

## ANNEX B

### CONSULTATION RESPONSE TEMPLATE FORM

Please remember to return your response along with the Respondent Information Form at **Annex A**

**Question 1: Do you agree that the “not staying registration” (expedited) procedure should only apply in situations where there is a clear rationale for a funeral to proceed within a specific timescale?**

Please tick as appropriate    ✓ Yes     No

Additional Comments:

There should not be a provision for informants to object merely because it is inconvenient

**Question 2: Do you agree that the role of the registrar is to make informants aware, in response to a request, of the “not staying registration” (expedited) procedure?**

Please tick as appropriate    ✓ Yes     No

Additional Comments:

It would have to be registration staff who will advise an informant of what this will mean to them, and informing them of the expedited procedure. It should be clear that the registrar is not in the position to give any inclination as to whether it will be granted or not.

**Question 3: Do you agree that there would be value in having a form for informants to complete in circumstances where the “not staying registration” (expedited) procedure is requested?**

Please tick as appropriate    ✓ Yes     No

Additional Comments:

A form would be a good idea as it would ensure that informants give the correct information regarding their application for this procedure. It needs to be simple to read and easy to complete. It should also make it clear that it is not the registrar’s decision on whether the procedure will be granted.

**Question 4: Do you agree that these proposed timescales will ensure the system will meet the needs of informants in those circumstances where there is a clear rationale for the funeral to proceed within a specific timescale?**

Please tick as appropriate    ✓ Yes     No

Additional Comments:

The timescales should ensure that the needs of any informant requesting this procedure should be met. However if an appointment is later in the day there is a possibility that a response will not be received before the end of the working day thus preventing the registration being completed that day. It would be even more problematic if the request was submitted late on a Friday or a Friday before a bank holiday.

**Question 5: Do you agree that it would be useful to set down in Guidance, and on the proposed form, the sort of categories where it may be appropriate to request that registration is not stayed (expedited procedure)?**

Please tick as appropriate    ✓ Yes     No

Additional Comments:

It would be helpful to have the categories on the forms as well as in Guidance. This would make it clear to both staff and public when it may be appropriate to request the expedited procedure.

**Question 6: Do you agree with these categories, and is there anything additional that should be added?**

Please tick as appropriate    ✓ Yes     No

Additional Comments:

Can't suggest any additions at present.

**Question 7: Do you agree that these approaches are sensible? Is there anything else that should be considered in relation to guidance around the procedure not to stay registration (expedited procedure)?**

Please tick as appropriate    ✓ Yes     No

Additional Comments:

Registration staff would appreciate as much detailed guidance as possible to aid them in dealing with informants at a difficult time.