

HEALTH AND SOCIAL CARE DELIVERY PLAN

NATIONAL PROGRAMME BOARD

Minutes 9 October 2017

Welcome and Apologies

1. Shirley Rogers welcomed members to the fifth meeting of Health and Social Care Delivery Plan: National Programme Board (NPB). Full list of attendees and apologies are included at Annex A.

Minutes and Matters Arising

2. The Minutes of 30 August 2017 meeting were agreed without amendment.
3. Jason Leitch provided an update on the review of the National Planning Forum and will provide a paper update at the December meeting. The Chair noted the intention to discuss shifting the balance of care and Realistic Medicine at the 9 November meeting.

Action 35: Jason Leitch to provide an update on the review of the National Planning Forum at the December meeting of the Board.

Action 36: Secretariat to arrange agenda items for shifting the balance of care and Realistic Medicine for the 9 November meeting.

4. Phil Raines introduced paper NPB/2017/09-10/1 Programme Progress update which was discussed and the following actions agreed:
 - The Realistic Medicine programme will be discussed at the next meeting. .
 - Shifting the balance of care will be considered in detail at the 9 November meeting. Andrew Scott, Geoff Huggins and David Williams are liaising on a paper / presentation on this.
 - Communications and engagement should be an agenda item and discussion at the next meeting.

Action 37: Secretariat to arrange a communications and engagement agenda item and discussion for 9 November meeting.

National and Regional Delivery Plans Discussion

5. Shirley introduced paper NPB/2017/09-10/2 which summarised the outline Regional and National Delivery plans which were submitted to Scottish Government. Linking to the actions in the Health and Social Care Delivery Plan, the plans describe the context for change, the approach to the next phase of work and some of the early areas of focus. One of the emerging principles from the regional plans is a stratified model of care and an illustration of that approach was tabled at the meeting. The national plan focusses on the key areas where greater collaboration between the National Boards and service redesign can provide added value.
6. Each Implementation Lead provided an update on their respective plan for discussion. All recognised that the outline plans are discussion documents for development with partners, staff and the public through to March 2018. In the detailed discussions that followed the group noted:
 - There is a need for a clear picture of success / vision focused on population need and what our methodology is for achieving it, recognising that 90% of services are delivered locally.
 - There is a need to clearly understand and discuss the financial challenges, including maintaining performance, while also delivering transformational change, and set these out in a financial framework to deliver improved sustainable services.
 - The principles of quality and safety needs to be recognised throughout the plans.
 - The plans need to ensure a whole-system approach recognising health and social care, and the contributions of local authorities and Integration Authorities as critical inputs to success.
 - Technology is critical to success. The plans need to ensure that they are forward looking to ensure that we do not invest in health and care approaches that might quickly become outmoded.
 - Clear communications and robust engagement with stakeholders, including staff and the public at a national, regional and local level is required.
 - It is import to continue to ensure the delivery plans align with health and social care strategies, including the National Workforce Plan, together with the wider public service reform agenda and political context, such as Brexit.
7. The Board agreed the discussion provided an opportunity to take stock, provide initial feedback and collectively agree that broad involvement is needed to develop the plans through to March 2018. The Chair confirmed she will be continuing to discuss the outline documents with the Cabinet Secretary and will meet with the First minister later this month .

Date of Next Meeting

8. Next meeting 9 November 2017, 11:30 – 14:00, St Andrew's House 4.ER.

Secretariat

Strategic Change Division
3 November 2017

National Programme Board Members:

Name	Role
Chair: Shirley Rogers	Director of Health Workforce and Strategic Change
John Brown	Chair of NHS Greater Glasgow and Clyde
John Burns (VC)	Regional Implementation Lead for the West
Tim Davison	Regional Implementation Lead for the East
Angiolina Foster	National Implementation Lead
Theresa Fyffe	Staffside Representative
Geoff Huggins	Director Health and Social Care Integration
Elizabeth Ireland	Chair NHS National Services Scotland
Andrew Kerr	Health and Social Care Lead for SOLACE
Caroline Lamb	National Implementation Lead
Jason Leitch	Director for Health Care Quality and Improvement
Christine McLaughlin	Director of Health Finance
Paula McLeay	Health and Social Care Policy Lead, COSLA
Andrew Scott	Director Population Health Improvement
David Williams	Chief Officer, Glasgow City Health and Social Care Partnership
Malcolm Wright	Regional Implementation Lead for the North

Apologies:

All Members were present.

Attendance:

Name	Role
Anne Aitken	Head of Strategic Change Division
Phil Raines	Head of Transformational Change, Strategic Change Division
Jill Mulholland	Head of Board Reform, Strategic Change Division
Tina Vass	Strategic Change Division
David Bedwell	Director, NHSScotland Executive Support
Stewart Robertson	Consultant
Anna Horn	Clinical Leadership Fellow
Robert Spratt	Secretariat, Strategic Change Division