Strengthening Fire Safety for High Rise Domestic Buildings Consultation

on

Strengthening Fire Safety for High Rise Domestic Buildings – Consultation – Annex 1 Removed

April 2019
Ministerial Foreword

The fire safety of our buildings is crucial, especially when they are people’s homes.

We can all play a role by our behaviour, in contributing to preventing fires alongside the Scottish Fire and Rescue Service and others. This consultation is on proposed actions to strengthen fire safety of high rise domestic buildings, including making it straightforward for people living in, and those responsible for high rise domestic buildings, to keep them safe.

I encourage you to take this opportunity to give us your views and ensure that information and guidance is relevant, accessible and will work in practice.

This is part of the Scottish Government response following the tragic fire at Grenfell Tower in June 2017. Our Ministerial Working Group was swiftly established and it has agreed number of actions for improving building and fire safety in Scotland's high rise domestic buildings. You can find more information on the work of the Ministerial Working Group here.

A core part of the work of the Ministerial Working Group was a Review of the Fire Safety Regime in Scotland for High Rise Domestic Buildings. A report was published following this review which can be accessed here.

The Review focused on ensuring the fire safety regime and regulatory framework provides effective, comprehensive protection. It identified that there are no major gaps in Scottish legislation, but made recommendations where improvements could be made to support and clarify existing guidance and legislation. The Ministerial Working Group agreed the Review Recommendations that involve: producing straightforward Fire Safety information for people living in high rise buildings; Fire Safety guidance and Fire Risk Assessments for those responsible for buildings; and improving fire safety in common areas. A further Recommendation is for the introduction of fire safety guidance in specialised housing and we expect to consult on this later in the year.

I encourage you to get involved and welcome your views, thoughts and ideas.

Ash Denham MSP
Minister for Community Safety
Minister for Ash Denham
I encourage you to get involved in specialised housing and we expect to consult on this later in the year. A further Recommendation is for the introduction of fire safety Fire Risk Assessments for those responsible for buildings; Fire Safety information for people living in high rise buildings; Fire Safety guidance and Group agreed the Review Recommendations that involve in Scottish legislation, but made recommendations where improvements could be made. The Review focused on ensuring the fire safety Regime in Scotland for Hs and improving fire safety in Scotland’s high rise buildings. This is part of the Scottish Government response following the tragic fire at Grenfell Tower in June 2017. Our Ministerial Working Group was swiftly established to preventing fires and improving building and fire safety in Scotland’s high rise buildings.

We can all play a role in making buildings safe. To do this, it is straightforward for people living in high rise buildings to ensuring the safety of their homes.

The fire safety of our buildings is crucial. As houses, it is being done today to prevent fires, make buildings safe, and strengthen fire safety measures.

I encourage you to take this opportunity to give us your views and ensure that information and guidance is made relevant, accessible and will keep those making us.

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Introduction

What is this consultation about?
The Scottish Government is gathering information and views on proposed actions to strengthen fire safety for people who live in high rise domestic buildings. We will use the responses to improve and refine the proposed actions on strengthening fire safety in high rise domestic buildings. The responses will also inform how these actions should best be implemented to ensure their effectiveness.

The proposed actions are aimed at delivering the five recommendations from the Review of the Fire Safety Regime for High Rise Domestic Buildings in Scotland. These were agreed by the Scottish Government Ministerial Working Group on Building and Fire Safety that was set up following the tragic fire at Grenfell Tower. There is separate work underway regarding the sixth recommendation to produce fire safety guidance for specialised housing.

Why High Rise Domestic Buildings?
The Ministerial Working Group on Building and Fire Safety focused on high rise domestic buildings following the Grenfell Tower fire in London.

What is a High Rise Domestic Building?
A high rise domestic building is a domestic building with any storey at a height of more than 18 metres above the ground – generally more than 6 storeys.

The Guidance in Part 3 of this consultation is not applicable to buildings above 60 m – roughly 20 floors. Specialist advice should be sought for buildings of this height. We are still interested in hearing views from people who live in, or are responsible for, buildings of this size.

Who is this consultation for?
Everyone who lives in, or is responsible for fire safety in high rise domestic buildings is encouraged to respond to the consultation. This includes:

- Those who live in high rise domestic buildings.
- Building Owners.
- Managers.
- Property Factors.
- Property Advisors.
- People with responsibility for Fire Safety.
- Anyone else with views and ideas.

Not everything in the consultation will be relevant to you – please feel free to skip sections or questions that you do not want to answer.
What is in this consultation?
This consultation has three parts. The findings will be used to inform the proposed actions to strengthen fire safety in high rise domestic buildings and their implementation.

Part 1 - Fire Safety Information for People Who Live in High Rise Domestic Buildings
We will develop fire safety information for people who live in high rise domestic buildings. This clarifies and refreshes existing guidance. An example of the type of information is in the Introduction to this part of the consultation. We want to know what information and the best ways to get it to people who live in high rise domestic buildings. Questions on this are in Part 1 of the consultation.

Part 2 - Fire Safety Campaign relative to Common Areas
Items left in common areas can be a fire risk and may block escape from, and access to, a high rise domestic building. A campaign will raise awareness of these issues and encourage people to adopt responsible behaviours to reduce risks. We are gathering views on approaches for this campaign. Questions on this are in Part 2 of the consultation.

Part 3 - Fire Safety in Existing High Rise Domestic Buildings Guidance, including Fire Risk Assessment
This Guidance is aimed at those with formal responsibilities for fire safety in high rise domestic buildings - people that own, factor, manage, give advice on and enforce standards. It provides advice on how to prevent fires and limit the effects of fires that do happen. It includes information on why and how to do a fire risk assessment and includes a model template. Questions on this are in Part 3 of the consultation.

Background Information
The Scottish Government established the Ministerial Working Group on Building and Fire Safety following the tragic fire at Grenfell Tower in June 2017. This set up the Review of the Fire Safety Regime in Scotland for High Rise Domestic Buildings (the Review) to focus on the fire safety regime and regulatory framework. The Review report can be found at: https://www.gov.scot/publications/scottish-fire-safety-regime-final-review/.

The Review identified that there are no major gaps in Scottish legislation. It did highlight some areas where improvements could be made to support and clarify existing guidance and legislation and made the following six Recommendations. These are short term actions to be taken to improve fire safety. Consideration of longer term solutions will continue as these short term actions are implemented and monitored:

Review of the Fire Safety Regime in Scotland for High Rise Domestic Buildings Recommendations:
1. Specific Fire Safety Guidance aimed at all residents of high rise domestic buildings.
2. Introduction of Scottish Guidance concerning “Fire Safety in purpose-built block of flats”.


4. A consistent position regarding the storage, removal and enforced prohibition of combustible materials in common areas to be devised and agreed by all relevant stakeholders.
5. A Fire Safety campaign relative to common areas.
6. Introduction of Scottish guidance concerning “Fire Safety in specialised housing”.

In this consultation we are seeking views on the proposed actions to implement Recommendations 1, 2, 3, 4 and 5. A Short Life Working Group has also been established for Recommendation 4, a consistent approach to dealing with combustibles in common areas. There is separate work on Recommendation 6 to produce guidance concerning Fire Safety in Specialised Housing.

How do I get involved?
To give us your views, please click here (‘Begin Consultation’ Link will be in on-line version). This consultation closes 17 July 2019. You can submit a response any time before the closing date.

We would like to hear experiences and views, both positive and negative, so that we can ensure that the actions we take are as effective as possible.

Am I restricted to answering the questions in the consultation?
No, there are free text boxes in the consultation document which allow you to tell us anything that you believe is important.

What is meant by “Stay put” and Common Areas

<table>
<thead>
<tr>
<th>Stay Put</th>
<th>The “Stay Put” strategy is normally used in high rise domestic buildings. It means when a fire occurs inside a flat, the occupants of that flat need to escape. People can safely remain in other flats unless directly affected by heat and smoke or directed to leave by the Scottish Fire and Rescue Service. This does not prevent occupiers, who are aware of a fire in the building but not affected directly by it, from deciding to evacuate.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Common Areas</td>
<td>Those parts of a high rise domestic building generally used by occupants of more than one flat for entry and exit.</td>
</tr>
</tbody>
</table>
Part 1: Fire Safety Information for People who live in High Rise Domestic Buildings

In this section we are looking to gather views on the main fire safety messages and ways to communicate fire safety information to people living in high rise domestic buildings. Our aim is to provide fire safety information that is easy to understand and get hold of. Information can be in leaflets, on a website or in short videos or other useful places.

Please read the example of Fire Safety Information for people who live in domestic high buildings below and then answer the questions

In addition to the consultation, we plan to hold engagement events with some people that live in high rise domestic buildings to develop effective, accessible advice and information. You can register your interest in taking part in an event by emailing: FireSafetyConsultation2019@gov.scot or calling: 0131 24 40896

Fire Safety Information for people who live in domestic high rise buildings – Example

Working smoke and heat alarms will protect your home and family from fire. These alarms can provide an early warning of a fire and allow you to make your escape – but only if they are working. You are more likely to die in a fire if you do not have working smoke and heat alarms.

Under new guidance from the Scottish Government (amendment to the Housing (Scotland) Act 1987), by February 2021 your property is required to have the following level of detection:

• at least one smoke alarm installed in the room most frequently used for general daytime living purposes,  
• at least one smoke alarm in every circulation space on each storey, such as hallways and landings,  
• at least one heat alarm installed in every kitchen,  
• all alarms should be ceiling mounted, and all alarms should be interlinked.

You can prevent fire from happening by taking a few simple steps:

• don’t leave cooking unattended, and avoid leaving children in the kitchen alone with cooking on the hob  
• be vigilant when cooking with oil -don’t overfill chip pans and never throw water on a chip pan fire
• take extra care when drinking alcohol - don’t cook, and if you feel sleepy don’t smoke in your chair, go outside
• make sure cigarettes are put out properly - use an ashtray - don’t smoke in bed
• don’t overload electrical sockets
• turn off appliances when not in use - don’t leave them on standby
• keep matches and lighters out of reach and sight of children
• avoid the use of candles - if you must use them, make sure candles are secured in a holder and away from materials that may catch fire, like curtains - children must never be left alone with lit candles

Keep safe and plan your escape
Your flat is in a building designed to be fire-resisting, the flat entry door has fire-resistance and is fitted with a self-closing device. It is important that the self-closer works correctly. A fire should not spread from one flat to another.

You need not leave your home if there is a fire elsewhere in the building. Though, if in doubt, get out.

Always leave your flat if it is affected by smoke or heat or if told to by the Fire Service. Your stairway is designed to be safe for escape throughout the course of a fire. Always use the stairway to descend to ground level if escaping, do not use the lift.

If you are in a corridor, lift lobby or stairway and you notice a fire, leave the building immediately and, if safe to do so, alert other residents in the immediate vicinity on your way out (knock on their doors). And call the Fire Service on 999.

Do not put yourself at risk - do not return to your flat until it is safe to do so

Do not leave your belongings or rubbish in corridors, the lift lobby or the stairway This could affect you and your neighbours if there was a fire.

Remember:
• test your smoke alarms and heat alarms once a week
• keep the exit route from your flat clear so you can escape in an emergency
• close doors at night, especially the doors to the lounge and kitchen to prevent fire spreading
• Plan your escape now - be prepared and don’t wait until it happens.
Part 1 Consultation Questions
Fire Safety Information for people who Live in High rise domestic buildings

Communication of Advice and Information
We are keen to ensure that people that live in high rise domestic buildings know that there is fire safety information available to them and can easily find it when they want it.

1. Please indicate from 1 to 5 what would be your most and least preferred way to get fire safety information.

<table>
<thead>
<tr>
<th>1 Most Preferred – 5 Least Preferred</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<tbody>
<tr>
<td>Printed Leaflet</td>
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<td>Written Information on a Website</td>
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<td>Video/Animation on a website</td>
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<td>Notice Board/Poster in the building</td>
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<td>Mobile device app</td>
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Other / please provide any comments in the box below.

The following questions are about the example of Fire Safety Information given earlier.

2. Does the fire safety information provide good advice on how to stop fires from happening?

Yes ☐ No ☐ In part ☐
Please select only one answer and provide any comments in the box below.
3. Does the fire safety information provide good advice on what to do if a fire starts?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

4. Does the fire safety information help you to understand the reasons behind fire safety advice?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

5. Is the fire safety information easy to understand?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

6. Does your high rise domestic building have a way people can raise concerns about fire safety?

Yes □ (if yes go to Question 7)  No □  Don’t know □
Please select only one answer and provide any comments in the box below.

If you answered No or Don’t Know to Question 6, please go to Question 8.

7. If you answered yes to Question 6; does the process work?

Yes □  No □  Don’t know □
Please select only one answer and provide any comments in the box below.

8. Please let us know if you think there is any other useful fire safety advice and information that could be included for people who live in high rise domestic buildings.


9. Do you think more information on the ‘stay put’ policy (this is explained on page 5) would be helpful?

   Yes ☐   No ☐   In part ☐

   Please select only one answer and provide any comments in the box below.


10. Please provide any further comments on the information and advice in this section of the consultation in the box below.


Part 2 Fire safety campaign regarding common areas

In this section of the consultation we are looking to gather information to help develop a fire safety campaign about common areas in high rise domestic buildings. This campaign will seek to raise awareness on the fire risks associated with any items that might be left in common areas; this includes items that may block your access to and exit from the building, not just those items that will burn.

Common areas are generally areas of a building that are not only for use by individual residents (e.g. common corridors, stairways, plant rooms, other ancillary areas, bin stores).

11 Would having clearer information on the dangers of leaving items that will burn in common areas, encourage people not to do this?

Yes □ No □ In part □

Please select only one answer and provide any comments in the box below.

12 Would images to highlight the damage caused by fires started in common areas be helpful to encourage people not to leave items that will burn in those areas?

Yes □ No □ In part □

Please select only one answer and provide any comments in the box below.

13 Please let us know if you have any further comments about the fire safety campaign regarding common areas in high rise domestic buildings.

14 If you live in a high rise domestic building, is there a process in place for the assessment and removal of items left in common areas?

Yes □ (if yes go to Question 15) No □ Don’t know □

Please select only one answer and provide any comments in the box below.

If you answered No or Don’t Know to Question 14, please go to Question 16.
15. If you answered yes to question 14; does the process work?

Yes ☐ No ☐ Don’t know ☐

Please select only one answer and provide any comments in the box below.

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**Communication of campaign**

16. What is the best way to get information on keeping common areas safe from fire?

Please indicate from 1 to 5 what would be your most and least preferred.

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<th>1 Most Preferred – 5 Least Preferred</th>
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<td>Printed Leaflet by post</td>
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<td>SFRS home fire safety visits</td>
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<td>Printed information from owner/landlord when first moving in</td>
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<td>Via local residents group meetings</td>
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Other / please provide and comments on how you prefer to get information below.

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Part 3 Fire Safety in Existing High Rise Domestic Buildings

We would very much like your thoughts and comments on the draft Fire Safety in Existing High Rise Domestic Buildings Guidance (the Guidance) which can be found at Annex 1. The Guidance is intended to provide consistent, easily accessible fire safety guidance for high rise domestic buildings. At present, the Guidance is ‘good practice’ advice and not a legal requirement. However, we will consider making it a legal requirement if further support is needed. This will be done in part by monitoring and evaluating the implementation and effectiveness of the Guidance.

Who is this for?
The Guidance can help everyone to be clear on what is needed for fire safety in high rise domestic buildings in Scotland. This includes high rise buildings that are council, housing association or privately owned. It is primarily to be used by people that own, factor, manage, give advice on and enforce standards in high rise domestic buildings.

Please read the Fire Safety Guidance (Annex 1) before answering the questions in this section. They ask about the Purpose, Clarity and Implementation of the Guidance. The findings will improve the Guidance and inform implementation.

Chapter 1: Guidance on Fire Safety in High Rise Domestic Buildings

Please answer for Chapter 1 in the Guidance

17. Is it clear that the Guidance is aimed at those that own, factor, manage, give advice on and enforce standards in high rise domestic buildings?

Yes ☐    No ☐    In part ☐

Please select only one answer and provide any comments in the box below.

18. Is the purpose of the Guidance clear for those expected to use it?

Yes ☐    No ☐    In part ☐

Please select only one answer and provide any comments in the box below.
19. Is it clear how the Guidance should be used in practice?

Yes □ No □ In part □
Please select only one answer and provide any comments in the box below.

20. Is there further information that should be included?

Yes □ No □
Please select only one answer and let us know of any further information that should be included and why in the below box.

21. Please provide any further comments on this chapter in the box below.

Chapter 2: Fire safety design in high rise domestic buildings

Please answer for Chapter 2 in the Guidance

22. Do you think the Fire Safety measures are clearly explained in the Guidance to those that own, factor, manage, give advice on and enforce standards in high rise domestic buildings?

Yes □ No □ In part □
Please select only one answer and provide any comments in the box below.

23. Do you think there is further information that should be included?

Yes □ No □
Please select only one answer and let us know of any further information that should be included and why in the below box.

24. Please provide any further comments on this chapter in the box below.


Chapter 3: Risk management – assessing the risk to persons

Please answer for Chapter 3 in the Guidance

25. Do you think the reasons for carrying out a Fire Risk Assessment in high rise domestic buildings are clearly explained?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

26. Do you think how to carry out a Fire Risk Assessment in high rise domestic buildings is clearly explained in the 7 step methodology for assessing fire risk in the Guidance?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

27. Do you think there is other information that should be included?

Yes □  No □
Please select only one answer and let us know of any further information that should be included and why in the below box.

28. If you own, factor, manage, give advice on and enforce standards in high rise domestic buildings: is there a process in place for the assessment and removal of items left in common areas?

Yes □ (if yes please answer Question 29)  No □  Don’t know □  Not relevant to me □
Please select only one answer and provide any comments in the box below.

If you answered no, Don’t Know or Not relevant to Question 28, please go to Question 30.

29. If you answered yes to question 28: do you have confidence that the process works in practice?

Yes □  No □  Don’t know □
Please select only one answer and provide any comments in the box below.

Please provide any further comments on this chapter in the box below.
30. Please provide any further comments on this chapter in the box below.

Chapter 4: Risk management – preventing fires
Please answer for Chapter 4 in the Guidance

31. Do you think it is clearly explained how to prevent the impact of fires in high rise domestic buildings?
   Yes □ No □ In part □
   Please select only one answer and provide any comments in the box below.

32. Do you think it is clearly explained how to reduce the impact of fires in high rise domestic buildings?
   Yes □ No □ In part □
   Please select only one answer and provide any comments in the box below.

33. Do you think there is further information that should be included?
   Yes □ No □
   Please select only one answer and let us know of any further information that should be included and why in the below box.

34. Please provide any further comments on this chapter in the box below.

Chapter 5: Risk management – physical fire safety measures
Please answer for Chapter 5 in the Guidance
35 Do you think the physical fire safety measures in high rise domestic buildings are clearly explained?

Yes ☐ No ☐ In part ☐
Please select only one answer and provide any comments in the box below.

36 Do you think there is further information that should be included?

Yes ☐ No ☐
Please select only one answer and let us know of any further information that should be included and why in the below box.

37 Please provide any further comments on this chapter in the box below.

38 Chapter 6: Risk management – ongoing control

Please answer for Chapter 6 in the Guidance

38 Do you think there is further information that should be included?

Yes ☐ No ☐
Please select only one answer and let us know of any further information that should be included and why in the below box.

39 Please provide any further comments on this chapter in the box below.

39 Chapter 7: The law on fire

This chapter gives an overview of the current law and refers to the Fire (Scotland) Act 2005, the Housing (Scotland) Act 2006, the Housing (Scotland) Act 2010 and the Civic Government (Scotland) Act 1982.
40. Do you think this is useful information to have in the Guidance?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

41. Is the information on legislation in this section of the guidance clear?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

Appendix 3: Fire Risk Assessment Template
There is a suggested Fire Risk template included with the Guidance. The aim is to provide a straightforward template that works with the Guidance. Other templates can be used, including those already developed by you or your organisation. As noted in the ‘Fire Safety in High Rise Domestic Buildings’ Guidance, fire risk assessments should be completed by someone with the appropriate capability to carry one out. This should be kept in mind when answering the following questions.

42. Do you think that those responsible for carrying out a fire risk assessment will find the included Fire Risk Assessment template easy to use to carry out an effective assessment?

Yes □  No □  In part □
Please select only one answer and provide any comments in the box below.

43. Can you suggest ways to let people know this Guidance is available once it is published?

44. Will this Guidance be straightforward to use by those that own, factor, manage, give advice on and enforce standards in high rise domestic buildings?
Business and Regulatory Impact Assessment (BRIA)

We will publish a Business and Regulatory Impact Assessment (BRIA) with the Guidance that will set out any expected impact that implementation of the guidance might have on business.

46 Please give information and views on any business impacts you consider the Fire Safety in Existing High Rise Domestic Buildings guidance might have.

Equality Impact Assessment (EQIA)

We will publish an Equality Impact Assessment (EQIA) that involves assessing the impact of policies, practices or services against the requirements of the public sector equality duty. The duty requires all Scottish public authorities to have due regard to the need to eliminate unlawful discrimination, advance equality of opportunity and foster good relations. It covers people with protected characteristics in respect of all aspects of equality (age, disability, sex, race, religion or belief, sexual orientation, gender reassignment and pregnancy and maternity).

47 Please give information and your views on impacts on groups with protected characteristics as noted above, that implementation of the Fire Safety in High Rise Domestic Buildings guidance might have.
48. Please provide any further comments you have on the Guidance below.

**Responding to this Consultation**

Please respond to this consultation using the Scottish Government’s consultation hub, Citizen Space (http://consult.gov.scot). Access and respond to this consultation online at https://consult.gov.scot/fire-and-rescue/fire-safety-consultation-2019. You can save and return to your responses while the consultation is still open. Please ensure that consultation responses are submitted before the closing date of 17 July.

If you are unable to respond using our consultation hub we will send you a paper copy. To request one please you can contact us:

**By post:**
Fire and Rescue Unit
Scottish Government
1 West
St Andrew’s House
Edinburgh, EH1 3DG

**By phone**
0131 244 0896

**By email**
FireSafetyConsultation2019@gov.scot

**Handling your response**

If you respond using the consultation hub, you will be directed to the About You page before submitting your response. Please indicate how you wish your response to be handled and, in particular, whether you are content for your response to be published. If you ask for your response not to be published, we will regard it as confidential, and we will treat it accordingly.

All respondents should be aware that the Scottish Government is subject to the provisions of the Freedom of Information (Scotland) Act 2002 and would therefore have to consider any request made to it under the Act for information relating to responses made to this consultation exercise.

If you are unable to respond via Citizen Space, please complete and return the Respondent Information Form included in this document.

To find out how we handle your personal data, please see our privacy policy: https://beta.gov.scot/privacy/
Next Steps in the Process
Where respondents have given permission for their response to be made public, and after we have checked that they contain no potentially defamatory material, responses will be made available to the public at http://consult.gov.scot. If you use the consultation hub to respond, you will receive a copy of your response via email.

Following the closing date, all responses will be analysed and considered along with any other available evidence to help us. Responses will be published where we have been given permission to do so. A report of the analysis of the responses will also be made available (individuals will not be identified in that report).

Comments and Complaints
If you have any comments about how this consultation exercise has been conducted, please send them to the contact addresses noted above.

Scottish Government Consultation Process
Consultation is an essential part of the policy making process. It gives us the opportunity to consider your opinion and expertise on a proposed area of work.

You can find all our consultations online: http://consult.gov.scot. Each consultation details the issues under consideration, as well as a way for you to give us your views, either online, by email or by post.

Responses will be analysed and used as part of the decision making process, along with a range of other available information and evidence. We will publish a report of this analysis for every consultation. Depending on the nature of the consultation exercise the responses received may:

- indicate the need for policy development or review
- inform the development of a particular policy
- help decisions to be made between alternative policy proposals
- be used to finalise legislation before it is implemented

While details of particular circumstances described in a response to a consultation exercise may usefully inform the policy process, consultation exercises cannot address individual concerns and comments, which should be directed to the relevant public body.
STRENGTHENING FIRE SAFETY FOR HIGH RISE DOMESTIC BUILDINGS
CONSULTATION

RESPONDENT INFORMATION FORM

Please Note this form must be completed and returned with your response.

Are you responding as an individual or an organisation?

☐ Individual
☐ Organisation

Full name or organisation’s name

Address

Postcode

Email

Phone number

The Scottish Government would like your permission to publish your consultation response. Please indicate your publishing preference:

☐ Publish response with name
☐ Publish response only (without name)
☐ Do not publish response

Information for organisations:
The option ‘Publish response only (without name)’ is available for individual respondents only. If this option is selected, the organisation name will still be published.

If you choose the option ‘Do not publish response’, your organisation name may still be listed as having responded to the consultation in, for example, the analysis report.
We will share your response internally with other Scottish Government policy teams who may be addressing the issues you discuss. They may wish to contact you again in the future, but we require your permission to do so. Are you content for Scottish Government to contact you again in relation to this consultation exercise?

☐ Yes  ☐ No

Additional Information

If answering as an individual it would be helpful if you could provide the below information. This will help us to better understand the demographics of those who have participated in this consultation and how we might tailor the guidance we are developing.

Please note that this is not mandatory and if you don’t wish to provide this information you don’t have to. This information will not be published with your response and once the analysis of responses has been completed, this information will not be retained.

Age

Prefer not to say: ☐

How would you describe your tenure?
Owner occupier: ☐ Rent from housing association: ☐ Rent from local authority: ☐

Rent with private organisation: ☐ Other (please let us know):

Do you have a long term condition or disability?
Yes: ☐ No: ☐ Prefer not to say: ☐