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Directorate for Planning and Environmental  
Appeals  
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**TOWN AND COUNTRY PLANNING (SCOTLAND) ACT 1997  
THE TOWN AND COUNTRY PLANNING (NOTIFICATION OF APPLICATIONS)  
(SCOTLAND) DIRECTION 2009  
RETROSPECTIVE CHANGE OF USE OF AGRICULTURAL LAND TO FORM 10  
STANCE CARAVAN PARK (PERMANENT HALTING SITE FOR  
GYPSIES/TRAVELLERS) AND TOURING GYPSY/TRAVELLERS SITE,  
FORMATION OF ROAD AND ERECTION OF BOUNDARY  
FENCING/WALLS/GATES, TOILET BLOCK, WASHROOM, DAY  
ROOM/CLASSROOM, PUMP STATION AND RECYCLING POINT AT LAND TO  
SOUTH WEST OF ESKVIEW FARM, ST CYRUS**

1. I should be grateful if you could make arrangements to process this case and submit a report with recommendations to Scottish Ministers for their consideration and determination in connection with the above mentioned proposal. Although the application documentation notified to Scottish Ministers is contained on the objective file you will see from the call-in letter that the Aberdeenshire Council have been asked to supply DPEA a disk containing all the application documentation. DPEA have access to the objective file.

2. If this case is to proceed by any method other than written submissions please let me know and I will prepare a minute of appointment upon receipt of the Reporter's details. Please note that various submissions have been sent to the Chief Planner by Alistair Mckie of Anderson Strathearn on behalf of the applicants and are easy to find as are the letters submitted to Scottish Ministers via the MACCS system and they are saved into the objective file. I bring to your attention correspondence on MACCS cases 16/0014595, 16/0015362 and 16/0021912. The writers are requesting anonymity. I leave it to you and the allocated Reporter how DPEA deal with this correspondence. Please ensure that those who wrote to the Chief Planner and Scottish Ministers are added to your list of parties on your CHS. I attach a list of the main parties involved with this application. Scottish Ministers will consider re-calling the 2 associated enforcement notice appeals and any Directions will be issued to DPEA in due course.

3. Thank you for your assistance in this matter.

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19 August 2016

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