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Your ref: 16/00005/RREF  
Our ref: NA-SBD-049  
26 May 2016

Dear Madam

**TOWN AND COUNTRY PLANNING (SCOTLAND) ACT 1997  
THE TOWN AND COUNTRY PLANNING (NOTIFICATION OF APPLICATIONS)  
(SCOTLAND) DIRECTION 2009  
ERECTION OF CLASS 1 RETAIL FOODSTORE AT WILTON MILLS 31-32 COMMERCIAL  
ROAD HAWICK**

I refer to your e-mail of 25 May 2016 regarding the above.

Having had the opportunity to review the case we have concluded that there may be documentation missing in relation to the LRB processes. Section 10 of the Town and Country (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2008 puts certain requirements on the LRB and I would be grateful if you could provide, or direct us to, copies of the relevant documentation referred to in Sections 10(1) and 10(2) and any further representations received. I note the representations made by Hawick Community Council on the appeal. Could you also please confirm that the LRB complied with Section 11.

On page 3 of the LRB intentions notice there is reference to new information submitted as part of the LRB appeal. Again can provide this documentation or direct us to copies of this documentation.

I do not require to see the other documents referred to in your e-mail as these are available on the planning website under reference 15/00100/FUL.

A copy of this letter has been sent to Julie Hayward.

Yours faithfully

ALEX KERR

