

**INTERNATIONAL COUNCIL OF EDUCATION ADVISERS (ICEA)  
Travel & Accommodation Breakdown  
31 August – 1 September 2016**

**TRAVEL**

<b>Individual</b>	<b>Description</b>	<b>Cost</b>
Avis Glaze	Flight	£4,959.01
Allison Skerrett	Flight	£1,830.07
	Cab	£45.12
Pak Tee Ng	Flight	£5,429.00
Alma Harris	Flight	£3,284.41
Pasi Sahlberg	Flight	£1,085.00
Carol Campbell	Flight	<i>Awaiting receipts</i>
Andy Hargreaves	Flight	£6,447.42
	<b>SubTotal</b>	<b>£23,080.03</b>
<b>Local Transport</b>		
Airport transfers	For above members.	£681.24
Mini Bus	Transport for members between venues.	£820
Parking	Airport pick-up / drop-offs.	£43.00
	<b>Total</b>	<b>£24,624.27</b>

N.B. No travel costs were incurred by ICEA members not listed.

**ACCOMMODATION**

<b>Individual</b>	<b>Dates</b>	<b>Nights</b>
Allison Skerrett	30/08/16, 31/08/16, 01/09/16	3
Carol Campbell	30/08/16, 31/08/16, 01/09/16	3
Chris Chapman	30/08/16, 31/08/16, 01/09/16	3
Graham Donaldson	30/08/16, 31/08/16, 01/09/16	3
Pak Tee Ng	30/08/16, 31/08/16, 01/09/16	3
Pasi Sahlberg	30/08/16, 31/08/16, 01/09/16	3
Alma Harris	29/08/16, 30/08/16, 31/08/16, 01/09/16	4
Andy Hargreaves	28/08/16, 29/08/16, 30/08/16, 31/08/16, 01/09/16	5
Avis Glaze	28/08/16, 29/08/16, 30/08/16, 31/08/16, 01/09/16	5
Lorraine Sanda*	30/08/16, 31/08/16, 01/09/16	3
	<b>Total</b>	<b>35</b>

N.B. 9 ICEA members and 1 Scottish Government official\* had accommodation.