



FOR DECISION

()

TRANSPORT SCOTLAND SENIOR MANAGEMENT TEAM

Public Bodies Duties Change Reporting 2017/18

Purpose

1. To inform the senior management team of the key content within the mandatory Public Bodies Climate Change Reporting 2017/18, and to submit the report meeting the mandatory duty placed upon the agency and the 30th of November deadline.

Priority

2. Routine.

Wider Policy Context

3. 'Major Player' public bodies in Scotland are bound by the Climate Change Public Bodies Duties, as set out in Climate Change (Scotland) Act 2009 Part 4. In 2015 the then Minister for Environment, Climate Change and Land Reform implemented a provision in the act to make reporting on the duties mandatory. Public bodies must now report by the end of every November.

Key information for the Senior Management team

4. To comply we must capture '*area-wide emissions...and other information unique to your operations...selected Scope 3 emissions...to the extent applicable should be included*'.
5. Transport Scotland's Scope 3 emissions only extends to our network operations assets from lighting and the carbon associated with our operational carbon (as noted in the Carbon Management Plan 3rd Edition).
6. The Scottish Government commissioned Keep Scotland Beautiful to construct and administer an online tool to capture emissions data across all public bodies in Scotland and it is through this tool that we must submit our annual report.
7. The attached document in provides is a copy of the report that is due to be submitted via the online tool, however a summary of this data is provided below. However Annex B provides a summary of the key data.

Recommendations

8. That the senior management team review the information included in the Scottish Government Public Bodies Climate Change Reporting Form (summary is contained in Annex B) and approve the the submission of this data (noting that our should be informed of this action prior to deadline of 30 November).

[redacted]

Environment & Sustainability,
Trunk Road and Bus Operations Directorate,
November 2018

Letter from Minister for Environment and Climate Change

Ministear airson na h-Àrainneachd, Atharrachadh na Gnàth-Shìde agus Ath-
Leasachadh Fearainn
Minister for Environment, Climate Change and Land Reform
Aileen McLeod BPA/MSP

F/T: 0300 244 4000
E: scottish.ministers@scotland.gsi.gov.uk



Letter to Chairs and Chief Executives of public sector major players



29 June

CLIMATE CHANGE LEGISLATION – PUBLIC SECTOR ACTION AND SUPPORT

I am writing to you today, as you are leader of a public body classed as a 'climate change major player', in order to update you on my plans for Public Bodies Duties reporting. These plans have been developed in partnership with the Public Sector Climate Leaders Forum.

Background

I would like to start by commending all public bodies that have voluntarily committed to Scotland's Climate Change Declarations, and have been successfully publishing annual climate change reports over recent years. Similarly, I acknowledge the efforts of those who have published Public Sector Sustainability Reports. This work has provided a solid platform for open and transparent recording of climate change activity and progress across the public sector. I hope the long standing commitment to managing business operations efficiently, as evidenced in this good reporting practice, will continue in the future.

I was disappointed to have to announce earlier this month that Scotland had again missed its fixed annual emission reduction targets. Whilst there were a number of reasons for this, this creates an even stronger imperative for the public sector to lead by example and ramp up emission reductions. To demonstrate my commitment to improving climate change performance reporting and increasing emission reductions, I have therefore asked that the powers in the Climate Change (Scotland) Act 2009, to introduce reporting on compliance with the climate change public bodies duties, be used.

Progress on Public Bodies Duties reporting

A public consultation on a draft Order, which included a draft reporting form, developed collaboratively by members of the Climate Leaders Officer Group (see [Annex B](#)), with the aim of standardising reporting methodology and collecting more consistent and accurate public sector information, closed on 29 May 2015, and I am grateful to those who submitted their views. Responses are now being considered and it is my intention that a refined Statutory Order, reflecting these, will be laid before Parliament after the summer recess, with a view to bringing the reporting requirement into force in November this year, with the first mandatory reports due the following autumn.

Taigh Naomh Anndrais, Rathad Regent, Dùn Èideann EH1 3DG
St Andrew's House, Regent Road, Edinburgh EH1 3DG
www.scotland.gov.uk



Further work is now underway, involving the Sustainable Scotland Network (SSN) and CLOG to produce advisory guidance to support the reporting process. Climate change information submitted through this reporting process will be collated and assessed centrally by the Scottish Government, with a Climate Change Public Sector Report produced annually. This will help to monitor public sector progress and activity and inform the future direction of climate change policy, legislation, funding and support programmes.

In preparation for the first statutory reports in 2016, I am now asking major players to trial the "Required" Reporting form using this new format to produce your 2014/15 report. Your report should be published through your own procedures, prior to being submitted to the Sustainable Scotland Network by 31 October this year. This trial exercise will pave the way for 2015/16 reports to be published by each major player (see [Annex C](#)) and submitted online to the Scottish Government by 31 October 2016. As intimated at the start of this letter, some public bodies are already well advanced in their reporting and I would encourage those bodies to continue to report additional climate change information, such as area-wide emissions, environment, resource efficiency and behaviour change, using the "Recommended" section of the reporting form, to capture this and any other information unique to your operations.

Support

In anticipation of the introduction of this statutory reporting requirement both Resource Efficient Scotland (a programme of Zero Waste Scotland) and the Sustainable Scotland Network have been working on a suite of climate change and sustainability tools to help leaders, emission source managers and practitioners to embed and manage climate change activity, and comply with their climate change public bodies duties. Links to a range of climate change support tools are provided in [Annex A](#) of this letter, along with a link to the draft Required Reporting form and advisory guidance as they currently stand. I would particularly encourage major players to use the Climate Change Assessment Tool (CCAT), Influencing Behaviours tool (ISM) and e-Learning module, all of which are aimed at helping public sector organisations progress in the key priority areas.

In addition to monitoring emissions, we are also asking you to report on action your organisation has taken to adapt to climate change and, if applicable, to report on what progress your organisation has made in delivering the policies and proposals set out in the Scottish Climate Change Adaptation Programme. Adaptation to the effects of climate change is crucial if we are to be as prepared and resilient as possible to deal with the impacts of climate change in Scotland and I would encourage you to access the resources provided by Adaptation Scotland.

While it is relatively easy to measure success in the short term, particularly in terms of reducing carbon emissions, there are a wide range of activities that organisations need to consider to move beyond basic carbon reduction, and achieve an integrated and effective approach to Climate Change. The supporting tools will help your organisation put in place robust foundations, in terms of governance, data capture, behaviour change, sustainable procurement and effective communications, to prepare for Climate Change leadership in the future. SSN and RES will also be providing specific events to support on climate change reporting later this year. I look forward to working with you and hearing of your progress.

Aileen McLeod

AILEEN MCLEOD
(Chair of Public Sector Climate Leaders Forum - PSCLF)

Taigh Naomh Anndrais, Rathad Regent, Dùn Èideann EH1 3DG
St Andrew's House, Regent Road, Edinburgh EH1 3DG
www.scotland.gov.uk



Current Position Summary

The Public Bodies online tool has six required sections: (1) Profile of body, (2) Governance, Management & Strategy, (3) Emissions, Targets & Projections, (4) Adaptation, (5) Procurement, (6) Validation and Declaration, there is also a section to provide information out-with our scope.

(1) Profile of body: This section provides information on the FTE staff numbers, the budget during the reporting financial year, the metrics used to report and a summary of the functions relevant to climate change.

(2) Governance Management & Strategy: This section provides information on how climate change is governed, managed and embedded by Transport Scotland. We also provide information on our climate change mitigation and adaptation objectives, the corporate plan and our Carbon Management Plan. This section also allows us to reference how we assess our performance in relation to emissions.

(3) Emissions, Targets, Projects:

The agencies combined overall emissions have decreased by 36%, from the 2015/16 baseline 22222 tonnes CO_{2e} to 14093.75 tonnes CO_{2e} in 2017/18.

- Network energy Emissions: Carbon associated with the agencies network energy assets have reduced by 38%, dropping to 12868.85 tonnes CO_{2e} compared to the 2015/16 baseline (20847 tCO_{2e}).
- Operation Emissions: Carbon associated with the agencies operational emissions have decreased by 11% dropping to 1224.9 tonnes CO_{2e} compared to the 2015/16 baseline (1375.447 tCO_{2e}).

This section also lists the 10 major emissions savings projects which were undertaken during the course of 2017/18 and the 10 major emissions savings projects which will be undertaken during 2018/19. All projects listed are associated with the installation of LED lights on the trunk road Network.

(4) Climate Change Adaptation: Transport Scotland currently have 25 objectives which contribute to the Adaptation Programme. The majority of the agencies objectives relate to the road trunk road network/infrastructure as Transport Scotland had direct ownership of these assets. However it is worth noting that several objectives relate to the rail network, however Network Rail have direct responsibility of these assets in relation to climate change adaptation. As of February 2018 Transport Scotland have completed four objectives, 16 objectives are on track and 5 are on hold/delayed.

The objectives which are currently on hold/delayed relate to the Maritime Transport Strategy (B2-11 & B1-17), Monitor demand against capacity across all transport modes and co-reference to visitor numbers (B1-6), Promote the recognition that passenger infrastructure has to be designed and delivered to cope with more severe weather (B3-16). In relation to B2-11 & B1-17 Ministers have decided not to proceed with a Maritime Transport Strategy at this time. The 4 objectives which have been completed are B1-18, B1-11, and B3-11 & B1-7.

(5) Procurement: In this section we provide details on how the agency's procurement policies contributed to compliance with climate change duties, providing information relating to how the procurement policies of the body have contributed to its compliance with climate changes duties. We also provide information in relation to how the agency's procurement activity contributed to compliance with climate change duties. We also supply any other relevant supporting information and any examples of best practice by the body in relation to procurement.