Engagement calendar

JUNE 2019	
June (dates tbc)	Centres of Innovation tour
	<p>The Minister for Children and Young People, Maree Todd, will visit each of the 6 Centre's of Innovation nursery settings from June onwards.</p>
June (date tbc)	ELC Workforce recruitment marketing campaign begins
	<p>The next phase of our ELC Workforce recruitment marketing campaign will begin in June. In the meantime the link to the right hand side has resources you can download to use for local workforce campaigns you are running or have in the pipeline.</p>
4 June	ELC Strategic Forum
	<p>The ELC Strategic Forum was set up in 2016. The purpose of the group is to develop and help implement our vision for high-quality and flexible early learning and childcare (ELC) in Scotland - integrated with an out-of-school care system - that is affordable and accessible for all.</p>
6 June	SSSC BA/PDA Childhood Practice Providers Day
	<p>This event organised by SSSC will be an opportunity to meet with colleagues delivering the childhood practice. The event will provide an opportunity to discuss the delivery of the Childhood Practice as part of the 2020 expansion for the Early Years Sector.</p>
14 June	ADES Early Years Network
	<p>ADES Early Years Network meet quarterly and the group is chaired by Lesley Gibb. The ELC team often attend to share policy updates.</p>
18 June	ELC Partnership Forum
	<p>To support providers of early learning and childcare, the Scottish Government and COSLA have established the Partnership Forum to allow as many providers to participate as possible, and ensure appropriate geographic coverage. The Forum builds on good practice and look at ways to further strengthen effective partnership working across Scotland.</p>

25 June	ELC Joint Delivery Board	<p>The Early Learning and Childcare Joint Delivery Board was set up in September 2018 and is jointly chaired by Maree Todd MSP, Minister for Children and Young People, and Councillor Stephen McCabe, COSLA Spokesperson for Children and Young People. The purpose of the group is to provide overall governance of the ELC expansion programme, to manage and monitor progress against the Key Milestone Plan to ensure that the Scottish and local Government deliver the ELC Expansion on time and within budget.</p>	https://www.gov.scot/groups/early-learning-and-childcare-joint-delivery-board/
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AUGUST 2019

August	1 year to go until ELC expansion is fully rolled out in all 32 LA's	<p>You will all be aware that August this year is a big milestone for us all as we hit 1 year to go until the ELC expansion is rolled out. We are currently working up a media plan for August to mark this milestone and hope that you will join us in celebrating 1 year to go.</p>	
August (date tbc)	ELC Partnership Forum	<p>To support providers of early learning and childcare, the Scottish Government and COSLA have established the Partnership Forum to allow as many providers to participate as possible, and ensure appropriate geographic coverage. The Forum builds on good practice and look at ways to further strengthen effective partnership working across Scotland.</p>	

SEPTEMBER 2019

3 Sept	ELC Strategic Forum	<p>The ELC Strategic Forum was set up in 2016. The purpose of the group is to develop and help implement our vision for high-quality and flexible early learning and childcare (ELC) in Scotland - integrated with an out-of-school care system - that is affordable and accessible for all.</p>	https://www.gov.scot/groups/early-learning-and-childcare-strategic-forum/
10 Sept	ELC Joint Delivery Board	<p>The Early Learning and Childcare Joint Delivery Board was set up in September 2018 and is jointly chaired by Maree Todd MSP, Minister for Children and Young People, and Councillor Stephen McCabe, COSLA Spokesperson for Children and</p>	https://www.gov.scot/groups/early-learning-and-childcare-joint-delivery-board/

		<p>Young People. The purpose of the group is to provide overall governance of the ELC expansion programme, to manage and monitor progress against the Key Milestone Plan to ensure that the Scottish and local Government deliver the ELC Expansion on time and within budget.</p>		
14 Sept	Early Years Scotland Annual Conference	<p>Early Years Scotland Annual Conference will be held in central Glasgow and will have a focus on 'There is more to learning than play'. Full details can be found in the link on the right hand side column.</p>	https://earlyyearsscotland.org/conference	
25-26 Sept	Scottish Learning Festival	<p>SLF is Scotland's key educational event which provides a great professional learning opportunity with a fantastic line-up of keynote speakers, opportunities for professional networking and a practitioner-led seminar programme. This year's theme is 'Achieving Excellence and Equity'. The SG ELC team will be attending the SLF as I am sure many of you will be. Look out for our stall and workshops and we look forward to seeing you all there.</p>	https://education.gov.scot/news-and-events/events/Scottish%20Learning%20Festival%202019	
28 Sept	Scottish Association Conference	Childminding Annual	<p>SCMA's annual conference will be held in Stirling and the theme will be 'Lean on Me' which has been carefully chosen to encompass a myriad of topics including: community, resilience, quality, the importance of strong partnerships, friendship, interventions to address stigma, and thought leadership.</p>	https://www.childminding.org/conference
OCTOBER 2019				
October (date tbc)	ELC Partnership Forum	<p>To support providers of early learning and childcare, the Scottish Government and COSLA have established the Partnership Forum to allow as many providers to participate as possible, and ensure appropriate geographic coverage. The Forum builds on good practice and look at ways to further strengthen effective partnership working across Scotland.</p>		

NOVEMBER 2019

22 November	ELC Joint Delivery Board	The Early Learning and Childcare Joint Delivery Board was set up in September 2018 and is jointly chaired by Maree Todd MSP, Minister for Children and Young People, and Councillor Stephen McCabe, COSLA Spokesperson for Children and Young People. The purpose of the group is to provide overall governance of the ELC expansion programme, to manage and monitor progress against the Key Milestone Plan to ensure that the Scottish and local Government deliver the ELC Expansion on time and within budget.	https://www.gov.scot/groups/early-learning-and-childcare-joint-delivery-board/
27-28 November	Education Buildings Scotland Conference	Education Buildings Scotland Exhibition, Conference and Awards Dinner brings the Scottish education built environment and policy professionals together from early years, schools, colleges and universities for two days under one roof. ELC will feature in this year's two day conference and more details on what to expect will be available soon.	https://www.educationbuildings.scot/

DECEMBER 2019

3 December	ELC Strategic Forum	The ELC Strategic Forum was set up in 2016. The purpose of the group is to develop and help implement our vision for high-quality and flexible early learning and childcare (ELC) in Scotland - integrated with an out-of-school care system - that is affordable and accessible for all.	https://www.gov.scot/groups/early-learning-and-childcare-strategic-forum/
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FEBRUARY 2020

February	6 months to go	A key milestone on the run up to August 2020.	
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AUGUST 2020

August	ELC expansion programme to begin formal roll out	Formal roll out of the ELC expansion increased 1140 hours will begin from August 2020.	
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ELC Programme

Date Published	Document Link
23/03/2017	A Blueprint for 2020: The Expansion of Early Learning and Childcare in Scotland - 2017–18 Action Plan
23/03/2017	A Blueprint for 2020: Early Learning and Childcare Expansion Planning Guidance for Local Authorities
23/03/2017	A Blueprint for 2020: The Expansion of Early Learning and Childcare in Scotland – Next Steps - Analysis Report
15/10/2016	A Blueprint for 2020: Expansion of Early Learning and Childcare Consultation

Learning and Wellbeing

Date Published	Document Link
22/12/2017	Daily Mile Guidance
31/10/2017	A Blueprint for 2020: The Expansion of Early Learning and Childcare in Scotland: Quality Action Plan
	Additional Graduate Commitment

Out of School Care / Outdoor Learning

Date Published	Document Link
21/12/2018	Out to Play; practical guidance for creating outdoor play experiences in early learning and childcare

Service Models

Date Published	Document Link
29/04/2019	Funding follows the child and the national standard for early learning and childcare providers: transition options guidance on contracting
29/04/2019	Funding follows the child and the national standard for early learning and childcare providers: guidance for setting sustainable rates from August 2020
29/04/2019	Funding follows the child and the national standard for early learning and childcare providers: guidance on criteria 7 - business sustainability
19/12/2018	ELC providers: delivery support plan
18/12/2018	Funding Follows the Child and the National Standard for early learning and childcare providers: Principles and practice
18/12/2018	Funding follows the child and the national standard for early learning and childcare providers: operating guidance
18/12/2018	Funding follows the child and the national standard for early learning and childcare providers: guidance for local authorities
31/10/2018	Early learning and childcare service model for 2020: consultation analysis
29/03/2018	Early Learning and Childcare Service Model for 2020: Consultation Paper

Trials

Date Published	Document Link
22/05/2018	Early Learning and Childcare Expansion delivery trials: evaluation

Workforce

Date Published	Document Link
03/2017	The Skills Investment Plan Prospectus

Workforce Development

Date Published	Document Link
20/05/2019	ELC National Induction Resource

2 Year Old Offer

Date Published	Document Link
07/03/2017	Drivers and Barriers to uptake of Early Learning and Childcare amongst 2 year olds

Evaluation and Data Transformation Project

Date Published	Document Link
29/06/2013	Early childhood education and care provision: international review of policy, delivery and funding
23/03/2016	Early Learning and Childcare Data Consultation Findings
15/06/2016	Early learning and childcare trials discussion paper: analysis of responses
27/09/2016	Financial review of early learning and childcare in Scotland: the current landscape
27/09/2016	Cost of early learning and childcare provision in partner provider settings
07/03/2017	Drivers and barriers to uptake of Early Learning and Childcare amongst 2 year olds
19/06/2017	Evalability assessment of the expansion of early learning and childcare (NHS Health Scotland)
19/06/2017	Provision of early learning and childcare and parents outcomes - an evidence brief (NHS Health Scotland)
03/08/2017	Recommendations for Early Learning and Childcare Data report
28/09/2017	Early Learning and Childcare Data Transformation Project - May 2017 Data Trial
31/10/2017	Rapid evidence review: childcare quality and children's outcomes
22/12/2017	Changes in early learning and childcare use and outcomes at age 5: compared two Growing up in Scotland cohorts
22/12/2017	The expansion of Early Learning and Childcare: evaluation report 2017
22/05/2018	Evaluation of the Early Learning and Childcare delivery trials
07/08/2018	Parents' views and use of early learning and childcare: report
27/11/2018	Early Learning and Childcare Data Transformation Project - June 2018 Data Trial

Infrastructure

Date Published	Document Link
30/06/2017	Space to Grow design guidance

Related SG Policies

Date Published	Document Link
04/09/2018	Programme for Government 2018
06/06/2018	Seat Belts on School Transport (Scotland) Act 2017 – Guidance
29/03/2018	Every Child, Every Chance: The Tackling Child Poverty Delivery Plan 2018-22
16/11/2017	Education Governance Review
22/08/2017	Report of the Barclay Review of Non-Domestic Rates
	Scottish Attainment Challenge