

1. National Approach to Anti-bullying for Scotland's Children and Young People Minutes from Working Group 26 January 2015

Attendees and apologies

In attendance:

[redacted]	respectme
[redacted]	COSLA
[redacted]	ADES
[redacted]	CELCIS
[redacted]	SCCYP
[redacted]	Stonewall Scotland
[redacted]	Stonewall Scotland
[redacted]	YouthLink Scotland
[redacted]	SLS
[redacted]	LGBT Youth Scotland
[redacted]	Police Scotland
[redacted]	Sportscotland
[redacted]	ENABLE
[redacted]	Education Scotland, Rights Support and Wellbeing Team
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Equalities unit, Scottish Government

Apologies:

[redacted]	Childline
[redacted]	ADES
[redacted]	LGBT Youth Scotland

1. Welcome and introductions

1.1 [redacted] opened the meeting by welcoming attendees. Apologies were received from [redacted] ADES, [redacted] Childline and [redacted] LGBT Youth Scotland.

2. Vision and background

2.1 [redacted] provided the group with background and outlined the policy landscape and strategic context that we are working in. [redacted] outlined the short and long term effects that bullying has on the physical and mental wellbeing of children and young people.

2.2 [redacted] outlined that the vision we are working towards remains the same - to continue to ensure that work across all agencies and communities is consistently and coherently contributing to a holistic approach to anti-bullying in Scotland with shared common values regardless of whether bullying is related to a protected characteristic or not.

2.3 [redacted] also discussed the Technical Guidance for Schools in Scotland published by the Equality and Human Right Commission which outlines the requirements of the Equality Act 2010 for schools in relation to the provision of education and access to benefits, facilities or services, both educational and non-educational.

2.4 [redacted] was clear that while the role of this group will be to develop revised holistic anti-bullying guidance, there will be a further opportunity to consider whether additional support is required to support anti-bullying policy in relation to specific protected characteristics.

3. Update from respectme

3.1 [redacted] provided a presentation to the group around what we mean by bullying; the national picture around bullying and the National Approach and also the recent research findings. A copy of the summary report and full report can be found here: <http://www.respectme.org.uk/about-news.html>

See separate document attached to e-mail for copy of [redacted] presentation.

4. Update from Education Scotland

4.1 [redacted] provided the group with an update around the role of ES and how it is supporting local authorities to implement '*better relationships, better learning, better behaviour*' (BRBLBB). [redacted] discussed the resource '*making the links making it work*' (<http://www.educationscotland.gov.uk/resources/m/makingthelinks.asp>) which is intended to help practitioners and establishments develop a shared understanding of health and wellbeing responsibility of all. [redacted] also discussed Children's Rights and Getting it Right for Every Child (GIRFEC) and also the work of the Scottish Advisory Group on Relationships and Behaviour in Schools (SAGRABIS).

5. Terms of Reference

5.1 The group had been issued with the Terms of Reference prior to the meeting. A number of amendments were suggested, these will be incorporated and issued to the group.

5.2 [redacted] confirmed that an Equality Impact Assessment will be completed.

6. Round table discussion on National Approach

6.1 The group agreed that the overall detail of the National Approach is still relevant. However, it was agreed that restructuring the National Approach was required. There was a group discussion around how wide the National Approach could be implemented and the impact this could have on the wider community. The group agreed that preventative content around resilience was missing from the current approach and would be welcomed in the refresh.

6.2 Main themes from Sub Groups

The sub groups discussed the purpose; vision; aims; children's rights and legal framework; and the national and local government policy framework of the refreshed approach to anti-bullying for Scotland's children and young people. The themes emerging from these discussions were:

- Consensus that existing guidance was good, however, needs updated to take account of current policy landscape
- Common values (such as respect, equality, inclusion) are to be at the forefront of the guidance.
- While the revised approach should be holistic guidance, there should be explicit reference to the protected characteristics.
- Definition of bullying is to be clear about the combination of bullying and impact.

- Clarity required around behaviours that are called bullying but are actually criminal in nature.
- Clarity that guidance is for all children and young people within the community - not just aimed at schools.
- Children's rights should appear more prominently within the guidance – it was suggested that the wording on children's rights used within the RSHP guidance would be helpful.
- Clarity within the guidance as to who should 'own' the guidance within the LA. People on the ground need to feel ownership of the policy in order to help incorporate it into the ethos of the school or other settings.
- Guidance needs to be meaningful and must be clear what it needs to say at both a national level and local level.
- Important that document kept short but ensuring that we have the message/content right but that the document remains aspirational
- Guidance must contain strong preventative messages
- Ensure there is sufficient training available for teachers around difference and empathy and also relationships
- Strong message around the impact that bullying has on the child/young persons' wellbeing
- Links with ASN to be highlighted in the guidance
- complaints process within the LA needs to be robust
- Importance and value of monitoring to be emphasised
- Context section to be included before the section on purpose.
- Important to change the reference from 'pupils' to 'learners'
- Public Sector Equality Act should be included in the revised guidance (under the Purpose section).
- Highlighting that leadership is crucial to embedding an anti bullying policy in any location
- Agreement that we need to 'shout loudly' about our approach and set out the unique nature of the Scottish approach.
- Clarity around the duties of duty bearers and tied in to the Children and Young Persons (Scotland) Act 2014 and the definition of wellbeing enshrined in law.
- Case study may help illustrate what embedding the policy may mean (although this may become outdated)

There was discussion over whether revised guidance should incorporate recent statistics to illustrate the scale of bullying today.

8. AOB

8.1 [redacted] thanked everyone for attending. Notes for the meeting and revised Terms of Reference will be issued shortly. A draft of the sections reviewed will also be issued. Members are encouraged to email [redacted] with any additional suggestions/comments prior to the next meeting.

8.2 Dates of next meetings at VQ:

- Monday 9 March 2015 2-4pm
- Tuesday 21 April 2015 2-4pm

2. National Approach to Anti-bullying for Scotland's Children and Young People Minutes from Working Group - 9 March 2015

Attendees and apologies

In attendance:

[redacted]	respectme
[redacted]	CELCIS
[redacted]	SCCYP
[redacted]	Stonewall Scotland
[redacted]	YouthLink Scotland
[redacted]	Stonewall Scotland
[redacted]	Police Scotland
[redacted]	ENABLE
[redacted]	Childline
[redacted]	ADES
[redacted]	LGBT Youth Scotland
[redacted]	Education Scotland, Rights Support and Wellbeing Team
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Scottish Government, Health and Wellbeing Unit

[redacted]	Equalities unit, Scottish Government
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Apologies:

[redacted]	ADES
[redacted]	SLS
[redacted]	Stonewall Scotland
[redacted]	COSLA
[redacted]	Sportscotland

1. Welcome and introductions

1.1 [redacted] opened the meeting by welcoming attendees. Apologies were received from [redacted] COSLA, [redacted] ADES, [redacted] SLS, [redacted] Sportscotland and [redacted] Stonewall Scotland.

2. Minutes from previous meeting

2.1 The group agreed that the minute was accurate.

2.2 The group agreed the Terms of Reference.

3. Update on Review of National Approach

3.1 [redacted] updated the group on the public consultation on the statutory guidance for the GIRFEC provisions of the Children and Young People (Scotland) Act which now includes 'wellbeing' enshrined in legislation. Group members were invited to comment on the consultation which will run until 1 May 2015. The consultation can be accessed at www.gov.scot/Topics/People/Young-People/gettingitright/consultation. Two regional events have already taken place, and a further event will take place in Edinburgh on 30 March 2015 (the event is now full however, you can be added to the waiting list by emailing email girfec@Scotland.gsi.gov.uk)

3.2 The group then had a discussion around SEEMiS. All local authorities are now using the SEEMiS system. However, there are a number of inconsistencies around the codes used by

LA's and it was felt that clarity was required. Different systems are used by Health and Social Work and these systems are unable to 'talk' to each other and this is unlikely to be able to happen in the future. However, there may be ways that an alert could be sent to each of the systems once an update has been carried out and the project is currently considering ways that this could happen.

AP - [redacted] to discuss this with [redacted] from COSLA.

3.3 [redacted] provided the group with an update around the revision of *Included and Engaged Part 2*. This guidance will also include information around preventative factors including resilience. [redacted] is meeting with mental health colleagues to discuss the wider implications around health and wellbeing and the development of mental health policy (the current strategy is from 2012-2015). Further updates will be included at the next meeting.

3.4 [redacted] provided the group with an update around *Policy Development and Implementation*. [redacted] explained that a focus only on a school by school approach to policy didn't have sufficient impact across authorities. It was much more effective when there was a LA overarching policy that applied to all establishments and they develop a local policy that reflects and is in-step with this. Each school or club should have its own local policy but one that sits *with* an overarching authority or organisational one – it should not be one or the other. *respectme* has worked in partnership with most of the local authorities ensuring that the policies are as inclusive as possible including parents/carers and children and young people. [redacted] stressed that once there was ownership of the policy, this drives the work forward.

4. Main themes from sub groups

The sub groups discussed the sections *Principles; Policy Development and Implementation* which includes Expectations and Communication; Approaches to Preventing and Dealing with Bullying and Recording and Monitoring. The themes emerging from these discussions were:

- Common values such as fairness, inclusion and equality to be threaded throughout the document.
- Definition of bullying to be at the front of the document with a focus on the 'impact' – it should be stated that this should be explored within each organisation's context
- Needs to be more explicit around 'implementation' and 'expectation'
- Needs to be more specific around protected characteristics/looked after and accommodated children (LAAC). Agreed that LAAC can be included as a protected characteristic
- Guidance needs to be clear who the 'we' is? Clear message that all those working with children and young people work with children and young people
- Parents, carers, residential workers and youth workers to be included
- Clarity within the guidance around sharing information appropriately
- Clarity within the guidance around respecting right to privacy/confidentiality (learning from RSHP guidance)
- Pictorial diagrams would be useful in the Policy Development and Implementation section
- Expectations for all groups - A chart, similar to the one used in the Behaviour In Scottish Schools Research (BISSR) with a suggested tick box for roles and responsibilities would be helpful.
- Agreement that this document needs to be easily readable - any stakeholder can pick up and read and know what is expected – parents (behaviour at school, residential care worker – promote relationships).
- Teacher do's and don'ts would be very helpful

- Anti-bullying – values based exercise to make everyone safe. All CYP have a right to be safe
- Clarity around the Approach – way of thinking about it - not one answer but approach will be the same
- **All organisations** working with CYP should have a policy that is based on the national approach
- Needs to be a strong message for people to be accountable
- Need to be clear about the purpose of recording and monitoring bullying
- Clarity about the types of approaches is needed (e.g., preventative, crisis point etc) and further explanation required – we cannot assume that people know what restorative approaches are for example.
- The link to GIRFEC/wellbeing is crucial – will need to be in line with what comes out wellbeing/child's plan consultation
- Children and young people's service planning – responsibility and accountability
- Need to be clearer about link to wellbeing and therefore attendance, attainment, and getting ready for work.
- Needs to be wider than school setting

AP - [redacted] to consider ways that Youthlink Scotland could assist youth organisations in recording and monitoring bullying.

5. consultation

5.1 [redacted] provided the group with an update around the Children's Summit which will take place in March. Bullying was raised at the previous pre Summit and it is expected to be raised again at this Summit. We will ensure we receive feedback share with this group.

5.2 [redacted] asked members of the group consider how we should consult with children and young people. This will be discussed at the next meeting.

AP – [redacted] to follow up summit with colleagues in Learning Directorate

AP – group to consider consultation options and send suggestions to [redacted] in advance of the next meeting.

6. AOB

6.1 [redacted] thanked everyone for attending. Following the meeting in April, a draft of the sections reviewed will be shared towards the end of May for final comment. A final meeting will be arranged for June 2015, [redacted] will confirm the dates shortly.

6.2 Dates of next meetings at VQ:

- Tuesday 21 April 2015 2-4pm

3. National Approach to Anti-bullying for Scotland's Children and Young People Minutes from Working Group 21 April 2015

Attendees and apologies

In attendance:

[redacted]	respectme
[redacted]	CELCIS
[redacted]	Stonewall Scotland
[redacted]	Police Scotland
[redacted]	LGBT Youth Scotland
[redacted]	LGBT Youth Scotland
[redacted]	COSLA
[redacted]	Education Scotland, Rights Support and Wellbeing Team
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Equalities unit, Scottish Government

Apologies:

[redacted]	ADES
[redacted]	SLS
[redacted]	Stonewall Scotland
[redacted]	Sportscotland
[redacted]	YouthLink Scotland
[redacted]	SCCYP
[redacted]	ENABLE
[redacted]	Childline
[redacted]	ADES

1. Welcome and introductions

1.1 [redacted] opened the meeting by welcoming attendees. Apologies were received from [redacted] ADES, [redacted] SLS, [redacted] Stonewall Scotland, [redacted] Sportscotland, [redacted] YouthLink Scotland, [redacted] SCCYP, [redacted] ENABLE, [redacted] Childline and [redacted] ADES.

2. Minutes from previous meeting

2.1 A number of amendments were noted for the March notes. These will be updated and reissued to the group.

2.2 A number of updates were provided around the March notes. [redacted] and [redacted] met with SEEMiS who have agreed to provide wording on data collection and recording for the revised National Approach inline with GIRFEC and the CYP Act.

2.3 [redacted] reminded the group about the consultation on Children and Young People (Scotland) Act which runs until 1 May 2015. The consultation can be accessed at www.gov.scot/Topics/People/Young-People/gettingitright/consultation. Following the recent regional events, [redacted] met with the GIRFEC team to discuss wellbeing and the concerns in relation to bullying. [redacted] also discussed the challenges for schools around confidentiality. [redacted] has been asked to draft a paper on this for the GIRFEC team.

2.5 [redacted] updated the group about the meeting with colleagues from the Mental Health team and shared information on the Mental Health Innovation Fund.

AP - [redacted] to forward the Mental Health Innovation Fund letter to the group

2.6 [redacted] updated the group on the recent Children's Summit where all Cabinet attended – bullying was not raised as a major issue.

2.7 [redacted] will be presenting an update around the National Approach at the SAGRABIS meeting being held shortly. [redacted] confirmed that homophobic bullying would be discussed at a future SAGRABIS meeting later on in the year.

3. Equality and Human Rights Commission (EHRC) recommendations

3.1 The group has been asked by the EHRC to consider the recommendations from the recent report [Prejudice-based bullying in Scottish schools: A research report](#). [redacted] provided the group with an overview of the research. The aims of the research was to establish a clear understanding of the extent to which relevant national policies were reflected in LA anti-bullying policies; how these have influenced educational professionals and shaped practices and how far they have been implemented or included in strategic approaches. A number of concerns were discussed around a small number of these recommendations. It was suggested that members of the group had more time to consider these responses and this would be added to the June agenda.

4. Update on the review of the National Approach

4.1 The group discussed the *statutory roles and responsibilities* section. It was agreed that statutory links would be useful and also a short overview should be included. Statutory roles and responsibilities will be included in the chart that will be added to the tick box chart which will be added earlier in the document.

4.2 The group agreed that the chart in *Annex A* was helpful but should contain more context including the improvement cycle, accountability structures and also why bullying is a wellbeing issue. The chart should be updated to reflect the SHANARRI indicators, UNCRC and wellbeing wheel.

4.3 The group also agreed that it was important for all those involved in the refresh of the National Approach to be added at the beginning of the document.

5. Consultation

5.1 At the previous meeting, group members had been asked to consider consultation options and send in suggestions. [redacted], [redacted] and [redacted] met to discuss a possible consultation process whereby a youth-led group could take forward the consultation process, supported by CELCIS, SCCYP and YouthLink Scotland (and any other member of the group wishing to contribute). These young people all have experience in this area through the Borders consultation. The group would ensure there was representation in the consultations from young carers, looked after and accommodated children, LGBT YP and children with disabilities. The group would consult with YP and report back with suggested recommendations – it would be for the group to consider these recommendations. All group members agreed that it was a good suggestion and various issues were discussed.

6. AOB

6.1 [redacted] thanked everyone for attending. A draft of the sections reviewed will be shared towards the end of May for comment.

6.2 Dates of next meeting at VQ:

- Monday 22 June 2015, 2-4pm

4. National Approach to Anti-bullying for Scotland's Children and Young People
Minutes from Working Group – 15 September 2015

Attendees and apologies

In attendance:

[redacted]	respectme
[redacted]	Stonewall Scotland
[redacted]	YouthLink Scotland
[redacted]	ADES
[redacted]	LGBT Youth Scotland
[redacted]	Sportscotland
[redacted]	COSLA
[redacted]	Education Scotland, Rights Support and Wellbeing Team
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Equalities Unit, Scottish Government
[redacted]	Equalities Unit, Scottish Government

Apologies:

[redacted]	ADES
[redacted]	Childline
[redacted]	Stonewall Scotland
[redacted]	Police Scotland
[redacted]	ENABLE
[redacted]	LGBT Youth Scotland
[redacted]	SCCYP
[redacted]	CELCIS

1. Welcome and introductions

1.1 [redacted] opened the meeting by welcoming attendees. Apologies were received from: [redacted], [redacted], [redacted], [redacted], [redacted], [redacted] and [redacted]. [redacted] attended on behalf of [redacted].

2. Minutes from previous meeting

2.1 The group agreed that the minute was accurate.

3. Updates

3.1 National Anti-bullying service - [redacted] updated the group on the retendering of the national anti-bullying service. Applications were thoroughly assessed and evaluated by a panel made up of Scottish Government and Education Scotland officials. Procurement colleagues also assisted with this process.

[redacted] informed the group that SAMH and LGBT Youth Scotland have been successful in their application to continue to manage the service, respectme.

[redacted] informed the group that this retendering process will be taking place more often across Government.

3.2 GIRFEC consultation - [redacted] informed the group that the GIRFEC team have now considered all the responses to the formal consultation and are working with stakeholders in collaboration to redraft the guidance. The timescales for the guidance are:

- Publication of SG response to statutory guidance consultation – week beginning 28 September 2015
- Complaints on parts 4&5 consultation closes – 30 October
- SG issues revised final draft statutory guidance – November 2015
- SG publishes responses to and analysis report on complaints consultation – December 2015
- Final version of statutory guidance published – Spring 2016

AP - [redacted] to issue the group with the SG response to the consultation.

3.3 [redacted] informed the group about the Equality and Prejudice Based Bullying event on the 23 November 2015, at the Glynhill Hotel, Renfrew, Glasgow. This is an Education Scotland event in partnership with Renfrewshire Council and with support from *respectme* and I Am Me. The workshops will be facilitated by a range of organisations and practitioners, including schools from within Renfrewshire, *respectme*, LGBT Youth Scotland and EHRC. [redacted] encouraged group members to get in touch with ES if they would like to be involved.

3.4 [redacted] informed the group that she had met with [redacted] from the Equalities unit to provide a progress update on the revised National Approach. [redacted] was happy with Part 1 and suggested that we should be looking to strengthen the wording around equalities throughout the guidance. [redacted] will meet with [redacted] again once Part 1 has been agreed and as Part 2 progresses.

4. National Approach

4.1 [redacted] was unable to attend the meeting but provided [redacted] with some initial thoughts on Part 1. Overall [redacted] was happy with Part 1 but suggested that the group should look at the structure. In addition [redacted] will send in some appropriate wording for the guidance around looked after children and young people to include those looked after away from home.

4.2 The group then went on to discuss amendments and updates to the redraft of Part 1. The agreed changes will be incorporated into an updated version. [redacted] informed the group that Part 2 will be issued at the beginning of October and amendments/comments will be discussed at the next meeting on the 20 October. An updated version of the full document will then be issued to the group. This will be used as a basis for the consultations/roadshows that will be taking place alongside Included Engaged and Involved Part 2 in January 2016.

4.3 Officials will be working alongside the Minister for Learning and the Minister for Children and Young People on drafting the Foreword. The group agreed that Children's Rights should be included in the Foreword and it was important to be explicit that the National Approach is underpinned by Children's Rights, The Children and Young People Act and Equalities.

[redacted] thanked the group for all their valuable contributions.

5. Consultation events

5.1 Children and Young people Consultation - [redacted] provided an update to the group about the consultation process which will be carried out by YouthLink Scotland, CELCIS and SCCYP. Seven young people have been recruited for the Young Expert Group and the first meeting will take place on 16 September. These young people all have experience of policy development and influencing decision-making at a local, regional or national level. The first consultation event will take place on the 4 October.

Analytical colleagues will be analysing the results from the consultation and a meeting has been arranged for the 30 September to discuss this process further. [redacted] welcomed any involvement from other member of the group – [redacted] will contact [redacted] to discuss further. [redacted] will update the group as this progresses.

[redacted] suggested the possibility of the young people meeting Consider possibility of YP meeting the Minister. This will be considered following the consultation process.

5.2 Consultation with parents – we will be consulting with a group of parents through the NPFS. No date has yet been arranged. An update will be provided at the next meeting.

5.3 The next SAGRABiS meeting will take place on the 3 December 2015 and the draft of the refreshed National Approach and the draft Included Engaged and Involved Part 2 will be presented to the group.

5.4 Practitioner roadshows - These will be organised by Education Scotland and will take place in Glasgow (13 January), Edinburgh (20 January) and Aberdeen (TBC). We hope to have around 60 people at each of these events. It is hoped that the morning will be a consultation event for Included, Engaged and Involved Part 2 and the afternoon will be a consultation event for The National Approach.

6. Document title

The group was issued with some suggestions around an alternative title to the document. These were:

- Respect for All
- Safe and Respected
- Respectful Relationships
- Respected Valued and Included
- Respect Matters

The group was asked to have further thought on the title and this will be discussed at the next meeting.

7. Next steps

[redacted] will send out the refreshed Part 2 and the Expectations and Rights chart at the beginning of October. Amendments/comments will be discussed in detail at the next meeting which will take place on Tuesday 20 October at 2pm, in VQ.

8.AOCB

8.1 [redacted] provided the group with an update around the Programme for Government and the draft National Improvement Framework. As part of the draft Framework, a new children and young people's health and wellbeing survey is being planned, with the aim of gathering the first set of data in 2017.

AP – [redacted] to issue group with a link to Programme for Government and the National Improvement Framework

8.2 [redacted] informed the group about the International Conference: Embedding Health and Wellbeing across Learning which is taking place on 21 and 22 September at the Grand Central Hotel Glasgow. Dr Allan will be speaking at the event on the Tuesday.

8.3 [redacted] also informed the group about the Scottish Learning Festival taking place on the 23 and 24 September. This year the conference is focusing on raising achievement and attainment for all, alongside an exhibition to celebrate the Year of Food and Drink.

8.4 [redacted] reminded the group about the EHRC recommendations. These should be considered when we are reviewing Part 2.

[redacted] thanked everyone for attending.

Date of next meeting at VQ:

Tuesday 20 October at 2pm

5. National Approach to Anti-bullying for Scotland's Children and Young People
Minutes from Working Group – 20 October 2015

Attendees and apologies

In attendance:

[redacted]	respectme
[redacted]	Stonewall Scotland
[redacted]	YouthLink Scotland
[redacted]	CELCIS
[redacted]	COSLA
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Equalities Unit, Scottish Government
[redacted]	Equalities Unit, Scottish Government

Apologies:

[redacted]	ADES
[redacted]	Childline
[redacted]	Stonewall Scotland
[redacted]	Police Scotland
[redacted]	ENABLE
[redacted]	LGBT Youth Scotland
[redacted]	SCCYP
[redacted]	Sportscotland
[redacted]	ADES
[redacted]	Education Scotland, Rights Support and Wellbeing Team

1. Welcome and introductions

1.1 [redacted] opened the meeting by welcoming attendees. Apologies were received from: [redacted], [redacted], [redacted], [redacted], [redacted], [redacted], [redacted], [redacted], [redacted] and [redacted]. [redacted] welcomed [redacted] from CELCIS to the group and noted her thanks to [redacted] (who has since returned to Stirling University) for her contribution to the revised National Approach.

2. Minutes from previous meeting

2.1 The group agreed that the minute was accurate.

AP – [redacted] to resend link to the Scottish Government Response to the 'Consultation on the Draft Statutory Guidance for Parts 4, 5 & 18 (Section 96) of the Children and Young People (Scotland) Act 2014' (<http://www.gov.scot/Publications/2015/09/7668>) and also The Programme for Government and the draft National Improvement Framework for Scottish education – (<http://www.gov.scot/Topics/Education/Schools/NationalImprovementFramework>)

3. Updates

3.1 [redacted] updated the group on the Programme for Government (PfG) and The National Improvement Framework (NIF). The draft NIF published earlier this year only had a small reference to health and wellbeing. There will be a further draft of the NIF published before Christmas, which will include a clear position statement on H&WB A NIF H&WB workstream chaired by [redacted] will meet next month to develop the position statement and will include representatives from Education Scotland.

3.2 [redacted] provided the group with an update on the consultation on the Draft Statutory Guidance for Parts 4, 5 & 18 (Section 96) of the Children and Young People (Scotland) Act 2014' and stressed that the final guidance and its language will be mirrored in the national approach. A reminder that the timescales for the guidance are:

- Complaints on parts 4&5 consultation closes – 30 October
- SG issues revised final draft statutory guidance – November 2015
- SG publishes responses to and analysis report on complaints consultation – December 2015
- Final version of statutory guidance published – Spring 2016

4. National Approach – Part 2

4.1 The group then went on to discuss amendments and updates to the redraft of Part 2. The agreed changes will be incorporated into an updated version.

AP - [redacted] to provide the group with a link to a report co-written with [redacted] from Childline about confidentiality for children and young people directly using services.

[redacted] thanked the group for all their valuable contributions towards Part 2.

5. Consultation events

5.1 Children and Young people consultation - [redacted] provided an update to the group about the consultation process and tabled the finalised questionnaire compiled by the young expert group. [redacted] asked the group members to distribute a link to the questionnaire to their members. The consultation will also be promoted through social media. Analytical Services will be analysing the results from the consultation.

AP - [redacted] to send covering text and link to the consultation to the working group. Working group to issue via distribution lists.

5.2 Consultation with parents will take place at the next National Parent Forum of Scotland (NPFS) which is meeting in January 2016.

5.3 Practitioner roadshows - These will be organised by Education Scotland and will take place in Glasgow (13 January), Edinburgh (20 January) and in one of the northern authorities (date and location TBC). We hope to have around 60 people at each of these events. It is hoped that the morning will be a consultation event for Included, Engaged and Involved Part 2 and the afternoon will be a consultation event for The National Approach.

6. Document title

6.1 The group was reminded about suggestions for the title, these were:

- Respect for All
- Safe and Respected

- Respectful Relationships
- Respected Valued and Included
- Respect Matters

The group was asked to have further thought on the title and this will be discussed at the next meeting.

7. Next steps

7.1 [redacted] will send out the refreshed Part 1 and 2 and the Expectations and Rights chart towards the end of November. Final amendments/comments will be discussed in detail at the next meeting which will take place on 2 December.

8.AOCB

[redacted] thanked everyone for attending.

Date of next meeting at VQ: **Wednesday 2 December 2-4pm**

6. National Approach to Anti-bullying for Scotland's Children and Young People Minutes from Working Group – 2 December 2015

Attendees and apologies

In attendance:

[redacted]	respectme
[redacted]	Stonewall Scotland
[redacted]	YouthLink Scotland
[redacted]	SCCYP
[redacted]	SportScotland
[redacted]	LGBT YouthScotland
[redacted]	COSLA
[redacted]	Scottish Government, Equalities Unit
[redacted]	Scottish Government, Health and Wellbeing Unit
[redacted]	Education Scotland, Rights Support and Wellbeing Team
[redacted]	Equalities Unit, Scottish Government

Apologies:

[redacted]	ADES
[redacted]	Childline
[redacted]	Stonewall Scotland
[redacted]	Police Scotland
[redacted]	ENABLE
[redacted]	LGBT Youth Scotland
[redacted]	ADES
[redacted]	CELCIS
[redacted]	Scottish Government, Health and Wellbeing Unit

1. Welcome and introductions

1.1 [redacted] opened the meeting by welcoming attendees. Apologies were received from: [redacted], [redacted], [redacted], [redacted], [redacted], [redacted], [redacted] and [redacted]. [redacted] welcomed [redacted], attending on behalf of [redacted].

2. Minutes from previous meeting

2.1 The group agreed that the minute was accurate.

3. Updates

3.1 GIRFEC - Consultation on the complaints process for Part 4 and 5 closed on 30 October 2015. Views were invited on the process for handling complaints at local level. The consultation received 225 responses – 65 from organisations and 160 from individuals. SG are currently reviewing the analysis report, and it along with the response will be published in due course.

4 Consultations

4.1 **CYP Consultation** - [redacted] provided the group with an update on the CYP consultation. Around 1500 responses were completed electronically and around 140 workbooks were completed. The consultation is now closed however [redacted] agreed to

accept a few final workbooks by the 11 December. Colleagues in SG Analytical Services will be analysing the responses. Once the analysis is completed, the Expert Group of YP will be invited to hear the results of the questionnaire. [redacted] and [redacted] commented that they had received very positive feedback about this process.

AP01 - [redacted] and [redacted] – to see if Minister for Learning would be available to meet with the young people

4.2 Parent Consultation

[redacted] provided the group with an update on the parental consultation which will take place through the National Parent Forum of Scotland. There will be a number of focus groups with parents in January.

4.3 Practitioner events

[redacted] informed the group that dates for the joint practitioner events along with IEI2 will now take place during in Edinburgh and Glasgow on the 23 and 25 February with another event in Elgin, date TBC. [redacted] confirmed that the events will be open to all those who have a role in CYP lives, not just LA's.

5. Future involvement of the group

The group agreed that they would like to meet again at the end of January and also again mid-March following the practitioner events and prior to publication.

AP – [redacted] to check if the refresh should go to the COSLA Executive meeting in March

6. Document title

The group discussed having a main title and also a sub title. The group agreed to have further thought on the title for the next meeting.

7. Next steps

[redacted] will send out the updated refreshed guidance that incorporates today's discussions and will also arrange a further two dates for meetings in 2016.

8.AOCB

[redacted] thanked everyone for their contributions.