

## Annex 10 Bail Supervision Breach Report Template

Breach of Bail Supervision			
<b>Court</b>		<b>Local reference</b>	
<b>URN/CHS</b>			
<b>Name</b>		<b>Gender</b>	
<b>D.O.B</b>		<b>Age</b>	
<b>Address</b>			
<b>PF reference</b>			
Date bail supervision imposed:			
Requirements/conditions (including standard and special conditions):			
<p>[Standard text to be included]: I am writing to inform you that the above-named person has failed to comply with the requirements of their bail conditions set at [insert court details] on [date].</p> <p>Failure without reasonable excuse to comply with a condition of bail may be an offence under section 27(1)(b) of the 1995 Act and will require investigation by Police Scotland.</p> <p>Should the police be unable to apprehend the individual, it is requested that they be reported to COPFS within three days.</p>			
Summary and grounds for the alleged breach:			
Further details: e.g. relevant background information; efforts to date to engage; current whereabouts.			
Follow up: If the person is arrested/reported, please contact: [insert name, telephone number, and e-mail address]. If further information is required, please contact: [insert name, telephone number, and e-mail address if different to above].			
Date:	Name:		
	Signature:		
	Designation:		

## Witness Schedule

Witness 1

<b>Name:</b>	<b>Designation:</b>
<b>Office address:</b> <b>Telephone number:</b>	
Can speak to: (examples provided below)	
1. Can identify [insert name] as the person who has breached the conditions of their bail set at [insert court] on [insert date]	
2. That [insert name] has consistently failed to confirm that they are residing at the approved bail address	
3. That [insert name] has failed to appear for [insert number] of pre-arranged appointments	
4. That [insert name] has failed to respond when contacted on [insert number] of separate occasions	
5. Other	

Date:

Bail supervision worker: \_\_\_\_\_  
(signature)